

# OKEECHOBEE UTILITY AUTHORITY

## MEETING AGENDA

April 21, 2026

8:00 A.M.

1. Call the Meeting to Order

- Pledge of Allegiance
- Determination of Voting Members

2. Agenda Additions or Deletions

3. Consent Agenda

4. Invoice from Holtz Consulting Engineers, Inc. – Mallard Landing Gravity Sewer Expansion
  5. Invoice from Holtz Consulting Engineers, Inc. – State Road 78 Water Main
  6. Invoice from Holtz Consulting Engineers, Inc. – State Road 78 Water Main Phase III
  7. Invoice from CHA - Vac Station #2 Generator Replacement
  8. Invoice from CHA – Pine Ridge Park
  9. Invoice from CHA – SWTP Ozone
  10. Invoice from PRP Construction, LLC – Mallard Landing Gravity Sewer Expansion
  11. Invoice from B & B Site Development Inc. – SR 78W Water Main Improvements, Phase 2
  12. Invoice from Kimley-Horn and Associates Inc. – Treasure Island Septic to Sewer
  13. Invoice from Sumner Engineering & Consulting, Inc. – SW 5<sup>th</sup> Avenue LPSS Design & Permitting
  14. Invoice from Sumner Engineering & Consulting, Inc. – NW 15
  15. Invoice from Sumner Engineering & Consulting, Inc. – Okee-Tantie Utility System Improvements
  16. Invoice from Sumner Engineering & Consulting, Inc. – SWSA Septic to Sewer Connections Phase III Lots (Groups D, E and F)
  17. Invoice from Sumner Engineering & Consulting, Inc. - SWSA Septic to Sewer Connections Phase III Lots (Groups G, H and I)
  18. Invoice from Raftelis
  19. Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services
  20. Invoice from Conely and Conely, P.A. – Legal Services
  21. Invoice from Thorn Run Partners
  22. Invoice from MacVicar Consulting, Inc.
  23. Minor Projects Updates
  24. Operations Director Monthly Report
25. Meeting Minutes from March 18, 2026
26. Meeting Minutes from April 6, 2026
27. Public Comments
28. Finance Report
  29. Executive Director Selection

30. Demolition and Removal of Structures, Septic Tank and Debris at 2702 SE 47th Terrace, Okeechobee, FL 34974
31. Groundwater Treatment Plant Test Well
32. NE 16<sup>th</sup> Avenue Engineering RFP
33. Improvements to Lift Station NW15 Bid Award
34. Southwest 5<sup>th</sup> Avenue Vacuum Sewer Project – Phase I
35. VPS 4 Group C Bid
36. VPS 5 Group G Bid
37. SWSA Grant Disbursement
38. SWSA Project 3 Schedule Update
39. Project Update
40. Department Capital Budget Update
41. Attorney
42. Executive Director
43. Items from the Board

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 1**

**APRIL 21, 2026**

Call Meeting to Order

Pledge of Allegiance  
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
<b><u>County Representatives</u></b>		
Steve Hargraves – Board Member	_____	_____
Tabitha Trent – Board Member	_____	_____
Glenn Sneider - Alternate	_____	_____
<b><u>City Representatives</u></b>		
John Gilliland – Board Member	_____	_____
Steven Nelson – Board Member	_____	_____
Jamie Gamiotea - Alternate	_____	_____
<b><u>Glades County Representatives</u></b>		
Harry Moldenhauer – Board Member	_____	_____
Melanie Anderson – Alternate	_____	_____

**FUTURE MEETING OF OUA BOARD**  
**May 19, 2026 – 8:00 A.M.**

**FUTURE HOLIDAYS FOR OUA STAFF**  
**May 25, 2026 – Memorial Day**

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 2**

**APRIL 21, 2026**

**AGENDA ADDITIONS OR DELETIONS**

# OKEEHOBEE UTILITY AUTHORITY

## AGENDA ITEM NO. 3

APRIL 21, 2026

### CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
  4. Invoice from Holtz Consulting Engineers, Inc. – Mallard Landing Gravity Sewer Expansion
  5. Invoice from Holtz Consulting Engineers, Inc. – State Road 78 Water Main
  6. Invoice from Holtz Consulting Engineers, Inc. – State Road 78 Water Main Phase III
  7. Invoice from CHA - Vac Station #2 Generator Replacement
  8. Invoice from CHA – Pine Ridge Park
  9. Invoice from CHA – SWTP Ozone
  10. Invoice from PRP Construction, LLC – Mallard Landing Gravity Sewer Expansion
  11. Invoice from B & B Site Development Inc. – SR 78W Water Main Improvements, Phase 2
  12. Invoice from Kimley-Horn and Associates Inc. – Treasure Island Septic to Sewer
  13. Invoice from Sumner Engineering & Consulting, Inc. – SW 5<sup>th</sup> Avenue LPSS Design & Permitting
  14. Invoice from Sumner Engineering & Consulting, Inc. – NW 15 Rehabilitation
  15. Invoice from Sumner Engineering & Consulting, Inc. – Okee-Tantie Utility System Improvements
  16. Invoice from Sumner Engineering & Consulting, Inc. – SWSA Septic to Sewer Connections Phase III Lots (Groups D, E and F)
  17. Invoice from Sumner Engineering & Consulting, Inc. - SWSA Septic to Sewer Connections Phase III Lots (Groups G, H and I)
  18. Invoice from Raftelis
  19. Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services
  20. Invoice from Conely and Conely, P.A. – Legal Services
  21. Invoice from Thorn Run Partners
  22. Invoice from MacVicar Consulting, Inc.
  23. Minor Projects Updates
  24. Operations Director Monthly Report

**OKEEHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 4**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. - MALLARD LANDING GRAVITY SEWER EXPANSION**

Please find attached invoices in the amount of \$5,950.00 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$59,760.00
Feb-25	1	Feb-25		\$16,465.00	\$43,295.00
Mar-25	2	Mar-25		\$8,865.00	\$34,430.00
Apr-25	3	Apr-25		\$1,970.00	\$32,460.00
Jun-25	4	Jun-25		\$3,086.00	\$29,374.00
Aug-25	5	Aug-25		\$2,454.00	\$26,920.00
Aug-25	6	Aug-25		\$1,560.00	\$25,360.00
Sep-25	7	Sep-25		\$1,560.00	\$23,800.00
Oct-25	8	Oct-25		\$1,190.00	\$22,610.00
Dec-25	9	Dec-25		\$3,570.00	\$19,040.00
Jan-26	10	Jan-26		\$1,190.00	\$17,850.00
Feb-26	11	Feb-26		\$3,570.00	\$14,280.00
Mar-26	12	Mar-26		\$3,570.00	\$10,710.00
Apr-26	13		\$5,950.00		\$4,760.00

**Staff recommends approval of this invoice in the amounts of \$5,950.00 to Holtz Consulting Engineers, Inc.**

# Holtz Consulting Engineers, Inc.

# INVOICE

270 South Central Boulevard, Suite 207  
Jupiter, FL 33458  
Phone: (561) 575-2005 Fax: (561) 575-2009

**INVOICE DATE:** April 10, 2026  
**INVOICE #:** 1092401-13  
**CLIENT:** OUA  
**PROJECT:** Mallard Landing Gravity  
Sewer Expansion  
**Purchase Order:** 0000012081

**Bill To:**

Okeechobee Utility Authority  
100 SW 5th Avenue  
Okeechobee, FL 34974-4221

Lump Sum Contract Amount:	\$	59,760.00
Prior Invoices to Date:	\$	49,050.00
This Invoice Amount:	\$	5,950.00
Remaining Balance:	\$	4,760.00

**THIS INVOICE AMOUNT:** \$ 5,950.00

Please make checks payable to: **Holtz Consulting Engineers, Inc.**  
**270 South Central Boulevard, Suite 207**  
**Jupiter, FL 33458**

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200  
*HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.*



**OKEEHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 5**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. – SR 78 WATERMAIN IMPROVEMENTS**

Please find attached invoice in the amount of \$7,987.50 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$359,729.00
Feb-24	1	Feb-24		\$2,873.00	\$356,856.00
Mar-24	2	Mar-24		\$18,838.50	\$338,017.50
Apr-24	3	Apr-24		\$10,219.50	\$327,798.00
May-24	4	May-24		\$50,801.00	\$276,997.00
Jul-24	5	Jul-24		\$28,200.60	\$248,796.40
Jul-24	6	Jul-24		\$22,941.10	\$225,855.30
Aug-24	7	Aug-24		\$12,793.50	\$213,061.80
Sep-24	8	Sep-24		\$12,011.80	\$201,050.00
Oct-24	9	Oct-24		\$1,175.00	\$199,875.00
Nov-24	10	Nov-24		\$9,915.00	\$189,960.00
Dec-24	11	Dec-24		\$9,590.00	\$180,370.00
Jan-25	12	Jan-25		\$3,835.00	\$176,535.00
Apr-25	13	Apr-25		\$4,473.50	\$172,061.50
May-25	14	May-25		\$4,809.50	\$167,252.00
Jun-25	15	Jun-25		\$2,352.00	\$164,900.00
Jul-25	16	Jul-25		\$1,680.00	\$163,220.00
Aug-25	17	Aug-25		\$3,195.00	\$160,025.00
Sep-25	18	Sep-25		\$6,390.00	\$153,635.00
Oct-25	19	Oct-25		\$9,585.00	\$144,050.00
Nov-25	20	Nov-25		\$39,937.50	\$104,112.50
Dec-25	21	Dec-25		\$23,962.50	\$80,150.00
Jan-26	22	Jan-26		\$15,975.00	\$64,175.00
Feb-26	23	Feb-26		\$15,975.00	\$48,200.00
Mar-26	24	Mar-26		\$15,975.00	\$32,225.00
Apr-26	25		\$7,987.50		\$24,237.50

**Staff recommends approval of this invoice in the amount of \$7,987.50 to Holtz Consulting Engineers, Inc.**

# Holtz Consulting Engineers, Inc.

# INVOICE

270 South Central Boulevard, Suite 207  
Jupiter, FL 33458  
Phone: (561) 575-2005 Fax: (561) 575-2009

**INVOICE DATE:** April 10, 2026  
**INVOICE #:** 11726-25  
**CLIENT:** OUA  
**PROJECT:** State Rd. 78 West WM  
Improvements  
**Purchase Order:** 0000011726

**Bill To:**

Okeechobee Utility Authority  
100 SW 5th Avenue  
Okeechobee, FL 34974-4221

Lump Sum Contract Amount:	\$	359,729.00
Prior Invoices to Date:	\$	327,504.00
This Invoice Amount:	\$	7,987.50
Remaining Balance:	\$	24,237.50

**THIS INVOICE AMOUNT:** \$ 7,987.50

Please make checks payable to: **Holtz Consulting Engineers, Inc.**  
**270 South Central Boulevard, Suite 207**  
**Jupiter, FL 33458**

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200  
*HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.*



**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 6**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. – SR 78 WATERMAIN  
IMPROVEMENTS PHASE III**

Please find attached invoice in the amount of \$35,724.00 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$399,895.00
Mar-26	1	Mar-26		\$53,586.00	\$346,309.00
Apr-26	2		\$35,724.00		\$310,585.00

**Staff recommends approval of this invoice in the amount of \$35,724.00 to Holtz Consulting Engineers, Inc.**

# Holtz Consulting Engineers, Inc.

# INVOICE

270 South Central Boulevard, Suite 207  
Jupiter, FL 33458  
Phone: (561) 575-2005 Fax: (561) 575-2009

**INVOICE DATE:** April 10, 2026  
**INVOICE #:** 12709-2  
**CLIENT:** OUA  
**PROJECT:** State Rd. 78 West Phase III  
WM Improvements

**Purchase Order:** 0000012709

**Bill To:**

Okeechobee Utility Authority 100 SW 5th Avenue Okeechobee, FL 34974-4221
--

Lump Sum Contract Amount:	\$	399,895.00
Prior Invoices to Date:	\$	53,586.00
This Invoice Amount:	\$	35,724.00
Remaining Balance:	\$	310,585.00

**THIS INVOICE AMOUNT:** \$ 35,724.00

Please make checks payable to: **Holtz Consulting Engineers, Inc.**  
**270 South Central Boulevard, Suite 207**  
**Jupiter, FL 33458**

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

*HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.*



**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 7**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM CHA CONSULTING, INC. – VAC STATION #2 GENERATOR REPLACEMENT**

Please find attached invoice in the amount of \$330.50 submitted by CHA Consulting, Inc. Staff is aware of the work currently being done CHA Consulting, Inc. and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$330.50 to CHA Consulting, Inc.**



John Hayford  
 Okeechobee Utility Authority  
 100 SW 5th Avenue  
 Okeechobee, FL 34974

April 15, 2026  
 Project No: 083820.000  
 Invoice No: 83820-19

PO#: 11562

Project 083820.000 Vac. PS #2 (Taylor Creek) Generator Replacement  
**Professional Services from February 28, 2026 to April 3, 2026**

Phase	0001000	Design		
Total Current Billing		45,300.00		
Percent Complete	100.00	Total Earned	45,300.00	
		Previous Fee Billing	45,300.00	
		Current Fee Billing	0.00	
		<b>Total Current Billing</b>		<b>0.00</b>
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings		0.00	45,300.00	45,300.00
Limit				45,300.00

Phase	0002000	Services During Construction		
<b>Professional Personnel</b>				
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Engineer 2				
Kaminski, Hunter		.50	92.00	46.00
Mock, Ashlyn		2.25	92.00	207.00
Engineer 5				
Bortz, Stephanie		.50	155.00	77.50
Totals		3.25		330.50
		<b>Total Labor</b>		<b>330.50</b>
<b>Billing Limits</b>		<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings		330.50	8,216.50	8,547.00
Limit				14,800.00
Remaining				6,253.00

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE  
 Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103  
 Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735  
 CHASOLUTIONS.COM

Project	083820.000	Vac. PS #2 (Taylor Creek) Generator Repl	Invoice	83820-19
			<b>Total this Invoice</b>	<b>\$330.50</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Fee	0.00	45,300.00	45,300.00
Labor	330.50	8,216.50	8,547.00
<b>Totals</b>	<b>330.50</b>	<b>53,516.50</b>	<b>53,847.00</b>

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103  
 Supporting remittance information should be sent via email to [remittances@chasolutions.com](mailto:remittances@chasolutions.com)

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735  
 CHASOLUTIONS.COM

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 8**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM CHA CONSULTING, INC. – PINE RIDGE PARK EXPANSION PROJECT**

Please find attached invoice in the amount of \$2,305.05 submitted by CHA Consulting, Inc. Staff is aware of the work currently being done CHA Consulting, Inc. and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$2,305.05 to CHA Consulting, Inc**



John Hayford  
 Okeechobee Utility Authority  
 100 SW 5th Avenue  
 Okeechobee, FL 34974

April 15, 2026  
 Project No: 192612.000  
 Invoice No: 192612-04  
 PO#: PO 12545

Project 192612.000 OUA-Pine Ridge Park Expansion Project  
**Professional Services from March 12, 2026 to April 10, 2026**

Phase	0000001	Design		
Total Current Billing		27,200.00		
Percent Complete	100.00	Total Earned	27,200.00	
		Previous Fee Billing	27,200.00	
		Current Fee Billing	0.00	
		<b>Total Current Billing</b>		<b>0.00</b>

Phase	0000002	Services During Construction		
<b>Professional Personnel</b>				
			<b>Hours</b>	<b>Rate</b>
				<b>Amount</b>
Engineer 7				
Bortz, Stephanie		1.50	219.00	328.50
Engineer 2				
Kaminski, Hunter		16.50	101.00	1,666.50
Technician 3				
Young, Christopher		2.00	120.00	240.00
Totals		20.00		2,235.00
		<b>Total Labor</b>		<b>2,235.00</b>

**Reimbursable Expenses**

Direct Miscellaneous-Reimbursables				
3/12/2026	Kaminski, Hunter	Return of Bid Bonds		11.90
3/30/2026	Kaminski, Hunter	Shipping Agreement to OUA		46.25

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE  
 Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103  
 Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735  
 CHASOLUTIONS.COM

Project	192612.000	OUA-Pine Ridge Park Expansion Project	Invoice	192612-04
4/10/2026	Kaminski, Hunter	Returning signed bonds to contractor	11.90	
<b>Total Reimbursables</b>		<b>1.0 times</b>	<b>70.05</b>	<b>70.05</b>
			<b>Total this Invoice</b>	<b>\$2,305.05</b>

**Outstanding Invoices**

Number	Date	Balance
192612-03	3/12/2026	5,675.75
<b>Total</b>		<b>5,675.75</b>

**Total Now Due \$7,980.80**

**Billings to Date**

	Current	Prior	Total
Fee	0.00	27,200.00	27,200.00
Labor	2,235.00	2,818.00	5,053.00
Expense	70.05	137.75	207.80
<b>Totals</b>	<b>2,305.05</b>	<b>30,155.75</b>	<b>32,460.80</b>

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103  
 Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735  
 CHASOLUTIONS.COM

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 9**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM CHA CONSULTING, INC. – SWTP OZONE SYSTEM UPGRADE**

Please find attached invoice in the amount of \$3,374.00 submitted by CHA Consulting, Inc. Staff is aware of the work currently being done CHA Consulting, Inc. and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$3,374.00 to CHA Consulting, Inc**



John Hayford  
 Okeechobee Utility Authority  
 100 SW 5th Avenue  
 Okeechobee, FL 34974

March 24, 2026  
 Project No: 105011.000  
 Invoice No: 105011-01  
 PO#: 12753

Project 105011.000 OUA Surface WTP Exist Ozone Syst Upgd  
**Professional Services from February 1, 2026 to February 27, 2026**

---

Phase 0000001 Preliminary Design Report

Total Current Billing	96,400.00		
Percent Complete	3.50	Total Earned	3,374.00
		Previous Fee Billing	0.00
		Current Fee Billing	3,374.00
		<b>Total Current Billing</b>	<b>3,374.00</b>
		<b>Total this Invoice</b>	<b>\$3,374.00</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Fee	3,374.00	0.00	3,374.00
<b>Totals</b>	<b>3,374.00</b>	<b>0.00</b>	<b>3,374.00</b>

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE  
 Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103  
 Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735  
 CHASOLUTIONS.COM

---

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 10**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM PRP CONSTRUCTION, LLC – MALLARD LANDING GRAVITY SEWER EXPANSION**

Please find attached invoice in the amount of \$33,975.00 submitted by PRP Construction, LLC. Staff is aware of the work currently being done by PRP Construction, LLC. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$807,190.00
Feb-26	1	Feb-26		\$66,798.00	\$740,392.00
Mar-26	2	Mar-26		\$257,922.00	\$482,470.00
Apr-26	3		\$33,975.00		\$448,495.00

**Staff recommends approval of this invoice in the amount of \$33,975.00 to PRP Construction, LLC.**



HOLTZ CONSULTING ENGINEERS, INC

---

April 8, 2026

Mr. John Hayford, PE  
Executive Director  
Okeechobee Utility Authority  
100 SW 5<sup>th</sup> Avenue  
Okeechobee, FL 34974

Subject: **Okeechobee Utility Authority  
Mallard Landing Gravity Sewer Expansion  
PRP Construction, LLC  
Application for Payment No. 3**

Dear Mr. Hayford,

Attached is Application for Payment No. 3 and supporting documents for the above-referenced project, as submitted by PRP Construction, LLC. This requisition is for payment, less 10 percent retainage, for mobilization and asphalt concrete trench restoration installation associated with this project.

The amount of payment requested after deducting the required retainage and for work completed is **\$33,975.00**.

To the best of our knowledge, the work included in this pay request has been satisfactorily completed in accordance with the Contract Documents and the amounts requested are as outlined in the approved Schedule of Values. Holtz Consulting Engineers therefore recommends payment to be made in the amount requested.

If you should have any questions, please contact our office.

Sincerely,  
HOLTZ CONSULTING ENGINEERS, INC.

A handwritten signature in black ink, appearing to read 'Christine Miranda', is written over the typed name.

Christine Miranda, PE  
Vice President

Attachments – Signed copy of Application for Payment No. 3

cc: Peggy Sheltra, PRP Construction, LLC  
File

TO (OWNER/REP): **OUA** **PO 12727** APPLICATION NO.: 3.0  
 ADDRESS: **100 SW 5TH AVE , OKEECHOBEE, FL 34974** PERIOD FROM: 3/1/2026  
 FROM (CONTRACTOR): **PRP CONSTRUCTION, LLC 8300 SW SPRINGHAVEN AVE., INDIANTOWN, FL 34956** TO: 3/31/2026  
**8300 SW SPRINGHAVEN AVE, INDIANTOWN, FL. 34956** CONTACTOR PROJECT NO.: \_\_\_\_\_  
 CONTRACT DATE: \_\_\_\_\_

CONTRACT FOR: **MALLARD LANDING SANITARY SEWER GRAVITY SYSTEM EXT**

CHANGE ORDER SUMMARY			
CHANGE ORDERS APPROVED BY OWNER		ADDITIONS	DELETIONS
NO.	DESCRIPTION		
1		\$ -	\$ -
2		\$ -	\$ -
3		\$ -	\$ -
4		\$ -	\$ -
5		\$ -	\$ -
6		\$ -	\$ -
7		\$ -	\$ -
8		\$ -	\$ -
9		\$ -	\$ -
TOTALS		\$ -	\$ -
NET CHANGE BY CHANGE ORDERS		\$ -	\$ -

Application is made for payment, as shown below, according to the CONTRACT DOCUMENTS and Continuation Sheet (s) attached.

1.	ORIGINAL CONTRACT SUM	*****	\$	807,190.00
2.	Net change by Change Orders	*****	\$	-
3.	CONTRACT SUM TO DATE	*****	\$	807,190.00
4.	TOTAL COMPLETED AND STORED TO DATE (Column L on Continuation Sheet (s))	*****	\$	398,550.00
5.	RETAINAGE (10%)	*****	\$	39,855.00
6.	TOTAL EARNED LESS RETAINAGE (Line 4 less line 5)	*****	\$	358,695.00
7.	LESS PREVIOUS PAYMENTS (Line 6 from prior Certificate)	*****	\$	324,720.00
8.	CURRENT PAYMENT DUE	*****	\$	33,975.00
9.	BALANCE TO FINISH PLUS RETAINAGE (Line 3 less line 6)	*****	\$	448,495.00

**CONTRACTOR'S CERTIFICATION**

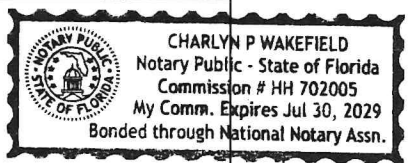
*I hereby certify that the labor and materials listed on this request for payment have been used in the construction of this Work and payment received from the last request for payment has been used to make payment to all Subcontractors, laborers, materialmen and suppliers except as listed below*

*and*

*The undersigned Contractor certifies that Work covered by this Application for Payment has been completed according to the Contract Documents, that all amounts have been paid by the Contractor for Work done by any Subcontractor for Work for which previous Certifications of Payments were issued and payments received from Owner, and that current Payment is now due in accordance with the Contract Documents and all Federal, State and Local Laws.*

CONTRACTOR:  
 BY: *Peggy Sheltra* DATE: 3/27/2026  
 Peggy Sheltra

State of: FLORIDA COUNTY OF: MARTIN  
 Subscribed and sworn to before me this 27 day of March, 2026.  
 Notary Public: *Charlyn Wakefield*  
 My Commission expires: 7/30/2029



**AMOUNT CERTIFIED:** \$ **33,975.00**

ENGINEER: *Christine Miranda*  
 BY: Christine Miranda, PE DATE: 4/8/26

THE AMOUNT CERTIFIED PAYABLE ONLY TO CONTRACTOR NAMED HEREIN

A Item No.	B Item	C Quantity	D Unit	E CONTRACT		G QUANTITIES			K AMOUNT (\$)			M (\$) Balance To Finish (F-L)	N % Comple e (L/F)	O Retainage (\$) (L*10%)
				Unit Price (\$)	Schedule of Values (\$)	Previous Invoices	Current Invoice	Total (G+H)	Previous Invoices	Current Invoice	Total (J+K)			
1	MOBILIZATION/ DEMOBILIZATION(INC, GC'S,MOT AND SAFETY)	1.00	LS	\$ 35,000.00	\$ 35,000.00	0.5	0.25	0.75	\$ 17,500.00	\$ 8,750.00	\$ 26,250.00	\$ 8,750.00	75.0%	\$ 2,625.00
2	FURNISH AND INSTALL 10-INCH SDR-26PVC GRAVITY SEWER(0'-8')	1605	LF	\$96.00	\$ 154,080.00	1520		1520	\$ 145,920.00	\$ -	\$ 145,920.00	\$ 8,160.00	94.7%	\$ 14,592.00
3	FURNISH AND INSTALL 4' MANHOLE(0'-8')	6	EA	\$9,150.00	\$ 54,900.00	6		6	\$ 54,900.00	\$ -	\$ 54,900.00	\$ -	100.0%	\$ 5,490.00
4	FURNISH AND INSTALL 6' SINGLES ERVICE LATERAL W/ CLEANOUT	23	EA	\$3,200.00	\$ 73,600.00	25		25	\$ 80,000.00	\$ -	\$ 80,000.00	\$ (6,400.00)	108.7%	\$ 8,000.00
5	FURNISH AND INSTALL 6 INCH DOUBLE SERVICE LATERAL W/ CLEANOUT	8	EA	\$3,750.00	\$ 30,000.00	6		6	\$ 22,500.00	\$ -	\$ 22,500.00	\$ 7,500.00	75.0%	\$ 2,250.00
6	CONNECT NEW 10 INCH SANITARY SEWER GRAVITY MAIN TO EXISTING 8 INCH STUB OUT	2	EA	\$2,200.00	\$ 4,400.00	2		2	\$ 4,400.00	\$ -	\$ 4,400.00	\$ -	100.0%	\$ 440.00
7	CORE AND TIE IN PROPOSED 10 INCHSANITARY SEWER GRAVITY MAIN TO EXISTING MANHOLE	1	LS	\$6,580.00	\$ 6,580.00	1		1	\$ 6,580.00	\$ -	\$ 6,580.00	\$ -	100.0%	\$ 658.00
8	SODDING	1	LS	\$30,000.00	\$ 30,000.00	0	0	0	\$ -	\$ -	\$ -	\$ 30,000.00	0.0%	\$ -
9	202,204,& 206 NW 11TH ST SANITARY SEWER CONNECTION	1	LS	\$6,590.00	\$ 6,590.00	0	0	0	\$ -	\$ -	\$ -	\$ 6,590.00	0.0%	\$ -
10	1020,1024,& 1028 NW 3RD AVE SANITARY SEWER CONNECTION	1	LS	\$6,710.00	\$ 6,710.00	0	0	0	\$ -	\$ -	\$ -	\$ 6,710.00	0.0%	\$ -
11	116,118,& 120 NW 11TH STREET SANITARY SEWER CONNECTION	1	LS	\$6,580.00	\$ 6,580.00	0	0	0	\$ -	\$ -	\$ -	\$ 6,580.00	0.0%	\$ -
12	203.205 & 207 NW 11TH STREET SANITARY SEWER CONNECTION	1	LS	\$7,740.00	\$ 7,740.00	0	0	0	\$ -	\$ -	\$ -	\$ 7,740.00	0.0%	\$ -
13	104,106 & 108 NW 11TH STREET SANITARY SEWER CONNECTION	1	LS	\$6,700.00	\$ 6,700.00	0	0	0	\$ -	\$ -	\$ -	\$ 6,700.00	0.0%	\$ -
14	100 & 102 NW 11TH STREET SANITARY SEWER CONNECTION	1	LS	\$6,190.00	\$ 6,190.00	0	0	0	\$ -	\$ -	\$ -	\$ 6,190.00	0.0%	\$ -
15	214 NW 12TH STREET SANITARY SEWER CONNECTION	1	LS	\$7,160.00	\$ 7,160.00	0	0	0	\$ -	\$ -	\$ -	\$ 7,160.00	0.0%	\$ -
16	210 NW 12TH STREET SANITARY SEWER CONNECTION	1	LS	\$7,280.00	\$ 7,280.00	0	0	0	\$ -	\$ -	\$ -	\$ 7,280.00	0.0%	\$ -
17	206 NW 12TH STREET SANITARY SEWER CONNECTION	1	LS	\$8,180.00	\$ 8,180.00	0	0	0	\$ -	\$ -	\$ -	\$ 8,180.00	0.0%	\$ -
18	205 NW 12TH STREET SANITARY SEWER CONNECTION	1	LS	\$7,160.00	\$ 7,160.00	0	0	0	\$ -	\$ -	\$ -	\$ 7,160.00	0.0%	\$ -
19	202 NW 12TH STREET SANITARY SEWER CONNECTION	1	LS	\$7,500.00	\$ 7,500.00	0	0	0	\$ -	\$ -	\$ -	\$ 7,500.00	0.0%	\$ -
20	201 NW 12TH STREET SANITARY SEWER CONNECTION	1	LS	\$7,100.00	\$ 7,100.00	0	0	0	\$ -	\$ -	\$ -	\$ 7,100.00	0.0%	\$ -
21	113 NW 12TH STREET SANITARY SEWER CONNECTION	1	LS	\$6,190.00	\$ 6,190.00	0	0	0	\$ -	\$ -	\$ -	\$ 6,190.00	0.0%	\$ -
22	112 NW 12TH STREET SANITARY SEWER CONNECTION	1	LS	\$7,250.00	\$ 7,250.00	0	0	0	\$ -	\$ -	\$ -	\$ 7,250.00	0.0%	\$ -
23	105 NW 12TH STREET SANITARY SEWER CONNECTION	1	LS	\$7,350.00	\$ 7,350.00	0	0	0	\$ -	\$ -	\$ -	\$ 7,350.00	0.0%	\$ -
24	214 NW 13TH STREET SANITARY SEWER CONNECTION	1	LS	\$6,350.00	\$ 6,350.00	0	0	0	\$ -	\$ -	\$ -	\$ 6,350.00	0.0%	\$ -
25	213 NW 13TH STREET SANITARY SEWER CONNECTION	1	LS	\$7,500.00	\$ 7,500.00	0	0	0	\$ -	\$ -	\$ -	\$ 7,500.00	0.0%	\$ -
26	209 NW 13TH STREET SANITARY SEWER CONNECTION	1	LS	\$6,320.00	\$ 6,320.00	0	0	0	\$ -	\$ -	\$ -	\$ 6,320.00	0.0%	\$ -
27	208 NW 13TH STREET SANITARY SEWER CONNECTION	1	LS	\$7,670.00	\$ 7,670.00	0	0	0	\$ -	\$ -	\$ -	\$ 7,670.00	0.0%	\$ -
28	207 NW 13TH STREET SANITARY SEWER CONNECTION	1	LS	\$7,350.00	\$ 7,350.00	0	0	0	\$ -	\$ -	\$ -	\$ 7,350.00	0.0%	\$ -
29	201 NW 13TH STREET SANITARY SEWER CONNECTION	1	LS	\$7,300.00	\$ 7,300.00	0	0	0	\$ -	\$ -	\$ -	\$ 7,300.00	0.0%	\$ -
30	1301 N PARROTAVE SANITARY SEWER CONNECTION	1	LS	\$9,380.00	\$ 9,380.00	0	0	0	\$ -	\$ -	\$ -	\$ 9,380.00	0.0%	\$ -
31	LANDSCAPING, DRIVEWAYAND MISC RESTORATION	1	LS	\$20,000.00	\$ 20,000.00	0	0	0	\$ -	\$ -	\$ -	\$ 20,000.00	0.0%	\$ -
32	FURNISH AND PLACE ASPHALT CONCRETE TRENCH RESTORATION	2000	SY	\$58.00	\$ 116,000.00	500	500	1000	\$ 29,000.00	\$ 29,000.00	\$ 58,000.00	\$ 58,000.00	50.0%	\$ 5,800.00
33	ASPHALT MILLING AND OVERLAY INCLUDING PAVEMENT MARKINGS	4170	SY	\$24.00	\$ 100,080.00	0	0	0	\$ -	\$ -	\$ -	\$ 100,080.00	0.0%	\$ -
34	CONTINGENCY	1	LS	\$25,000.00	\$ 25,000.00	0	0	0	\$ -	\$ -	\$ -	\$ 25,000.00	0.0%	\$ -
<b>Sub-Total (Schedule I)</b>					<b>\$ 807,190.00</b>				<b>\$ 360,800.00</b>	<b>\$ 37,750.00</b>	<b>\$ 398,550.00</b>	<b>\$ 408,640.00</b>	<b>49.4%</b>	<b>\$ 39,855.00</b>

II - CHANGE ORDERS														
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
Item No.	Item	Quantity	Unit	Unit Price (\$)	Schedule of Values (\$)	Previous Invoices	Current Invoice	Total (G+H)	Previous Invoices	Current Invoice	Total (J+K)	(\$) Balance To Finish (F-L)	% Comple e (L/F)	Retainage (\$) (L*10%)
					\$ -	0	0	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -
					\$ -	0	0	0	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -
<b>Sub-Total (Schedule II)</b>					<b>\$ -</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ 79,710.00</b>

**PRP CONSTRUCTION, LLC**  
**8300 SW SPRINGHAVEN AVE., INDIANTOWN, FL 34956**  
**PO12727**  
**Project: MALLARDS LANDING SANITARY SEWER GRAVITY SYSTEM EXT**

Page 1 of this Application and Certificate of Payment, containing Contractor's signed Certification is attached. In tabulations below, totals and sub-totals must coincide with updated Contract Amount.

