

**OKEECHOBEE UTILITY AUTHORITY**

**MEETING AGENDA**

**November 18, 2025**

**8:00 A.M.**

1. Call the Meeting to Order

- Pledge of Allegiance
- Determination of Voting Members

2. Agenda Additions or Deletions

3. Consent Agenda

4. Invoice from Holtz Consulting Engineers, Inc. – State Road 78 Water Main
5. Invoice from CHA - Vac Station #2 Generator Replacement
6. Invoice from Raftelis
7. Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services
8. Invoice from Conely and Conely, P.A. – Legal Services
9. Invoice from Thorn Run Partners
10. Invoice from MacVicar Consulting, Inc.
11. Operations Director Monthly Report

12. Meeting Minutes from October 21, 2025

13. Employee Recognition

14. Public Comments

Discussion Agenda

15. SR78W Phase II WM Improvements Project – Contractor Pay Application No. 1
16. Pine Ridge Park Gravity Sewer Abandonment
17. Pine Ridge Park Resident
18. NW 35<sup>th</sup> Avenue Water Main Improvement Project
19. Cemetery Road Wastewater Treatment Plant Chlorine Skid Replacement
20. Amendment To Agreement for Sale and Purchase of Land Torres Property Purchase
21. SR78W Phase III Watermain Improvement Engineering RFP
22. SWTP Ozone Rehabilitation Project Engineering RFP
23. Manhole Repair and Rehabilitation
24. Okeechobee Utility Authority Employees' Retirement System Amendments and Adoption of Revised Investment Policy Statement

Staff Reports

25. Finance Director
  - 25A. Finance Report
26. Attorney
27. Executive Director

28. Items from the Board

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 1

NOVEMBER 18, 2025

Call Meeting to Order

Pledge of Allegiance  
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
<b><u>County Representatives</u></b>		
Steve Hargraves – Board Member	_____	_____
Tabitha Trent – Board Member	_____	_____
Glenn Sneider - Alternate	_____	_____
<b><u>City Representatives</u></b>		
John Gilliland – Board Member	_____	_____
Steven Nelson – Board Member	_____	_____
Jamie Gamiotea - Alternate	_____	_____
<b><u>Glades County Representatives</u></b>		
Harry Moldenhauer – Board Member	_____	_____
Melanie Anderson – Alternate	_____	_____

**FUTURE MEETING OF OUA BOARD**  
December 16, 2025 – 8:00 A.M.

**FUTURE HOLIDAYS FOR OUA STAFF**  
December 24, 2025 – Christmas Eve  
December 25, 2025 – Christmas Day

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 2

NOVEMBER 18, 2025

**AGENDA ADDITIONS OR DELETIONS**

# **OKEEHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 3

NOVEMBER 18, 2025

## **CONSENT AGENDA**

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
  4. Invoice from Holtz Consulting Engineers, Inc. – State Road 78 Water Main
  5. Invoice from CHA - Vac Station #2 Generator Replacement
  6. Invoice from Raftelis
  7. Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services
  8. Invoice from Conely and Conely, P.A. – Legal Services
  9. Invoice from Thorn Run Partners
  10. Invoice from MacVicar Consulting, Inc.
  11. Operations Director Monthly Report

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 4

NOVEMBER 18, 2025

**CONSENT AGENDA**

**INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. – SR 78 WATERMAIN IMPROVEMENTS**

Please find attached invoice in the amount of \$39,937.50 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$359,729.00
Feb-24	1	Feb-24		\$2,873.00	\$356,856.00
Mar-24	2	Mar-24		\$18,838.50	\$338,017.50
Apr-24	3	Apr-24		\$10,219.50	\$327,798.00
May-24	4	May-24		\$50,801.00	\$276,997.00
Jul-24	5	Jul-24		\$28,200.60	\$248,796.40
Jul-24	6	Jul-24		\$22,941.10	\$225,855.30
Aug-24	7	Aug-24		\$12,793.50	\$213,061.80
Sep-24	8	Sep-24		\$12,011.80	\$201,050.00
Oct-24	9	Oct-24		\$1,175.00	\$199,875.00
Nov-24	10	Nov-24		\$9,915.00	\$189,960.00
Dec-24	11	Dec-24		\$9,590.00	\$180,370.00
Jan-25	12	Jan-25		\$3,835.00	\$176,535.00
Apr-25	13	Apr-25		\$4,473.50	\$172,061.50
May-25	14	May-25		\$4,809.50	\$167,252.00
Jun-25	15	Jun-25		\$2,352.00	\$164,900.00
Jul-25	16	Jul-25		\$1,680.00	\$163,220.00
Aug-25	17	Aug-25		\$3,195.00	\$160,025.00
Sep-25	18	Sep-25		\$6,390.00	\$153,635.00
Oct-25	19	Oct-25		\$9,585.00	\$144,050.00
Nov-25	20		\$39,937.50		\$104,112.50

