

**OKEECHOBEE UTILITY AUTHORITY  
MEETING AGENDA  
FEBRUARY 17, 2026  
8:00 A.M.**

1. Call the Meeting to Order
  - Pledge of Allegiance
  - Determination of Voting Members
  
2. Agenda Additions or Deletions
  - 2A. Invoice from Thorn Run Partners
  
3. Public Hearing – Resolution 26-01 – Schedule of Rates, Fees and Charges
  
4. Consent Agenda
  5. Invoice from Sumner Engineering & Consulting, Inc. - SW Wastewater Service Area Project (Part E)
  6. Invoice from Sumner Engineering & Consulting, Inc –NW 15 Rehabilitation
  7. Invoice from Sumner Engineering & Consulting, Inc. - SW 5<sup>th</sup> Avenue LPSS Design and Permitting
  8. Invoice from Sumner Engineering & Consulting, Inc. – SWSA Septic to Sewer Connections – Phase 3 Lots
  9. Invoice from Holtz Consulting Engineers, Inc. – State Road 78 Water Main
  10. Invoice from Holtz Consulting Engineers, Inc. – Mallard Landing Gravity Sewer Expansion
  11. Invoice from CHA Consulting, Inc. - Vac Station #2 Generator Replacement
  12. Invoice from CHA Consulting, Inc. – Pine Ridge Park Expansion Project
  13. Invoice from Kimley-Horn and Associates Inc. – Treasure Island Septic to Sewer
  14. Invoice from PRP Construction, LLC – Mallard Landing Gravity Sewer Expansion
  15. Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services
  16. Invoice from Conely and Conely, P.A. – Legal Services
  17. Invoice from MacVicar Consulting, Inc.
  18. Operations Director Monthly Report
  
19. Meeting Minutes from January 20, 2026
  
20. Public Comments
  
- Discussion Agenda
  21. Customer Gispert De Armas
  22. Okeechobee County - Justin Nelson
  23. Mark Smith Property Purchase
  24. CAS Governmental Services, LLC Annual Contract Renewal
  25. 24-Inch Emergency Water Main Repair
  26. Florida Job Growth Grant Fund
  27. Executive Director Hiring Update
  28. Project Update

## Staff Reports

29. January 2026 Finance Report
30. December 2025 Finance Report
31. Investment Report
32. Attorney
33. Executive Director

## 34. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 1

FEBRUARY 17, 2026

Call Meeting to Order

Pledge of Allegiance  
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
<b><u>County Representatives</u></b>		
Steve Hargraves – Board Member	_____	_____
Tabitha Trent – Board Member	_____	_____
Glenn Sneider - Alternate	_____	_____
<b><u>City Representatives</u></b>		
John Gilliland – Board Member	_____	_____
Steven Nelson – Board Member	_____	_____
Jamie Gamiotea - Alternate	_____	_____
<b><u>Glades County Representatives</u></b>		
Harry Moldenhauer – Board Member	_____	_____
Melanie Anderson – Alternate	_____	_____

**FUTURE MEETING OF OUA BOARD**  
March 17, 2026 – 8:00 A.M.

**FUTURE HOLIDAYS FOR OUA STAFF**  
Monday, May 25, 2026

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2

FEBRUARY 17, 2026

**AGENDA ADDITIONS OR DELETIONS**

2A. Invoice from Thorn Run Partners

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2A

FEBRUARY 17, 2026

**INVOICE FROM THORN RUN PARTNERS**

Please see attached the Thorn Run Partners monthly invoice.

**Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of \$3,500.00.**

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 3

FEBRUARY 17, 2026

**PUBLIC HEARING**

**RESOLUTION 26 - 01**

**UPDATED FY26 SCHEDULE OF RATES, FEES AND CHARGES**

**Public Hearing Agenda**

- Open Public Hearing – Concerning the establishment of FY26 Schedule of Rates, Fees and Charges for March 1, 2026.
- Presentation by OUA staff and the reading by title of Resolution 26-01.
- Comments from the Public.
- Comments from OUA Board.
- Close Public Hearing
- Motion to approve Resolution 26-01.

**Presentation**

At the January board meeting, the Board unanimously voted to accept option four from the consultant's water & wastewater recovery pricing mechanism for large users Rate, Fees and Charges (see attached recovery options – water & wastewater).