APPLICATION NO.: 3.0  
 PERIOD FROM: 3/1/2026  
 TO: 3/31/2026

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
Item No.	Item	Quantity	Unit	CONTRACT		QUANTITIES			AMOUNT (\$)			Balance To Finish (F-L)	% Complete (L/F)	Retainage (\$) (L*10%)
				Unit Price (\$)	Schedule of Values (\$)	Previous Invoices	Current Invoice	Total (G+H)	Previous Invoices	Current Invoice	Total (J+K)			

**PROJECT SUMMARY**

Sub-Total (Schedule I)					\$ 807,190.00				\$ 360,800.00	\$ 37,750.00	\$ 398,550.00	\$ 408,640.00	49%	\$ 39,855.00
Sub-Total (Schedule II)					\$ -				\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ 79,710.00
<b>Total Schedule 1</b>					<b>\$ 807,190.00</b>				<b>\$ 360,800.00</b>	<b>\$ 37,750.00</b>	<b>\$ 398,550.00</b>	<b>\$ 408,640.00</b>	<b>49.4%</b>	<b>\$ 39,855.00</b>

<b>Contract Totals</b>					<b>\$ 807,190.00</b>				<b>\$ 360,800.00</b>	<b>\$ 37,750.00</b>	<b>\$ 398,550.00</b>	<b>\$ 408,640.00</b>	<b>49.4%</b>	<b>\$ 39,855.00</b>
------------------------	--	--	--	--	----------------------	--	--	--	----------------------	---------------------	----------------------	----------------------	--------------	---------------------

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 11**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM B & B SITE DEVELOPMENT, INC. – SR 78W WATER MAIN IMPROVEMENTS,  
PHASE 2**

Please find attached invoice in the amount of \$195,807.82 submitted by B & B Site Development, Inc. Staff is aware of the work currently being done by B & B Site Development, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$419,358.50
Nov-25	1	Nov-25		\$99,489.83	\$319,868.67
Dec-25	2	Dec-25		\$57,690.00	\$262,178.67
Apr-26	3		\$195,807.82		\$66,370.85

**Staff recommends approval of this invoice in the amount of \$195,807.82 to B & B Site Development, Inc.**



HOLTZ CONSULTING ENGINEERS, INC

---

April 8, 2026

Mr. John Hayford, PE  
Executive Director  
Okeechobee Utility Authority  
100 SW 5<sup>th</sup> Avenue  
Okeechobee, FL 34974

Subject: **Okeechobee Utility Authority  
State Route 78 West Water Main Improvements – Phase 2  
B&B Site Development, Inc.  
Application for Payment No. 3**

Dear Mr. Hayford,

Attached is Application for Payment No. 3 and supporting documents for the above-referenced project, as submitted by B&B Site Development, Inc. This requisition is for payment, less 10 percent retainage, for all remaining work on the project with the exception of final record drawings.

The amount of payment requested after deducting the required retainage and for work completed is **\$195,807.82**

To the best of our knowledge, the work included in this pay request has been satisfactorily completed in accordance with the Contract Documents and the amounts requested are as outlined in the approved Schedule of Values. Holtz Consulting Engineers therefore recommends payment to be made in the amount requested.

If you should have any questions, please contact our office.

Sincerely,

HOLTZ CONSULTING ENGINEERS, INC.

A handwritten signature in blue ink, appearing to read 'Christine Miranda', is written over the printed name.

Christine Miranda, PE  
Vice President

Attachments – Signed copy of Application for Payment No. 2

cc: Michelle Baughman, B&B Site Development, Inc.  
File

Okeechobee Utility Authority

100 Southwest 5th Avenue  
Okeechobee, FL 34974

FROM(CONTRACTOR):  
**B & B Site Development Inc**  
1505-C South Parrot Avenue  
Okeechobee, FL 34974

VIA (A/E):  
**HCE - Holtz Consulting Engineers, Inc**  
425 Southwest Park Street Suite 8  
Okeechobee, FL 34972

APPLICATION NO: **3 REVISED** Distribution to:  
APPLICATION DATE: 4/6/2026  OWNER  
PERIOD TO: 3/25/2026  ENGINEER  
 CONTRACTOR  
ENGINEERS  
PROJECT NO:

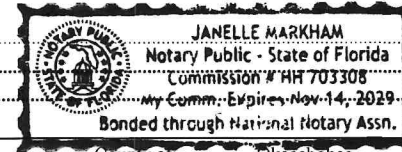
CONTRACT FOR: CONTRACT DATE: **6/19/2025**

**CONTRACTOR'S APPLICATION FOR PAYMENT**

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by owner			
TOTAL		\$0	\$0
Approved this Month			
Number	Date Approved		
TOTALS		\$0	\$0
Net change by Change Orders			\$0.00

Application is made for Payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM .....	\$ 419,358.50
2. Net change by Change Orders .....	\$ 0.00
3. CONTRACT SUM TO DATE (Line 1+/-2) .....	\$ 419,358.50
4. TOTAL COMPLETED & STORED TO DATE .....	\$ 392,208.50
(Column G on G703)	
5. RETAINAGE:	
a. 10% of Completed Work .....	\$ 39,220.85
(Column D+E on G703)	
Total Retainage (Line 5a or Total in Column I .....	
	\$ 39,220.85
6. TOTAL EARNED LESS RETAINAGE .....	\$ 352,987.65
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) .....	\$ 157,179.83
8. CURRENT PAYMENT DUE .....	\$ 195,807.82
9. BALANCE TO FINISH, PLUS RETAINAGE .....	\$ 66,370.85
(Line 3 less Line 6)	



The undersigned contractor certifies that, to the best of its knowledge, information and belief, the covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and Payments received from Owner, and that current payment shown here is now due. Further, Contractor states that as of the date of this application, it has no claims against the Owner, except as may be set forth in an attachment to this Certificate for Payment. Any claims accruing as of the date of this application which are not listed in an attachment hereto are waived.

CONTRACTOR: **B&B Site Development, Inc.**

By: *Michelle H. Bayliss* Date: 4/16/2026

State of: Florida County of: Okeechobee  
Subscribed and sworn to before me this April day of 20 26  
Notary Public: Janelle Markham  
My Commission expires: NOV. 14th 2029

AMOUNT CERTIFIED ..... \$ 195,807.82

**ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

(Attach explanation if amount certified differs from the amount applied for.)  
ARCHITECT/ENGINEER:

By: *Christine* Date: 4/6/26  
This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

APPLICATION NO.: 3  
 APPLICATION DATE: 3/20/2026  
 PERIOD TO: 3/25/2026  
 CONTRACT NO.:  
 PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	Unit	C CONTRACT			D PREVIOUS		E CURRENT		F N/A	G TOTAL COMPLETED AND STORED TO DATE		H % (G / C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			QTY	Unit Price	Amount	QTY	Amount	QTY	Amount		QTY	Amount (D+E+F)			
<b>GENERAL ITEMS</b>															
1	MOBILIZATION/DEMobilIZATION (INC. GC'S, INSURANCE & BONDS, AND SAFETY)	LS	1	\$ 27,588.50	\$27,588.50	0.50	\$13,794.25	0.50	\$13,794.25		1.00	\$27,588.50	100%	\$0.00	\$2,758.85
2	MAINTENANCE OF TRAFFIC	LS	1	\$ 10,000.00	\$10,000.00	0.25	\$2,500.00	0.75	\$7,500.00		1.00	\$10,000.00	100%	\$0.00	\$1,000.00
3	PRECONSTRUCTION VIDEO DOCUMENTATION	LS	1	\$ 1,500.00	\$1,500.00	1.00	\$1,500.00	0.00	\$0.00		1.00	\$1,500.00	100%	\$0.00	\$150.00
4	RECORD DRAWINGS	LS	1	\$ 2,000.00	\$2,000.00	0.00	\$0.00	0.00	\$0.00		0.00	\$0.00	0%	\$2,000.00	\$0.00
5	6-INCH C-900 PVC WATER MAIN (OWNER WILL FURNISH C900 PVC, MEGALUG JOINT RESTRAINTS, MECHANICAL JOINT BOLT AND GASKET PACKS (LESS GLAND), AND BELL RESTRAINTS)	LF	15	\$ 75.00	\$1,125.00	0.00	\$0.00	15.00	\$1,125.00		15.00	\$1,125.00	100%	\$0.00	\$112.50
6	8-INCH C-900 PVC WATER MAIN (OWNER WILL FURNISH C900 PVC, MEGALUG JOINT RESTRAINTS, MECHANICAL JOINT BOLT AND GASKET PACKS (LESS GLAND), AND BELL RESTRAINTS)	LF	15	\$ 75.00	\$1,125.00	0.00	\$0.00	15.00	\$1,125.00		15.00	\$1,125.00	100%	\$0.00	\$112.50
7	16-INCH C-900 PVC WATER MAIN (OWNER WILL FURNISH C900 PVC, MEGALUG JOINT RESTRAINTS, MECHANICAL JOINT BOLT AND GASKET PACKS (LESS GLAND), AND BELL RESTRAINTS)	LF	3085	\$ 30.00	\$92,550.00	2985.00	\$89,550.00	60.00	\$1,800.00		3,045.00	\$91,350.00	99%	\$1,200.00	\$9,135.00
8	18-INCH C-900 PVC WATER MAIN (OWNER WILL FURNISH C900 PVC, MEGALUG JOINT RESTRAINTS, MECHANICAL JOINT BOLT AND GASKET PACKS (LESS GLAND), AND BELL RESTRAINTS)	LF	20	\$ 75.00	\$1,500.00	0.00	\$0.00	20.00	\$1,500.00		20.00	\$1,500.00	100%	\$0.00	\$150.00
9	6-INCH GATE VALVE WITH VALVE BOX (OWNER WILL FURNISH GATE VALVE AND VALVE BOX)	EA	1	\$ 500.00	\$500.00	1.00	\$500.00	0.00	\$0.00		1.00	\$500.00	100%	\$0.00	\$50.00
10	8-INCH GATE VALVE WITH VALVE BOX (OWNER WILL FURNISH GATE VALVE AND VALVE BOX)	EA	1	\$ 600.00	\$600.00	1.00	\$600.00	0.00	\$0.00		1.00	\$600.00	100%	\$0.00	\$60.00
11	16-INCH GATE VALVE WITH VALVE BOX (OWNER WILL FURNISH GATE VALVES AND VALVE BOXES)	EA	7	\$ 1,500.00	\$10,500.00	4.00	\$6,000.00	3.00	\$4,500.00		7.00	\$10,500.00	100%	\$0.00	\$1,050.00
12	PIGGING STATIONS	EA	2	\$ 10,000.00	\$20,000.00	0.00	\$0.00	2.00	\$20,000.00		2.00	\$20,000.00	100%	\$0.00	\$2,000.00
13	AIR RELEASE VALVE WITH MANHOLE (OWNER WILL FURNISH AIR RELEASE VALVE)	EA	1	\$ 10,000.00	\$10,000.00	0.00	\$0.00	1.00	\$10,000.00		1.00	\$10,000.00	100%	\$0.00	\$1,000.00
14	6-INCH 90 DEG MJ DI BEND (OWNER WILL FURNISH BEND)	EA	1	\$ 250.00	\$250.00	0.00	\$0.00	1.00	\$250.00		1.00	\$250.00	100%	\$0.00	\$25.00
15	6-INCH DI MJ LONG SLEEVE (OWNER WILL FURNISH SLEEVE)	EA	1	\$ 250.00	\$250.00	0.00	\$0.00	1.00	\$250.00		1.00	\$250.00	100%	\$0.00	\$25.00
16	16-INCH X 8-INCH MJ DI TEE (OWNER WILL FURNISH TEE)	EA	1	\$ 400.00	\$400.00	1.00	\$400.00	0.00	\$0.00		1.00	\$400.00	100%	\$0.00	\$40.00
17	16-INCH X 6-INCH MJ DI TEE (OWNER WILL FURNISH TEE)	EA	1	\$ 450.00	\$450.00	1.00	\$450.00	0.00	\$0.00		1.00	\$450.00	100%	\$0.00	\$45.00
18	16-INCH 45 DEG MJ DI BEND (OWNER WILL FURNISH BENDS)	EA	2	\$ 400.00	\$800.00	2.00	\$800.00	0.00	\$0.00		2.00	\$800.00	100%	\$0.00	\$80.00
19	16-INCH 11.25 DEG MJ DI BEND (OWNER WILL FURNISH BEND)	EA	1	\$ 400.00	\$400.00	0.00	\$0.00	1.00	\$400.00		1.00	\$400.00	100%	\$0.00	\$40.00
20	16-INCH DI MJ LONG SLEEVE (OWNER WILL FURNISH SLEEVE)	EA	2	\$ 400.00	\$800.00	0.00	\$0.00	2.00	\$800.00		2.00	\$800.00	100%	\$0.00	\$80.00
21	18-INCH X 16-INCH DI MJ REDUCER (OWNER WILL FURNISH REDUCERS)	EA	2	\$ 400.00	\$800.00	0.00	\$0.00	2.00	\$800.00		2.00	\$800.00	100%	\$0.00	\$80.00
22	18-INCH 11.25 DEG MJ DI BEND (OWNER WILL FURNISH BENDS)	EA	2	\$ 400.00	\$800.00	0.00	\$0.00	2.00	\$800.00		2.00	\$800.00	100%	\$0.00	\$80.00
23	16-INCH MJ DI CAP (OWNER WILL FURNISH CAP)	EA	1	\$ 350.00	\$350.00	0.00	\$0.00	1.00	\$350.00		1.00	\$350.00	100%	\$0.00	\$35.00
24	CONNECT NEW 6-INCH WATER MAIN TO EXISTING 6-INCH WATER MAIN	EA	1	\$ 2,000.00	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00		1.00	\$2,000.00	100%	\$0.00	\$200.00
25	CONNECT NEW 8-INCH WATER MAIN TO EXISTING 8-INCH WATER MAIN	EA	1	\$ 3,000.00	\$3,000.00	0.00	\$0.00	1.00	\$3,000.00		1.00	\$3,000.00	100%	\$0.00	\$300.00
26	CONNECT NEW 16-INCH WATER MAIN TO EXISTING 16-INCH WATER MAIN	EA	1	\$ 5,000.00	\$5,000.00	0.00	\$0.00	1.00	\$5,000.00		1.00	\$5,000.00	100%	\$0.00	\$500.00
27	SAMPLE POINT W/ 6-INCH DOUBLE STRAP TAPPING SADDLE & CORP. STOP	EA	1	\$ 2,000.00	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00		1.00	\$2,000.00	100%	\$0.00	\$200.00
28	SAMPLE POINT W/8-INCH DOUBLE STRAPP TAPPING SADDLE & CORP. STOP	EA	1	\$ 2,500.00	\$2,500.00	0.00	\$0.00	1.00	\$2,500.00		1.00	\$2,500.00	100%	\$0.00	\$250.00

CONTINUATION SHEET

APPLICATION NO.: 3  
 APPLICATION DATE: 3/20/2026  
 PERIOD TO: 3/25/2026  
 CONTRACT NO.:  
 PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	Unit	C			D		E		F N/A	G		H % (G / C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			CONTRACT			PREVIOUS		CURRENT			TOTAL COMPLETED AND STORED TO DATE				
			QTY	Unit Price	Amount	QTY	Amount	QTY	Amount		QTY	Amount (D+E+F)			
<b>GENERAL ITEMS</b>															
29	SAMPLE POINT W/ 16-INCH DOUBLE STRAP TAPPING SADDLE & CORP. STOP	EA	5	\$ 3,500.00	\$17,500.00	0.00	\$0.00	5.00	\$17,500.00		5.00	\$17,500.00	100%	\$0.00	\$1,750.00
30	2" TERMINAL END BLOWOFF ASSEMBLY	EA	1	\$ 4,000.00	\$4,000.00	0.00	\$0.00	1.00	\$4,000.00		1.00	\$4,000.00	100%	\$0.00	\$400.00
31	18-INCH DR-11 HDPE INSTALLED VIA HDD (OWNER WILL FURNISH 18" DR11 HDPE)	LF	865	\$ 70.00	\$60,550.00	825.00	\$57,750.00	55.00	\$3,850.00		880.00	\$61,600.00	102%	-\$1,050.00	\$6,160.00
32	18-INCH HDPE x MJ ADAPTER (OWNER WILL FURNISH ADAPTERS)	EA	2	\$ 400.00	\$800.00	2.00	\$800.00	0.00	\$0.00		2.00	\$800.00	100%	\$0.00	\$80.00
33	REMOVAL OF 6-INCH CAST IRON PIPE FROM BRIDGE	LF	285	\$ 20.00	\$5,700.00	0.00	\$0.00	285.00	\$5,700.00		285.00	\$5,700.00	100%	\$0.00	\$570.00
34	REMOVAL OF 6-INCH CAST IRON PIPE	LF	3515	\$ 20.00	\$70,300.00	0.00	\$0.00	3515.00	\$70,300.00		3,515.00	\$70,300.00	100%	\$0.00	\$7,030.00
35	FILL & FLUSHING ASSEMBLY	EA	1	\$ 500.00	\$500.00	0.00	\$0.00	1.00	\$500.00		1.00	\$500.00	100%	\$0.00	\$50.00
36	CHLORINATING/TESTING	LF	3870	\$ 1.00	\$3,870.00	0.00	\$0.00	3870.00	\$3,870.00		3,870.00	\$3,870.00	100%	\$0.00	\$387.00
37	SODDING	LS	1	\$ 26,000.00	\$26,000.00	0.00	\$0.00	1.00	\$26,000.00		1.00	\$26,000.00	100%	\$0.00	\$2,600.00
38	GRAVEL DRIVEWAY REPLACEMENT	SY	75	\$ 18.00	\$1,350.00	0.00	\$0.00	75.00	\$1,350.00		75.00	\$1,350.00	100%	\$0.00	\$135.00
39	MISCELLANEOUS RESTORATION	LS	1	\$ 5,000.00	\$5,000.00	0.00	\$0.00	1.00	\$5,000.00		1.00	\$5,000.00	100%	\$0.00	\$500.00
40	CONTINGENCY	LS	1	\$ 25,000.00	\$25,000.00	0.00	\$0.00	0.00	\$0.00		0.00	\$0.00	0%	\$25,000.00	\$0.00
	Total Bid				\$419,358.50		\$174,644.25		\$217,564.25	\$0.00		\$392,208.50		\$27,150.00	\$39,220.85
<b>Additional Items by Change Order</b>															
Ch. Order No.	Description of Item	Unit	QTY	Unit Price	Amount	PREVIOUS		CURRENT			COMPLETED AND STORED		%	BALANCE TO FINISH	RETAINAGE
		LS			\$0.00	QTY	Amount	QTY	Amount		QTY	Amount	#DIV/0!	\$0.00	\$0.00
	<b>TOTAL CONSTRUCTION COSTS:</b>				\$419,358.50		\$174,644.25		\$217,564.25	\$0.00		\$392,208.50		\$27,150.00	\$39,220.85

Approved By: \_\_\_\_\_

DATE: \_\_\_\_\_

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 12**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM KIMLEY-HORN AND ASSOCIATES, INC. – TREASURE ISLAND SEPTIC TO SEWER PROJECT**

Please find attached invoice in the amount of \$106,408.65 submitted by Kimley-Horn and Associates, Inc. Staff is aware of the work currently being done by Kimley Horn and Associates, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$3,180,385.00
June 2023-Dec 2023	Pay Requests 1-8			\$712,022.40	\$2,468,362.60
Jan 2024-Nov 2024	Pay requests 9-19			\$677,327.14	\$1,791,035.46
Jan-25	20	Jan-25		\$24,402.26	\$1,766,633.20
Mar-25	21	Mar-25		\$15,790.35	\$1,750,842.85
Apr-25	22	Apr-25		\$41,543.27	\$1,709,299.58
Apr-25	23	Apr-25		\$36,097.22	\$1,673,202.36
Jun-25	24	Jun-25		\$33,759.66	\$1,639,442.70
Jul-25	25	Jul-25		\$23,081.35	\$1,616,361.35
Aug-25	26	Aug-25		\$64,448.15	\$1,551,913.20
		Change Order	\$86,000.00		\$1,465,913.20
Sep-25	27	Sep-25		\$55,448.57	\$1,410,464.63
Oct-25	28	Oct-25		\$82,217.76	\$1,328,246.87
Oct-25	29	Oct-25		\$12,076.78	\$1,316,170.09
Dec-25	30	Dec-25		\$63,272.00	\$1,252,898.09
Dec-25	31	Dec-25		\$170,889.28	\$1,082,008.81
Feb-26	32	Feb-26		\$44,152.20	\$1,037,856.61
Mar-26	33	Mar-26		\$52,919.50	\$984,937.11
Apr-26	34		\$106,408.65		\$878,528.46

Staff recommends approval of this invoice in the amount of \$106,408.65 to Kimley-Horn and Associates, Inc.

<p><b>Please remit payment electronically to:</b></p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC.                  Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104                  Account Number: 2073089159554                  ABA#: 121000248                  Please send remittance information to: payments@kimley-horn.com</p>	<p><b>If paying by check, please remit to:</b></p> <p>KIMLEY-HORN AND ASSOCIATES, INC.                  P.O. BOX 932520                  ATLANTA, GA 31193-2520</p>
--	---

OKEECHOBEE UTILITY AUTHORITY  
 ATTN: JOHN HAYFORD  
 OUA  
 100 SW 5TH AVE  
 OKEECHOBEE, FL 34974

Federal Tax Id: 56-0885615  
 For Services Rendered through Mar 31, 2026

**Invoice Amount: \$106,408.65**

Invoice No: 35292611  
 Invoice Date: Apr 6, 2026

Project No: 241093000.1  
 Project Name: TREASURE ISLAND S2S  
 Project Manager: VAN SICKLE, PETER

Client Reference: MSA180123  
 PO# 0000011405

**LUMP SUM**

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
Task 1 - Project Validation and Kickoff Meeting	8,284.00	100.00%	8,284.00	8,284.00	0.00
Task 2 - Data Collection	13,891.00	100.00%	13,891.00	13,891.00	0.00
Task 3 - Model Development and Hydraulic Investigation	21,804.00	100.00%	21,804.00	21,804.00	0.00
Task 4 - Preliminary Design Report (PDR)	92,037.00	100.00%	92,037.00	92,037.00	0.00
<b>Task 5 - Pre-Design Services</b>					
i. Geotechnical Services	31,384.00	55.92%	17,548.98	17,548.98	0.00
ii. Site Survey	603,965.00	100.00%	603,965.00	603,965.00	0.00
iii. Environmental Services	24,257.00	50.00%	12,128.50	12,128.50	0.00
iv. Structural Services	95,413.00	70.00%	66,789.10	66,789.10	0.00
v. Electrical, Instrumentation, Controls, and MEP Services	74,642.00	70.00%	52,249.40	52,249.40	0.00
Task 6 - Permitting and Easement/ROW Acquisition Support	159,775.00	75.00%	119,831.25	63,910.00	55,921.25
Task 7 - Meetings	48,503.00	45.00%	21,826.35	21,826.35	0.00
Task 8 - Project Management	38,060.00	70.00%	26,642.00	26,642.00	0.00
Task 9 - 30% Preliminary Design	526,345.00	100.00%	526,345.00	526,345.00	0.00
Task 10 - 60% Design	620,228.00	67.00%	415,552.76	415,552.76	0.00
Task 11 - 90% Design	504,874.00	30.00%	151,462.20	100,974.80	50,487.40
Task 12 - Final Design	261,335.00	0.00%	0.00	0.00	0.00
Task 13 - Bidding Services	55,588.00	0.00%	0.00	0.00	0.00
<b>Amendment #1</b>					

<p><b>Please remit payment electronically to:</b></p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC.          Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104          Account Number: 2073089159554          ABA#: 121000248          Please send remittance information to: payments@kimley-horn.com</p>	<p><b>If paying by check, please remit to:</b></p> <p>KIMLEY-HORN AND ASSOCIATES, INC.          P.O. BOX 932520          ATLANTA, GA 31193-2520</p>
--	---

OKEECHOBEE UTILITY AUTHORITY  
 ATTN: JOHN HAYFORD  
 OUA  
 100 SW 5TH AVE  
 OKEECHOBEE, FL 34974

Federal Tax Id: 56-0885615  
 For Services Rendered through Mar 31, 2026

**Invoice Amount: \$106,408.65**

Invoice No: 35292611  
 Invoice Date: Apr 6, 2026

Project No: 241093000.1  
 Project Name: TREASURE ISLAND S2S  
 Project Manager: VAN SICKLE, PETER

Client Reference: MSA180123  
 PO# 0000011405

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
<b>Task 5 - Pre-Design Services</b>					
ii. Site Survey	18,000.00	100.00%	18,000.00	18,000.00	0.00
<b>Task 11 - 90% Design</b>					
i. Phase 1 - Softdigs	8,000.00	43.75%	3,500.00	3,500.00	0.00
ii. Phase 2 - Softdigs	60,000.00	73.33%	44,000.00	44,000.00	0.00
<b>Subtotal</b>	<b>3,266,385.00</b>	<b>67.84%</b>	<b>2,215,856.54</b>	<b>2,109,447.89</b>	<b>106,408.65</b>
<b>Total LUMP SUM</b>					<b>106,408.65</b>

**Total Invoice: \$106,408.65**

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 13**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW 5<sup>th</sup> AVENUE LPSS  
DESIGN AND PERMITTING**

Please find attached the invoice in the amount of \$5,994.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$325,840.00
Nov-23	1	Nov-23		\$22,808.80	\$303,031.20
Jan-24	2	Jan-24		\$35,842.40	\$267,188.80
Feb-24	3	Feb-24		\$9,775.20	\$257,413.60
Mar-24	4	Mar-24		\$13,033.60	\$244,380.00
Apr-24	5	Apr-24		\$16,292.00	\$228,088.00
May-24	6	May-24		\$14,662.80	\$213,425.20
Aug-24	7	Aug-24		\$9,775.20	\$203,650.00
Sep-24	8	Sep-24		\$21,179.60	\$182,470.40
Dec-24	9	Dec-24		\$65,168.00	\$117,302.40
Mar-25	10	Mar-25		\$39,100.80	\$78,201.60
Apr-25	11	Apr-25		\$22,808.80	\$55,392.80
May-25	12	May-25		\$19,550.40	\$35,842.40
Jun-25	13	Jun-25		\$13,033.60	\$22,808.80
Sep-25	14	Sep-25		\$13,033.60	\$9,775.20
Oct-25	15	Oct-25		\$6,516.80	\$3,258.40
Dec-25	16	Dec-25		\$3,258.40	\$0.00
Jan-26	Change Order		\$292,700.00		\$292,700.00
Feb-26	17	Feb-26		\$13,986.00	\$278,714.00
Apr-26	18		\$5,994.00		\$272,720.00

**Staff recommends approval of this invoice in the amount of \$5,994.00 to Sumner Engineering & Consulting, Inc.**



## Invoice

BILL TO

April 16, 2026

Okeechobee Utility Authority  
100 SW 5th Avenue  
Okeechobee, Florida 34974

Invoice No. 1826  
SW 5<sup>th</sup> Avenue LPSS Design and Permitting (SEC Proj. No. 20-10)  
**OUA Purchase Order No. 11129 / 11633 / 12732**

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
B1 – Design and Permitting (PO 11129)	\$198,500	93%	\$184,605.00	\$184,605.00	<b>\$0.00</b>
D1 – VSS Design & Permitting (PO 11633)	\$325,840	100%	\$325,840.00	\$325,840.00	<b>\$0.00</b>
B2 – Bidding Services Phase 1 (PO 12732)	\$22,200	90%	\$19,980.00	\$5,994.00	<b>\$5,994.00</b>
C – Construction Administration Services Phase 1 (PO 12732)	\$270,500	0%	\$0.00	\$0.00	<b>\$0.00</b>
				<b>TOTAL:</b>	<b>\$5,994.00</b>

Total Purchase Order Amount: \$817,040.00  
Total Billed to Date: \$530,425.00  
**Total Billed this Invoice: \$ 5,994.00**

For services rendered from February 8 – April 11, 2026.