**Staff recommends approval of this invoice in the amount of \$39,937.50 to Holtz Consulting Engineers, Inc.**

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 5

NOVEMBER 18, 2025

**CONSENT AGENDA**

**INVOICE FROM CHA – VAC STATION #2 GENERATOR REPLACEMENT**

Please find attached invoice in the amount of \$583.50 submitted by CHA. Staff is aware of the work currently being done CHA and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$583.50 to CHA.**

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 6

NOVEMBER 18, 2025

**CONSENT AGENDA**

**INVOICE FROM RAFTELIS**

Please find attached the invoice in the amount of \$925.00 submitted by Raftelis. Staff is aware of the work currently being done by Raftelis and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$67,500.00
Jul-25	1	Jul-25		\$5,297.50	\$62,202.50
Aug-25	2	Aug-25		\$8,570.00	\$53,632.50
Sep-25	3	Sep-25		\$23,080.00	\$30,552.50
Oct-25	4	Oct-25		\$13,070.60	\$17,481.90
Nov-25	5		\$925.00		\$16,556.90

**Staff recommends approval of this invoice in the amount of \$925.00 to Raftelis.**

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 7

NOVEMBER 18, 2025

**CONSENT AGENDA**

**INVOICE FROM NASON YEAGER GERSON HARRIS & FUMERO, P.A. – LEGAL SERVICES**

Please find attached invoice in the amount of \$8,978.30 submitted by Nason Yeager Gerson Harris & Fumero, P.A. for legal services. Staff is aware of the work currently being done by Nason Yeager Gerson Harris & Fumero, P.A. and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$8,978.30 to Nason Yeager Gerson Harris & Fumero, P.A.**

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 8

NOVEMBER 18, 2025

**CONSENT AGENDA**

**INVOICE FROM CONELY AND CONELY, P.A. – LEGAL SERVICES**

Please find attached invoice in the amount of \$4,631.25 submitted by Conely and Conely, P.A. for legal services. Staff is aware of the work currently being done Conely and Conely, P.A. and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$4,631.25 to Conely and Conely P.A.**

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 9

NOVEMBER 18, 2025

**CONSENT AGENDA**

**INVOICE FROM THORN RUN PARTNERS**

Please see attached the Thorn Run Partners monthly invoice.

**Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of \$3,500.00.**

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 10

NOVEMBER 18, 2025

**CONSENT AGENDA**

**INVOICE FROM MACVICAR CONSULTING, INC.**

Please see attached the MacVicar Consulting Inc. invoice.

**Staff recommends approval of the monthly invoice from MacVicar Consulting Inc. in the amount of \$250.00.**

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 11

NOVEMBER 18, 2025

**CONSENT AGENDA**

**OPERATIONS DIRECTOR MONTHLY REPORT**

DEPARTMENT SITE VISITS  
MONTHLY BOARD MEETING UPDATES

Tuesday 11-18--2025  
Site Visits 10-23-25 thru 11-13-25

SWTP:                   General Maintenance  
                          Normal Operations  
                          Free CL2 burn complete 11-3-2025

Maintenance:        General Maintenance  
                          Normal operations: leaks, complaints, new services  
                          Completed Flushing system Free CL2  
                          Lead service line inventory field verification complete, confirmed to be 100%  
                          lead free

WWTP:                General Maintenance  
                          Normal Operations  
                          Clarifier # 2 drive mechanism rehabilitation complete

\*The above Operations Director report is presented for informational purposes, if there are any questions, I would be happy to answer them.

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 12

NOVEMBER 18, 2025

**MEETING MINUTES**

Attached are copies of the minutes from the meeting held on October 21, 2025.

**Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from October 21, 2025 as presented.**

**OKEEHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 13

NOVEMBER 18, 2025

**EMPLOYEE RECOGNITION**

This month the Board will recognize three employees for their years of service for the OUA.

John Woodham	5 Years
Patrick Andersen	10 Years
James Stratton	25 Years

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

NOVEMBER 18, 2025

**PUBLIC COMMENTS**

OKEECHOBEE UTILITY AUTHORITY

NOVEMBER 18, 2025

**DISCUSSION AGENDA**

15. SR78W Phase II WM Improvements Project – Contractor Pay Application No. 1
16. Pine Ridge Park Gravity Sewer Abandonment
17. Pine Ridge Park Resident
18. NW 35<sup>th</sup> Avenue Water Main Improvement Project
19. Cemetery Road Wastewater Treatment Plant Chlorine Skid Replacement
20. Amendment To Agreement for Sale and Purchase of Land Torres Property Purchase
21. SR78W Phase III Watermain Improvement Engineering RFP
22. SWTP Ozone Rehabilitation Project Engineering RFP
23. Manhole Repair and Rehabilitation
24. Okeechobee Utility Authority Employees' Retirement System Amendments and Adoption of Revised Investment Policy Statement

**OKEEHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 15

NOVEMBER 18, 2025

**DISCUSSION AGENDA**

**SR78W PH II WM IMPROVEMENTS PROJECT – CONTRACTOR PAY APPLICATION NO. 1**

This project is underway. There was a conflict with an FP&L horizontal directional drill under Lemkin Creek that was in the easement granted to the OUA from the State. The FP&L piping was not in the placement that was reported. The OUA contractor will drill slightly deeper than shown on the plans and there is more than enough piping supplied to contractor for this work.

**SR78W Ph II Water Main Improvement Project**

**Contractor Pay Applications**

Invoice Date	Pay Request No.	Amt. Requested	Date Paid	Amount Paid	Remaining Balance
					\$419,358.50
11/25/25	1	\$99,489.83	11/25/25		\$319,868.67
	2				\$0.00
	3				\$0.00
	4				\$0.00
	5				\$0.00
	6				\$0.00
	7				\$0.00
	8				\$0.00

As of the date of this meeting, the project is still on track to complete with the allotted contract time.

It is the recommendation of OUA staff to approve Pay Application No. 1 in the amount of \$99,489.83 to B&B Site Development Inc.

**OKEEHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 16

NOVEMBER 18, 2025

**DISCUSSION AGENDA**

**PINE RIDGE PARK GRAVITY SEWER ABANDONMENT**

The vacuum sewer system is complete and operational in the Pine Ridge Park Subdivision. Remnant gravity sewer lines totaling 2,401 linear feet are in need of grouting and seven manholes are in need crushing, abandonment and restoration back to grade.

Six contractors were solicited to provide bids on the project. Four contractors responded with proposals for the project. The responsive contractors are ranked by bid price below:

PRP CONSTRUCTION GROUP	\$55,816.00
ENGINEERED SPRAY SOLUTIONS	\$56,000.00
JOHNSON-DAVIS, INC.	\$75,829.00
MAXX ENVIRONMENTAL	\$89,470.00

Staff's recommendation is to accept the low bid of \$55,816.00 from PRP Construction Group.

# **OKEEHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 17

NOVEMBER 18, 2025

## **DISCUSSION AGENDA**

### **PINE RIDGE PARK RESIDENT**

The current resident/home owner at 972 NE 28<sup>th</sup> Avenue has received numerous notices concerning connection to the OUA water and wastewater system in Pine Ridge Park. This address has been in the past connected to the OUA water system and the wastewater collection system. The wastewater collection system is a gravity sewer collection installed along the rear lot line. This system is old and failing. When the OUA installed the new vacuum collection system, a line was installed in front of the house. The project scope of work called for the contractor to make the connection from the house to the street at no charge to the homeowner as they were existing customers.

At one time, the property owner was connected to the OUA water system and then eventually disconnected from the OUA meter and connected the house to a well. Currently the property remains connected to a well and the gravity system at the rear of the house. Since there is not a water meter reading, a true bill cannot be prepared and in essence, they are getting free service.

The OUA has contacted the property owner by general U.S. Mail, certified U.S. Mail, door tags even process servers, to share with the owner the process and the cost (if any) to connect to the system.