Large users are defined by the consultant, Raftelis, as customers which meets the following:

- a) A minimum of 250,000 GPD (ADF)
- b) Has a written agreement with OUA.
- c) Are regulated by Florida Public Service Commission (FPSC)

To ensure continued equity between the Authority, existing customers and large users; all large users should pay an initial Capital Connection Fee based on their combined ERC (from all point of connection) and periodically be billed for increased capital connection fee for additional ERC's achieved.

In order to incorporate the Board's decision to include large users in its Rate Payers classification, a new Rate, Fees and Charges is being proposed (see attached Proposed Rate, Fee, and Charges Schedule), which incorporates option four (Market rate approach) into the general Rate, Fees and Charges previously adopted at the start of the fiscal year (FY26).


Staff recommends that the new rate schedule take effect March 1, 2026 and remain in effect until its replaced by the Board.

**Following discussions and closure of the public hearing, OUA Staff request a motion be moved accepting the updated Rate Schedule for FY26 as detailed in Resolution 26-01, taking effect March 1, 2026.**

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 4

FEBRUARY 17, 2026

**CONSENT AGENDA**

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
  5. Invoice from Sumner Engineering & Consulting, Inc. - SW Wastewater Service Area Project (Part E)
  6. Invoice from Sumner Engineering & Consulting, Inc –NW 15 Rehabilitation
  7. Invoice from Sumner Engineering & Consulting, Inc. - SW 5<sup>th</sup> Avenue LPSS Design and Permitting
  8. Invoice from Sumner Engineering & Consulting, Inc. – SWSA Septic to Sewer Connections – Phase 3 Lots
  9. Invoice from Holtz Consulting Engineers, Inc. – State Road 78 Water Main
  10. Invoice from Holtz Consulting Engineers, Inc. – Mallard Landing Gravity Sewer Expansion
  11. Invoice from CHA Consulting, Inc. - Vac Station #2 Generator Replacement
  12. Invoice from CHA Consulting, Inc. – Pine Ridge Park Expansion Project
  13. Invoice from Kimley-Horn and Associates Inc. – Treasure Island Septic to Sewer
  14. Invoice from PRP Construction, LLC – Mallard Landing Gravity Sewer Expansion
  15. Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services
  16. Invoice from Conely and Conely, P.A. – Legal Services
  17. Invoice from MacVicar Consulting, Inc.
  18. Operations Director Monthly Report

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 5

FEBRUARY 17, 2026

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW WASTEWATER SERVICE AREA PROJECT (PART E)**

Please find attached the invoice in the amount of \$44,238.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,141,783.00
June 2021-Dec 2021	Pay Requests 1-6			\$211,029.12	\$930,753.88
Jan 2022 - Oct 2022	Pay Requests 7-16			\$442,164.00	\$488,589.88
Jan 2023- Dec 2023	Pay Requests 17-27			\$248,695.05	\$239,894.83
Jan-24	28	Jan-24		\$34,914.71	\$204,980.12
Feb-24	29	Feb-24		\$27,310.00	\$177,670.12
Mar-24	30	Mar-24		\$29,560.00	\$148,110.12
Apr-24	31	Apr-24		\$20,842.50	\$127,267.62
May-24	32	May-24		\$27,470.00	\$99,797.62
Jun-24	33	Jun-24		\$19,874.86	\$79,922.76
Jul-24	34	Jul-24		\$21,835.00	\$58,087.76
Aug-24	35	Aug-24		\$25,565.28	\$32,522.48
	Change Order		\$294,840.00		\$327,362.48
Sep-24	36	Sep-24		\$17,015.95	\$310,346.53
Oct-24	37	Oct-24		\$17,189.50	\$293,157.03
Dec-24	38	Dec-24		\$60,722.21	\$232,434.82
Jan-25	39	Jan-25		\$18,974.22	\$213,460.60
Feb-25	40	Feb-25		\$24,426.00	\$189,034.60
Mar-25	41	Mar-25		\$22,257.50	\$166,777.10
Apr-25	42	Apr-25		\$18,842.50	\$147,934.60
May-25	43	May-25		\$21,097.50	\$126,837.10
Jun-25	44	Jun-25		\$23,169.99	\$103,667.11
Jul-25	45	Jul-25		\$16,399.25	\$87,267.86
Aug-25	46	Aug-25		\$18,812.50	\$68,455.36
Sep-25	47	Sep-25		\$19,381.51	\$49,073.85
Oct-25	48	Oct-25		\$20,498.50	\$28,575.35
	Change Order		\$66,360.00		\$94,935.35
Dec-25	49	Dec-25		\$46,412.82	\$48,522.53
Feb-26	50		\$44,238.00		\$4,284.53