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 14**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – NW 15 PUMP STATION  
REHABILITATION**

Please find attached the invoice in the amount of \$9,387.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$189,600.00
Sep-25	1	Sep-25		\$36,810.00	\$152,790.00
Oct-25	2	Oct-25		\$30,160.00	\$122,630.00
Dec-25	3	Dec-25		\$8,430.00	\$114,200.00
Feb-26	4	Feb-26		\$4,488.00	\$109,712.00
Mar-26	5	Mar-26		\$23,407.00	\$86,305.00
Apr-26	6		\$9,387.00		\$76,918.00

**Staff recommends approval of this invoice in the amount of \$9,387.00 to Sumner Engineering & Consulting, Inc.**



## Invoice

BILL TO

April 16, 2026

Okeechobee Utility Authority  
100 SW 5th Avenue  
Okeechobee, Florida 34974

Invoice No. 1818

NW-15 Design, Bidding and Construction-phase Services (SEC Proj. No. 25-10)

**OUA Purchase Order No. 12487**

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
A – Project Management	\$17,800	74%	\$13,172.00	\$11,036.00	<b>\$2,136.00</b>
B1 – 90% Design Documents	\$66,500	100%	\$66,500.00	\$66,500.00	<b>\$0.00</b>
B2 – Bid-Ready (100%) Design Documents	\$19,600	100%	\$19,600.00	\$19,600.00	<b>\$0.00</b>
C – Bidding Services	\$14,900	90%	\$13,410.00	\$4,023.00	<b>\$9,387.00</b>
D – Construction-Phase Services (T&M)	\$70,800	T&M (See attached)	\$0.00	\$0.00	<b>\$0.00</b>
				<b>TOTAL:</b>	<b>\$9,387.00</b>

Total Purchase Order Amount: \$189,600.00

Total Billed to Date: \$112,682.00

**Total Billed this Invoice: \$ 9,387.00**

For services rendered from March 8 – April 11, 2026.

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 15**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – OKEE-TANTIE SYSTEM IMPROVEMENTS**

Please find attached the invoice in the amount of \$6,195.72 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$686,079.00
Apr-22	1	Apr-22		\$29,835.00	\$656,244.00
May-22	2	May-22		\$3,817.50	\$652,426.50
Jun-22	3	Jun-22		\$94,920.00	\$557,506.50
Jul-22	4	Jul-22		\$11,398.50	\$546,108.00
Aug-22	5	Aug-22		\$9,440.00	\$536,668.00
Oct-22	6	Oct-22		\$7,996.00	\$528,672.00
Jan-23	7	Jan-23		\$10,668.00	\$518,004.00
Feb-23	8	Feb-23		\$3,199.44	\$514,804.56
Mar-23	9	Mar-23		\$31,994.40	\$482,810.16
Apr-23	10	Apr-23		\$15,997.20	\$466,812.96
Apr-23	Change Order		\$145,365.00		\$612,177.96
May-23	11	May-23		\$13,548.06	\$598,629.90
Jun-23	12	Jun-23		\$51,791.28	\$546,838.62
Aug-23	13	Aug-23		\$4,549.94	\$542,288.68
Sep-23	14	Sep-23		\$30,445.58	\$511,843.10
Oct-23	15	Oct-23		\$17,695.35	\$494,147.75
Nov-23	16	Nov-23		\$42,727.81	\$451,419.94
Dec-23	17	Dec-23		\$30,211.58	\$421,208.36
Jan-24	18	Jan-24		\$4,315.94	\$416,892.42
Feb-24	19	Feb-24		\$6,907.26	\$409,985.16
May-24	20	May-24		\$6,333.06	\$403,652.10
Jun-24	21	Jun-24		\$4,315.94	\$399,336.16
Jul-24	22	Jul-24		\$4,315.94	\$395,020.22
Dec-24	23	Dec-24		\$18,258.26	\$376,761.96
Jan-25	24	Jan-25		\$41,001.43	\$335,760.53
Mar-25	25	Mar-25		\$6,473.91	\$329,286.62
Aug-25	26	Aug-25		\$5,179.13	\$324,107.49
Oct-25	27	Oct-25		\$10,789.85	\$313,317.64
Apr-26	28		\$6,195.75		\$307,121.89

**Staff recommends approval of this invoice in the amount of \$6,195.75 to Sumner Engineering & Consulting, Inc.**



# Invoice

BILL TO

April 16, 2026

Okeechobee Utility Authority  
100 SW 5th Avenue  
Okeechobee, Florida 34974

Invoice No. 1828  
Okee-Tantie Utility System Improvements (SEC Proj. No. 21-11)  
**OUA Purchase Order No. 11130**

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
<b>A1 – Preliminary Modeling and Technical Memo</b>	\$36,100.00	100%	\$36,100.00	\$36,100.00	<b>\$0.00</b>
<b>A2 – Route Survey and Preliminary (10%) Design</b>	\$129,050.00	100%	\$129,050.00	\$129,050.00	<b>\$0.00</b>
<b>A3 – Pre-Application Meetings and Summary Memo</b>	\$5,850.00	90%	\$5,265.00	\$4,680.00	<b>\$585.00</b>
<b>B1 – Design and Permitting</b>	\$431,594.00	82%	\$353,907.08	\$348,296.36	<b>\$5,610.72</b>
• <i>Original Authorization</i>	\$319,944.00				
• <i>Change Order</i>	\$111,650.00				
<b>B2 – Bidding Services</b>	\$17,010.00	0%	\$0.00	\$0.00	<b>\$0.00</b>
• <i>Original Authorization</i>	\$13,765.00				
• <i>Change Order</i>	\$3,245.00				
<b>C1 – Construction Administration</b>	\$211,840.00	0%	\$0.00	\$0.00	<b>\$0.00</b>
• <i>Original Authorization</i>	\$181,370.00				
• <i>Change Order</i>	\$30,470.00				
				<b>TOTAL:</b>	<b>\$6,195.72</b>

Total Purchase Order Amount: \$831,444.00  
Total Billed to Date: \$524,322.08  
**Total Billed this Invoice: \$ 6,195.72**

For services rendered October 5, 2025 – April 11, 2026.

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 16**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SWSA SEPTIC TO SEWER CONNECTIONS - PHASE I LOTS (D, E AND F)**

Please find attached the invoice in the amount of \$5,455.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$5,455.00 to Sumner Engineering & Consulting, Inc.**

Sumner Engineering & Consulting, Inc.  
 410 NW 2nd Street  
 Okeechobee, FL 34972 US  
 +18636349474  
 jeff@sumnerengineering.com



# INVOICE

**BILL TO**

Okeechobee Utility Authority  
 100 SW 5th Avenue  
 Okeechobee, FL 34974

**INVOICE #** 1830

**DATE** 04/16/2026

**DUE DATE** 04/16/2026

**TERMS** Due on receipt

Invoice No. 1830  
 SWSA Septic to Sewer Connections  
 Lot Groups D, E and F (SEC Proj. No. 25-14)

**OUA Purchase Order No. 12782**

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
C –Groups D, E & F Sketches	\$9,000	T&M (See below)	\$5,455.00	\$0.00	<b>\$5,455.00</b>
				<b>TOTAL:</b>	<b>\$5,455.00</b>

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/09/2026	<b>Principal Engineer 25</b> File setup, meet w/ designer	1:00	250.00	250.00
03/09/2026	<b>Designer / Technician</b>	8:00	100.00	800.00
03/11/2026	<b>Designer / Technician</b>	9:00	100.00	900.00
03/13/2026	<b>Principal Engineer 24</b> Review and mark up sketches	2:00	210.00	420.00
03/16/2026	<b>Principal Engineer 25</b> Review Group D lot issues with designer	1:30	250.00	375.00
03/16/2026	<b>Designer / Technician</b>	4:00	100.00	400.00
03/27/2026	<b>Designer / Technician</b>	2:00	100.00	200.00
03/30/2026	<b>Professional Engineer / Project Manager</b> In-field Clean out information collection	1:00	150.00	150.00
03/30/2026	<b>Designer / Technician</b>	1:00	100.00	100.00
04/01/2026	<b>Principal Engineer 24</b> Review updated as-built data	1:00	210.00	210.00
04/01/2026	<b>Designer / Technician</b>	3:00	100.00	300.00
04/06/2026	<b>Designer / Technician</b>	8:00	100.00	800.00
04/08/2026	<b>Principal Engineer 25</b> Review, markups	2:00	250.00	500.00
04/08/2026	<b>Designer / Technician</b>	0:30	100.00	50.00

TOTAL OF NEW CHARGES 5,455.00  
 BALANCE DUE **\$5,455.00**

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 17**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SWSA SEPTIC TO SEWER CONNECTIONS - PHASE I LOTS (G, H AND I)**

Please find attached the invoice in the amount of \$1,630.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$1,630.00 to Sumner Engineering & Consulting, Inc.**

Sumner Engineering & Consulting, Inc.  
 410 NW 2nd Street  
 Okeechobee, FL 34972 US  
 +18636349474  
 jeff@sumnerengineering.com



# INVOICE

**BILL TO**  
 Okeechobee Utility Authority  
 100 SW 5th Avenue  
 Okeechobee, FL 34974

**INVOICE #** 1829  
**DATE** 04/16/2026  
**DUE DATE** 04/16/2026  
**TERMS** Due on receipt

Invoice No. 1829  
 SWSA Septic to Sewer Connections – Phase 3 Lots  
 Lot Groups G, H and I (SEC Proj. No. 25-14)

**OUA Purchase Order No. 12638**

DATE	ACCOUNT SUMMARY	AMOUNT
02/08/2026	Balance Forward	4,645.00
	Other payments and credits after 02/08/2026 through 04/15/2026	-4,645.00
04/16/2026	Other invoices from this date	0.00
	New charges (details below)	1,630.00
	<b>Total Amount Due</b>	<b>1,630.00</b>

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
B – Phase 3 Lot Sketches	\$14,500	T&M (See below)	\$6,275.00	\$4,645.00	<b>\$1,630.00</b>
				<b>TOTAL:</b>	<b>\$1,630.00</b>

	ACTIVITY	QTY	RATE	AMOUNT
04/08/2026	<b>Principal Engineer 24</b> Review mark-ups	3:00	210.00	630.00
04/08/2026	<b>Designer / Technician</b>	8:00	100.00	800.00
04/10/2026	<b>Designer / Technician</b>	2:00	100.00	200.00

TOTAL OF NEW CHARGES 1,630.00  
**BALANCE DUE \$1,630.00**

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 18**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM RAFTELIS**

Please find attached the invoice in the amount of \$740.00 submitted by Raftelis. Staff is aware of the work currently being done by Raftelis and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$67,500.00
Jul-25	1	Jul-25		\$5,297.50	\$62,202.50
Aug-25	2	Aug-25		\$8,570.00	\$53,632.50
Sep-25	3	Sep-25		\$23,080.00	\$30,552.50
Oct-25	4	Oct-25		\$13,070.60	\$17,481.90
Nov-25	5	Nov-25		\$925.00	\$16,556.90
Dec-25	6	Dec-25		\$1,480.00	\$15,076.90
Jan-26	7	26-Jan		\$370.00	\$14,706.90
Mar-26	8	Mar-26		\$5,675.00	\$9,031.90
Apr-26	9		\$740.00		\$8,291.90

**Staff recommends approval of this invoice in the amount of \$740.00 to Raftelis.**

March 12, 2026

John Hayford  
Okeechobee Utility Authority  
100 S.W. 5th Avenue  
Okeechobee, FL 34974

Invoice No: 44809

Project R-00451FL24.01 Okeechobee Utility Authority - Update the Financial Forecast and Provide a Large User Rate Analysis

Purchase Order No. 0000012309

Professional Services from February 01, 2026 to February 28, 2026

Phase	001	Financial Forecast Update			
Contract		Current	Prior Billings		
Total Billings		0.00	22,960.60	22,960.60	
Contract Ceiling				29,618.00	
Remaining				6,657.40	
<b>Total this Phase</b>					<b>0.00</b>

Phase	002	Large User Rate Analysis			
<b>Professional Personnel</b>					
		Hours	Rate	Amount	
Vice-President					
Hamilton, Murray		2.00	370.00	740.00	
Totals		2.00		740.00	
<b>Total Professional Fees</b>					<b>740.00</b>

Contract		Current	Prior Billings		
Total Billings		740.00	35,507.50	36,247.50	
Contract Ceiling				37,882.00	
Remaining				1,634.50	
<b>Total this Phase</b>					<b>\$740.00</b>
<b>Total this Invoice</b>					<b>\$740.00</b>

**Outstanding Invoices**

Number	Date	Balance
44231	2/12/2026	5,675.00
<b>Total</b>		<b>5,675.00</b>

	Current	Prior	Total	Received	A/R Balance
Billings to Date	740.00	58,468.10	59,208.10	52,793.10	6,415.00

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 19**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM NASON YEAGER GERSON HARRIS & FUMERO, P.A. – LEGAL SERVICES**

Please find attached invoice in the amount of \$9,949.50 submitted by Nason Yeager Gerson Harris & Fumero, P.A. for legal services. Staff is aware of the work currently being done by Nason Yeager Gerson Harris & Fumero, P.A. and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$9,949.50 to Nason Yeager Gerson Harris & Fumero, P.A.**



3001 PGA Boulevard, Suite 305  
Palm Beach Gardens, Florida 33410  
Phone No.: (561) 686-3307  
Fax: (561) 686-5442  
Federal Tax ID: 59-1280063

Okeechobee Utility Authority  
100 SW 5th Avenue  
Okeechobee, FL 34974

Invoice No: 501741  
Invoice Date: April 1, 2026  
Client ID: 17894  
Matter ID: 34709  
Billing Attorney: JJF

Current Time and Disbursements:	7,449.50
Previous Balance:	0.00
<b>Total Amount:</b>	<b>7,449.50</b>
Amount Remitted:	\$ _____
Retainer:	2,500.00
<b>Total Now Due:</b>	<b>9,949.50</b>



3001 PGA Boulevard, Suite 305  
 Palm Beach Gardens, Florida 33410  
 Phone No.: (561) 686-3307  
 Fax: (561) 686-5442  
 Federal Tax ID: 59-1280063

**Okeechobee Utility Authority**  
**100 SW 5th Avenue**  
**Okeechobee, FL 34974**

**Billing Attorney JJF**  
**Invoice No. 501741**  
**Invoice Date April 1, 2026**

**Client ID: 17894 Matter ID: 34709**  
**RE: LEGAL SERVICES REPRESENTATION**

**FOR PROFESSIONAL SERVICES RENDERED THROUGH March 31, 2026**

<b>Date</b>	<b>Professional</b>	<b>Narrative</b>	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
03/02/26	SLC	Review and analyze correspondence from FDOT counsel disputing edits to subordination agreement. Preparation of correspondence to Executive Director providing response.	0.70	300.00	210.00
03/03/26	SLC	Additional time preparing NOH on Mtn for Clerk's Default.	0.30	300.00	90.00
03/04/26	SLC	Preparation of recordable Notice of Right of Reverter to accompany General Warranty Deed.	0.80	300.00	240.00
03/04/26	SLC	OUA v. Upham - Exchange of correspondence with Executive Director acknowledging receipt of his status request and providing same (hearing scheduled 3/13).	0.20	300.00	60.00
03/05/26	SLC	Preparation of correspondence to Executive Director acknowledging receipt of correspondence requesting a final review and reversion of Lakefront Estates agreement.	0.10	300.00	30.00
03/06/26	SLC	Perform legal research on minimum time required for rehire of retiree in order to comply with tax statutes. Preparation of correspondence to Executive Director providing findings.	1.10	300.00	330.00
03/09/26	SLC	Revise and finalize lakefront estates user agreement per Executive Director comments in preparation for reversion to CDD representatives, Preparation of correspondence to Executive Director requesting definitions.	2.40	300.00	720.00
03/10/26	SLC	Exchange of correspondence with Executive Director discussing latest changes to FDOT subordination agreement.	0.20	300.00	60.00
03/11/26	SLC	Receipt and review of correspondence from Executive Director requesting review of corporate seal requirement on Go Underground bid package. Receipt and review of additional correspondence from Executive Director with attachment.	0.20	300.00	60.00

<b>Date</b>	<b>Professional</b>	<b>Narrative</b>	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
03/13/26	SLC	Participation in hearing on Motion for Clerk's Default, including prep time.	0.80	300.00	240.00
03/13/26	SLC	OUA v. Upham - Preparation of proposed order granting Motion for Clerk's Default. Preparation of correspondence to JA providing order for execution.	0.80	300.00	240.00
03/16/26	SLC	Review and analyze corporate seal requirement on Go Underground bid package and additional comments. Telephone call with Executive Director to discuss 3/17 meeting agenda. Perform legal research on requirement for a corporate seal by an LLC. Review and analyze correspondence from CHA recommending Go Underground.	1.30	300.00	390.00
03/16/26	SLC	Full analysis of implications of Alternate Board Member as Chair or Vice Chair (or both).	2.20	300.00	660.00
03/17/26	SLC	Participation in monthly board meeting, including travel time.	5.90	300.00	1,770.00
03/20/26	SLC	Receipt and review of correspondence from Executive Director inquiring about secret ballots. Preparation of correspondence to Executive Director confirming no secret ballots allowed.	0.30	300.00	90.00
03/20/26	SLC	Upham v. OUA - Receipt and review of correspondence from Court attaching executed order granting clerk's default judgment.	0.10	300.00	30.00
03/24/26	SLC	Receipt and review of correspondence from Executive Director requesting review of ludlow documents.	0.10	300.00	30.00
03/30/26	SLC	Preparation of US Submergent Technologies grant request certification letter. Preparation of correspondence to Greg providing letter.	0.80	300.00	240.00
03/31/26	SLC	Telephone call from Executive Director requesting call back to discuss OUA v. Upham. Review and analyze order granting clerk's default and next steps. Preparation of motion for final default judgment. telephone call to Executive Director to discuss next steps and valuation of damages.	2.10	300.00	630.00
03/31/26	SLC	OUA v. Upham - Begin Preparation of settlement agreement to Defendant.	3.20	300.00	960.00
03/31/26	SLC	Revise and finalize Lakefront Estates CDD User Agreement per CDD comments and John Hayford comments.	0.70	300.00	210.00
<b>Total Fees:</b>					<b>7,290.00</b>

#### **DISBURSEMENTS**

03/17/2026	Vendor: Stephen L. Conteaguero; Mileage to/from Board meeting for Okeechobee Utility Authority on 3-17-226	159.50
------------	--	--------

<b>Sub-Total Disbursements:</b>		159.50
<b>TOTAL FEES AND DISBURSEMENTS:</b>	<b>\$</b>	<b>7,449.50</b>
<b>Previous Balance:</b>	<b>\$</b>	<b>0.00</b>

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 20**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM CONELY AND CONELY, P.A. – LEGAL SERVICES**

Please find attached invoice in the amount of \$3,256.25 submitted by Conely and Conely, P.A. for legal services. Staff is aware of the work currently being done Conely and Conely, P.A. and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$3,256.25 to Conely and Conely P.A.**

## STATEMENT

**C O N E L Y & C O N E L Y , P . A .**

POST OFFICE DRAWER 1367, OKEECHOBEE, FL 34973-1367  
401 N. W. SIXTH STREET, OKEECHOBEE, FL 34972-2518

T.W. CONELY, JR. 1892-1969  
TOM W. CONELY, III  
DEBORAH M. HOOKER

TELEPHONE - (863) 763-3825  
FACSIMILE - (863) 763-6856

April 1, 2026

Okeechobee Utility Authority  
Attn: Accounts Payable  
100 SW 5<sup>th</sup> Avenue  
Okeechobee, FL 34974

Invoice #11018 - In Reference To: March 2026

## Professional Services:

		<u>Hours</u>	<u>Amount</u>
3/01/2026	Monthly Retainer		<u>\$2,500.00</u>
3/02/2026	Reviewed email from John Hayford regarding easement from Ahmed; Prepared new easement and emailed easement with instructions for how it should be executed to Dr. Ahmed with copy of email to John Hayford.	.50	\$137.50
3/04/2026	Reviewed email from Holly at Okee-Tantie with Title Commitment on purchase of Smith lot; Emailed Greg Kennedy to note the reservation of 10' utility easement along lot lines and restrictions and suggested he contact Okeechobee Planning Dept. to confirm that use of the Smith lot as a sewer lift station would not violate Okeechobee Land Use Regulations; Reviewed proposed closing documents and emailed Greg Kennedy on the execution of the closing documents and need for a check to Okee-Tantie Title; Emailed Holly at Okee-Tantie Title to add Amith's Wife to the deed to avoid possible homestead issues in the future.	1.75	\$481.25
3/09/2026	Prepared and hand delivered cover letter and original grant of easement from Ahmed Ansar Trust to OUA.	<u>.50</u>	<u>\$137.50</u>
	Total hours and amount due	2.75	<u>\$756.25</u>
	Total for professional services rendered and retainer		<u>\$3,256.25</u>
	Previous balance		\$3,118.75
3/23/2026	Payment - Thank you. Check No. 35876		<u>(\$3,118.75)</u>
	<b>BALANCE DUE</b>		<b>\$3,256.25</b>

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 21**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM THORN RUN PARTNERS**

Please see attached the Thorn Run Partners monthly invoice.

**Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of \$3,500.00.**

# INVOICE

**Thorn Run Partners LLC**  
100 M St SE Ste 750  
Washington, DC 20003-3798

trpadmin@thornrun.com  
+1 (202) 641-0044  
<https://www.thornrun.com>



**Bill to**  
Okeechobee Utility  
100 S.W. 5th Avenue  
Okeechobee, FL 34974

**Ship to**  
Okeechobee Utility  
100 S.W. 5th Avenue  
Okeechobee, FL 34974

## Invoice details

Invoice no.: 26-000811  
Terms: Net 30  
Invoice date: 04/01/2026  
Due date: 05/01/2026

For month: April 2026  
Service: Government Relations Services

Product or service	Description	
<b>Services</b>	April 2026	
		<b>Total</b>
		<b>\$3,500.00</b>

## Note to customer

We accept ACH or Wire payment.  
For information email [trpadmin@thornrun.com](mailto:trpadmin@thornrun.com)  
Checks are payable to:  
Thorn Run Partners, LLC  
Please include the invoice number with your payment.

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 22**

**APRIL 21, 2026**

**CONSENT AGENDA**

**INVOICE FROM MACVICAR CONSULTING, INC.**

Please see attached the MacVicar Consulting Inc. invoice.

**Staff recommends approval of the monthly invoice from MacVicar Consulting Inc. in the amount of \$250.00.**



MACVICAR CONSULTING, INC.  
4524 Gun Club Road, Suite 201  
West Palm Beach, FL 33415-2815

# Invoice

Okeechobee Utility Authority  
Attn:John Hayford, Exec Director  
100 SW 5th Avenue  
Okeechobee, FL 34974  
PO No:12037

DATE	INVOICE #
3/30/2026	202604013

PROJECT
<b>540.01-LOSOM Support</b>

DESCRIPTION	AMOUNT
Support for the month of March 2026	250.00
<b>Total</b>	<b>\$250.00</b>

# OKEECHOBEE UTILITY AUTHORITY

## AGENDA ITEM NO. 23

APRIL 21, 2026

### CONSENT AGENDA

#### MINOR PROJECT UPDATES

##### **Drinking Water:**

- DEP Sanitary Survey Inspection of both water plants on March 15, 2026
- Ground water treatment plant to return to operation 2 days per month pending DEP approval and additional monitoring
- Lake Okeechobee untreated surface water sampling for herbicide constituents was conducted on March 10, 2026. Analysis was completed on March 17, 2026, with no detection.
- Budgeted 7' x 14' dump trailer for SWTP muck removal received
- Budgeted Actiflow cylinder screen for SWTP received with planning for installation underway
- Approximately six new residential water services have been added
- The new 12-inch potable water main on US 441 North supplying SFWMD is cleared for service
- + or – 1,000' of 6" water main planned for NW 23<sup>rd</sup> Ave. North of NW 36<sup>th</sup> St.
- + or – 1,000' of 6" water main planned for NW 23<sup>rd</sup> Ave. South of NW 36<sup>th</sup> St.
- + or – 1,000' of 6" water main planned for NW 33<sup>rd</sup> Ave. South of NW 36<sup>th</sup> St.

##### **Wastewater:**

- The Florida Water Environment Association (FWEA) has awarded OUA with the Biosolids/Residuals Program Excellence Award, to be presented Florida Water Resources Conference in Daytona Beach, April 28, 2026
- An application was submitted to DEP for their Sand and Grit Removal Grant Program on March 31, 2026, this is intended to assist in the removal of accumulated sediments from the aeration basin.
- The Trinova Chlorine Skid installation began April 14, 2026 at Cemetery Road
- The finished A.A. Biosolids are being removed from the solar drying system for beneficial reuse as fertilizer
- The center weir of the aeration basin has been cleaned of sediments and is functioning as intended
- Biosolids electric Mole is in transit, anticipated to arrive at the Port of Miami on May 6, 2026
- The first two SWSA Septic to Sewer connection projects bid openings were held April 9, 2026
- Two engineering proposal for preparation and application of the permit renewal package for the Okee-Tantie Wastewater Facility have been received and are under review.
- Master Lift Station SE-2 vault recoating contractor will begin work on April 22, 2026

\*This update is prepared to keep the Board aware of the activities OUA has been engaged in that may not otherwise have been on the Board's Agenda. Questions related to this update can be directed to the Assistant Executive Director.

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 24**

**APRIL 21, 2026**

**CONSENT AGENDA**

**OPERATIONS DIRECTOR MONTHLY REPORT**

Site Visits 3-19-2026 thru 4-16-26

SWTP: General Maintenance/ Normal Operations  
FDEP Inspections visit 4-15-26  
Wooden Deck at rim canal re-build complete at Pump station  
Flush box list and sites updated

Maintenance: General Maintenance  
Normal operations: leaks, complaints, new services  
Basswood Water Main Extensions- parts list/ordering  
Water service installs 441 north new 12" water main

WWTP: General Maintenance / Normal Operations  
CL2 skid being installed 4-16-26  
2-damaged panels being replaced on hot house 4-16-26  
New trainee to start in next week or so

\*The above Operations Director report is presented for informational purposes. If there are any questions, I would be happy to answer them.

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 25**

**APRIL 21, 2026**

**MEETING MINUTES**

Attached are copies of the minutes from the meeting held on March 18, 2026.

**Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from March 18, 2026 as presented.**

**OKEECHOBEE UTILITY AUTHORITY  
MEETING MINUTES**

Tuesday, March 18, 2025 8:00 A.M.

Okeechobee Utility Authority

100 SW 5<sup>th</sup> Avenue

Okeechobee, Florida

**In the absence of Chairperson Steven Nelson, Vice Chairperson Gilliland called the meeting to order at 8:00 A.M.**

**Vice Chairperson Gilliland led all participating attendees and visitors in the Pledge of Allegiance.**

**Vice Chairperson Gilliland addressed Agenda Item No. 1 and determined the voting members.** The following Okeechobee Utility Authority Board Members were present:

**Board Members:**

John Gilliland\*

Harry Moldenhauer\*

Tabitha Trent\*

**Alternates:**

Melanie Anderson

Jamie Gamiotea\*\*\*

Glenn Sneider\*\*

**Absent:**

Steve Hargraves

Steven Nelson

\*Voting Board Members

\*\*Voting in Steve Hargrave's absence

\*\*\*Voting in Steven Nelson's absence

**OUA Members:**

John Hayford

Greg Kennedy

Lauriston Hamilton

Jamie Mullis

Steve Conteaguero

Michelle Willoughby

**Vice Chairperson Gilliland addressed Agenda Item No. 2 'Election of Officers'** Executive Director Hayford presided over the meeting. Executive Director Hayford explained that the Board needs to elect a Chairperson, Vice Chairperson and a 2<sup>nd</sup> Vice Chairperson. Executive Director Hayford advised that the current Chairperson (Steven Nelson), the Vice Chairperson (John Gilliland) and 2<sup>nd</sup> Vice Chairperson (Tabitha Trent) cannot serve in the same capacity as per the Interlocal Agreement. Executive Director Hayford called for nominations for the Chairperson. **Motion by Tabitha Trent to nominate John Gilliland as Chairperson. Second by Harry Moldenhauer. Vote unanimous (5-0), motion carried.** Executive Director Hayford relinquished meeting to Chairperson Gilliland. Chairperson Gilliland called for nominations for Vice Chairperson. **Motion by Harry Moldenhauer to nominate Tabitha Trent as Vice Chairperson. Second by Glenn Sneider. Vote unanimous (5-0), motion carried.**

Chairperson Gilliland called for nominations for 2<sup>nd</sup> Vice Chairperson. **Motion by Jamie Gamiotea to nominate Steven Nelson as 2<sup>nd</sup> Vice Chairperson. Second by Glenn Sneider. Vote unanimous (5-0), motion carried.**

**Chairperson Gilliland addressed Agenda Item No. 3 'Agenda Additions or Deletions'** Board Member Trent requests that the Finance Report be presented after the Consent Agenda.