The property has been referred to Okeechobee County Code Enforcement. At this time, I do not know of any progress they have had with the owner.

OUA attorney has been asked to provide guidance as to what can be done.

OUA staff is asking for the following:

- Begin billing for water and wastewater residential base charges;
- Can we estimate a residential volumetric charge at least for the wastewater flows that the OUA is receiving from the residence;

Furthermore

- Since the residence has received many warning letters, can the OUA go in and disconnect the house from the gravity sewer so that the gravity sewer system can be grout filled making it safe for abandonment in place. Of course, this option would render the house unlivable since wastewater service would be discontinued.

Several letters have been attached as references to property notifications.

**OKEEHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 18

NOVEMBER 18, 2025

**DISCUSSION AGENDA**

**NW 35TH AVENUE WATER MAIN IMPROVEMENT PROJECT**

A homeowner approached the OUA requesting water service for their house. The parcel was only a few lots in on NW 35<sup>th</sup> Avenue from an existing main on NW 36<sup>th</sup> Street. In discussions between the homeowner and the OUA, it was determined that there was not an existing water main to serve the property in question. The homeowner was adamant as to the need for service and asked for installation of a main. The OUA provided a price for a 2-inch water main to serve the lot and the homeowner agreed that that was the least expensive route for them to have water.

In planning the water main install, OUA staff determined that it did not make sense to put in a 2-inch water main to serve just a few lots, when later connections would require water main upsizing. Put in now what will be needed later.

To that end, please see the attachment to serve the initial request for service as well as future needs. The first 250 LF (pink) of piping is to serve the service request followed by approximately 1,350 LF (yellow) piping to tie the proposed piping in to existing piping on NW 36<sup>th</sup> Avenue. Material costs will be approximately \$36,200 with the installation and permitting done by the OUA inhouse. The OUA FY26 budget has a line item for installation of water main, both for new and repair/replacement.

After review and discussion, it is OUA staff recommendation to move forward with OUA installation of the water main shown on NW 35<sup>th</sup> Avenue connecting to the existing water main on NW 36<sup>th</sup> street.

**OKEEHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 19

NOVEMBER 18, 2025

**DISCUSSION AGENDA**

**CEMETERY ROAD WASTEWATER TREATMENT PLANT CHLORINE SKID REPLACEMENT**

The chlorine injection pump skid at the Cemetery Road WWTP has exceeded its useful life. Due to the age of the existing skid, the plastic piping has become brittle and is leaking. The pumps on the skid are in good condition and will be installed on the new skid. Bids were solicited and two vendors were responsive. The responsive vendors are ranked by bid price below:

TRINOVA, INC.	\$28,452.48
ODYSSEY MANUFACTURING CO.	\$34,600.00

Staff's recommendation is to accept the low bid of \$28,452.48 from TriNova, Inc.



**OKEEHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 20

NOVEMBER 18, 2025

**DISCUSSION AGENDA**

**AMENDMENT TO AGREEMENT FOR SALE AND PURCHASE OF LAND  
TORRES PROPERTY PURCHASE**

The OUA Board approval for the purchase of the Torres property during the October 21, 2025 meeting included a "Lease to Seller" agreement in Paragraph 15 (H). After Board approval, staff learned that the current zoning on the property does not allow for parking of commercial vehicles, which was the intent of the lease to seller. This amendment is to cancel and delete the "Lease to Seller" portion of the agreement. No other changes to the agreement are to be made.

**OKEEHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 21

NOVEMBER 18, 2025

**DISCUSSION AGENDA**

**SR78W PHASE III WATERMAIN IMPROVEMENT ENGINEERING RFP**

Request for proposals were sent out directly to seven engineering firms with follow up emails to an additional six engineering firms that either saw a legal advertisement that was posted to the local paper or to OUA social media sites.

As shown in RFP, the piping extends from just south of Lemkin Creek to just south of Big 'O RV Park, including approximately 9, 400 LF of 16-inch water main removal of the same quantity of existing 6-inch and 8-inch water main and the construction of a 750,000-gallon ground storage tank.

RFP's were to be delivered to the OUA by 3:00PM on October 14, 2025. The OUA received four proposals from the firms listed below in the evaluation table. The submittals were evaluated by Harry Moldenhauer, Greg Kennedy, Jamie Mullis and John Hayford. After review, Holtz Consulting Engineers, Inc., was rated the as the best fit for design of this project.