**Staff recommends approval of this invoice in the amount of \$44,238.00 to Sumner Engineering & Consulting, Inc.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 6

FEBRUARY 17, 2026

**CONSENT AGENDA**

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – NW 15 PUMP STATION  
REHABILITATION**

Please find attached the invoice in the amount of \$4,488.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$189,600.00
Sep-25	1	Sep-25		\$36,810.00	\$152,790.00
Oct-25	2	Oct-25		\$30,160.00	\$122,630.00
Dec-25	3	Dec-25		\$8,430.00	\$114,200.00
Feb-26	4		\$4,488.00		\$109,712.00

**Staff recommends approval of this invoice in the amount of \$4,488.00 to Sumner Engineering & Consulting, Inc.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 7

FEBRUARY 17, 2026

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW 5<sup>th</sup> AVENUE LPSS  
DESIGN AND PERMITTING**

Please find attached the invoice in the amount of \$13,986.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$325,840.00
Nov-23	1	Nov-23		\$22,808.80	\$303,031.20
Jan-24	2	Jan-24		\$35,842.40	\$267,188.80
Feb-24	3	Feb-24		\$9,775.20	\$257,413.60
Mar-24	4	Mar-24		\$13,033.60	\$244,380.00
Apr-24	5	Apr-24		\$16,292.00	\$228,088.00
May-24	6	May-24		\$14,662.80	\$213,425.20
Aug-24	7	Aug-24		\$9,775.20	\$203,650.00
Sep-24	8	Sep-24		\$21,179.60	\$182,470.40
Dec-24	9	Dec-24		\$65,168.00	\$117,302.40
Mar-25	10	Mar-25		\$39,100.80	\$78,201.60
Apr-25	11	Apr-25		\$22,808.80	\$55,392.80
May-25	12	May-25		\$19,550.40	\$35,842.40
Jun-25	13	Jun-25		\$13,033.60	\$22,808.80
Sep-25	14	Sep-25		\$13,033.60	\$9,775.20
Oct-25	15	Oct-25		\$6,516.80	\$3,258.40
Dec-25	16	Dec-25		\$3,258.40	\$0.00
Jan-26	Change Order		\$292,700.00		\$292,700.00
Feb-26	17		\$13,986.00		\$278,714.00

**Staff recommends approval of this invoice in the amount of \$13,986.00 to Sumner Engineering & Consulting, Inc.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 8

FEBRUARY 17, 2026

**CONSENT AGENDA**

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SWSA SEPTIC TO SEWER CONNECTIONS - PHASE 3 LOTS**

Please find attached the invoice in the amount of \$4,645.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$14,245.00
Feb-26	1		\$4,645.00		\$9,600.00

**Staff recommends approval of this invoice in the amount of \$4,645.00 to Sumner Engineering & Consulting, Inc.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 9

FEBRUARY 17, 2026

CONSENT AGENDA

**INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. – SR 78 WATERMAIN IMPROVEMENTS**

Please find attached invoice in the amount of \$15,975.00 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$359,729.00
Feb-24	1	Feb-24		\$2,873.00	\$356,856.00
Mar-24	2	Mar-24		\$18,838.50	\$338,017.50
Apr-24	3	Apr-24		\$10,219.50	\$327,798.00
May-24	4	May-24		\$50,801.00	\$276,997.00
Jul-24	5	Jul-24		\$28,200.60	\$248,796.40
Jul-24	6	Jul-24		\$22,941.10	\$225,855.30
Aug-24	7	Aug-24		\$12,793.50	\$213,061.80
Sep-24	8	Sep-24		\$12,011.80	\$201,050.00
Oct-24	9	Oct-24		\$1,175.00	\$199,875.00
Nov-24	10	Nov-24		\$9,915.00	\$189,960.00
Dec-24	11	Dec-24		\$9,590.00	\$180,370.00
Jan-25	12	Jan-25		\$3,835.00	\$176,535.00
Apr-25	13	Apr-25		\$4,473.50	\$172,061.50
May-25	14	May-25		\$4,809.50	\$167,252.00
Jun-25	15	Jun-25		\$2,352.00	\$164,900.00
Jul-25	16	Jul-25		\$1,680.00	\$163,220.00
Aug-25	17	Aug-25		\$3,195.00	\$160,025.00
Sep-25	18	Sep-25		\$6,390.00	\$153,635.00
Oct-25	19	Oct-25		\$9,585.00	\$144,050.00
Nov-25	20	Nov-25		\$39,937.50	\$104,112.50
Dec-25	21	Dec-25		\$23,962.50	\$80,150.00
Jan-26	22	Jan-26		\$15,975.00	\$64,175.00
Feb-26	23		\$15,975.00		\$48,200.00