**Chairperson Gilliland addressed Agenda Item No. 4 ‘Consent Agenda’. Motion by Tabitha Trent to approve the Consent Agenda as presented:**

- Consent Agenda Item No. 5 ‘Invoice from Sumner Engineering & Consulting, Inc. – SW Wastewater Service Area Project (Part E) in the amount of \$15,565.13’**
  - Consent Agenda Item No. 6 ‘Invoice from Sumner Engineering & Consulting, Inc. – NW 15 Pump Station Rehabilitation in the amount of \$23,407.00’**
  - Consent Agenda Item No. 7 ‘Invoice from CHA – Vac Station #2 Generator Replacement in the amount of \$1,235.00’**
  - Consent Agenda Item No. 8 ‘Invoices from CHA – Pine Ridge Park Expansion Project in the amount of \$5,675.75’**
  - Consent Agenda Item No. 9 ‘Invoice from Holtz Consulting Engineers, Inc. – SR 78 Watermain Improvements in the amount of \$15,975.00’**
  - Consent Agenda Item No. 10 ‘Invoice from Holtz Consulting Engineers, Inc. – SR 78 Watermain Improvements Phase III in the amount of \$53,586.00’**
  - Consent Agenda Item No. 11 ‘Invoice from Holtz Consulting Engineers, Inc. – Mallard Landing Gravity Sewer Expansion in the amount of \$3,570.00’**
  - Consent Agenda Item No. 12 ‘Invoice from PRP Construction LLC – Mallard Landing Gravity Sewer Expansion in the amount of \$257,922.00’**
  - Consent Agenda Item No. 13 ‘Invoice from B & B Site Development, Inc. – SR 78W Water Main Improvements, Phase 2 in the amount of \$57,690.00’**
  - Consent Agenda Item No. 14 ‘Invoice from Anderson Andre Consulting Engineers, Inc. – SWSA Project 2 Vacuum Collection System in the amount of \$1,320.00’**
  - Consent Agenda Item No. 15 ‘Invoice from Kimley-Horn and Associates, Inc. – Treasure Island Septic to Sewer Project in the amount of \$52,919.50’**
  - Consent Agenda Item No. 16 ‘Invoice from Raftelis in the amount of \$5,567.00’**
  - Consent Agenda Item No. 17 ‘Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services in the amounts of \$6,310.00’**
  - Consent Agenda Item No. 18 ‘Invoice from Conely and Conely, P.A. – Legal Services in the amount of \$3,118.75’**
  - Consent Agenda Item No. 19 ‘Invoice from Thorn Run Partners in the amount of \$3,500.00’**
  - Consent Agenda Item No. 20 ‘Invoice from MacVicar Consulting, Inc. in the amount of \$250.00’**
  - Consent Agenda Item No. 21 ‘Congressional AMI Application’**
  - Consent Agenda Item No. 22 ‘Minor Project Updates’**
  - Consent Agenda Item No. 23 ‘Operations Director Monthly Report’**
- Second by Glenn Sneider. Vote unanimous (5-0), motion carried.**

**Chairperson Gilliland addressed Agenda Item No. 24 ‘Meeting Minutes from February 17, 2026 Motion by Harry Moldenhauer to approve the Meeting Minutes from February 17, 2026 as presented. Second by Tabitha Trent. Vote unanimous (5-0), motion carried.**

**Chairperson Gilliland addressed Agenda Item No. 25 ‘Public Comments’ There were none. Motion by Tabitha Trent to close Public Comments. Second by Glenn Sneider. Vote unanimous (5-0), motion carried.**

### **Discussion Agenda**

**Chairperson Gilliland addressed Agenda Item No. 26 ‘Mark Smith Property Closing’ Executive Director Hayford discussed that the purchase of the property located at 2702 SE 47<sup>th</sup> Terrace was approved by the board at the February 17, 2026 meeting. This property is the be the location of a Vacuum Pump Station for the Treasure Island Septic to Sewer Project. Executive Director Hayford discussed that this agenda item is to approve the real estate closing on the property. There was a brief discussion. Motion by Tabitha Trent to approve the Closing Statement for the property located at 2702 SE 47<sup>th</sup> Terrace as presented. Second by Harry Moldenhauer. Vote unanimous (5-0), motion carried.**

Chairperson Gilliland moved Agenda Item No. 36 before Agenda Item No. 27 due to Board Member early departure.

**Chairperson Gilliland addressed Agenda Item No. 36 ‘Finance Report’ Finance Director Hamilton reviewed the Finance Report for period ending February 28, 2026. Motion by Harry Moldenhauer to approve the Finance Report as presented. Second by Harry Jamie Gamiotea. Vote unanimous (5-0), motion carried.**

**Chairperson Gilliland addressed Agenda Item No. 27 ‘Fire Station Property Transfer’ Executive Director Hayford discussed that at the February 2026 Board Meeting, Okeechobee County presented a need for a fire station in the southwest area to meet current call volumes. County staff prepared a PowerPoint presentation depicting a footprint of a building that could meet their future needs on a 2-2 ½ acre site, but requested the full 5-acre site. Executive Director Hayford discussed that the OUA Board was receptive to the donation request and directed staff to develop transfer documents for the donation of the land to include a Reverter Clause. Executive Director Hayford requested direction from the board regarding as to the number of acres to be donated, structure demolition, and the number of years in which the fire station would need to be operational before the land reverts back to OUA ownership. There was a brief discussion. Motion by Glenn Sneider to approve the transfer of property to Okeechobee County with the following clauses;**

- 1. 3 acres parcel of land to be donated for the construction of Fire Station No. 5**
  - 2. Inclusive of a 7- Year Reverter Clause**
  - 3. Okeechobee County to demolish and clean up existing structures on the property**
  - 4. OUA Legal Fees paid for by Okeechobee County**
  - 5. Okeechobee County to reimburse the OUA for land survey services**
- Second by Jamie Gamiotea. Vote unanimous (5-0), motion carried.**

**Chairperson Gilliland addressed Agenda Item No. 28 ‘SR 78W Phase III Pump & Storage Tank Engineering Services Agreement’** Executive Director Hayford discussed the installation of the storage tank is part of the SR7W Phase III Watermain Improvement Project which has 16-inch piping extending from just south of Lemkin Creek crossing to just past the Big ‘O RV Park. This engineering design was approved in December 2025 and a cost sharing agreement was approved in January 2026. *Steve Conteaguero out at 9:06AM* Executive Director Hayford discussed that while the need for this tank is mostly driven by the Lakefront Estates Development, there will be improvements to the OUA system under future development requirements. *Steve Conteaguero in at 9:08AM.* Board members discussed potential cost sharing agreements that could be discussed with the Lakefront Estates developers. Board Member Sneider suggested a cost sharing with an 80/20 split, 80% being paid by the developer. There was a brief discussion. **Motion by Glenn Sneider to approve the Engineering Services Agreement with Holtz Consulting Engineers, Inc. in the amount of \$264,547.00 contingent upon a signed 80/20 split cost sharing agreement with the Lakefront Estates developer. Second by Harry Moldenaer for discussion.**

**Vote as follows:**

<b>John Gamiotea</b>	<b>No</b>
<b>John Gilliland</b>	<b>Yes</b>
<b>Harry Moldenhauer</b>	<b>Yes</b>
<b>Glenn Sneider</b>	<b>Yes</b>
<b>Tabitha Trent</b>	<b>No</b>

**motion failed due to lack of supermajority.**

Board members discussed grant monies that have been applied for to cover the fees. **After a brief discussion a Motion by Tabitha Trent was made to approve the Engineering Services Agreement with Holtz Consulting Engineers, Inc. in the amount of \$264,547.00 contingent upon a signed agreement with the Lakefront Estates developer paying 100% of the engineering services fees. Motion failed for lack of second.**

Board members discussed the cost sharing options that could be discussed with the developer for Lakefront Estates. **After a brief discussion a Motion by Tabitha Trent was made to approve the Engineering Services Agreement with Holtz Consulting Engineers, Inc. in the amount of \$264,547.00 contingent upon the Lakefront Estates developer signing an agreement paying 100% of the engineering services fees. Second by Glenn Sneider. Vote as follows:**

<b>John Gamiotea</b>	<b>Yes</b>
<b>John Gilliland</b>	<b>Yes</b>
<b>Harry Moldenhauer</b>	<b>No</b>
<b>Glenn Sneider</b>	<b>Yes</b>
<b>Tabitha Trent</b>	<b>Yes</b>

**Vote (4-1), motion carried.**

**Chairperson Gilliland addressed Agenda Item No. 29 ‘Pine Ridge Park Expansion Project’** Executive Director Hayford discussed that public bids were received on March 9, 2026. Staff received six bids with Go Underground Utilities, LLC being the apparent low bidder. Executive Director Hayford discussed that the engineer has reviewed the bid content for conformance with the bid requirements and found it to be complete. There was a brief discussion. **Motion by Harry Moldenhauer to approve the**

**award to Go Underground Utilities LLC in the amount of \$308,820.00 and to authorize the execution of the Notice of Award letter. Second by Jamie Gamiotea. Vote unanimous (5-0), motion carried.**

**Motion by Harry Moldenhauer to authorize the Board Chairman and staff to execute the appropriate documents and issue the Notice to Proceed, provided that the contractor submits the required documentation. Second by Tabitha Trent. Vote unanimous (5-0), motion carried.**

**Chairperson Gilliland addressed Agenda Item No. 30 ‘Basswood Water Main Projects’** Executive Director Hayford discussed that staff has been approached by multiple residents in the Basswood area requesting water service. Executive Director Hayford discussed that years ago the OUA would extend 2-inch water main down to serve these requests only to go back in later and upgrade to a 6-inch because of additional requests. Executive Director Hayford discussed that staff has quoted 6-inch water mains down to the terminal fire hydrants, then 2-inch poly lines to the terminal end of the road. Executive Director Hayford discussed that this work will be funded from the new water line item in the FY26 Budget. Executive Director Hayford discussed that each street as presented would require approximately \$28,000 in material costs and if approved, there would be additional funds needed to cover all of the material and labor costs. Executive Director Hayford discussed that this work is expected to bring in approximately 20 new water connections. There was a brief discussion. **Motion by Tabitha Trent to approved the proposed NW 33<sup>rd</sup> Avenue and NW 23<sup>rd</sup> Avenue water main improvements projects as presented. Second by Glenn Sneider. Vote unanimous (5-0), motion carried.**

**Chairperson Gilliland addressed Agenda Item No. 31 ‘FDOT Subordination Agreement US 441N’** Executive Director Hayford discussed that presently the OUA has a watermain installed in an easement on private property abutting the eastside US 441 North roadway. Executive Director Hayford discussed that this property is going to be developed as a truck stop/auto center and will require a turn lane in to the property off US 441N. When constructed that turn lane will become FDOT right-of-way and the OUA watermain will end up with FDOT improvements over it. Executive Director Hayford discussed that the subordination agreement is requiring that the OUA is to repair FDOT improvements in the event of an= failure of the OUA water main. Executive Director Hayford discussed that this agreement also states that should the FDOT require the OUA water main to move due to some future road project, the FDOT will pay for this work. There was a brief discussion. **Motion by Tabitha Trent to approve and authorize the execution of the Subordination Agreement as presented. Second by Harry Moldenhauer. Vote unanimous (5-0), motion carried.**

**Chairperson Gilliland addressed Agenda Item No. 32 ‘NE 16<sup>th</sup> Avenue Water Main Improvements Engineering RFP’** Executive Director Hayford discussed that this project is to replace old 2-, 4- and 6-inch cast iron piping on 16<sup>th</sup> Avenue. The project is required due to the many leaks that have occurred over the last several years. Executive Director Hayford discussed that the line does go under the CSX railroad tracks which could be a tremendous liability if a substantial leak were to occur. Executive Director Hayford discussed that this project has been advertised and bids are due by April 8, 2026. OUA staff is requesting that an OUA Board Member assist staff in reviewing the submittals received, ranking the submittals and submitting this ranking to the OUA Board at the meeting on April 21, 2026. There was a brief discussion. Board Member Harry Moldenhauer volunteered to review and rank the bid submissions. No formal action taken on this Agenda Item. *Greg Kennedy out at 9:44AM.*

**Chairperson Gilliland addressed Agenda Item No. 33 ‘Commerce Grant’** Executive Director Hayford discussed that a Commerce Department application for assistance in funding the SR78W Phase III Water Main Improvements project was submitted in September 2025. *Greg Kennedy in at 9:46AM. John Gilliland out at 9:46AM.* The application requested up to \$1,000,000 to offset an expected construction cost of \$2,964,800, preliminary services, easements and engineering services have brought the total project cost to \$3,732,600. *John Gilliland in at 9:47AM.* Executive Director Hayford discussed that in December 2025, the OUA was notified that the request for assistance was approved. Board Member Trent inquired about the cost sharing agreement with the developer for Lakefront Estates. Executive Director Hayford discussed that the Board previously approved a cost sharing agreement with the developer to split the piping engineering fees on a 50/50 basis. There was a brief discussion. **Motion by Tabitha Trent to approve the design, permitting and funding for the SR 78W Phase III Water Main Improvement Project and approve the execution of the Department of Commerce Agreement D0338 and authorize the Chairman to sign. Second by Jamie Gamiotea. Vote unanimous (5-0), motion carried.**

**Chairperson Gilliland addressed Agenda Item No. 34 ‘Project Update’** Executive Director Hayford provided the board with updates on the current OUA projects. Executive Director Hayford discussed the Southwest Service Area 2 Home Connection Projects, grant money distributions, and cost sharing payment plans with property owners. *Jamie Gamiotea out at 9:55AM.* No formal action taken on this Agenda Item.

**Chairperson Gilliland addressed Agenda Item No. 35 ‘Executive Director Search Update’** Executive Director Hayford discussed that OUA staff has received in excess of thirty resumes with respect to the Executive Director position. Executive Director Hayford discussed that on Monday, March 9<sup>th</sup> and search committee met to review the resumes received, to discuss them and to develop a shortlist of who was determined to be qualified applicants. Chairman Gilliland discussed the shortlist of applicants that was developed. The list consisted on Bryan Heller, Chad Rucks, Jennifer Wheeler and Xiongfei Xie. Executive Director Hayford discussed that after the March 9<sup>th</sup> meeting, two OUA employees (Greg Kennedy and Lauriston Hamilton) requested consideration for the position. *Jamie Gamiotea in at 10:00AM.* Executive Director Hayford discussed that the two internal applicants should be included in the final shortlist consideration. Board Member Moldenhauer asked if pay scales were disclosed to the applicants. Executive Director Hayford informed the Board that a pay scale was disclosed on the position advertisements. It was discussed that a workshop could be held April 6<sup>th</sup> or 7<sup>th</sup>. Staff will contact the board members when a date is set. No Board action taken on this agenda item. *Tabitha Trent out at 10:00AM*

### **Staff Reports**

**Chairperson Gilliland addressed Agenda Item No. 37 ‘Attorney’** Attorney Conteaguero provided the board with updates on the FDOT Subordination Agreement, Lakefront Estates User Agreement and potential property donation to Okeechobee County for Fire Station No. 5.

**Chairperson Gilliland addressed Agenda Item No. 38 ‘Executive Director’** Executive Director Hayford gave an update on current projects.

**Chairperson Gilliland addressed Agenda Item No. 39 ‘Items from the Board’** There were none.

**There being no other business, meeting adjourned at 10:10 A.M.**

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director’s office.

---

Chairperson

---

Executive Director (Secretary)

DRAFT

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 26**

**APRIL 21, 2026**

**WORKSHOP MEETING MINUTES**

Attached are copies of the minutes from the workshop held on April 6, 2026

**Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the workshop meeting minutes from April 6, 2026 as presented.**

**OKEECHOBEE UTILITY AUTHORITY**  
**WORKSHOP MEETING MINUTES**  
**EXECUTIVE DIRECTOR INTERVIEWS**

Monday, April 6, 2026 8:30 A.M.

Okeechobee Utility Authority  
100 SW 5<sup>th</sup> Avenue  
Okeechobee, Florida

**The Okeechobee Utility Authority Board of Directors met to conduct interviews for the upcoming Executive Director vacancy.**

**Vacancy advertisement was posted to the OUA website ([ouafl.com](http://ouafl.com)) and social media platforms.**

**The following members were present:**

**Board Members:**

John Gilliland  
Steve Hargraves  
Harry Moldenhauer  
Tabitha Trent

**Absent:**

Melanie Anderson  
Jamie Gamiotea  
Steve Nelson  
Gleen Sneider

**OUA Members:**

John Hayford, Executive Director  
Tammie Finch, HR Manager  
Michelle Willoughby, Executive Secretary

There are five scheduled interviews:

Chad Rucks  
Greg Kennedy  
Lauriston Hamilton  
Xiongfei Xie  
Jennifer Wheeler

The interview process consisted of each candidate providing an opening statement and self-introduction, followed by a question-and-answer session with Board Members. Upon completion of the questions, each candidate was given the opportunity to present a closing statement.

Four candidate interviews were conducted in person, while one interview was conducted virtually via Microsoft Teams.

During the meeting, Board Members engaged in a structured interview process for candidates applying for the vacant Executive Director position. Each candidate was asked a series of questions designed to assess their professional experience, leadership abilities, and vision for the Authority. Board Members also asked follow-up questions as needed to clarify responses and gain a deeper understanding of each candidate's qualifications.

The first interview, Chad Rucks, started at 8:30am. HR Manager, Tammie Finch, introduced the candidate and prompted the candidate to give a brief self-introduction.

After the introduction was completed, the interview was conducted. Mr. Rucks was given the opportunity to clarify or add any comments. Interview ended at 9:40am. The Board thanked Mr. Rucks for participation. Mr. Rucks was advised that the ranking will be determined at the April 21, 2026 regular meeting.

The second interview, Greg Kennedy, started at 9:50am. Executive Director John Hayford, excused himself from the interview process of Mr. Kennedy. HR Manager, Tammie Finch, introduced the candidate and prompted the candidate to give a brief self-introduction. After the introduction was completed, the interview was conducted. Mr. Kennedy was given the opportunity to clarify or add any comments. Interview ended at 11:05am. The Board thanked Mr. Kennedy for participation. Mr. Kennedy was advised that the ranking will be determined at the April 21, 2026 regular meeting.

The third interview, Lauriston Hamilton, started at 11:10am. Executive Director John Hayford, excused himself from the interview process of Mr. Lauriston. HR Manager, Tammie Finch, introduced the candidate and prompted the candidate to give a brief self-introduction and advised that the ranking will be determined at the April 21, 2026 regular meeting. After the introduction was completed, the interview was conducted. Mr. Hamilton was given the opportunity to clarify or add any comments. Interview ended at 11:55am. The Board thanked Mr. Hamilton for participation. Mr. Hamilton was advised that the ranking will be determined at the April 21, 2026 regular meeting.

The fourth interview, Xiongfei Xie, started at 1:00pm. HR Manager, Tammie Finch, introduced the candidate and prompted the candidate to give a brief self-introduction. After the introduction was completed, the interview was conducted. Mr. Xie was given the opportunity to clarify or add any comments. Interview ended at 1:40pm. The Board thanked Mr. Xie for participation. Mr. Xie was advised that the ranking will be determined at the April 21, 2026 regular meeting.

The fifth interview, Jennifer Wheeler, started at 2:00pm via Microsoft Teams Virtual Meeting. HR Manager, Tammie Finch, introduced the candidate and prompted the candidate to give a brief self-introduction. After the introduction was completed, the interview was conducted. Ms. Wheeler was given the opportunity to clarify or add any comments. Interview ended at 2:30pm. The Board thanked Ms. Wheeler for participation. Ms. Wheeler was advised that the ranking will be determined at the April 21, 2026 regular meeting.

Workshop ended at 2:40pm.

Video recordings of each interview are available at the OUA office upon request.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director's office.

---

Chairperson

---

Executive Director (Secretary)

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 27**

**APRIL 21, 2026**

**PUBLIC COMMENTS**

# OKEEHOBEE UTILITY AUTHORITY

## AGENDA ITEM NO. 28

APRIL 21, 2026

### FINANCE REPORT

At the end of the first six month of FY26, March 31, 2026, YTD revenue was \$7,545,117 compare to budget of \$7,243,105 resulting in the achievement of 104.2% of budget or a favorable variance of \$302,013.

A comparison between current YTD achievements with budget and prior year's result at March 2025 shows:

- a) Water & sewer revenue are in line with budget at 100.9% & 101.5% respectively
- b) When compared against 2025, YTD water & sewer (2026) yield a 5% growth which is attributable to a 4% rate adjustment at the start of FY26.
- c) A detail of Other Operating Revenue is shown on sheet 16.

YTD operating expenses at the end of March 2026 stood at \$4,751,215 compare with YTD budget of \$5,805,763 yielding a positive variance of \$1,054,548 or 18.2%. Compared against FY2025 YTD figures, total overhead has increased from \$4,589,314 to \$4,751,216 which are due to inflation and staff cost adjustments.

Preliminary investigation of the difference between current YTD expenses and budget reveal the following:

- a) Staff resignations & retirement being replaced by market available applicants.
- b) Major expenses schedule for second half of the fiscal year eg. Water Master Plan - \$300,000.

Restricted revenue which comprises of; fire hydrant fee, interest revenue and capital connection fees, generated \$1,300,274 in revenue. Excess revenue over budget is due to:

- a) New water connections e.g. Lakefront Estate \$416,818.58.
- b) SFWMD – Water CC - \$54,945 & Wastewater CC - \$96,629.
- c) Significantly lower interest was projected on Restricted Funds due to market conditions & projection for 25/26 during budget preparation.

Non-operating expenses which include depreciation and loan interest expenses were \$1,679,563 compared to YTD budget of \$1,662,054.

Balance Sheet – 03.31.26

To maintain consistency with the period shown on page 2 (Income Statement), the balance sheet reported on pages 13-14, also report comparative period of 03.31.26 and 03.31.25.

Number of Accounts – 03.31.26

At March 31, 2026, the number of customers served by the Authority was:

Water	-	10,306
Sewer	-	4,855

**After review and discussion, the Board is asked to move a motion accepting March's Finance Report.**

# **Okeechobee Utility Authority**

## **Finance Report**

### **Fiscal Year 2026**

**As of                      The Period Ending                      March 31, 2026**

OKEECHOBEE UTILITY AUTHORITY  
TABLE OF CONTENTS

Executive Summary	Page 1
Finance Report for: The Period Ending March 31, 2026	Page 2
Graphs:	
Operating Revenue Comparison- YTD Actual vs Budget	Page 3
Operating Expenses Comparison- YTD Actual vs Budget	Page 3
Operating Activity Comparisons:	
Revenue-Current Year vs 4 Year Weighted Average vs Current YTD Budget	Page 4
Graph-Current Year vs 4 Year Weighted Average YTD	Page 5
Graph-Water Revenue FY21-FY25 & FY26 YTD	Page 6
Graph-Sewer Revenue FY21-FY25 & FY26 YTD	Page 7
Expenses-Current Year vs 4 Year Weighted Average vs Current YTD Budget	Page 8
Graph-Current Year vs 4 Year Weighted Average YTD	Page 9
Graph Operating Expenses FY21-FY25 & FY26 YTD	Page 10
Graph Non Operating Expenses FY21-FY25 & FY26 YTD	Page 11
Comparative Statement of Cashflows: 09.30.24, 09.30.25 & 03.31.26	Page 12
Balance Sheet as of March 31, 2026	Pages 13-14
Pie Graph of Major Balance Sheet Items	Page 15
Detail of Other Operating Revenue	Page 16

Okeechobee Utility Authority  
 Executive Summary  
 Prepared by Finance Director

**OKEECHOBEE UTILITY AUTHORITY  
 FINANCIAL SUMMARY COMPARISON**

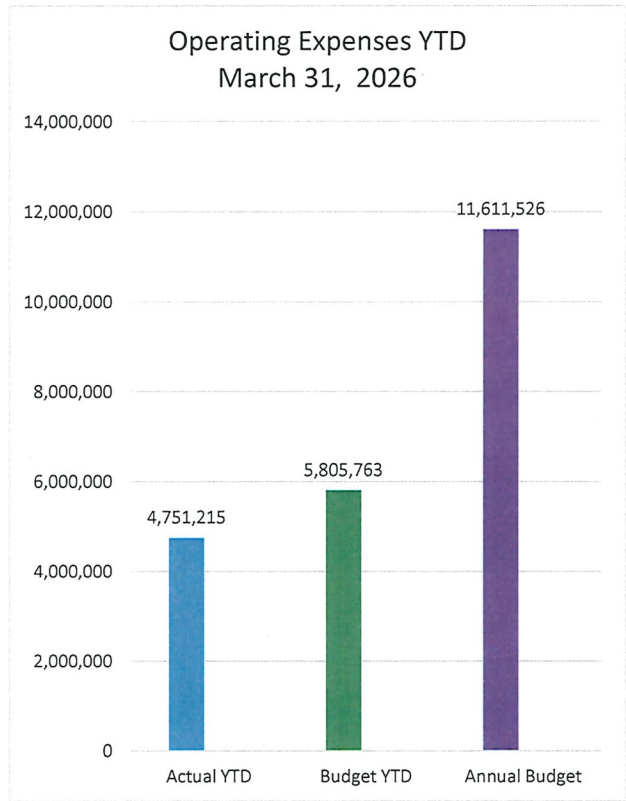
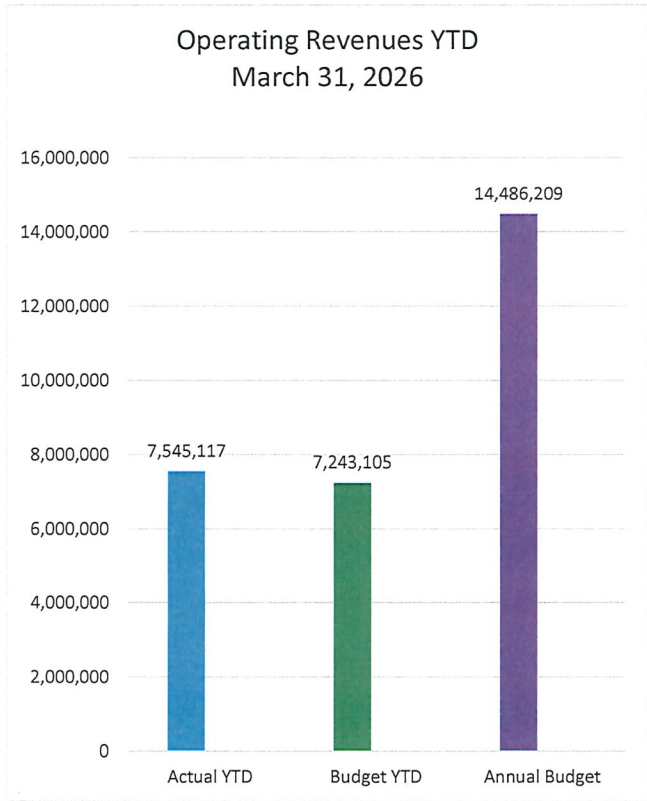
	Operating Revenues				Operating Expenses				Restricted Revenues				Cumulative YTD Restricted Budget Variance
	Actual YTD FY25	Actual YTD FY26	Budget YTD FY26	% Variance (FY 26 vs Bud. FY26)	Actual YTD FY25	Actual YTD FY26	Budget YTD FY26	% Variance (FY26 vs Bud FY26)	Actual YTD FY 25	Actual YTD FY 26	Budget YTD FY26	% Variance (FY 26 vs Bud FY 26)	
Oct-25	1,055,766	1,105,934	1,207,184	-8.4%	701,456	847,120	967,627	12.5%	53,124	63,181	50,465	25.2%	12,716
Nov-25	2,181,922	2,267,995	2,414,368	-6.1%	1,482,624	1,574,920	1,935,254	18.6%	113,231	189,022	100,930	87.3%	88,092
Dec-25	3,735,245	3,546,970	3,621,552	-2.1%	2,336,647	2,415,349	2,902,882	16.8%	821,785	332,792	151,394	119.8%	181,398
Jan-26	4,986,951	4,780,355	4,828,738	-1.0%	3,120,490	3,239,806	3,870,509	16.3%	861,752	839,016	201,859	315.6%	637,157
Feb-26	6,146,606	6,083,941	6,035,920	0.8%	3,211,491	4,022,170	4,838,136	16.9%	901,278	1,012,271	252,324	301.2%	759,947
Mar-26	7,459,616	7,545,117	7,243,105	4.2%	4,004,643	4,751,215	5,805,763	18.2%	1,144,279	1,300,274	302,789	329.4%	997,486
Apr-26													
May-26													
Jun-26													
Jul-26													
Aug-26													
Sep-26													