**SR 78W Phase III Water Main Improvement Project  
Engineering RFP Evaluation**

	HM	JM	GK	JH
Kimely-Horn and Associates, Inc.	4.8	4.1	3.9	4.0
Newlines	3.0	2.7	2.8	2.4
Four Waters Engineering	4.4	3.3	3.1	3.9
Holtz Consulting Engineers, Inc.	4.9	4.3	4.0	4.3

The RFP and each of the submittals are included for review by each OUA Board member.

After review and discussion, what is the final OUA Board ranking of the proposals?

At the acceptance of the final ranking, is it OUA Board direction to OUA staff to negotiate a scope of work and fee schedule with the appropriate engineering firm. If so, the agreed upon scope and fee schedule will be brought back to the OUA Board for review, discussion and approval at the next meeting.

**OKEEHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 22

NOVEMBER 18, 2025

**DISCUSSION AGENDA**

**SWTP OZONE REHABILITATION PROJECT ENGINEERING RFP**

Request for proposals were released on September 30, 2025, and sent out directly to ten engineering firms and was posted to the local paper or to OUA social media sites.

As shown and described in the RFP, the need to review of the existing ozone treatment system and to evaluate system upgrades, replacement or rehabilitation of the current system. Currently, the Ozone system is working as originally installed.

RFP's were to be delivered to the OUA by 3:00PM on November 6, 2025. The OUA received only one proposal from CHA Solutions Inc.

CHA Solutions has completed other successful projects at the treatment plant, the most recent being the 3MG Ground Storage tank.

After review and discussion, what is the direction of the OUA Board.

At the direction of the OUA Board, is it OUA Board direction to OUA staff to negotiate a scope of work and fee schedule with the appropriate engineering firm. If so, the agreed upon scope and fee schedule will be brought back to the OUA Board for review, discussion and approval at the next meeting.

**OKEEHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 23

NOVEMBER 18, 2025

**DISCUSSION AGENDA**

**MANHOLE REPAIR AND REHABILITATION**

The existing manhole in the alley behind 205 N.E. Park Street has experienced a sinkhole around the outside of the manhole. Upon inspection there were a couple small leaks and one large leak allowing groundwater and sand into the manhole. Staff has filled the hole in around the manhole and will monitor until the repair is made. Due to numerous existing utilities in the alley and the depth of the manhole, it would make it difficult to excavate down to repair the leaks from the outside. There are professionals that are able to chemically grout repair the leaks from inside the manhole without excavation.

Quotes were requested from three companies who specialize in these types of repairs. We also asked to prep, clean and re-coat the inside of the manhole after the leaks are repaired as the original coating has deteriorated. The manhole ring and cover will need to be replaced as well. The following companies are ranked by bid price below:

MAXX ENVIRONMENTAL, LLC	\$4,530.00
ENGINEERED SPRAY SOLUTIONS	\$5,404.75
PUMP OUTS UNLIMITED	\$8,477.00

Staff's recommendation is to accept the low bid of \$ 4,530.00 from Maxx Environmental LLC.

# **OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 24

NOVEMBER 18, 2025

## **DISCUSSION AGENDA**

### **OKEECHOBEE UTILITY AUTHORITY EMPLOYEES' RETIREMENT SYSTEM AMENDMENTS AND ADOPTION OF REVISED INVESTMENT POLICY STATEMENT**

Requested Action:

1. Adopt Resolution 25-06 amending the Okeechobee Utility Authority Employees' Retirement System and approving a restated Plan document.
2. Adopt the revised Investment Policy Statement for the Okeechobee Utility Authority Employees' Retirement System as amended by the Retirement System Board of Trustees at its meeting held on November 3, 2025.