**Staff recommends approval of this invoice in the amount of \$15,975.00 to Holtz Consulting Engineers, Inc.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 10

FEBRUARY 17, 2026

**CONSENT AGENDA**

**INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. - MALLARD LANDING GRAVITY SEWER EXPANSION**

Please find attached invoices in the amount of \$3,570.00 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$59,760.00
Feb-25	1	Feb-25		\$16,465.00	\$43,295.00
Mar-25	2	Mar-25		\$8,865.00	\$34,430.00
Apr-25	3	Apr-25		\$1,970.00	\$32,460.00
Jun-25	4	Jun-25		\$3,086.00	\$29,374.00
Aug-25	5	Aug-25		\$2,454.00	\$26,920.00
Aug-25	6	Aug-25		\$1,560.00	\$25,360.00
Sep-25	7	Sep-25		\$1,560.00	\$23,800.00
Oct-25	8	Oct-25		\$1,190.00	\$22,610.00
Dec-25	9	Dec-25		\$3,570.00	\$19,040.00
Jan-26	10	Jan-26		\$1,190.00	\$17,850.00
Feb-26	11		\$3,570.00		\$14,280.00

**Staff recommends approval of this invoice in the amounts of \$3,570.00 to Holtz Consulting Engineers, Inc.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 11

FEBRUARY 17, 2026

**CONSENT AGENDA**

**INVOICE FROM CHA CONSULTING, INC. – VAC STATION #2 GENERATOR REPLACEMENT**

Please find attached invoice in the amount of \$2,060.50 submitted by CHA Consulting, Inc. Staff is aware of the work currently being done CHA Consulting, Inc. and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$2,060.50 to CHA Consulting, Inc.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 12

FEBRUARY 17, 2026

**CONSENT AGENDA**

**INVOICE FROM CHA CONSULTING, INC. – PINE RIDGE PARK EXPANSION PROJECT**

Please find attached invoice in the amount of \$16,310.00 submitted by CHA Consulting, Inc. Staff is aware of the work currently being done CHA Consulting, Inc. and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$16,310.00 to CHA Consulting, Inc**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 13

FEBRUARY 17, 2026

CONSENT AGENDA

**INVOICE FROM KIMLEY-HORN AND ASSOCIATES, INC. – TREASURE ISLAND SEPTIC TO SEWER PROJECT**

Please find attached invoice in the amount of \$44,152.20 submitted by Kimley-Horn and Associates, Inc. Staff is aware of the work currently being done by Kimley Horn and Associates, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$3,180,385.00
June 2023- Dec 2023	Pay Requests 1-8			\$712,022.40	\$2,468,362.60
Jan 2024- Nov 2024	Pay requests 9-19			\$677,327.14	\$1,791,035.46
Jan-25	20	Jan-25		\$24,402.26	\$1,766,633.20
Mar-25	21	Mar-25		\$15,790.35	\$1,750,842.85
Apr-25	22	Apr-25		\$41,543.27	\$1,709,299.58
Apr-25	23	Apr-25		\$36,097.22	\$1,673,202.36
Jun-25	24	Jun-25		\$33,759.66	\$1,639,442.70
Jul-25	25	Jul-25		\$23,081.35	\$1,616,361.35
Aug-25	26	Aug-25		\$64,448.15	\$1,551,913.20
		Change Order	\$86,000.00		\$1,465,913.20
Sep-25	27	Sep-25		\$55,448.57	\$1,410,464.63
Oct-25	28	Oct-25		\$82,217.76	\$1,328,246.87
Oct-25	29	Oct-25		\$12,076.78	\$1,316,170.09
Dec-25	30	Dec-25		\$63,272.00	\$1,252,898.09
Dec-25	31	Dec-25		\$170,889.28	\$1,082,008.81
Feb-26	32		\$44,152.20		\$1,037,856.61