Respectfully,  
  
 Lauriston Hamilton

**Okeechobee Utility Authority**  
**FY 2026 Finance Report for March 31, 2026**  
**The Period Ending**

<b>OPERATING REVENUE FUND</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Current YTD \$ Variance</b>	<b>Current YTD % Variance</b>	<b>Mar-25 Actual</b>
<b>OPERATING REVENUE:</b>					
Water	\$ 4,359,798	\$ 4,322,234	\$ 37,564	0.9%	4,157,263
Sewer	\$ 2,669,740	2,631,411	38,329	1.5%	2,530,755
Other Operating Revenue (see detail on page 16)	\$ 515,580	289,460	226,120	78.1%	771,598
Total Operating Revenue Received	<u>\$ 7,545,117</u>	<u>\$ 7,243,105</u>	<u>\$ 302,013</u>	<u>4.2%</u>	<u>7,459,616</u>
<b>OPERATING EXPENSES:</b>					
Water	\$ 1,062,416	\$ 1,270,847	\$ 208,431	16.4%	1,020,879
Wastewater	\$ 702,299	870,111	167,812	19.3%	746,031
Meter Readers	\$ 180,671	207,787	27,117	13.1%	147,496
Maintenance	\$ 1,459,930	1,622,032	162,102	10.0%	1,390,788
Administration Operating	\$ 814,740	998,029	183,289	18.4%	806,192
General & Admin.	\$ 531,160	761,958	230,798	30.3%	477,928
Contingency Expense	\$ -	75,000	75,000	100.0%	0
Total Operating Expenses Paid (3) (4) (5) (6)	<u>\$ 4,751,215</u>	<u>\$ 5,805,763</u>	<u>\$ 1,054,548</u>	<u>18.2%</u>	<u>4,589,314</u>
<b>Net Operating Income</b>	<u>\$ 2,793,902</u>	<u>\$ 1,437,342</u>	<u>\$ 1,356,560</u>	<u>94.4%</u>	<u>2,870,302</u>
<b>RESTRICTED REVENUE FUNDS</b>					
<b>RESTRICTED REVENUE FUNDS RECEIVED:</b>					
Fire Hydrant Fund Fee	\$ 117,619	\$ 53,410	\$ 64,209	120.2%	53,336
Water CC Fees (infill)	\$ 649,134	23,888	625,247	2617.5%	101,553
WW CC Fees (infill)	\$ 313,572	40,688	272,884	670.7%	803,675
Operating Account Interest	\$ 151,352	143,712	7,640	5.3%	163,791
Payroll Account Interest	\$ 2,172	2,321	(149)	-6.4%	2,659
Restricted Interest Income	\$ 66,425	38,771	27,655	71.3%	19,266
<b>TOTAL RESTRICTED REVENUE (1) (2)</b>	<u>\$ 1,300,274</u>	<u>\$ 302,789</u>	<u>\$ 997,486</u>	<u>329.4%</u>	<u>1,144,280</u>
<b>NON-OPERATING EXPENSES:</b>					
<b>Debt service interest expense</b>	\$156,475	\$151,067	(5,408)	-3.6%	287,213
<b>Non-cash depreciation &amp; amortization</b>	\$1,523,088	\$1,510,987	(12,101)	-0.8%	1,460,174
Non-Operating Expenses	<u>\$1,679,563</u>	<u>\$1,662,054</u>	<u>(17,509)</u>	<u>-4.4%</u>	<u>1,747,387</u>
<b>NET REVENUE BEFORE ITEMS BELOW</b>	<u>\$ 2,414,613</u>	<u>\$ 78,077</u>	<u>\$ 2,336,537</u>	<u>2992.6%</u>	<u>2,267,195</u>

<b>NOTES:</b>	<b>Actual YTD</b>	<b>Annual Budget</b>	<b>Variance</b>
Above Revenue and Expense does not include the following:			
(1) Grant funds & state appropriations of:	\$798,116	\$10,945,116	
(2) Contributed capital of:	\$0	\$0	
(3) Debt service principal payments of:	\$0	\$2,182,993	
(4) Net Construction In Progress (CIP) Expenditures of:	\$0	\$11,548,847	



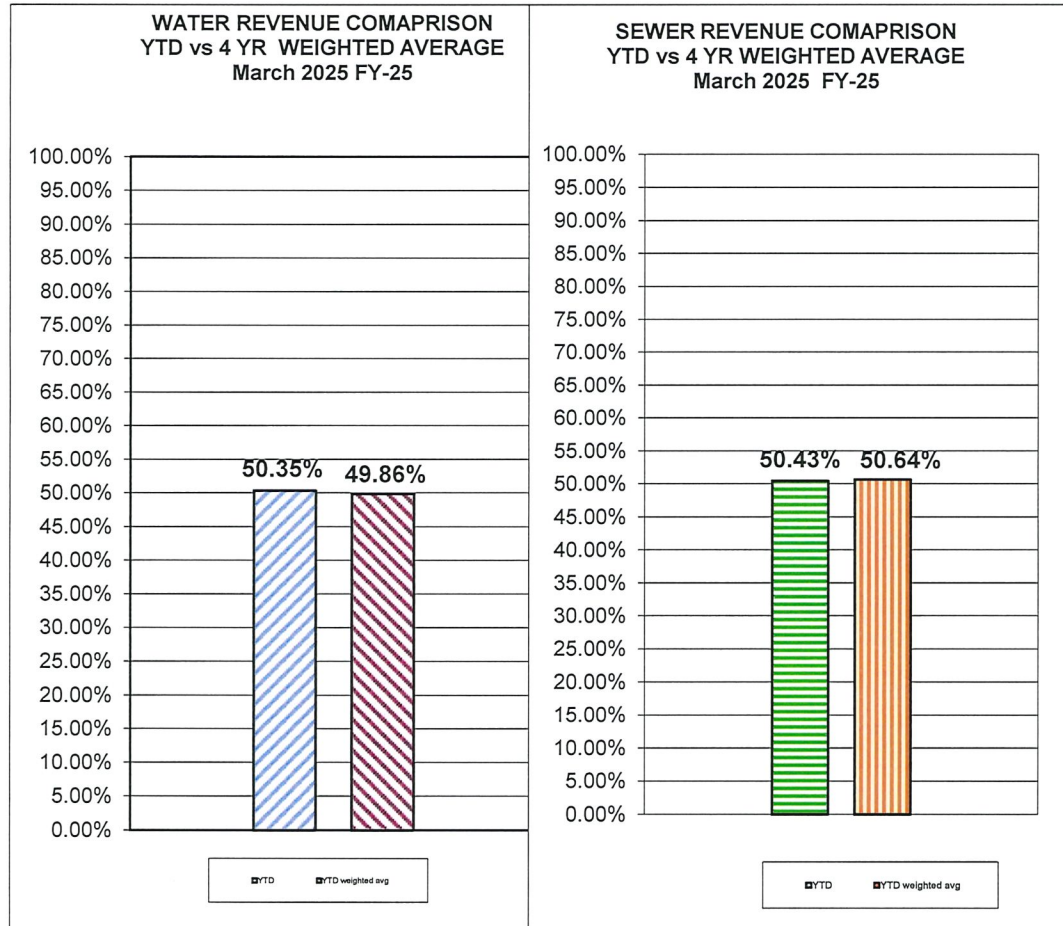
**Current FY-26 Water and Sewer Utility Revenue**  
**Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)**

<b>WATER UTILITY REVENUE:</b>			<b>Monthly \$ Difference From 4 Year Weighted Average of</b>	<b>% Current YTD Budget Water Revenue</b>	<b>4 Yr Weighted Average %</b>
<b>Period</b>	<b>YTD</b>		<b>\$ 7,398,385</b>	<b>\$8,629,877</b>	
Oct.	\$ 667,715	667,715	\$ 77,653	7.74%	7.99%
Nov.	\$ 689,906	1,357,621	\$ 65,570	15.73%	16.43%
Dec.	\$ 757,942	2,115,563	\$ 185,716	24.51%	24.15%
Jan.	\$ 722,696	2,838,259	\$ 79,928	32.89%	32.85%
Feb.	\$ 759,146	3,597,405	\$ 112,176	41.69%	41.60%
Mar.	\$ 762,393	4,359,798	\$ 142,578	50.52%	49.98%
Apr.	\$ -	-	\$ -	0.00%	0.00%
May	\$ -	-	\$ -	0.00%	0.00%
Jun.	\$ -	-	\$ -	0.00%	0.00%
Jul.	\$ -	-	\$ -	0.00%	0.00%
Aug.	\$ -	-	\$ -	0.00%	0.00%
Sep.	\$ -	-	\$ -	0.00%	100.00%

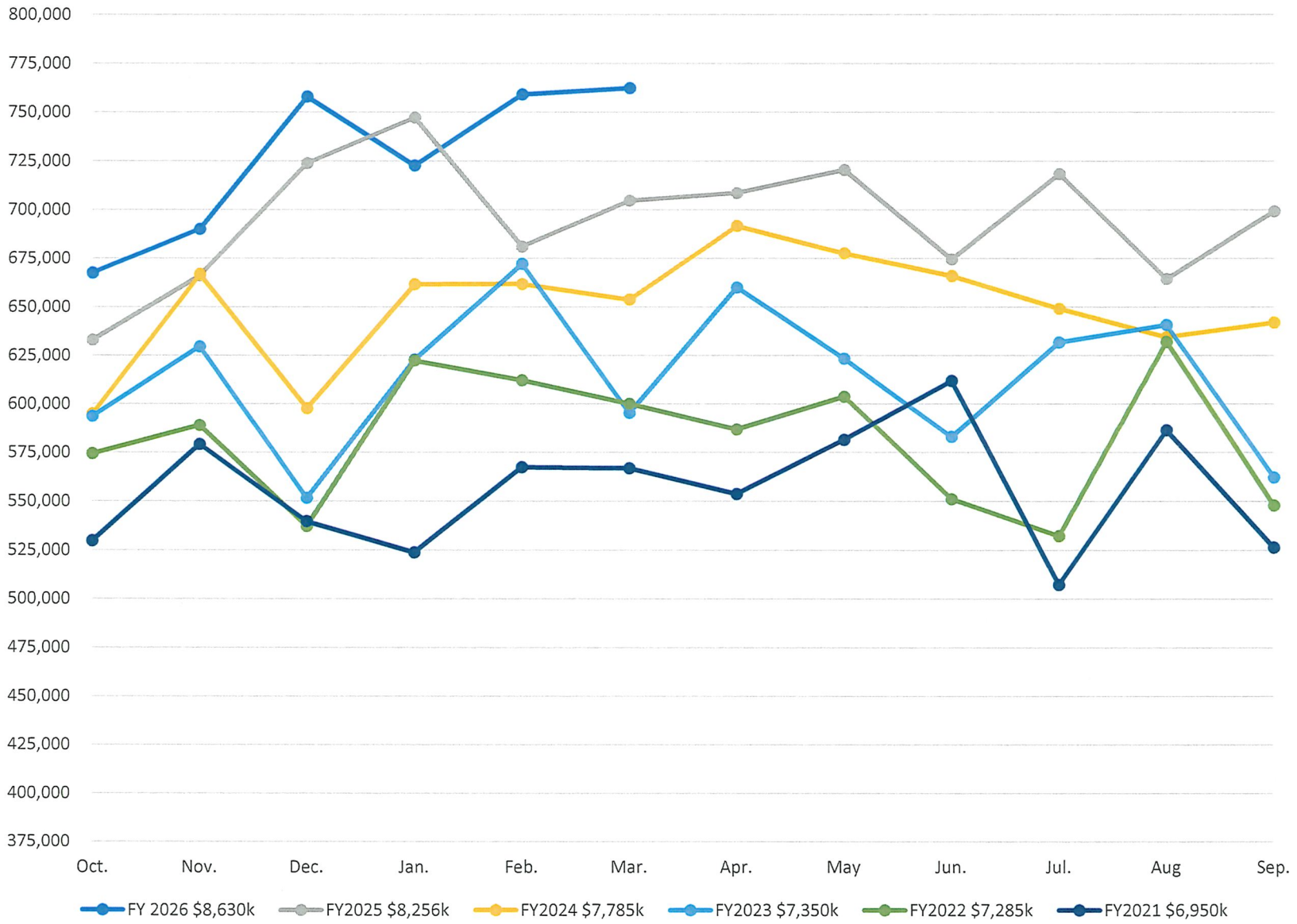
  

<b>SEWER UTILITY REVENUE:</b>			<b>Monthly \$ Difference From 4 Year Weighted Average of</b>	<b>% Current YTD To Budgeted Sewer Revenue</b>	
			<b>\$ 4,515,449</b>	<b>\$5,256,134</b>	
Oct.	\$ 408,018	\$ 408,018	\$ 48,755	7.76%	7.96%
Nov.	\$ 426,258	\$ 834,276	\$ 42,577	15.87%	16.46%
Dec.	\$ 455,937	\$ 1,290,213	\$ 101,255	24.55%	24.31%
Jan.	\$ 441,772	\$ 1,731,985	\$ 42,505	32.95%	33.16%
Feb.	\$ 468,584	\$ 2,200,569	\$ 61,757	41.87%	42.18%
Mar.	\$ 469,170	\$ 2,669,740	\$ 77,543	50.79%	50.86%
Apr.	\$ -	-	\$ -	0.00%	0.00%
May	\$ -	-	\$ -	0.00%	0.00%
Jun.	\$ -	-	\$ -	0.00%	0.00%
Jul.	\$ -	-	\$ -	0.00%	0.00%
Aug.	\$ -	-	\$ -	0.00%	0.00%
Sep.	\$ -	-	\$ -	0.00%	100.00%

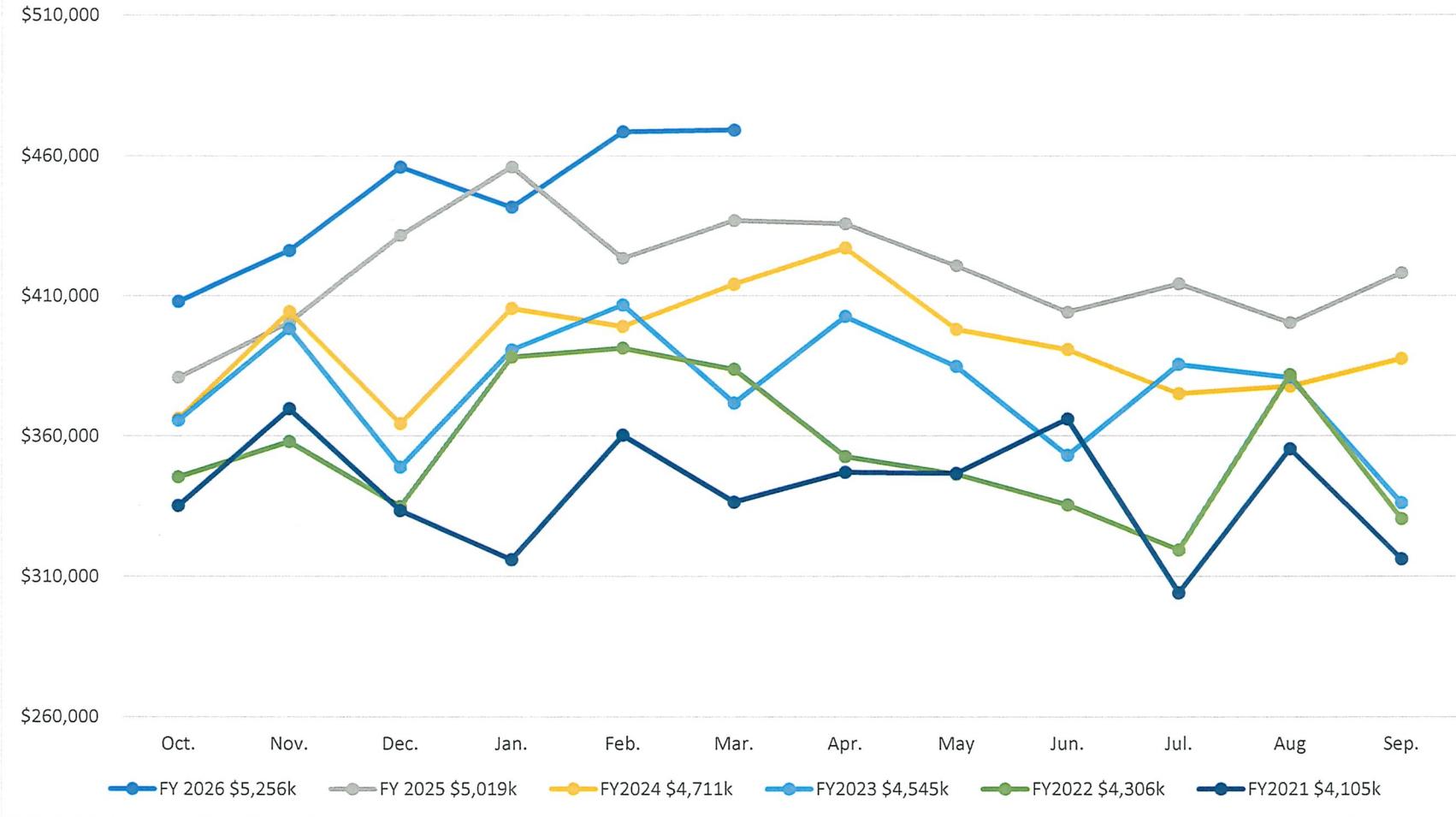
## WATER AND SEWER REVENUE COMPARISON YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE



### Actual Water Revenue Comparison



### Actual Wastewater Revenue Comparison



**Current FY-26 Operating & Non-Operating Expenses,  
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

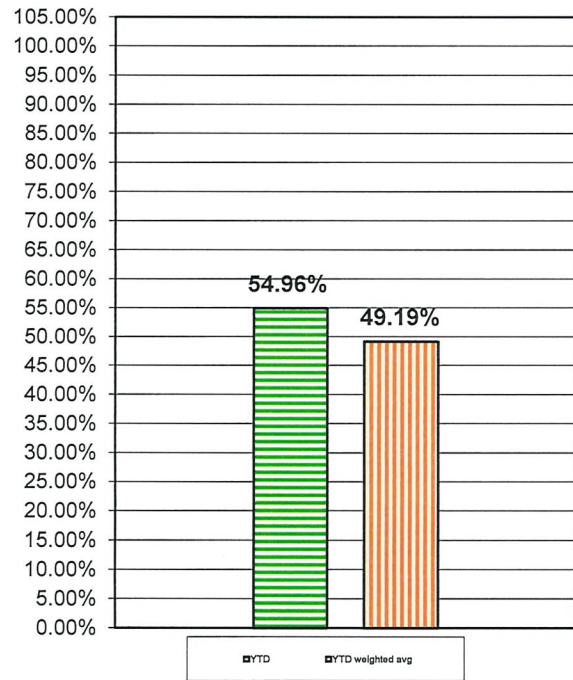
OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted Average
Period	YTD	From 4 Year Weighted Avg of	Operating Exp.		
		<b>\$ 7,068,674</b>	<b>\$11,611,526</b>		
Oct.	\$ 767,120	\$ 767,120	\$ 315,644	6.61%	5.89%
Nov.	\$ 807,800	\$ 1,574,920	\$ 283,170	13.56%	13.68%
Dec.	\$ 840,429	\$ 2,415,349	\$ 156,565	20.80%	22.33%
Jan.	\$ 824,457	\$ 3,239,806	\$ 291,731	27.90%	29.76%
Feb.	\$ 782,364	\$ 4,022,170	\$ 239,183	34.64%	37.60%
Mar.	\$ 729,045	\$ 4,751,215	\$ 92,288	40.92%	46.51%
Apr.	\$ -	\$ -	\$ -	0.00%	0.00%
May	\$ -	\$ -	\$ -	0.00%	0.00%
Jun.	\$ -	\$ -	\$ -	0.00%	0.00%
Jul.	\$ -	\$ -	\$ -	0.00%	0.00%
Aug.	\$ -	\$ -	\$ -	0.00%	0.00%
Sept.	\$ -	\$ -	\$ -	0.00%	100.00%

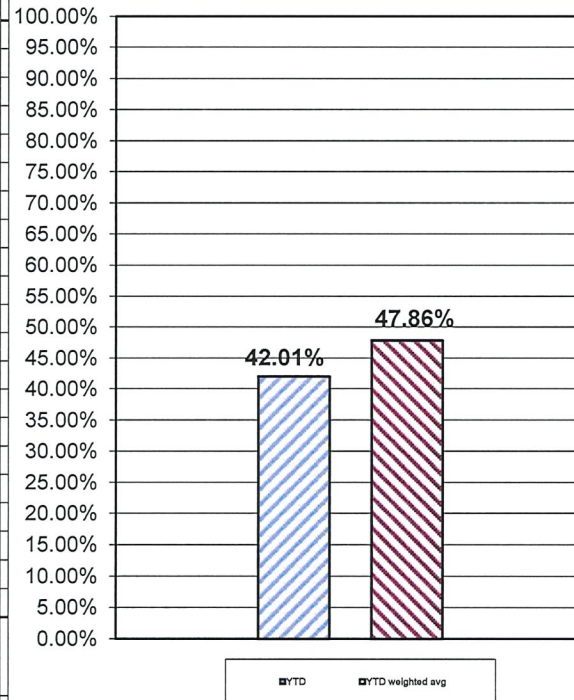
NON-OPERATING EXPENSES:			\$ Difference For the Month	% Current YTD To Budgeted	
Period	YTD	From 4 Year Weighted Avg of	Non-Oper. Exp.		
		<b>\$ 3,064,030</b>	<b>\$3,324,107</b>		
Oct.	\$ 279,848	\$ 279,848	\$ 27,308	8.42%	8.19%
Nov.	\$ 279,847	\$ 559,695	\$ 29,587	16.84%	16.40%
Dec.	\$ 279,263	\$ 838,958	\$ 29,003	25.24%	24.60%
Jan.	\$ 279,652	\$ 1,118,610	\$ 29,516	33.65%	32.81%
Feb.	\$ 279,653	\$ 1,398,263	\$ 28,558	42.06%	41.02%
Mar.	\$ 281,300	\$ 1,679,563	\$ 28,043	50.53%	49.81%
Apr.	\$ -	\$ -	\$ -	0.00%	0.00%
May	\$ -	\$ -	\$ -	0.00%	0.00%
Jun.	\$ -	\$ -	\$ -	0.00%	0.00%
Jul.	\$ -	\$ -	\$ -	0.00%	0.00%
Aug.	\$ -	\$ -	\$ -	0.00%	0.00%
Sept.	\$ -	\$ -	\$ -	0.00%	100.00%

**NON-OPERATING EXPENSES COMAPRISON  
YTD vs 4 YR WEIGHTED AVERAGE YTD**

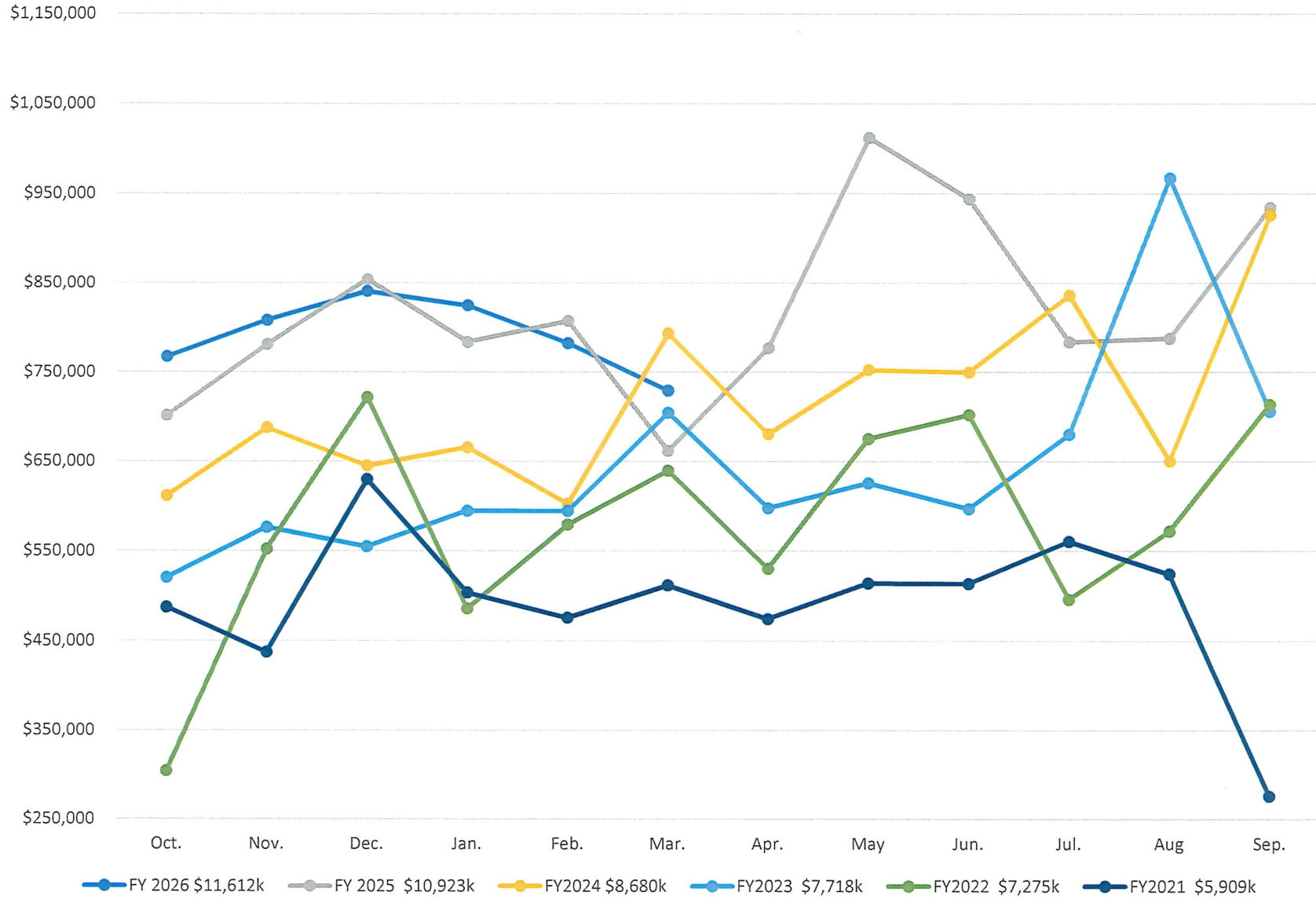
March 2025 FY-25



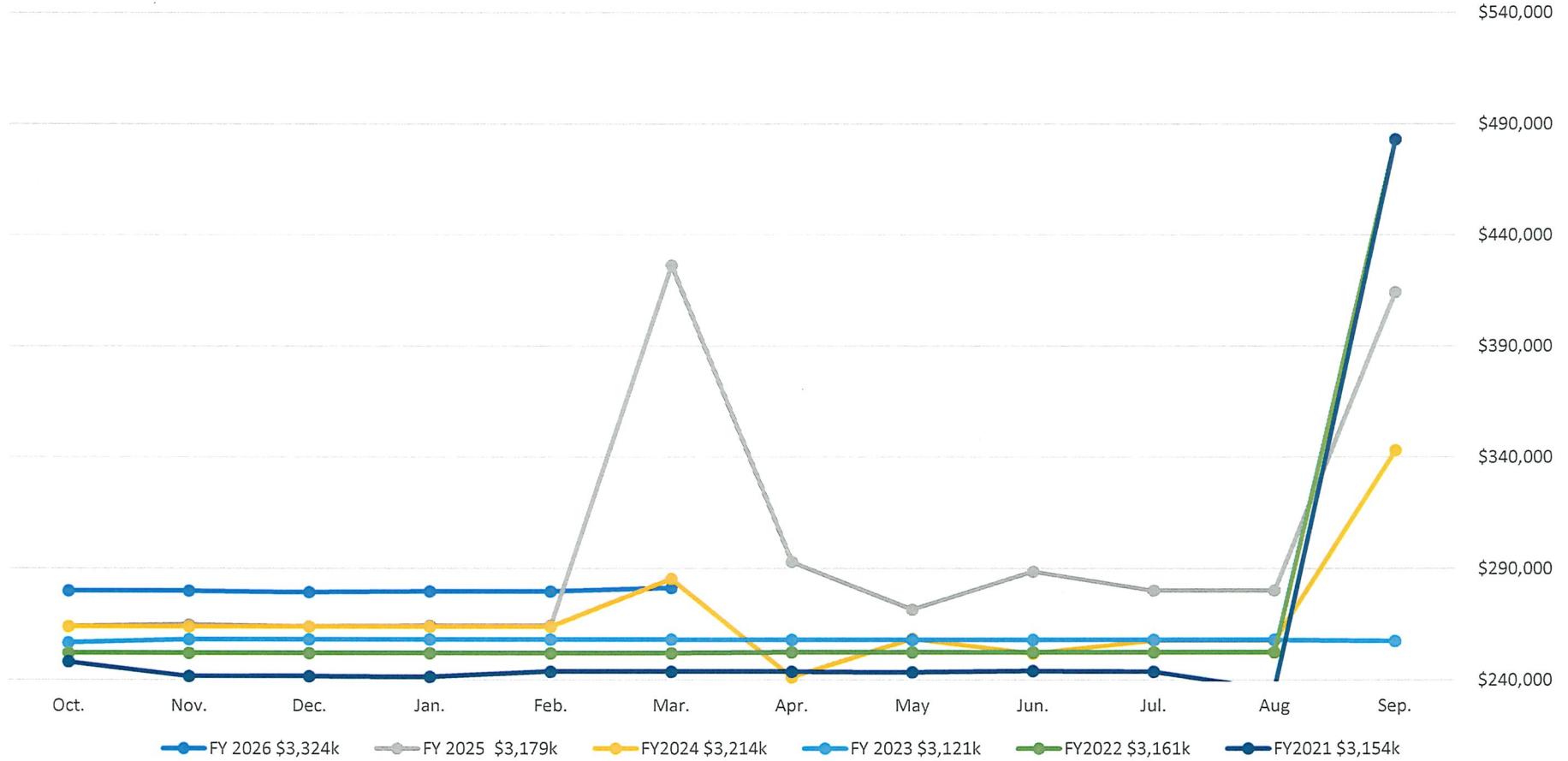
**OPERATING EXPENSES COMAPRISON  
YTD vs 4 YR WEIGHTED AVERAGE YTD**  
March 2025 FY-25