#### **SUMMARY**

The Okeechobee Utility Authority maintains the Okeechobee Utility Authority Employees Retirement System ("Plan") to provide defined retirement benefits to eligible employees. This item requests Board approval of two actions:

1. Plan Amendments and Restatement: The Board is asked to adopt Resolution 25-06 amending the Okeechobee Utility Authority Employees' Retirement System Plan documents to (a) provide a one-time increase of \$100 per month to certain retirees and DROP participants effective November 1, 2025, and (b) update the Plan's required minimum distribution provisions under Section 16 to comply with the federal SECURE 2.0 Act. The Plan will also be restated to incorporate prior amendments adopted under Resolution 2019-01 and Resolution 2018-04.
2. Investment Policy Statement Update: The Board is also asked to adopt the revised investment guidelines as stated Section IV. D.4 of the Investment Policy Statement ("IPS") for the Plan. The revised investment guidelines reflect changes to Florida law that prohibit the Plan from investing in entities that boycott Israel, in accordance with Florida Statutes §215.4725. These revisions do not materially alter investment strategy but ensure the IPS remains consistent with Florida law.

#### **FINANCIAL IMPACT**

The one-time benefit increase has been evaluated by the Plan actuary. The Actuarial Impact statement prepared by the Plan actuary is attached.

#### **REQUESTED ACTION**

1. Move to adopt Resolution 25-06 amending Sections 7 and 16 of the Plan and approving the restated Plan document.
2. Move to adopt the revised Investment Policy Statement as recommended by the Board of Trustees at its November meeting.

**OKEECHOBEE UTILITY AUTHORITY**

NOVEMBER 18, 2025

**STAFF REPORTS**

25. Finance Director

25A. Finance Report

26. Attorney

27. Executive Director

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 25

NOVEMBER 18, 2025

**FINANCE DIRECTOR**

25A. Finance Report

# OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 25A

NOVEMBER 18, 2025

## FINANCE REPORT

At the end of October 2025, total revenue was \$1,105,934 compared to budget of \$1,207,184 resulting in the achievement of 91.6% of budget or a deficit of \$101,250.

The minimal difference (\$101,250) is consistent with historical records where revenue achieved during the first quarter are generally marginal behind budget.

YTD operating expenditures, including estimated values due to software conversion data capture delays, were \$847,120 compare with budget of \$967,627 yielding a positive variance of \$120,507 or 12.5%.

Non-operating expenses of \$282,977 which comprise of depreciation and loan interest is an estimated value for October, resulted in a negative variance of \$5,968.

Restricted revenue, which includes interest revenue and capital connection fees, generated \$63,181 or 25.2% above budget.

Interest incomes for the month were \$37,512 compared to a budget of \$30,801.

### Customer Connections as at 10.31.25

The software developer is currently working on the report which shows the final bills for the month.

This month's finance report, are staff best estimates as we work through some implementation issues with the new business solution developer.

**After review and discussion, the Board is asked to move a motion accepting October's Finance Report (estimate).**

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 26

NOVEMBER 18, 2025

**ATTORNEY**

# OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 27

NOVEMBER 18, 2025

EXECUTIVE DIRECTOR

## **Southwest Wastewater Service Area**

- Project 1
  - Force Main SE2 Interconnect  
On Hold
- Project 2 Collection System  
Notice to Proceed issued on March 29, 2023  
  
Substantial: May 13, 2025 (731 calendar days from NTP + 45 days  
per Change Order No. 4)  
  
Final: June 26, 2025 (775 calendar days from NTP + 45 days  
per Change Order No. 4)
- Project 3 Okee-Tantie  
Under Design (Pending FDEP & USACOE Permitting)

## **SR 78W Phase II WM Improvements**

- Notice to Proceed Issued August 14, 2025

## **SW 5<sup>th</sup> Ave Wastewater System Improvements**

- Design review at 100%
- Current estimated project costs: \$7.8M (\$5M grant funded)
- Awaiting additional funding (early Spring 2026)

## **Treasure Island Septic to Sewer Project**

- Still looking for an alternative force main route around the Okeechobee Premier site
- Purchasing of VPS S2 this week
- Evaluating the last site for VPS S1 (three possible sites)

## **Taylor Creek Isles VPS #2 Generator Replacement Project**

- Notice to Proceed issued

## **General Information**

- Engineering RFP SWTP Ozone Rehabilitation up for consideration today
- Engineering RFP SR78W WM Improvement Project up for consideration today
- Engineering RFP Cemetery Road WWTF Headworks Rehabilitation advertised soon

**OKEECHOBEE UTILITY AUTHORITY**

AGENDA ITEM NO. 28

NOVEMBER 18, 2025

**ITEMS FROM THE BOARD**