**Staff recommends approval of this invoice in the amount of \$44,152.20 to Kimley-Horn and Associates, Inc.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

FEBRUARY 17, 2026

**CONSENT AGENDA**

**INVOICE FROM PRP CONSTRUCTION, LLC – MALLARD LANDING GRAVITY SEWER EXPANSION**

Please find attached invoice in the amount of \$66,798.00 submitted by PRP Construction, LLC. Staff is aware of the work currently being done by PRP Construction, LLC. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$807,190.00
Feb-26	1		\$66,798.00		\$740,392.00

**Staff recommends approval of this invoice in the amount of \$44,152.20 to PRP Construction, LLC.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 15

FEBRUARY 17, 2026

**CONSENT AGENDA**

**INVOICE FROM NASON YEAGER GERSON HARRIS & FUMERO, P.A. – LEGAL SERVICES**

Please find attached invoice in the amount of \$6,289.50 submitted by Nason Yeager Gerson Harris & Fumero, P.A. for legal services. Staff is aware of the work currently being done by Nason Yeager Gerson Harris & Fumero, P.A. and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$6,289.50 to Nason Yeager Gerson Harris & Fumero, P.A.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 16

FEBRUARY 17, 2026

**CONSENT AGENDA**

**INVOICE FROM CONELY AND CONELY, P.A. – LEGAL SERVICES**

Please find attached invoice in the amount of \$2,775.00 submitted by Conely and Conely, P.A. for legal services. Staff is aware of the work currently being done Conely and Conely, P.A. and is in agreement with this request.

**Staff recommends approval of this invoice in the amount of \$2,775.00 to Conely and Conely P.A.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 17

FEBRUARY 17, 2026

**CONSENT AGENDA**

**INVOICE FROM MACVICAR CONSULTING, INC.**

Please see attached the MacVicar Consulting Inc. invoice.

**Staff recommends approval of the monthly invoice from MacVicar Consulting Inc. in the amount of \$250.00.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 18

FEBRUARY 17, 2026

**CONSENT AGENDA**

**OPERATIONS DIRECTOR MONTHLY REPORT**

Site Visits 1-22-2026 thru 2-12-26

- SWTP:                   General Maintenance/ Normal Operations  
                          PLC for filter & sonar for clear well being repaired  
                          Interviews
- Maintenance:        General Maintenance  
                          Normal operations: leaks, complaints, new services  
                          Basswood Water Main Extensions  
                          Interviews
- WWTP:                General Maintenance / Normal Operations  
                          Seeking bids for cleaning of digester  
                          Received cost estimate to clean sediment from aeration basin and will pursue  
                          FDEP grant funds for the cost

\*The above Operations Director report is presented for informational purposes. If there are any questions, I would be happy to answer them.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 19

FEBRUARY 17, 2026

**MEETING MINUTES**

Attached are copies of the minutes from the meeting held on January 20, 2026.

**Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from January 20, 2026 as presented.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 20

FEBRUARY 17, 2026

**PUBLIC COMMENTS**

OKEECHOBEE UTILITY AUTHORITY

FEBRUARY 17, 2026

**DISCUSSION AGENDA**

21. Customer Gispert De Armas
22. Okeechobee County - Justin Nelson
23. Mark Smith Property Purchase
24. CAS Governmental Services, LLC Annual Contract Renewal
25. 24-Inch Emergency Water Main Repair
26. Florida Job Growth Grant Fund
27. Executive Director Hiring Update
28. Project Update

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 21

FEBRUARY 17, 2026

**DISCUSSION AGENDA**

**CUSTOMER GISPERT DE ARMAS**

A resident (Juan Gispert de Armas) in Pine Ridge Park is here today to speak to the OUA Board concerning the previous family member which owned the property and due to failing health, the family member did not sign up for the previously lower connection fees. The current family member as owner of the residence is requesting the OUA Board to consider lowering the fees to the previous amount. The current owner has entered in to a payment plan at the current fee amount. However, it is a financial burden on the family.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 22

FEBRUARY 17, 2026

**DISCUSSION AGENDA**

**OKEECHOBEE COUNTY – JUSTIN NELSON**

Justin Nelson, Assistant County Administrator has asked to speak with the OUA Board to discuss the acquisition of a 5-acre parcel owned by the OUA. The parcel is located at 875 Highway 78 West and will be utilized for the purpose of constructing Fire Station #5. Staff has ordered an appraisal of the property to determine the value of the subject property.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 23

FEBRUARY 17, 2026

**DISCUSSION AGENDA**

**MARK SMITH PROPERTY PURCHASE**

This property located at 2702 SE 47<sup>th</sup> Terrace, in the Brindaban Forest Development is to be the location of South Site #1 Vacuum Pump Station for the Treasure Island Septic to Sewer Project. This location is the final vacuum pump station site needed for the project.