### Actual Operating Expense Comparison



### Actual Non Operating Expense Comparison



	A	X	Z	AA	AC
88					
89	<b>Okeechobee Utility Authority</b>	<b>Audit</b>		<b>UnAudit</b>	<b>OUA prepared</b>
90	<b>Statement of Cash Flows</b>				
91	<b>Basis of Accounting</b>	<b>Accrual Basis for Revenues</b>		<b>Accrual Basis for Revenues</b>	<b>Accrual Basis for Revenues</b>
92		<b>Accrual Basis for Expenses</b>		<b>Accrual Basis for Expenses</b>	<b>Cash Basis for Expenses</b>
93					
94		<b>Sept 30, 2024</b>		<b>Sept 30, 2025</b>	<b>March 31, 2026</b>
95		<b>12 Months</b>		<b>12 Months</b>	<b>6 Month</b>
96					
97	<b>Cash Flows from Operations</b>				
98	Operating Income	1,699,969		1,694,554	1,269,429
99	Depreciation & Amortization	2,825,053		2,825,053	1,523,088
100	Increase (decrease) in cash from changes in accounts receivable and grants receivable	(2,986,087)		(856,446)	378,959
101	Increase (decrease) in cash from changes in accounts payable	905,418		(400,531)	60,486
102	Increase (decrease) in cash from changes in other assets	903,029		(79,232)	(179,634)
103	Increase (decrease) in cash from changes in other liabilities	(138,439)		778,070	(203,670)
104	<b>Cash provided (used) by operations</b>	<b>3,208,943</b>		<b>3,961,468</b>	<b>2,848,657</b>
105					
106	<b>Cash Flows from Nonoperating Revenues/Expenses</b>				
107	Fire Hydrant fees	95,154		100,569	117,619
108	Capital connection fees	459,886		459,886	962,706
109	Interest revenue	482,316		482,316	219,949
110	Debt issuance costs	-		0	0
111	Interest expense	(389,434)		(389,434)	(156,475)
112	<b>Cash provided (used) by nonoperating activities</b>	<b>647,922</b>		<b>653,337</b>	<b>1,143,799</b>
113					
114	<b>Cash Flows from Capital and Financing Activities</b>				
115	Purchase of equipment, computer hardware, & technology equipment	275,173		(1,776,916)	(248,592)
116	Construction in progress	(8,013,123)		(9,342,294)	(3,100,793)
117	Acquisition of land, easements and related costs	-		(338,132)	(146,917)
118	Sale of land and or equipment	-		-	0
119	Gain (Loss) on sale of land and equipment	16,104		17,864	1,386
120	Bond principal payments	(2,153,620)		(2,153,619)	(1,085,008)
121	Loan Received - South State Bank			5,430,487	
122	Grant revenue & FEMA reimbursement	8,459,653		2,696,921	798,116
123	Capital contributions from developers	492,467		314,207	-
124	<b>Cash provided (used) by capital / financing activities</b>	<b>(923,346)</b>		<b>(5,151,482)</b>	<b>(3,781,809)</b>
125					
126	<b>Net increase (decrease) in cash and investments</b>	<b>2,933,519</b>		<b>(536,677)</b>	<b>210,648</b>
127	<b>This unaudited cash flow statement is subject to adjustments.</b>				
128	<b>The unaudited balance sheet on pages 13 &amp; 14 is subject to adjustments.</b>				

**OKEECHOBEE UTILITY AUTHORITY**  
**Statement of Net Assets**  
**March 31, 2026**

ASSETS		
CURRENT ASSETS	03/31/26	3/31/2025
Cash and cash equivalents	4,901,021	4,355,244
Unrestricted assets:		
Interest receivable		
Grants receivable		
Restricted assets:		
Cash and cash equivalents	12,095,751	6,044,257
Investments	0	3,954,205
Interest receivable	0	0
Receivables:		
A/R Regular	2,310,963	2,379,478
Due from Other Governments	0	0
less allowance for uncollectible accounts	-146,977	-131,568
	<u>2,163,986</u>	<u>2,247,910</u>
Inventories	786,945	687,713
Prepaid Expenses	279,369	364,682
Total current assets	<u>20,227,072</u>	<u>17,654,011</u>
NONCURRENT ASSETS		
Capital assets:		
Land	3,798,689	3,313,640
Utility plants, buildings and equipment	120,898,103	112,640,091
	<u>124,696,792</u>	<u>115,953,732</u>
Less accumulated depreciation	-61,162,228	-58,207,848
	<u>63,534,565</u>	<u>57,745,884</u>
Construction in progress	24,760,367	26,291,034
Total capital assets	<u>88,294,932</u>	<u>84,036,917</u>
Other Assets:		
Net Pension Asset	635,860	0
Deferred Charges:		
Deferred Pension Outflows - Actuarial and Prepaid	460,673	1,012,621
Deferred loss on bond refunding, net	145,144	211,537
Total Deferred charges:	<u>605,817</u>	<u>1,224,158</u>
Total noncurrent assets	<u>89,536,609</u>	<u>85,261,076</u>
<b>TOTAL ASSETS</b>	<u><u>109,763,680</u></u>	<u><u>102,915,087</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	1,001,846	1,341,818
Accrued expenses	7,886	36,516
Due to other governments	81	19,709
Bonds payable (current)	1,097,984	1,112,060
Accrued compensated absences & bonus (current)	385,560	439,181

Payable from restricted assets

Accrued interest	96,408	0.01
Customer Deposits	504,801	565,074

Total current liabilities	<u>3,094,566</u>	<u>3,514,357</u>
---------------------------	------------------	------------------

NONCURRENT LIABILITIES

Long-term portion of bonds payable, net	15,768,541	17,468,453
Accrued OPEB payable	307,186	262,809
Net Pension Liability	0	629,748
Deferred Pension Inflow from Actuarial Calculation	1,073,306	426,765
Unearned revenues:		

Developer agreements

424,402	424,402
---------	---------

Total noncurrent liabilities	<u>17,573,435</u>	<u>19,212,177</u>
------------------------------	-------------------	-------------------

TOTAL LIABILITIES	<u>20,668,001</u>	<u>22,726,535</u>
-------------------	-------------------	-------------------

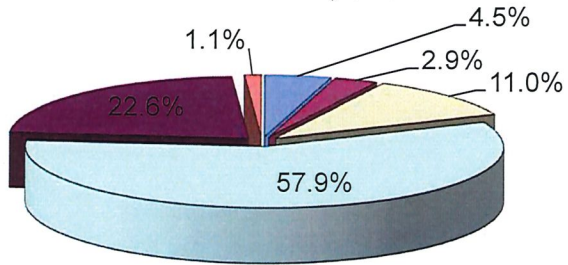
NET POSITION

Invested in capital assets, net of related debt	44,731,657	44,731,657
Restricted for capital projects	2,361,411	2,361,411
Restricted for debt service	481,018	481,018
Restricted for Rate Stabilization	1,339,359	1,339,359
Restricted for Pension Benefits	1,904,107	1,904,107
Unrestricted	27,072,664	27,029,118
YTD Surplus of Revenue over Expenses	11,205,463	2,341,883

Total net position	<u>89,095,679</u>	<u>80,188,552</u>
--------------------	-------------------	-------------------

TOTAL LIABILITIES AND NET POSITION	<u>109,763,680</u>	<u>102,915,087</u>
------------------------------------	--------------------	--------------------

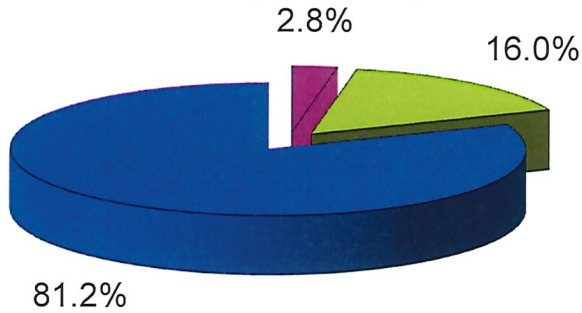
**Assets - March 31, 2026**



■ Cash	■ AR, Inventory & Prepaid
□ Restricted Cash	□ Fixed Assets
■ Construction in Progress	■ Other Assets (Deferred Charges)

Cash	4,901,021	4.5%
AR, Inventory & Prepaid	3,230,300	2.9%
Restricted Cash	12,095,751	11.0%
Fixed Assets	63,534,565	57.9%
Construction in Progress	24,760,367	22.6%
Other Assets (Deferred Charges)	1,241,676	1.1%
<b>Total Assets</b>	<b>109,763,680</b>	

**Liabilities & Equity March 31, 2026**



■ Current Liabilities	■ Noncurrent Liabilities	■ Equity - Net Assets
-----------------------	--------------------------	-----------------------

Current Liabilities	3,094,566	2.8%
Noncurrent Liabilities	17,573,435	16.0%
Equity - Net Assets	89,095,679	81.2%
<b>Total Liab &amp; Equity</b>	<b>109,763,680</b>	

**Okeechobee Utility Authority**  
**Detail of March 31, 2026 Other Operating Revenue**  
**Data Per General Ledger Account Balances For Finance Report**

Accounts included in Other Operating Revenue:	Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Install Fees-Water	\$ 106,809	\$ 16,813	\$ 89,996
Private Fire Protection	\$ 53,829	55,594	(1,765)
Turn on/off Fees	\$ 26,772	31,658	(4,886)
Other Revenue-Water      A	\$ 9,234	7,018	2,217
Install Fees-Sewer	\$ 31,372	39,312	(7,940)
Kings Bay Sewer Maint. Fees	\$ 2,351	9,680	(7,329)
Other Revenue-Sewer      B	\$ 2,422	2,428	(6)
Penalties & Late Charges	\$ 48,041	78,785	(30,743)
Gain/Loss Sale of Assets      C	1,386	0	1,386
Ag Land Lease	\$ 3,505	1,753	1,753
Merchant & Misc. Revenue      D	\$ 229,859	46,421	183,438
Totals	<u>\$ 515,580</u>	<u>\$ 289,460</u>	<u>\$ 226,120</u>

- A Other Revenue-Water includes:
  - Water service inspection fees
  - Backflow prevention fees
  - After hours charges
  - Meter relocation charges
  - Bench test charges
  
- B Other Revenue-Sewer includes:
  - Wastewater service line inspection fees
  
- C Gain/Loss on Sale of Assets
  
- D Miscellaneous Revenue includes:
  - Administration charges
  - Charges for damage and repair to system:
    - Parts and labor used
    - Equipment charges

**OKEEHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 29**

**APRIL 21, 2026**

**EXECUTIVE DIRECTOR SELECTION**

The OUA conducted interviews of five candidates on April 6<sup>th</sup>.

8:30 AM	Chad Rucks
9:50 AM	Greg Kennedy
11:10 AM	Lauriston Hamilton
1:00 PM	Xiongfei Xie
2:00 PM	Jennifer heeler

Four OUA Board members were present for the interview process: John Gilliland, Steve Hargraves, Tabitha Trent and Harry Moldenhauer. See Workshop meeting minutes for additional information.

The first four interviews were conducted in-person while the fifth interview was a virtual interview. Each interview began with opening remarks by the candidate to share with the OUA Board. Then each of the OUA Board members present got to ask questions. The interview ended by allowing the candidate to close with their final thoughts, comments or clarifications.

Each of the interviews were recorded. Later, the OUA loaded all the interviews on to extended capacity thumb drives and delivered one each to all of the OUA Board members for watching as a review or first time.

**Potential Hiring Timeline**

April 21 <sup>st</sup>	At the April 21 <sup>st</sup> Board meeting, the OUA Board can discuss and vote on a final candidate for the position.
Apr 22-May18	An OUA Board member along with the OUA Board Attorney can negotiate a contract with the individual. This contract would be brought back to either a Special meeting or the next OUA Board meeting
May 19 <sup>th</sup>	OUA meeting to discuss the contract & vote to hire

It is anticipated that each OUA Board member will identify their choice as the next OUA Executive Director. Discussions, review of merits, strengths, weaknesses, leadership, all elements open for discussion. At some time ,a motion to hire should be made, seconded for final discussion, then a vote. If successful, the Board could appoint a member to team with the OUA attorney to negotiate a contract, to be brought back to the Board for review, discussion and a vote.

**OKEEHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 30**

**APRIL 21, 2026**

**DEMOLITION AND REMOVAL OF STRUCTURES, SEPTIC TANK AND DEBRIS  
AT 2702 SE 47<sup>th</sup> TERRACE, OKEECHOBEE, FL 34974**

OUA purchased the above referenced property in March 2026, for the future construction of South Site #1 Vacuum Pump Station, a component of the Treasure Island Septic to Sewer Project. The property currently contains a dilapidated double-wide mobile home, car port and sheds. An invitation to bid for the demolition and removal of these structures, septic tank, concrete slabs and asphalt driveway was sent to four local contractors on April 1, 2026, with a response due date of April 15, 2026. Two of the four contractors responded with bids, which are attached.

- Weeks Enterprises provided a bid of \$23,830.00
- Chase Land Service provided a bid of \$10,200.00

Staff's recommendation is to proceed with the responsive low bid of \$10,200.00 from Chase Land Service.

## Michelle Willoughby

---

**From:** Steve Weeks <weeksenderprises@yahoo.com>  
**Sent:** Thursday, April 9, 2026 1:34 PM  
**To:** Greg Kennedy  
**Subject:** Re: Invitation to Bid, Okeechobee Utility Authority, Demolition and Removal Project

We can provide services requested for \$23,830. We are a listed vendor and would provide COI if awarded the bid. If OUA decides to do the project themselves we can provide equipment and operations. Thank you, Steve Weeks 863-261-5196

[Sent from Yahoo Mail for iPhone](#)

On Wednesday, April 1, 2026, 7:08 AM, Greg Kennedy <asstexecdir@ouafl.com> wrote:

Dear Weeks Enterprises:

Please see the attached invitation to bid and provide a response. Let me know if you have any questions or comments.

Thank You,

Greg Kennedy

Assistant Executive Director

Okeechobee Utility Authority



100 SW 5th Avenue

Okeechobee Utility Authority  
 Invitation to Bid  
 Demolition and Removal of Structures and Debris at 2702 SE 47<sup>th</sup> Terrace, Okeechobee, FL 34974  
 Okeechobee County Parcel ID: 1-25-37-35-0170-00000-0030

April 1, 2026

The Okeechobee Utility Authority (OUA) will receive bids up to 5:00 PM local time on April 15, 2026 for permitting, demolition and removal of the structures and debris located on the above referenced parcel. The septic tank is also to be pumped out and removed from the property.

Please provide itemized pricing for the following:

Price	Task
\$ 300.00	<ul style="list-style-type: none"> <li>Obtain Okeechobee County permit for demolition and removal of the structures on the property</li> </ul>
\$ 6,200.00	<ul style="list-style-type: none"> <li>Demolition and removal of the double wide mobile home with the attached car port with wood framed shed</li> <li>Demolition and removal of porches and/or decks</li> <li>Demolition and/or removal of the metal sided portable shed</li> <li>Removal of all remaining miscellaneous debris on the property</li> </ul>
\$ 200.00	<ul style="list-style-type: none"> <li>Pump out of septic tank</li> </ul>
\$ 3,500.00	<ul style="list-style-type: none"> <li>Removal of concrete slab(s) and steps</li> <li>Removal of asphalt circular driveway</li> <li>Excavation and removal of septic tank, no burial on site (In accordance with Florida Administrative Code Rule 62-6.011, Abandonment of Systems, a Department of Health Permit is not required)</li> </ul>
\$	Total Price \$10,200.00

Please provide a schedule for starting and completing the project once awarded.

OUA Contracted Service Providers must provide all of the following information:

- W-9 Form
- Certificate of Workers' Compensation Coverage or Exemption Certification
- Certificate of Liability Insurance Coverage\*  
 \*(Okeechobee Utility Authority must be named as additional insured)
- Business License (if applicable)

Questions related to the project are to be directed to Greg Kennedy, Assistant Executive Director at the OUA Office, located at 100 SW 5<sup>th</sup> Ave., Okeechobee, FL 34974, or by email at [asstexedir@ouafl.com](mailto:asstexedir@ouafl.com) telephone (863)763-9460 Ext. 115.

**OKEEHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 31**

**APRIL 21, 2026**

**GROUND WATER TREATMENT PLANT TEST WELL**

The quality of the water produced from the five active wells at the Ground Water Treatment Plant (GWTP) is very hard. The produced ground water hardness ranges from 240 mg/L to 290 mg/L. The table below shows water hardness classification ranges:

<b>Soft Water</b>	<b>0-60 mg/L</b>
<b>Moderate Hard Water</b>	<b>61-120 mg/L</b>
<b>Hard Water</b>	<b>121-180 mg/L</b>
<b>Very Hard Water</b>	<b>&gt;181 mg/L</b>

The goal of this test well is to locate a geologic horizon which will produce water with a lower hardness, while supplying the needed volume of 300 to 400 gallons per minute. American Drilling Services, Inc, was selected for their experience and knowledge of the local geology and the ground water quality. The attached estimate includes pricing for the test well (\$11,000.00) and pricing for permitting and installation of a six-inch supply well, submersible pump and bladder tank (\$12,800.00 collectively).

Staff's recommendation is to proceed with the test well portion of the estimate for \$11,000.00. If the well produces the improved raw water quality and quantity desired, then staff would consider moving forward with the remaining portion of the proposal. Staff is not recommending to proceed with the permitting and installation of the six-inch supply well, submersible pump and bladder tank at this time.

OUA staff is recommending OUA Board approval to move forward with American Drilling Services, Inc. proposal for a test well at a cost of \$11,000.

AMERICAN DRILLING SERVICES, INC.

1005 NW PARK STREET  
 OKEECHOBEE, FL 34972

# Estimate

DATE	ESTIMATE NO.
1/16/2026	8145

NAME / ADDRESS
OKEECHOBEE UTILITY AUTHORITY 100 SW 5TH AVE. OKEECHOBEE, FL. 34974-4221

DESCRIPTION	COST	QTY	TOTAL
TEST WELL FOR GROUND WATER PLANT: PERMIT AND DRILL TO THE CLAY LAYER AT APPROXIMATELY 260' DEEP SET 4" CASING AND SCREEN PULL BACK AND TEST ALL POSSIBLE ZONES	11,000.00	1	11,000.00
FINAL WELL FOR GROUND WATER PLANT: WATER USE PERMIT TO BE MODIFIED BY OUA - NOT INCLUDED	0.00		0.00
WELL CONSTRUCTION PERMIT FEE	300.00	1	300.00
DRILL A 6" SCREEN & GRAVEL PACKED PVC WELL	9,500.00	1	9,500.00
INSTALL A 1HP SUBMERSIBLE PUMP AND A 30-GALLON BLADDER TANK	3,000.00	1	3,000.00
PRICE IS VALID FOR 30 DAYS. PLEASE SIGN AND RETURN IF YOU AGREE TO THESE TERMS.			<b>TOTAL</b> \$23,800.00

Phone #
(863) 763-3221

SIGNATURE \_\_\_\_\_

**OKEEHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 32**

**APRIL 21, 2026**

**NE 16<sup>TH</sup> AVENUE ENGINEERING RFP**

Request For Proposals for engineering services with respect to the NE 16th Avenue Water Main Improvements project were due by 3:00PM, April 8<sup>th</sup> . On April 14<sup>th</sup>, the OUA Review Committee met to discuss the RFP's received and to prepare an initial ranking of the firms. The committee included Harry Moldenhauer, John Hayford, Greg Kennedy and Jamie Mullis.

Four firms responded to the public advertisement: Kimley-Horn, CHA Solutions, Craig A. Smith & Associates and Erdman Anthony of Florida. Utilizing the RFP as guideline and the individual survey evaluation forms, the committee discussed each proposal. Based upon the merits of each proposal, the committee developed a ranking.

**NE 16th Avenue WM Improvement Project  
Engineering RFP Evaluation**

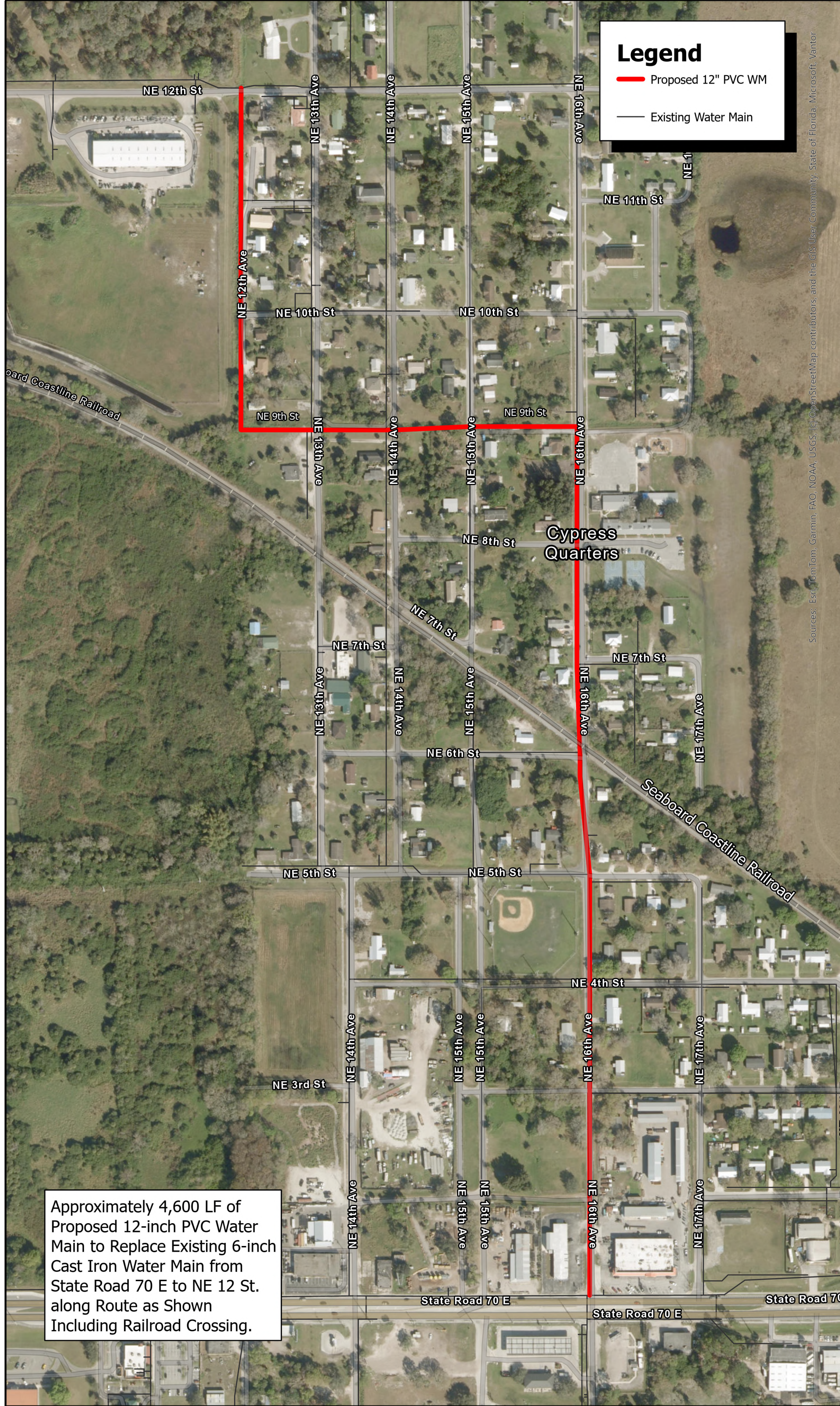
	HM	JM	GK	JH
Kimely-Horn and Associates, Inc.	4.93	3.50	3.86	3.50
CHA Consulting, Inc.	4.03	3.64	3.86	3.43
Erdman Anthony of Florida	4.85	3.10	3.07	3.14
Craig A. Smith & Associates	4.86	3.20	3.93	3.71

Based upon the above, Craig A. Smith & Associates has two 1<sup>st</sup> place while CHA & Kimley-Horn each have one.

The OUA Board has a copy of each submittal for their review.

At the OUA Board meeting, after review and discussions of each submittal, OUA staff is requesting a final ranking by the OUA Board.

As directed by the OUA Board, OUA staff will develop a scope of work and fee schedule with the firm and bring it back to the OUA Board for review and approval.



**Legend**

- Proposed 12" PVC WM
- Existing Water Main

Approximately 4,600 LF of Proposed 12-inch PVC Water Main to Replace Existing 6-inch Cast Iron Water Main from State Road 70 E to NE 12 St. along Route as Shown Including Railroad Crossing.

**Proposed 12" WM Route**

**OUA Water Utilities**  
NE 16th Ave. WM Replacement

**Figure**

OKEECHOBEE UTILITY AUTHORITY  
 100 SW 5TH AVENUE  
 OKEECHOBEE, FLORIDA 34974  
 PH. (863) 763-9460

0 125 250 500  
 1-inch = 250 US Feet

Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, iCj, OpenStreetMap contributors, and the GIS User Community, State of Florida, Microsoft, Vantor

**OKEECHOBEE UTILITY AUTHORITY  
NE 16<sup>TH</sup> AVENUE WATER MAIN IMPROVEMENTS  
ENGINEERING RFP EVALUATION**

WORSE ←————→ BETTER

		1	2	3	4	5
	<b>Knowledge of OUA Infrastructure by Submitter</b>					
1.	Understanding of general information, background of OUA and service area					
2.	Presentation of information obtained by Firm with respect to water main design, permitting & construction					
3.	Presentation of information obtained by Firm on existing OUA facilities					
	<b>Review of Submitting Firm Qualifications</b>					
4.	Review of Firms qualifications with respect to past design and utility system experience					
5.	Review of Firms qualifications with respect to surveying					
6.	Review of Firms qualifications with respect to water distribution/transmission systems					
7.	Review of Firms overall qualifications with respect to professional design services					
8.	Review of Firms overall adequacy and experience of personnel and services					
9.	Review of Firms overall projected work load and ability to complete the project in a timely fashion					
10.	Review of Firms past record, either with OUA or referrals/references					
11.	Review of Firms past experiences with FDEP, FDOT, CSX or other regulatory agencies					
	<b>Intangibles</b>					
12.	Overall Presentation: skill/knowledge/expertise					
13.	Overall Qualifications: capabilities & personnel					
14.	Overall Experience: company & personnel					
	<b>TOTAL</b>					

Number of Items reviewed above: \_\_\_\_\_

Total Points: \_\_\_\_\_

Firm: \_\_\_\_\_

Average Score: \_\_\_\_\_

**OKEEHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 33**

**APRIL 21, 2026**

**IMPROVEMENTS TO LIFT STATION NW15 BID AWARD**

On April 7<sup>th</sup> at 1:00 PM, bids were due for the Improvements to Lift Station NW15 Bid Award. A total of three bids were received ranging from a low of \$2,556,385.65 (Florida Utility Solutions, LLC) to a high of \$3,437,068.00 (Industry Standard).

Please find attached Recommendation of Award letter from the engineer (Sumner Engineering & Consulting, Inc.) detailing the bids received and subsequent review.

Please find attached to this agenda item a bid tabulation for all bids received, a recommendation of award letter from the engineer of record, an agreement between the OUA and contractor, a Notice of Award and a Notice To Proceed.

Based upon the engineer review and review by OUA staff, it is the recommendation of OUA staff to the OUA Board to approve an award to Florida Utility Solutions, LLC in the amount of \$2,556,385.65 and to authorize execution of the agreement and a Notice Of Award.

Furthermore, OUA staff is requesting approval/authorization issue the Notice To Proceed when the bidder/contractor provides the necessary documentation (signed Agreement, insurance, bonds, etc.) as required by the project documents.

**BID TABULATION - IMPROVEMENTS TO LS NW-15**

				Bidder: Industry Standard		Bidder: Florida Utility Solutions		Bidder: Hinterland Group	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
1	Mobilization/General Requirements	LS	1	\$ 65,800.00	\$ 65,800.00	\$ 50,000.00	\$ 50,000.00	\$ 150,000.00	\$ 150,000.00
2	Environmental Protection	LS	1	\$ 30,000.00	\$ 30,000.00	\$ 45,000.00	\$ 45,000.00	\$ 5,000.00	\$ 5,000.00
3	Construction Survey and Layout	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 14,400.00	\$ 14,400.00	\$ 12,000.00	\$ 12,000.00
4	Concrete	LS	1	\$ 78,500.00	\$ 78,500.00	\$ 142,800.00	\$ 142,800.00	\$ 65,000.00	\$ 65,000.00
5	Pipes and Fittings	LS	1	\$ 319,000.00	\$ 319,000.00	\$ 492,380.00	\$ 492,380.00	\$ 490,000.00	\$ 490,000.00
6	Valves	LS	1	\$ 120,000.00	\$ 120,000.00	\$ 168,750.00	\$ 168,750.00	\$ 85,000.00	\$ 85,000.00
7	Odor Control System	LS	1	\$ 200,000.00	\$ 200,000.00	\$ 199,105.00	\$ 199,105.00	\$ 245,000.00	\$ 245,000.00
8	Pumps and Controls								
	a.Furnish Pumps	LS	1	\$ 300,000.00	\$ 300,000.00	\$ 142,795.00	\$ 142,795.00	\$ 180,000.00	\$ 180,000.00
	b. Furnish Controls	LS	1	\$ 271,240.00	\$ 271,240.00	\$ 307,205.00	\$ 307,205.00	\$ 290,000.00	\$ 290,000.00
	c. Furnish Flow Meter	LS	1	\$ 27,700.00	\$ 27,700.00	\$ 9,795.00	\$ 9,795.00	\$ 22,000.00	\$ 22,000.00
	d. Installation	LS	1	\$ 450,000.00	\$ 450,000.00	\$ 238,650.00	\$ 238,650.00	\$ 145,000.00	\$ 145,000.00
9	Electrical Work	LS	1	\$ 650,000.00	\$ 650,000.00	\$ 386,093.00	\$ 386,093.00	\$ 450,000.00	\$ 450,000.00
10	Instrumentation and Integration	LS	1	\$ 165,000.00	\$ 165,000.00	\$ 50,000.00	\$ 50,000.00	\$ 60,000.00	\$ 60,000.00
11	Demolition and Site Work	LS	1	\$ 200,720.00	\$ 200,720.00	\$ 104,380.00	\$ 104,380.00	\$ 210,000.00	\$ 210,000.00
12	Lift Station Bypass Pumping	LS	1	\$ 350,000.00	\$ 350,000.00	\$ 69,800.00	\$ 69,800.00	\$ 175,000.00	\$ 175,000.00
13	Lift Station Startup and Testing	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
14	Record Drawings	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 8,500.00	\$ 8,500.00	\$ 15,000.00	\$ 15,000.00
A1	Allowance (5% of Base Bid)	LS	1	\$ 159,108.00	\$ 159,108.00	\$ 121,732.65	\$ 121,732.65	\$ 130,450.00	\$ 130,450.00
<b>Total of All Lump Sum Bid Items</b>					<b>\$ 3,437,068.00</b>	<b>\$ 2,556,385.65</b>	<b>\$ 2,739,450.00</b>		



April 16, 2026

Okeechobee Utility Authority Board of Directors  
Attn: John Gilliland, Chairperson  
100 SW 5<sup>th</sup> Avenue  
Okeechobee, FL 34974

**RE: OUA – Improvements to Lift Station NW-15  
Recommendation of Contract Award**

Mr. Gilliland:

The OUA received and opened sealed bids on the Improvements to Lift Station NW-15 Project on April 7, 2026. Three bids were received, and all were reviewed and deemed responsive. The bids received are summarized in the table below:

<b><u>Bidder</u></b>	<b><u>Bid Amount</u></b>
Industry Standard	\$3,437,068.00
Florida Utility Solutions, LLC	\$2,556,385.65
Hinterland Group, Inc.	\$2,739,450.00

For reference, the Engineer’s Estimate of Probable Construction Cost (EOPCC), inclusive of bid allowances and contingencies, was \$2,817,000. The bids ranged from 9.3% below to 22% above the EOPCC. There were two bids below and one bid above the EOPCC. Based on the bids received, **Florida Utility Solutions, LLC** is the apparent low bidder.

The Sumner Engineering team has thoroughly reviewed the bid package submitted by Florida Utility Solutions, including checking project references, etc., and found the submitted bid to be both responsive and responsible. We recommend that OUA issue a Notice of Award to Florida Utility Solutions, LLC.

We have also attached the Agreement Between Owner and Contractor for Construction Contract (EJCDC 520, Modified), which will be forwarded to the Contractor. We recommend

that, upon receipt of the signed Agreement and other required documents (performance bond, Certificate of Insurance, etc.), OUA issue a Notice to Proceed.

Sincerely,

**Sumner Engineering & Consulting, Inc.**

A handwritten signature in blue ink, appearing to read 'Jeffrey M Sumner', with a long horizontal flourish extending to the right.

Jeffrey M Sumner, PE  
President

SECTION 00500

AGREEMENT  
BETWEEN OWNER AND CONTRACTOR  
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

THIS AGREEMENT is by and between Okeechobee Utility Authority (“Owner”) and Florida Utility Solutions, LLC (“Contractor”).

Owner and Contractor hereby agree as follows:

**ARTICLE 1 – WORK**

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

**ARTICLE 2 – THE PROJECT**

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: **The project consists of mechanical and electrical upgrades to Lift Station NW-15, including installation of new pumps, electrical equipment, generator, odor control unit, and appurtenant piping and valves, as described in the Contract Documents.**

**NOTWITHSTANDING ANY OTHER PROVISIONS OF THIS CONTRACT, OR ANY OF THE SUPPLEMENTAL DOCUMENTS, INCLUDING THE BID FORM, THE SPECIFICATIONS OR OTHER CONTRACT DOCUMENTS, THE OKEECHOBEE UTILITY AUTHORITY RESERVES THE RIGHT TO PURCHASE ANY AND ALL EQUIPMENT OR SUPPLIES, WHERE TO DO SO WILL LAWFULLY AVOID THE PAYMENT OR OBLIGATION FOR PAYMENT, OF FLORIDA SALES AND USE TAX. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER IN SPECIFYING AND WORKING WITH ANY THIRD PARTY EQUIPMENT VENDORS OR SUPPLIERS SELECTED BY THE CONTRACTOR AND/OR THE OWNER, AND APPROVED BY THE OWNER, FOR THE PURCHASE OF END ITEMS AND COMPONENTS OF END ITEMS. CONTRACTOR WILL ADVISE THE OWNER OF ANY AND ALL OPPORTUNITIES TO DIRECT PURCHASE END ITEMS AND COMPONENTS OF END ITEMS, GIVING THE OWNER A REASONABLE TIME PERIOD WITHIN WHICH TO ACCOMPLISH THE PURCHASE OF SUCH ITEMS, AND MEET THE TIME SCHEDULES AND CONTRACT TIMES ALLOWED HEREIN. IN THE EVENT THAT OWNER SHALL DECIDE NOT TO MAKE ONE OR MORE SUCH PURCHASES, OR SHALL NOT MAKE ONE OR MORE SUCH PURCHASES, OR SHALL NOT MAKE ONE OR MORE SUCH PURCHASES WITHIN THE TIME FRAME OF THE WORK, THE CONTRACTOR SHALL MAKE THE PURCHASES AND SHALL PAY ALL REQUIRED TAXES. ANY WAIVER OF THIS PROVISION ON THE PART OF THE OWNER, SHALL NOT CONSTITUTE AN ONGOING WAIVER, AND THE CONTRACTOR SHALL NONETHELESS BE OBLIGATED TO NOTIFY THE OWNER OF ANY AND ALL REMAINING OPPORTUNITIES TO MAKE DIRECT PURCHASES.**

## ARTICLE 3 – ENGINEER

- 3.01 The part of the Project that pertains to the Work has been designed by Sumner Engineering & Consulting, Inc. and their sub-consultant, Jones Edmunds & Associates, Inc.
- 3.02 The Owner has retained Sumner Engineering & Consulting, Inc. (“Engineer”) to act as Owner’s representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

## ARTICLE 4 – CONTRACT TIMES

### 4.01 *Time of the Essence*

- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

### 4.02 *Contract Times: Days*

- A. The Work will be substantially completed within 210 calendar days after the date when the Contract Times commence to run as provided in Paragraph SC-4.01 of the Supplementary Conditions, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within 240 calendar days after the date when the Contract Times commence to run (30 days from substantial completion). Contract time will commence to run on the date of the Notice to Proceed.

### 4.03 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):
1. Substantial Completion: Contractor shall pay Owner \$750 for each calendar day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.02.A above for Substantial Completion until the Work is substantially complete.
  2. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner \$375 for each calendar day that expires after such time until the Work is completed and ready for final payment.
  3. In addition to the above, Contractor shall reimburse Owner for Engineering / Inspection Services incurred beyond the Contract times specified in Paragraph 4.02 above.
  4. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.

## ARTICLE 5 – CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:

- A. For all Work, at the prices stated in the Contractor's Bid, a stipulated price of: **\$2,556,385.65**.

## ARTICLE 6 – PAYMENT PROCEDURES

### 6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

### 6.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the last day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract
2. Retainage shall be withheld from all progress payments in accordance with Florida Statute 255.078, as follows:
  - a. Retainage in the amount of 5% of each progress payment up to completion of the Project.

- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 100 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less 200 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

### 6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.

## ARTICLE 7 – INTEREST

### 7.01 **Not Used.**

## ARTICLE 8 – CONTRACTOR’S REPRESENTATIONS

- 8.01 In order to induce Owner to enter into this Contract, Contractor makes the following representations:
- A. Contractor has examined and carefully studied the Contract Documents, and any data and reference items identified in the Contract Documents.
  - B. Contractor has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
  - C. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
  - D. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (3) Contractor’s safety precautions and programs.
  - E. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
  - F. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
  - G. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
  - H. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
  - I. Contractor’s entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

## ARTICLE 9 – CONTRACT DOCUMENTS

- 9.01 *Contents*
- A. The Contract Documents consist of the following:
    - 1. This Agreement (pages 1 to 12, inclusive).
    - 2. Performance bond (pages 1 to 1, inclusive).
    - 3. Other bonds.
      - a. \_\_\_\_ (pages \_\_\_\_ to \_\_\_\_, inclusive).
    - 4. General Conditions (pages 1 to 69 inclusive).

5. Supplementary Conditions (pages 1 to 16, inclusive).
6. Specifications as listed in the table of contents of the Project Manual.
7. Drawings (not attached but incorporated by reference)
8. Addenda (numbers 1 to 3, inclusive).
9. Exhibits to this Agreement (enumerated as follows):
  - a. Contractor's Bid (pages 1 to 5, inclusive).
10. The following which may be delivered or issued on or after the Effective Date of the Contract and are included in the Appendices of the Contract Documents for reference.
  - a. Notice of Award.
  - b. Notice to Proceed.
  - c. Contractor's Application for Payment.
  - d. Work Change Directives.
  - e. Change Orders.
  - f. Field Orders.
- B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the General Conditions.

## **ARTICLE 10 – MISCELLANEOUS**

### 10.01 *Terms*

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

### 10.02 *Assignment of Contract*

- A. Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party heretowithout the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

### 10.03 *Successors and Assigns*

- A. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:
1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
  2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
  4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

10.06 *Other Provisions*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are based on EJCDC® C-700, Standard General Conditions for the Construction Contract, published by the Engineers Joint Contract Documents Committee®, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or "track changes" (redline/strikeout), or in the Supplementary Conditions.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on \_\_\_\_\_ (which is the effective date of the Contract.)

OWNER: Okeechobee Utility Authority

CONTRACTOR: Florida Utility Solutions, LLC

By: John Gilliland

By: \_\_\_\_\_

Title: Chairperson

Title: \_\_\_\_\_

*(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address for giving notices:

100 SW 5<sup>th</sup> Avenue

Address for giving notices:

Okeechobee, FL 34974

\_\_\_\_\_

License No.: \_\_\_\_\_

*(where applicable)*

END OF SECTION

## NOTICE OF AWARD

---

Date of Issuance: **April 21, 2026**

Owner: **Okeechobee Utility Authority**

Owner's Contract No.: **N/A**

Engineer: **Sumner Engineering & Consulting, Inc.**

Engineer's Project No.: **25-10**

Project: **Improvements to Lift Station NW-15**

Contract Name: **N/A**

Bidder: **Florida Utility Solutions, LLC**

Bidder's Address: **15275 Collier Blvd., Suite 201-268, Naples, FL 34119**

### TO BIDDER:

You are notified that Owner has accepted your Bid dated **April 7, 2026** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

#### **Improvements to Lift Station NW-15**

*[describe Work, alternates, or sections of Work awarded]*

The Contract Price of the awarded Contract is: **\$2,556,385.65**

unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **four (4)** counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security *[e.g., performance and payment bonds]* and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): **N/A**

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

---

Owner: **Okeechobee Utility Authority**

Authorized Signature

By: **John Gilliland**

Title: **Chairperson**

Copy: Engineer

**NOTICE TO PROCEED**

---

Owner: **Okeechobee Utility Authority** Owner's Contract No.:

Contractor: **Florida Utility Solutions, LLC** Contractor's Project No.:

Engineer: **Sumner Engineering & Consulting, Inc.** Engineer's Project No.: **19775-005-02 / 25-10**

Project: **Improvements to Lift Station NW-15** Contract Name:

Effective Date of Contract:

---

**TO CONTRACTOR:**

Owner hereby notifies Contractor that the Contract Times under the above Contract will commence to run on **, 2026.**

On that date, Contractor shall start performing its obligations under the Contract Documents. No Work shall be done at the Site prior to such date. In accordance with the Agreement, the number of calendar days to achieve Substantial Completion is **210**, and the number of calendar days to achieve readiness for final payment is **240**.

Before starting any Work at the Site, Contractor must comply with the following:

*N/A*

---

Owner: **Okeechobee Utility Authority**

By: Authorized Signature  
**John Gilliland**

Title: **Chairperson**

Date Issued:

Copy: Engineer

**OKEEHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 34**

**APRIL 21, 2026**

**SOUTHWEST 5TH AVENUE VACUUM SEWER PROJECT – PHASE I**

On April 7<sup>th</sup> at 3:00 PM, bids were due for the Southwest 5<sup>th</sup> Avenue Vacuum Sewer Project Phase I. A total of six bids were received ranging from a low of \$4,728,321.51 (Marmer Construction, Inc.) to a high of \$5,582,598.25 (Close Construction Services, Inc.).

Please find attached Recommendation of Award letter from the engineer (Sumner Engineering & Consulting, Inc.) detailing the bids received and subsequent review.

The FDEP Grant WG104 has allocated \$4,273,000 for construction with the OUA responsible for the balance.

Please find attached to this agenda item a bid tabulation for all bids received, a recommendation of award letter from the engineer of record, an agreement between the OUA and contractor, a Notice of Award and a Notice To Proceed.

Based upon the engineer review and review by OUA staff, it is the recommendation of OUA staff to the OUA Board to approve an award to Marmar Construction, Inc. in the amount of \$4,728,321.51 and to authorize execution of the agreement and a Notice Of Award.

Furthermore, OUA staff is requesting approval/authorization issue the Notice To Proceed when the bidder/contractor provides the necessary documentation (signed Agreement, insurance, bonds, etc.) as required by the project documents.

**BID TABULATION - SW 5TH AVENUE VS PHASE 1**

Engineer's Estimate						Bidder: Marmer Construction, Inc.		Bidder: Southern Underground Industries, Inc.		Bidder: Hinterland Group, Inc.		Bidder: PRP Construction Group, LLC		Bidder: Cathcart Construction Company - Florida, LLC		Bidder: Close Construction Services, LLC	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
1	Mobilization/General Requirements	LS	1	\$ 270,940.00	\$ 270,940.00	\$ 590,311.08	\$ 590,311.08	\$ 263,000.00	\$ 263,000.00	\$ 350,000.00	\$ 350,000.00	\$ 150,000.00	\$ 150,000.00	\$ 510,000.00	\$ 510,000.00	\$ 742,440.00	\$ 742,440.00
2	Indemnification	LS	1	\$ 33,870.00	\$ 33,870.00	\$ 44,330.00	\$ 44,330.00	\$ 1,000.00	\$ 1,000.00	\$ 58,000.00	\$ 58,000.00	\$ 75,000.00	\$ 75,000.00	\$ 52,000.00	\$ 52,000.00	\$ 59,800.00	\$ 59,800.00
3	As-Built Record Drawings	LS	1	\$ 25,410.00	\$ 25,410.00	\$ 55,577.50	\$ 55,577.50	\$ 22,400.00	\$ 22,400.00	\$ 65,000.00	\$ 65,000.00	\$ 60,000.00	\$ 60,000.00	\$ 45,000.00	\$ 45,000.00	\$ 46,000.00	\$ 46,000.00
4	Maintenance of Traffic	LS	1	\$ 25,410.00	\$ 25,410.00	\$ 13,398.00	\$ 13,398.00	\$ 23,300.00	\$ 23,300.00	\$ 35,000.00	\$ 35,000.00	\$ 15,000.00	\$ 15,000.00	\$ 38,000.00	\$ 38,000.00	\$ 28,750.00	\$ 28,750.00
5	Existing Utility Location/Identification	LS	1	\$ 8,470.00	\$ 8,470.00	\$ 22,330.00	\$ 22,330.00	\$ 13,000.00	\$ 13,000.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00	\$ 11,500.00	\$ 11,500.00
6	NPDES General Construction Permit Compliance	LS	1	\$ 8,470.00	\$ 8,470.00	\$ 20,879.10	\$ 20,879.10	\$ 22,220.00	\$ 22,220.00	\$ 2,500.00	\$ 2,500.00	\$ 15,000.00	\$ 15,000.00	\$ 12,500.00	\$ 12,500.00	\$ 5,750.00	\$ 5,750.00
7	Furnish and Install SDR21 PVC Vacuum Main																
	a. 4-inch	LF	2,520	\$ 50.00	\$ 126,000.00	\$ 89.32	\$ 225,086.40	\$ 50.00	\$ 126,000.00	\$ 88.00	\$ 221,760.00	\$ 70.00	\$ 176,400.00	\$ 90.00	\$ 226,800.00	\$ 57.50	\$ 144,900.00
	b. 6-inch	LF	1,530	\$ 65.00	\$ 99,450.00	\$ 100.49	\$ 153,749.70	\$ 73.00	\$ 111,690.00	\$ 95.00	\$ 145,350.00	\$ 75.00	\$ 114,750.00	\$ 105.00	\$ 160,650.00	\$ 54.05	\$ 82,696.50
8	Furnish and Install Resilient Wedge Gate Division Valves (V-3)																
	a. 4-inch	EA	2	\$ 2,300.00	\$ 4,600.00	\$ 6,140.75	\$ 12,281.50	\$ 8,038.00	\$ 16,076.00	\$ 3,000.00	\$ 6,000.00	\$ 3,450.00	\$ 6,900.00	\$ 3,600.00	\$ 7,200.00	\$ 6,353.75	\$ 12,707.50
	b. 6-inch	EA	3	\$ 2,700.00	\$ 8,100.00	\$ 6,699.00	\$ 20,097.00	\$ 9,340.00	\$ 28,020.00	\$ 4,000.00	\$ 12,000.00	\$ 4,080.00	\$ 12,240.00	\$ 3,800.00	\$ 11,400.00	\$ 9,660.00	\$ 28,980.00
9	Furnish and Install Vacuum Collection Pit Assemblies																
	a. Type "A" adjacent to main	EA	12	\$ 15,400.00	\$ 184,800.00	\$ 11,165.00	\$ 133,980.00	\$ 22,940.00	\$ 275,280.00	\$ 32,000.00	\$ 384,000.00	\$ 13,980.00	\$ 167,760.00	\$ 13,000.00	\$ 156,000.00	\$ 16,100.00	\$ 193,200.00
	b. Type "A" across from main	EA	8	\$ 20,200.00	\$ 161,600.00	\$ 11,165.00	\$ 89,320.00	\$ 23,470.00	\$ 187,760.00	\$ 38,000.00	\$ 304,000.00	\$ 16,500.00	\$ 132,000.00	\$ 14,000.00	\$ 112,000.00	\$ 16,100.00	\$ 128,800.00
	c. Type "B" adjacent to main	EA	1	\$ 16,300.00	\$ 16,300.00	\$ 11,165.00	\$ 11,165.00	\$ 51,500.00	\$ 51,500.00	\$ 35,000.00	\$ 35,000.00	\$ 14,950.00	\$ 14,950.00	\$ 16,000.00	\$ 16,000.00	\$ 17,250.00	\$ 17,250.00
	d. Type "B" across from main	EA	1	\$ 20,800.00	\$ 20,800.00	\$ 11,165.00	\$ 11,165.00	\$ 50,100.00	\$ 50,100.00	\$ 40,000.00	\$ 40,000.00	\$ 17,450.00	\$ 17,450.00	\$ 17,000.00	\$ 17,000.00	\$ 17,250.00	\$ 17,250.00
e. Fiberglass Dual Pit	EA	1	\$ 25,000.00	\$ 25,000.00	\$ 39,244.70	\$ 39,244.70	\$ 72,300.00	\$ 72,300.00	\$ 55,000.00	\$ 55,000.00	\$ 52,500.00	\$ 52,500.00	\$ 62,500.00	\$ 62,500.00	\$ 56,925.00	\$ 56,925.00	
10	Vacuum Pump Station No. 6	LS	1	\$ 2,515,000.00	\$ 2,515,000.00	\$ 2,706,387.65	\$ 2,706,387.65	\$ 3,622,000.00	\$ 3,622,000.00	\$ 3,125,000.00	\$ 3,125,000.00	\$ 4,018,685.00	\$ 4,018,685.00	\$ 3,124,533.24	\$ 3,124,533.24	\$ 3,384,000.00	\$ 3,384,000.00
11	Furnish and Install PVC Gravity Sanitary Inclusive of Main, Cleanouts and Laterals																
	a. 6" Diameter (0-6' Deep)	LF	87	\$ 140.00	\$ 12,180.00	\$ 221.10	\$ 19,235.70	\$ 103.00	\$ 8,961.00	\$ 120.00	\$ 10,440.00	\$ 135.00	\$ 11,745.00	\$ 89.00	\$ 7,743.00	\$ 126.50	\$ 11,005.50
	b. 6" Diameter (6-8' Deep)	LF	173	\$ 150.00	\$ 25,950.00	\$ 196.86	\$ 34,056.78	\$ 100.00	\$ 17,300.00	\$ 140.00	\$ 24,220.00	\$ 150.00	\$ 25,950.00	\$ 98.00	\$ 16,954.00	\$ 143.75	\$ 24,868.75
12	Furnish and Install Sanitary Manhole	EA	1	\$ 12,100.00	\$ 12,100.00	\$ 6,105.00	\$ 6,105.00	\$ 27,800.00	\$ 27,800.00	\$ 14,500.00	\$ 14,500.00	\$ 12,500.00	\$ 12,500.00	\$ 11,000.00	\$ 11,000.00	\$ 16,215.00	\$ 16,215.00
13	Restoration																
	a. Bahia Sod	LF	3,610	\$ 9.00	\$ 32,490.00	\$ 4.10	\$ 14,801.00	\$ 9.00	\$ 32,490.00	\$ 14.00	\$ 50,540.00	\$ 12.00	\$ 43,320.00	\$ 9.00	\$ 32,490.00	\$ 11.50	\$ 41,515.00
	b. Concrete Driveway	SY	30	\$ 112.00	\$ 3,360.00	\$ 118.33	\$ 3,549.90	\$ 135.00	\$ 4,050.00	\$ 135.00	\$ 4,050.00	\$ 125.00	\$ 3,750.00	\$ 180.00	\$ 5,400.00	\$ 103.50	\$ 3,105.00
	c. Asphalt Driveway	SY	90	\$ 75.00	\$ 6,750.00	\$ 92.98	\$ 8,368.20	\$ 92.00	\$ 8,280.00	\$ 125.00	\$ 11,250.00	\$ 75.00	\$ 6,750.00	\$ 125.00	\$ 11,250.00	\$ 126.50	\$ 11,385.00
	d. Gravel Driveway	SY	60	\$ 42.00	\$ 2,520.00	\$ 60.91	\$ 3,654.60	\$ 225.00	\$ 13,500.00	\$ 85.00	\$ 5,100.00	\$ 45.00	\$ 2,700.00	\$ 55.00	\$ 3,300.00	\$ 23.00	\$ 1,380.00
	e. Type 3: Asphaltic Concrete Pavement Patch	SY	1150	\$ 90.00	\$ 103,500.00	\$ 56.03	\$ 64,434.50	\$ 100.00	\$ 115,000.00	\$ 125.00	\$ 143,750.00	\$ 55.00	\$ 63,250.00	\$ 200.00	\$ 230,000.00	\$ 80.50	\$ 92,575.00
	f. Concrete Sidewalk	LF	40	\$ 150.00	\$ 6,000.00	\$ 133.43	\$ 5,337.20	\$ 99.00	\$ 3,960.00	\$ 120.00	\$ 4,800.00	\$ 95.00	\$ 3,800.00	\$ 160.00	\$ 6,400.00	\$ 57.50	\$ 2,300.00
g. Concrete Curb and Valley Gutter	LF	40	\$ 130.00	\$ 5,200.00	\$ 111.90	\$ 4,476.00	\$ 86.00	\$ 3,440.00	\$ 125.00	\$ 5,000.00	\$ 65.00	\$ 2,600.00	\$ 90.00	\$ 3,600.00	\$ 57.50	\$ 2,300.00	
14	Pavement Markings Allowance	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00
13	Misc Work Allowance	LS	1	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00
Contingency					\$ 811,900.00												
Total of All Lump Sum and Unit Price Bid Items					\$ 4,971,170.00		\$ 4,728,321.51		\$ 5,530,427.00		\$ 5,529,760.00		\$ 5,625,000.00		\$ 5,304,720.24		\$ 5,582,598.25



April 16, 2026

Okeechobee Utility Authority Board of Directors  
Attn: John Gilliland, Chairperson  
100 SW 5<sup>th</sup> Avenue  
Okeechobee, FL 34974

**RE: OUA – SW 5<sup>th</sup> Avenue Vacuum Sewer Project Phase 1  
Recommendation of Contract Award**

Mr. Gilliland:

The OUA received and opened sealed bids on the SW 5<sup>th</sup> Avenue Vacuum Sewer Project Phase 1 project on April 7, 2026. Six bids were received, and all were reviewed and deemed responsive. The bids received are summarized in the table below:

<b>Bidder</b>	<b>Bid Amount</b>
Marmer Construction, Inc.	\$4,728,321.51
Southern Underground Industries	\$5,535,427.00
Hinterland Group, Inc.	\$5,529,760.00
PRP Construction Group, Inc.	\$5,625,000.00
Cathcart Construction Company - Florida, LLC	\$5,304,720.24
Close Construction Services, Inc.	\$5,582,598.25

For reference, the Engineer's Estimate of Probable Construction Cost (EOPCC), inclusive of bid allowances and contingencies, was \$4,971,170. The bids ranged from 5.1% below to 13% above the EOPCC. There was one bid below and five bids above the EOPCC. Based on the bids received, **Marmer Construction, Inc.** is the apparent low bidder.

The Sumner Engineering team has thoroughly reviewed the bid package submitted by Marmer Construction, including checking project references, etc., and found the submitted bid to be both responsive and responsible. We recommend that OUA issue a Notice of Award to Marmer Construction, Inc.

We have also attached the Agreement Between Owner and Contractor for Construction Contract (EJCDC 520, Modified), which will be forwarded to the Contractor. We recommend that, upon receipt of the signed Agreement and other required documents (performance bond, Certificate of Insurance, etc.), OUA issue a Notice to Proceed.

Sincerely,

**Sumner Engineering & Consulting, Inc.**

A handwritten signature in blue ink, appearing to read 'Jeffrey M Sumner', with a long horizontal flourish extending to the right.

Jeffrey M Sumner, PE  
President

SECTION 00500

AGREEMENT  
BETWEEN OWNER AND CONTRACTOR  
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

THIS AGREEMENT is by and between Okeechobee Utility Authority (“Owner”) and  
Marmer Construction, Inc. (“Contractor”).

Owner and Contractor hereby agree as follows:

**ARTICLE 1 – WORK**

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

**ARTICLE 2 – THE PROJECT**

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: **The project consists of construction of a vacuum sewer collection system, including vacuum main, pits and service laterals. The project also includes construction of a complete vacuum pump station along with required appurtenances, including sitework, building, mechanical and electrical components as shown in the Construction Plans. The project includes road and driveway crossings, and related restoration.**

**NOTWITHSTANDING ANY OTHER PROVISIONS OF THIS CONTRACT, OR ANY OF THE SUPPLEMENTAL DOCUMENTS, INCLUDING THE BID FORM, THE SPECIFICATIONS OR OTHER CONTRACT DOCUMENTS, THE OKEECHOBEE UTILITY AUTHORITY RESERVES THE RIGHT TO PURCHASE ANY AND ALL EQUIPMENT OR SUPPLIES, WHERE TO DO SO WILL LAWFULLY AVOID THE PAYMENT OR OBLIGATION FOR PAYMENT, OF FLORIDA SALES AND USE TAX. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER IN SPECIFYING AND WORKING WITH ANY THIRD PARTY EQUIPMENT VENDORS OR SUPPLIERS SELECTED BY THE CONTRACTOR AND/OR THE OWNER, AND APPROVED BY THE OWNER, FOR THE PURCHASE OF END ITEMS AND COMPONENTS OF END ITEMS. CONTRACTOR WILL ADVISE THE OWNER OF ANY AND ALL OPPORTUNITIES TO DIRECT PURCHASE END ITEMS AND COMPONENTS OF END ITEMS, GIVING THE OWNER A REASONABLE TIME PERIOD WITHIN WHICH TO ACCOMPLISH THE PURCHASE OF SUCH ITEMS, AND MEET THE TIME SCHEDULES AND CONTRACT TIMES ALLOWED HEREIN. IN THE EVENT THAT OWNER SHALL DECIDE NOT TO MAKE ONE OR MORE SUCH PURCHASES, OR SHALL NOT MAKE ONE OR MORE SUCH PURCHASES, OR SHALL NOT MAKE ONE OR MORE SUCH PURCHASES WITHIN THE TIME FRAME OF THE WORK, THE CONTRACTOR SHALL MAKE THE PURCHASES AND SHALL PAY ALL REQUIRED TAXES. ANY WAIVER OF THIS PROVISION ON THE PART OF THE OWNER, SHALL NOT CONSTITUTE AN ONGOING**

---

EJCDC® C-520 (Rev. 1), Agreement Between Owner and Contractor for Construction Contract (Stipulated Price) (Modified).