An Appraisal of Real Property was completed January 29, 2026 offering an Opinion of Value of \$79,000. Mr. Smith wanted \$90,000 for the property. After the appraisal, he has verbally agreed to a sale price of \$85,000 for the property. The sales price is within an acceptable range of deviation from the appraised value.

The project engineer has confirmed that this site acceptable for the purpose of a vacuum pump station.

The OUA will be reimbursed for this purchase from the WG018 Grant.

Staff recommends approval of the purchase of this property for \$85,000.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 24

FEBRUARY 17, 2026

**DISCUSSION AGENDA**

**CAS GOVERNMENTAL SERVICES, LLC ANNUAL CONTRACT RENEWAL**

Please find attached a cover letter and contract for a continuation of lobbying services provided by CAS Governmental Services, LLC. CASGS has been instrumental in securing a positive position for the best interest of the OUA at both the local and statewide levels of government. CASGS provides review of pending legislation, meetings, grant writing and administrative services with regards to grant oversight.

As an example of their work effort, CAS has been instrumental in the creation of HB4085, which if enacted, we transfer ownership of the Cemetery Road WWTF from state ownership to OUA ownership.

CASGS has prepared the attached annual continuing contract for four equal monthly installments of \$12,500.00 for an annualized total of \$50,000.00. This contract will automatically renew unless terminated by either party or if changes to the contract are required.

This agenda item was presented last month, but due to a loss of a quorum, the contract could not be voted on.

It is still the opinion of staff to accept the terms proposed contract and authorize the execution of the proposed annual contract with Communication Advocacy Specialists Governmental Services, LLC, in the amount of \$50,000.00.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 25

FEBRUARY 17, 2026

**DISCUSSION AGENDA**

**24-INCH EMERGENCY WATER MAIN REPAIR**

The existing 24-inch water main at 1253 State Road 78 West experienced a leak under the edge of pavement. OUA staff started planning for the repair to reduce the number of customers out of service. During this planning and prep work, it was determined an existing 24-inch valve was damaged at SW 16<sup>th</sup> Ave & State Road 78. These repairs will require (MOT) Maintenance of Traffic as well as an FDOT Permit. OUA staff contacted PRP Construction who is already in town working on an OUA Project to assist with these repairs as we have used them in the past for Emergency Repairs. On Monday February 9, 2026 PRP Construction & OUA staff repaired the leak and replaced the 24-inch damaged valve. Below is the pricing for the labor & materials;

Parts & Materials:	\$ 19,301.08
PRP Construction labor, densities, asphalt repair:	\$ 39,950.00
Okeechobee County Sheriff's Office Traffic Control:	<u>\$ 817.21</u>
Total:	\$ 60,068.29

See attached individual invoices & pricing.

Staff is requesting approval for this Emergency Water Main Repair.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 26

FEBRUARY 17, 2026

**DISCUSSION AGENDA**

**FLORIDA JOB GROWTH GRANT FUND**

At a previous Board meeting an application for the Florida Job Growth Grant Fund (FJGGF) was presented. If approved ab the Commerce Department, the OUA would receive up to \$5,000,000 for the construction of the fourth and final phase of the 16-inch water main serving Glades County. This phase would begin near the Big 'O RV Park and extend westward under the Kissimmee River to the Buckhead Ridge water tower.

As pointed out by OUA staff was the requirement that a certain number of jobs would be created by development allowed due to the increased water capacity. OUA staff had no control over job creation nor reporting statistics to the Commerce Department.

The OUA Board directed the OUA Attorney to develop a letter of understanding that would commit the Developer to provide the jobs and data to the OUA such that the OUA could meet the job requirements of the grant.

Please find attached the proposed letter as prepared by the OUA staff for OUA Board review. After review, questions and discussions, OUA staff is requesting direction concerning the letter and whether to proceed with the FJGGF application process.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 27

FEBRUARY 17, 2026

**DISCUSSION AGENDA**

**EXECUTIVE DIRECTOR HIRING UPDATE**

The OUA has received resumes with respect to the Executive Director position.