**WAIVER, AND THE CONTRACTOR SHALL NONETHELESS BE OBLIGATED TO NOTIFY THE OWNER OF ANY AND ALL REMAINING OPPORTUNITIES TO MAKE DIRECT PURCHASES.**

**ARTICLE 3 – ENGINEER**

- 3.01 The part of the Project that pertains to the Work has been designed by Sumner Engineering & Consulting, Inc. and their sub-consultant, CHA Consulting, Inc.
- 3.02 The Owner has retained Sumner Engineering & Consulting, Inc. (“Engineer”) to act as Owner’s representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

**ARTICLE 4 – CONTRACT TIMES**

- 4.01 *Time of the Essence*
- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.
- 4.02 *Contract Times: Days*
- A. The Work will be substantially completed within 240 calendar days after the date when the Contract Times commence to run as provided in Paragraph SC-4.01 of the Supplementary Conditions, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within 300 calendar days after the date when the Contract Times commence to run (60 days from substantial completion). Contract time will commence to run on the date of the Notice to Proceed.
- 4.03 *Liquidated Damages*
- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):
1. Substantial Completion: Contractor shall pay Owner \$750 for each calendar day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.02.A above for Substantial Completion until the Work is substantially complete.
  2. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner \$375 for each calendar day that expires after such time until the Work is completed and ready for final payment.
  3. In addition to the above, Contractor shall reimburse Owner for Engineering / Inspection Services incurred beyond the Contract times specified in Paragraph 4.02 above.

4. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.

## ARTICLE 5 – CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:

- A. For all Work, at the prices stated in the Contractor's Bid, a stipulated price of:  
**\$4,728,321.51**

## ARTICLE 6 – PAYMENT PROCEDURES

### 6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

### 6.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the last day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract
2. Retainage shall be withheld from all progress payments in accordance with Florida Statute 255.078, as follows:
  - a. Retainage in the amount of 5% of each progress payment up to completion of the Project.

- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 100 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less 200 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

### 6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.

## ARTICLE 7 – INTEREST

### 7.01 Not Used.

## ARTICLE 8 – CONTRACTOR’S REPRESENTATIONS

- 8.01 In order to induce Owner to enter into this Contract, Contractor makes the following representations:
- A. Contractor has examined and carefully studied the Contract Documents, and any data and reference items identified in the Contract Documents.
  - B. Contractor has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
  - C. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
  - D. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (3) Contractor’s safety precautions and programs.
  - E. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
  - F. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
  - G. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
  - H. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
  - I. Contractor’s entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

## ARTICLE 9 – CONTRACT DOCUMENTS

### 9.01 *Contents*

- A. The Contract Documents consist of the following:
  - 1. This Agreement (pages 1 to 12, inclusive).

2. Performance bond (pages 1 to 1, inclusive).
3. Payment Bond (pages 1 to 1, inclusive).
4. General Conditions (pages 1 to 69, inclusive).
5. Supplementary Conditions (pages 1 to 11, inclusive).
6. Specifications as listed in the table of contents of the Project Manual.
7. Drawings (not attached but incorporated by reference)
8. Addenda (numbers 1 to 4, inclusive).
9. Exhibits to this Agreement (enumerated as follows):
  - a. Contractor's Bid (pages 1 to 6, inclusive).
10. The following which may be delivered or issued on or after the Effective Date of the Contract and are included in the Appendices of the Contract Documents for reference.
  - a. Notice of Award.
  - b. Notice to Proceed.
  - c. Contractor's Application for Payment.
  - d. Work Change Directives.
  - e. Change Orders.
  - f. Field Orders.
- B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the General Conditions.

## **ARTICLE 10 – MISCELLANEOUS**

### **10.01 Terms**

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

### **10.02 Assignment of Contract**

- A. Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party heretowithout the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*

- A. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
  - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

10.06 *Other Provisions*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are based on EJCDC® C-700, Standard General Conditions for the Construction Contract, published by the Engineers Joint Contract Documents Committee®, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or "track changes" (redline/strikeout), or in the Supplementary Conditions.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on \_\_\_\_\_ (which is the Effective Date of the Contract).

OWNER: **Okeechobee Utility Authority**

CONTRACTOR: **Marmar Construction, Inc.**

By: John Gilliland

By: \_\_\_\_\_

Title: Chairperson

Title: \_\_\_\_\_

*(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address for giving notices:  
100 SW 5<sup>th</sup> Avenue

Address for giving notices:

Okeechobee, FL 34974

\_\_\_\_\_

License No.: \_\_\_\_\_  
*(where applicable)*

END OF SECTION

NOTICE OF AWARD

---

Date of Issuance: **April 21, 2026**

Owner: **Okeechobee Utility Authority**

Owner's Contract No.: **N/A**

Engineer: **Sumner Engineering & Consulting, Inc.**

Engineer's Project No.: **25-10**

Project: **SW 5<sup>th</sup> Avenue Vacuum Sewer Project Phase 1**

Contract Name: **N/A**

Bidder: **Marmer Construction, Inc.**

Bidder's Address: **3321 US Highway 27 South, Sebring, FL 33870**

**TO BIDDER:**

You are notified that Owner has accepted your Bid dated April 7, 2026 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

**SW 5<sup>th</sup> Avenue Vacuum Sewer Project Phase 1 – Vacuum Station 6 and Branch B**

*[describe Work, alternates, or sections of Work awarded]*

The Contract Price of the awarded Contract is: **\$4,728,321.51**

unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **four (4)** counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security *[e.g., performance and payment bonds]* and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): **N/A**

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

---

Owner: **Okeechobee Utility Authority**

Authorized Signature

By: **John Gilliland**

Title: **Chairperson**

Copy: Engineer

**NOTICE TO PROCEED**

---

Owner:	<b>Okeechobee Utility Authority</b>	Owner's Contract No.:	
Contractor:	<b>Marmer Construction, Inc.</b>	Contractor's Project No.:	<b>081579.000</b>
Engineer:	<b>Sumner Engineering &amp; Consulting, Inc.</b>	Engineer's Project No.:	<b>20-10</b>
Project:	<b>SW 5<sup>th</sup> Avenue Vacuum Sewer Project Phase 1</b>	Contract Name:	
		Effective Date of Contract:	

---

**TO CONTRACTOR:**

Owner hereby notifies Contractor that the Contract Times under the above Contract will commence to run on , 2026.

On that date, Contractor shall start performing its obligations under the Contract Documents. No Work shall be done at the Site prior to such date. In accordance with the Agreement, the number of calendar days to achieve Substantial Completion is 240, and the number of calendar days to achieve readiness for final payment is 300.

Before starting any Work at the Site, Contractor must comply with the following:

N/A

---

Owner: **Okeechobee Utility Authority**

By: Authorized Signature  
**John Gilliland**  
Title: **Chairperson**  
Date Issued:

Copy: Engineer

**OKEEHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 35**

**APRIL 21, 2026**

**VPS 4 GROUP C BID**

On April 9<sup>th</sup>, 4 PM, bids were received and opened. A bid tabulation is attached for review.

Seven bids were received and opened. The bids ranged from \$77,936.00 up to \$174,029.25. Meek's Plumbing submitted the low bid. All of the bids were reviewed for conformance with the requirements to submit a bid as well as review of the bid values. A few minor discrepancies were noted with none of the errors impacting the low bid received. Bidder references were checked. The low bidder was contacted and OUA staff was assured that Meek's Plumbing is ready to get started.

OUA staff is recommending approval of the Meek's Plumbing, Inc. bid of \$77,936.00 for the VPS #4 Group C septic to sewer project.

**Residential Connections - Septic to Sewer**

**VPS #4 Group C**

**BID TABULATION**

4/10/2026 Last Edited

		LS	OUA	B&B Site Development	Cooke's Plumbing	ER-Rooter	C & C Plumbing	Meek's Plumbing	PRP Construction	Quality Plumbing
Mobilization		LS	\$14,594.70	\$15,000.00	\$10,000.00	\$9,079.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,781.00
Indemnification		LS	\$1,459.47	\$500.00	\$6,044.75	\$605.00	\$5,000.00	\$0.00	\$1,500.00	\$0.00
Safety		LS	\$1,459.47	\$500.00	\$6,044.75	\$1,513.00	\$5,000.00	\$0.00	\$1,500.00	\$0.00
MOT		LS	\$2,189.21	\$1,000.00	\$6,044.75	\$3,026.00		\$2,000.00	\$2,500.00	\$0.00
Sitework										
	2473 SW 24th Ave.		\$22,458.00	\$14,112.80	\$18,575.00	\$13,937.00	\$22,570.00	\$6,522.00	\$12,825.00	\$14,849.14
	2518 SW 24th Ave.		\$12,447.00	\$7,575.60	\$8,620.00	\$8,436.00	\$10,705.00	\$3,276.00	\$7,265.00	\$7,499.42
	2539 SW 24th Ave.		\$14,475.00	\$9,793.20	\$9,895.00	\$9,555.00	\$13,170.00	\$3,815.00	\$8,345.00	\$8,989.20
	2564 SW 24th Ave.		\$11,017.00	\$10,941.20	\$15,735.00	\$8,441.00	\$14,145.00	\$6,441.00	\$8,880.00	\$6,474.52
	2675 SW 24th Ave.		\$14,063.00	\$8,538.80	\$9,645.00	\$9,329.00	\$12,760.00	\$3,709.00	\$8,125.00	\$8,683.08
	2453 SW 28th St.		\$10,549.00	\$7,030.80	\$11,620.00	\$7,364.00	\$10,635.00	\$3,444.00	\$7,955.00	\$5,856.58
	2515 SW 28th St.		\$14,048.00	\$10,200.80	\$12,495.00	\$9,659.00	\$15,035.00	\$5,139.00	\$8,560.00	\$8,572.78
	2534 SW 28th St.		\$14,719.00	\$10,749.60	\$12,490.00	\$10,022.00	\$14,460.00	\$5,102.00	<b>\$8,905.00</b>	\$9,370.84
	2579 SW 28th St.		\$12,729.00	\$7,742.80	\$8,800.00	\$8,592.00	\$11,395.00	\$3,352.00	\$7,415.00	\$7,705.54
	2901 SW 24th Ave.		\$19,442.00	\$13,773.60	\$13,020.00	\$12,296.00	\$18,230.00	\$5,136.00	\$10,990.00	\$12,637.12
Contingency Allowance		LS	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
<b>TOTAL</b>			<b>\$190,649.85</b>	<b>\$142,459.20</b>	<b>\$174,029.25</b>	<b>\$136,854.00</b>	<b>\$188,105.00</b>	<b>\$77,936.00</b>	<b>\$124,765.00</b>	<b>\$121,419.22</b>

ER-Rooter individual sheet values do not match what is listed on summary page for the individual location sheet

PRP Construction individual sheet does not agree with entry on summary sheet

**OKEEHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 36**

**APRIL 21, 2026**

**VPS 5 GROUP G BID**

On April 9<sup>th</sup>, 3PM, bids were received and opened. A bid tabulation is attached for review.

Seven bids were received and opened. The bids ranged from \$87,915.00 up to \$390,490.00. Meek's Plumbing submitted the low bid. All of the bids were reviewed for conformance with the requirements to submit a bid as well as review of the bid values. A few minor discrepancies were noted with none of the errors impacting the low bid received. Bidder references were checked. The low bidder was contacted and OUA staff was assured that Meek's Plumbing is ready to get started.

OUA staff is recommending approval of the Meek's Plumbing, Inc. bid of \$87,915.00 for the VPS #5 Group G septic to sewer project.

**Residential Connections - Septic to Sewer**

**VPS #5 Group G**

**BID TABULATION**

4/10/2026 Last Edited

			OUA	B&B Site Development	Cooke's Plumbing	ER-Rooter	Johnson-Davis	Meek's Plumbing	PRP Construction	Quality Plumbing
Mobilization		LS	\$20,203.80	\$20,000.00	\$21,918.00	\$9,079.00	\$25,000.00	\$5,000.00	\$7,500.00	\$6,095.00
Indemnification		LS	\$2,020.38	\$500.00	\$7,306.00	\$605.00	\$25.00		\$1,500.00	\$0.00
Safety		LS	\$2,020.38	\$500.00	\$7,306.00	\$1,513.00	\$12,500.00		\$1,500.00	\$0.00
MOT		LS	\$3,030.57	\$1,000.00	\$7,306.00	\$3,026.00	\$10,000.00	\$2,000.00	\$2,500.00	\$0.00
Sitework										
	2351 SW 32nd Avenue		\$8,379.00	\$5,198.40	\$5,965.00	\$6,177.00	\$16,880.00	\$2,157.00	\$6,170.00	\$4,548.44
	3239 SW 23rd Street		\$12,640.00	\$7,282.00	\$8,555.00	\$8,515.00	\$18,650.00	\$3,255.00	\$7,380.00	\$7,712.70
	3282 SW 23rd Street		\$12,770.00	\$7,870.00	\$8,625.00	\$8,585.00	\$18,800.00	\$3,285.00	\$7,450.00	\$7,812.70
	3283 SW 23rd Street		\$15,931.00	\$9,962.00	\$13,640.00	\$10,648.00	\$23,485.00	\$5,508.00	\$9,585.00	\$10,086.06
	3306 SW 23rd Street		\$10,916.00	\$6,736.00	\$7,500.00	\$7,568.00	\$17,180.00	\$2,808.00	\$6,460.00	\$6,435.16
	3307 SW 23rd Street		\$17,172.00	\$11,056.00	\$11,305.00	\$11,001.00	\$23,930.00	\$4,421.00	\$9,800.00	\$11,080.02
	3328 SW 23rd Street		\$9,962.00	\$6,147.20	\$6,930.00	\$7,046.00	\$16,940.00	\$2,581.00	\$7,360.00	\$5,722.92
	3352 SW 23rd Street		\$9,615.00	\$5,936.40	\$6,715.00	\$6,855.00	\$16,905.00	\$2,475.00	\$7,100.00	\$5,466.80
	3353 SW 23rd Street		\$11,110.00	\$6,903.20	\$7,520.00	\$7,660.00	\$17,410.00	\$2,820.00	\$6,570.00	\$6,616.80
	3374 SW 23rd Street		\$9,203.00	\$5,685.60	\$6,465.00	\$6,629.00	\$16,305.00	\$2,369.00	\$6,790.00	\$5,160.68
	3375 SW 23rd Street		\$10,786.00	\$6,848.80	\$7,430.00	\$7,498.00	\$17,550.00	\$2,794.00	\$6,390.00	\$6,335.16
	3397 SW 23rd Street		\$13,351.00	\$9,193.60	\$11,750.00	\$9,248.00	\$20,340.00	\$4,688.00	\$8,185.00	\$8,415.76
	3410 SW 23rd Street		\$14,934.00	\$11,464.00	\$12,715.00	\$10,117.00	\$22,185.00	\$5,097.00	\$9,030.00	\$9,590.24
	3420 SW 23rd Street		\$10,992.00	\$7,453.60	\$7,555.00	\$7,611.00	\$17,820.00	\$2,831.00	\$6,500.00	\$6,488.22
	3421 SW 23rd Street		\$12,293.00	\$7,775.60	\$8,340.00	\$8,324.00	\$18,245.00	\$3,164.00	\$7,195.00	\$7,456.58
	3442 SW 23rd Street		\$9,962.00	\$8,147.20	\$6,930.00	\$7,046.00	\$17,410.00	\$2,566.00	\$7,360.00	\$5,722.92
	3443 SW 23rd Street		\$12,022.00	\$8,404.80	\$8,180.00	\$8,176.00	\$17,930.00	\$3,096.00	\$7,050.00	\$7,253.52
Contingency Allowance		LS	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
<b>TOTAL</b>			<b>\$254,313.13</b>	<b>\$179,064.40</b>	<b>\$214,956.00</b>	<b>\$177,927.00</b>	<b>\$390,490.00</b>	<b>\$87,915.00</b>	<b>\$164,375.00</b>	<b>\$152,999.68</b>

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 37**

**APRIL 21, 2026**

**SWSA GRANT DISBURSEMENT**

As noted under a separate agenda item, the Okeechobee Utility Authority received septic to sewer bids in two areas of the Southwest Wastewater Service area:

- VPS #5 Group G Bids Opened at 3:00PM, April 9<sup>th</sup>
- VPS #4 Group C Bids Opened at 4:00PM, April 9<sup>th</sup>

There are approximately 515 connections to be made in the SWSA collection system served by Vacuum Pump Stations #4 & #5. The OUA has available two different grants which can be used to assist the homeowners in the financial cost to connect.

At each residential house, there will be a cost to pump out and abandon the septic tank, to install piping between the house and the streetside connection point and to restore the property. Depending upon house location relative to the street, whether or crossing the driveway with the piping system, yard condition, etc., all factor in to the household cost.

The OUA has two grants to use to help defray some of these costs associated with each house. There is a State Appropriation of \$2,500,000 (some of which has already been used for house connections) and a TMDL Grant \$750,000, all of which is available. I have attempted to show the available grant and previous expenses applied against the grants in the table below:

WG105	\$2,500,000.00
319 Grant	\$750,000.00
Taylor Creek Isles Project	(\$191,866.26)
Holtz Consulting Engineers	(\$59,760.00)
PRP Construction Group	(\$807,190.00)
<b>Remaining</b>	<b>\$2,191,183.74</b>

The Taylor Creek Isles project connected homes in the Taylor Creek Isles area that were never connected to the OUA system when a vacuum sewer was installed in about 2005. The Holtz Consulting and PRP Construction line items represent a project that is nearing completion connecting existing homes to the Mallard Landing project/NW3 pump station. These three costs will be applied to the WG105 grant. As noted in the table, there is approximately \$2,200,000 remaining for household connections. Prior to spending, the OUA will need to submit a grant approval request to move all Task money to the household connection task.

Based upon the 515 connections to be made in SWSA Project 2 and if \$2,191,183.74 is directed for use, this means approximately \$4,250 is available per house. Some grant money should be retained for other incidental task expenses such as engineering, cost to facilitate connections, change orders, Project 3 connections, etc.

Staff is suggesting the following proposal to the OUA Board for consideration:

- Set the reimbursement amount at a maximum \$3,600; and

For those residents that need financial assistance,

- Create a Construction Payment Plan whereby the terms are:
  - Minimum monthly payment of \$40.00; and
  - Maximum period set at 60 months; and
  - Set the interest rate at 3.5%, and
  - Establish a Loan Processing fee of \$75.00.

The bids received for VPS #4 & VPS #5 were adjusted to include the overhead values. If the reimbursement amount is set at \$3,600, for VPS #4, five of the ten bids end up less than \$1,000 and for VPS #5, eleven of the seventeen are completely paid and two are under \$1,000.

			<b>VPS #5, Group G</b>	<b>Bid</b>	<b>Bid - (\$3600)</b>
			2351 SW 32nd Avenue	\$2,568.76	<b>PAID</b>
			3239 SW 23rd Street	\$3,666.76	\$66.76
			3282 SW 23rd Street	\$3,696.76	\$96.76
			3283 SW 23rd Street	\$5,919.76	\$2,319.76
			3306 SW 23rd Street	\$3,219.76	<b>PAID</b>
			3307 SW 23rd Street	\$4,832.76	\$1,232.76
			3328 SW 23rd Street	\$2,992.76	<b>PAID</b>
			3352 SW 23rd Street	\$2,886.76	<b>PAID</b>
			3353 SW 23rd Street	\$3,231.76	<b>PAID</b>
			3374 SW 23rd Street	\$2,780.76	<b>PAID</b>
			3375 SW 23rd Street	\$3,205.76	<b>PAID</b>
			3397 SW 23rd Street	\$5,099.76	\$1,499.76
			3410 SW 23rd Street	\$5,508.76	\$1,908.76
			3420 SW 23rd Street	\$3,242.76	<b>PAID</b>
			3421 SW 23rd Street	\$3,575.76	<b>PAID</b>
			3442 SW 23rd Street	\$2,977.76	<b>PAID</b>
			3443 SW 23rd Street	\$3,507.76	<b>PAID</b>
<b>VPS #4, Group C</b>	<b>Bid</b>	<b>Bid - (\$3,600)</b>			
2473 SW 24th Ave.	\$7,222.00	\$3,622.00			
2518 SW 24th Ave.	\$3,976.00	\$376.00			
2539 SW 24th Ave.	\$4,515.00	\$915.00			
2564 SW 24th Ave.	\$7,141.00	\$3,541.00			
2675 SW 24th Ave.	\$4,409.00	\$809.00			
2453 SW 28th St.	\$4,144.00	\$544.00			
2515 SW 28th St.	\$5,839.00	\$2,239.00			
2534 SW 28th St.	\$5,802.00	\$2,202.00			
2579 SW 28th St.	\$4,052.00	\$452.00			
2901 SW 24th Ave.	\$5,836.00	\$2,236.00			

## Options & Considerations

- Future bid values are unknown, they may come in higher or stay the same, there is very little pressure to expect lower bid values
- Sated position: Set the reimbursement amount at a maximum \$3,600  
This value was selected so as to offer the potential for some grant monies to be left over in case there were cost overruns on these septic to sewer bids or for future sanitary tie-ins. Yes, the maximum can be raised which will also raise the number of residences connected for free.
- Sated position: Minimum monthly payment of \$40.00  
This value was selected so as to offer a quicker repayment period. However, this payment is in addition to the monthly utility billing and if the customer also has a payment agreement for capital connection charges.

The actual monthly charge will be the minimum monthly charge or the calculated monthly payment based upon what is owed divided by 60 months.

Additionally, previous Board action lowered this monthly minimum to \$25,00 for the capital connection charge fees for SWSA and Tresure Island.

- Sated position: Maximum period set at 60 months  
This value was selected so as to offer a timely repayment period. Previous payment agreement set this value at 120 months because the amount to be repaid was usually much higher. Potentially, it could be ten years before the OUA is repaid.
- Sated position: Set the interest rate at 3.5%  
This rate was selected due to the fact that the OUA will be paying the contractor and the OUA will be out this money until repaid by the borrower. Under previous payment agreements the OUA is not paying a third party for services, hence the interest rate is a much lower 1% rate. The rate (3.5%) represents a low-end market rate for investment and a below market rate for loans.
- Sated position: Establish a Loan Processing fee of \$75.00  
There is a cost to set up and initiate these payment agreements. Previously this cost has been absorbed by the OUA. If there was only a few, then the loss was not a factor. However, we now have had several hundred of these payment agreements. For these septic to sewer projects, there could be several hundred agreements. There should be a one-time fee established for all payment agreements moving forward.
- Down Payment  
Other payment agreements require anywhere from 10-25% as a down payment. This is a consideration

What is the direction of the Board with regards to the disbursement of the grant monies as well as the terms for the Construction Payment Agreement. If the new payment agreement is approved, it will be added to the current operating resolution and brought to the Board for approval.

# OKEECHOBEE UTILITY AUTHORITY

## AGENDA ITEM NO. 38

APRIL 21, 2026

### SWSA PROJECT 3 SCHEDULE UPDATE

Sumner Engineering & Consulting, Inc. (SEC) has provided to the Okeechobee Utility Authority (OUA) the latest project schedule for the Southwest Wastewater Service Area Project 3. This project extends wastewater service from the intersection of SW 24<sup>th</sup> Avenue (Eagle Bay) and SW 28<sup>th</sup> Street (Wolff Road) down to the Okee-Tantie area. This project will involve a force main and at least two pump stations.

The following schedule was provided by Sumner Engineering:

#### **Force Main**

- SEC to submit 90% Force Main drawings to OUA on 04/16
- OUA to provide review comments on FM drawings by 05/07
- SEC to finalize 100% FM docs by 05/21 (assuming no significant redesign), and submit FDOT Right-of-Way permit application
- OUA to provide 100% review comments by 06/04
- SEC to produce bid drawings and specs by 06/18

#### **16th Ave Lift Station**

- SEC to submit 90% Lift Station drawings 04/23
- OUA to provide review comments on LS drawings by 05/07
- SEC to finalize 100% LS docs by 05/28 (assuming no significant redesign), and submit FDEP application for force main and lift station
- OUA to provide 100% review comments by 06/04
- SEC to produce bid drawings and specs by 06/18

Based upon the schedule above, this project will be out for bid by the end of June. Bids will be due somewhere around August 4<sup>th</sup> and presented to the OUA Board on August 18<sup>th</sup>. A Notice To Proceed could be issued by September 1<sup>st</sup>.

This item is being provided as an information only agenda item and no action is required.

**OKEEHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 39**

**APRIL 21, 2026**

**PROJECT UPDATE**

**SW 5<sup>th</sup> Avenue Septic to Sewer Phase 1 Project**

\$4,728,322 Estimated Project Cost

04/07/2026 Bid Opening, 3:00PM

04/21/2026 Award, OUA Board Meeting

**NW15 Pump Station Rehabilitation Project**

\$2,556,386 Estimated Project Cost

04/07/2026 Bid Opening, 1:00PM

04/21/2026 Award, OUA Board Meeting

**SWSA Project 2 VPS #4 Group C Home Connection Project**

\$ 77,936 Estimated Project Cost

04/09/2026 Bid Opening, 4:00PM

04/21/2026 Award, OUA Board Meeting

**Project 2 VPS #5 Group G Home Connection Project**

\$ 87,915 Estimated Project Cost

04/09/2026 Bid Opening, 3:00PM

04/21/2026 Award, OUA Board Meeting

**Pine Ridge Park Expansion Project**

\$ 308,820 Estimated Project Cost

04/08/2026 Notice To Proceed issued

**NW 16<sup>th</sup> Avenue Water Main Improvements Engineering RFP**

03/11/2026 Bid Advertised

04/08/2026 Bid Opening, 3:00PM

04/21/2026 Award, OUA Board Meeting

Provided for informational purposes, no action necessary

**OKEEHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 40**

**APRIL 21, 2026**

**DEPARTMENT CAPITAL BUDGET UPDATE**

During last month's board meeting, the Chairman requested an update on each departmental capital budget for the current fiscal year - FY26.

Below is a summary of each department's approved capital budget along with a update and their respective target date.

		Capital Budg.	YTD. Actual	Status/Update as at 04.16.26	Target Date
<b>DEPARTMENT TOTALS</b>					
	ADMINISTRATION	260,000			
	MAINTENANCE	109,000			
	WATER	230,255			
	WASTEWATER	1,334,625			
	METER	0			
	<b>TOTALS</b>	<b>1,933,880</b>			
<b>Administration</b>					
	Administration Office	250,000		Researching documentation for RFQ/RFP - External building, flooring, ceiling tiles & roof repair.	RFQ by June 15th
	Wireless Cameras	10,000		To be coordinated after Admin bldg renovation	June - Sept.'26
	<b>Sub Total Administration</b>	<b>260,000</b>			
<b>Maintenance</b>					
	Sullair T4F Desiel Compressor - 49HP	28,000	0	Finalizing quotes, then issue P.O.	May '26
	Replace Truck 407 Silverado 3500 HD	66,000	0	Reviewing vehicle spec. before requesting quotes	July'26
	Wireless Cameras	15,000	0	To be coordinated with Admin. purchase	June - Sept.'26
	<b>Sub Total Maintenance</b>	<b>109,000</b>			
<b>Water</b>					
	Actiflow Cylinder Screen - Drum	50,000	47,930	Item (drum) purchased & presently coordinating rental of crane to assist due to height.	May'26
	Chiller (incl of Eng. Service)	107,255	0	Await CHA engineering study to determine action	
	Dump Trailer	15,000	10,500	Purchased	Closed
	Actiflow PH Sensor	13,000	10,695	In-Progress (Contractor Lazenby & Assoc.)	April '26
	Replacement Lab Cabinets			3 quotes rec'd, awaiting vendor clarification before issuing P.O.	June'26
	Wireless Cameras	25,000	0		
	<b>Sub Total Water</b>	<b>230,255</b>	0	To be coordinated with Admin. purchase	June - Sept.'26
<b>Wastewater</b>					
	Aeration Basin Rehab - Phase 1 of 2	600,000		Staff to prepare Engineering RFQ/RFP	June'26
	Clarifier rebuild #2 (1A)	95,000	96,859	Complete	
	John Deer Tractor + Bucket	90,000		No longer needed - Current unit repaired & ok	N/A
	Bar Screen Replacement & Compactor	290,625		Staff to prepare Engineering RFQ/RFP	June'26
	Filter Panels	25,000		No longer needed - Rec'd free filters from vendor	N/A
	Golf Cart	9,000		Gathering quotations	May'26
	Replace & Relocate MCC 200	200,000		Staff to prepare Engineering RFQ/RFP	June'26
	Wireless Cameras	25,000		To be coordinated with Admin. purchase	June - Sept.'26
	<b>Sub Total Wastewater</b>	<b>1,334,625</b>			

Kindly review and provide your question(s) and/or observations for discussion.

The above is provided for information purpose only and no Board action is required.

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 41**

**APRIL 21, 2026**

**ATTORNEY**

# OKEECHOBEE UTILITY AUTHORITY

## AGENDA ITEM NO. 42

APRIL 21, 2026

### EXECUTIVE DIRECTOR

#### **Southwest Wastewater Service Area**

- Project 1
  - Force Main SE2 Interconnect  
On Hold
  
- Project 2 Collection System
  - Notice to Proceed issued on March 29, 2023
  - Substantial: May 23, 2025 (731 calendar days from NTP + 45 days per Change Order No. 4)
  - Final: July 6, 2025 (775 calendar days from NTP + 45 days per Change Order No. 4)
  
- Project 3 Okee-Tantie
  - Under Design (Pending FDEP & USACOE Permitting)
  - See attached project schedule agenda item

#### **SR 78W Phase II WM Improvements**

- Notice to Proceed Issued August 14, 2025
- Almost Completed, awaiting FDOT final inspection

#### **SW 5<sup>th</sup> Ave Wastewater System Improvements**

- See Agenda item this month

#### **Treasure Island Septic to Sewer Project**

- Purchased last two VPS sites this month

#### **Taylor Creek Isles VPS #2 Generator Replacement Project**

- Notice to Proceed issued

#### **Mallard Land Gravity Sewer Project**

- Notice to Proceed issued
- Work almost completed

#### **General Information**

- VPS #4 & #5 Septic to Sewer Bid this month
- NE 16<sup>th</sup> Avenue Water Main RFP this month agenda item
- AMI project listed on Congressman Franklin's project list to Congress
- Pine Ridge Park Expansion project NTP issued
- NW15 Lift Station Rehabilitation Project agenda item this month

**OKEECHOBEE UTILITY AUTHORITY**

**AGENDA ITEM NO. 43**

**APRIL 21, 2026**

**ITEMS FROM THE BOARD**