What is needed as we get set to move forward is how does the OUA Board want to proceed.

**Full Board Participation**

The OUA Board could elect to set a workshop date to review, discuss and prepare a short list of candidates for onsite interviews. These interviews could take place at a second workshop or during a regularly scheduled Board meeting

**Committee Participation**

The OUA Board can pick a committee (one or more Board members, current Executive Director & HR Representative, citizen(s)) to review the resumes submitted and prepare the shortlist. If more than one Board member is appointed, then public meeting rules apply. From the shortlist, those applicants will be interviewed by the entire Board.

Other options can be discussed at the OUA Board meeting. OUA staff will proceed as directed by the OUA Board.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 28

FEBRUARY 17, 2026

**DISCUSSION AGENDA**

**PROJECT UPDATE**

**SW 5<sup>th</sup> Avenue Septic to Sewer Phase 1 Project**

\$4,470,000	Estimated Project Cost
02/12/2026	Bid Advertised
02/25/2026	Pre-Bid Meeting, 2:00PM
04/07/2026	Bid Opening, 3:00PM
04/21/2026	Award, OUA Board Meeting

**NW15 Pump Station Rehabilitation Project**

\$2,873,000	Estimated Project Cost
02/12/2026	Bid Advertised
02/25/2026	Pre-Bid Meeting, 4:00PM
04/07/2026	Bid Opening, 1:00PM
04/21/2026	Award, OUA Board Meeting

This project is to replace the electrical control panels, generator, pumps and valves while adding an odor control unit.

**SWSA Project 2 VPS #5 Group G Home Connection Project**

\$ 242,000	Estimated Project Cost
02/12/2026	Bid Advertised
03/19/2026	Pre-Bid Meeting, 10:00AM
04/09/2026	Bid Opening, 3:00PM
04/21/2026	Award, OUA Board Meeting

This the first of many to connect up to 16 homes to the VPS #5 vacuum collection system. Once the OUA receives pricing a determination can be made as to how the OUA can spread out grant monies to individual homes to offset these installation costs

**Pine Ridge Park Expansion Project**

\$ 319,000	Estimated Project Cost
02/05/2026	Bid Advertised
03/17/2026	Pre-Bid Meeting, 1:30PM
03/09/2026	Bid Opening, 3:00PM
03/17/2026	Award, OUA Board Meeting

To provide central wastewater collection to NE 8<sup>th</sup> Street and NE 6<sup>th</sup> Court west of Ellerbee Road.

Provided for informational purposes, no action necessary

OKEECHOBEE UTILITY AUTHORITY

FEBRUARY 17, 2026

**STAFF REPORTS**

29. January 2026 Finance Report
30. December 2025 Finance Report
31. Investment Report
32. Attorney
33. Executive Director

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 29

FEBRUARY 17, 2026

**STAFF REPORTS**

**JANUARY 2026 FINANCE REPORT**

As at January 31, 2026, YTD revenue was \$4,780,355 compare to budget of \$4,828,736 resulting in the achievement of 99.0% of budget or a deficit of \$48,382.

In an attempt to allow for greater understanding and analysis, the prior month's (YTD) variance results, was inserted at the right on page 2, which shows that the gap between actual revenue and budget has reduced from 2.1% at the end of December 2025 to 1.0% (YTD – January 2026) indicating a narrowing of the Authority's shortfall in YTD budget. This trend is expected for the first five to six months after which a positive variance is anticipated.

A detail breakdown of Other Operating Revenue is shown on page 16.

YTD operating expenditures at the end of January 2026 stood at \$3,239,806 compare with YTD budget of \$3,870,509, yielding a positive variance of \$630,703 or 16.3%. Once again, with the insertion of the previous month's YTD percentage achievement, total expenses budget gap has remained fairly constant - 16.8% to 16.3% this month.

Non-operating expenses which include depreciation and loan interest expenses were \$1,118,610 compared to YTD budget of \$1,108,036.

Restricted revenue which comprises of; fire hydrant fee, interest revenue and capital connection fees, generated \$839,016 in revenue. Capital Connection Charge – Water was the main contributing factor in the increase being reported in YTD variance from 119.8% last month to 315.6% this month. Lakefront Estate was the impacting customer having paid \$416,818.58 for their capital connection fee.

Balance Sheet – 01.31.26

In order to enhance the usefulness of the balance sheet (page 13), a comparative column of the last full fiscal year's figures are now shown, allows Board Members to better analyze the change in values at balance sheet dates.

**After review and discussion, the Board is asked to move a motion accepting January's Finance Report.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 30

FEBRUARY 17, 2026

**STAFF REPORTS**

**DECEMBER 2025 FINANCE REPORT**

At the end FY26 first quarter, December 2025, total revenue was \$3,546,970 compared to a budget of \$3,621,552 resulting in the achievement of 97.9% of budget or a deficit of \$74,583.

With the insertion of prior month's variance results, the gap between actual revenue compared against budget has reduced from 6.1% at the end of November 2025 to 2.1% (YTD) indicating a narrowing of the budget achievement gap, which confirms earlier prediction/expectation. A detail breakdown of Other Operating Revenue is shown on page 16.

YTD operating expenditures at the end of December 2025 stood at \$2,415,349 compared with YTD budget of \$2,902,882, yielding a positive variance of \$487,532 or 16.8%. Once again, with the insertion of the previous month's YTD percentage variance, total expenses compared to budget gap has also reduced from 18.6% in November to 16.8% at the end of December.

Non-operating expenses which comprise of depreciation and loan interest, were \$838,958 compared to \$831,027 YTD budget.

Restricted revenue, which includes fire hydrant assessment, interest revenue and capital connection fees, generated \$332,792 or 119.8% above budget, main contributor to this favorable revenue were Capital connection fees on new accounts.

Customer Connections as at 12.31.25

With the developer still working on a script to determine the number of customers billed during the month by rate code, staff is unable to report on the number of customers billed.

Balance Sheet – 12.31.25

In order to enhance the usefulness of the balance sheet (page 13), a comparative column of the last fiscal year-end balance sheet figures is now provided, allows Board Members to better analyze the change in values at each balance sheet line.

**After review and discussion, the Board is asked to move a motion accepting December's Finance Report.**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 31

FEBRUARY 17, 2026

**STAFF REPORTS**

**INVESTMENT REPORT**

Detailed below are the cash balances for the periods FY24, FY25 & YTD FY26.

<b>A/C Classification</b>	<b>FY24 – 09.30.24</b>	<b>FY25 – 09.30.25</b>	<b>12.31.25</b>
	(\$)	(\$)	(\$)
General Operating A/C	6,205,236	3,261,204	3,445,758
CIP Fund	1,119,064	2,000,000	2,000,000 RB
CC Water	397,426	573,099	622,645 RB
CC Wastewater	600,211	2,021,017	2,048,570 RB
CC WWTP	498,258	381,065	381,065RB
Rate Stabilization fund	1,339,359	1,339,359	1,339,359 RB
Fire Hydrant	494,265	601,967	628,200
Payroll A/C	140,470	282,299	137,002
Staff Absences	234,500	234,500	234,500RO
Customer's Deposit	565,378	536,470	516,047RO
Debt Reserve A/C	186,151	156,813	820,334RB
RR & I	659,251	699,596	545,909RB
Emergency Fund	712,602	756,437	590,350RO
Operating Reserve	1,872,637	1,915,410	1,467,641RO
<b>Total</b>	<b>15,024,808</b>	<b>14,759,236</b>	<b>14,777,380</b>

From the above table, accounts marked "RB", at the right of 12.31.25 column, denoted fund restriction per bond covenant, while those identified with the mark "RO" represents restricted fund per OUA's board and internal policies.

Below is a summarized list of OUA's funds according to restriction.

<b>A/C Classification</b>	<b>FY24 – 09.30.24</b>	<b>FY25 – 09.30.25</b>	<b>12.31.25</b>
Unrestricted balances	6,345,706	3,543,503	3,582,760
Restricted - Bond	4,799,720	7,170,949	7,757,882
Restricted - Board	3,879,382	4,044,784	3,436,738
<b>Total</b>	<b>15,024,808</b>	<b>14,759,236</b>	<b>14,777,380</b>

Per OUA's **Investment Policy and government's guideline (F.S. 280)**, the Authority is only permitted to deposit funds in Qualified Public Depository Institution. In adherence to these guidelines, the Authority utilized South State Bank and Truist Bank, which both meets the requirements of a Qualified Public Depositor, during fiscal year 2025 (refer to 2025 Public Depositor Annual Report).

Interest rates obtained during the fiscal periods are shown below:

	<b>Sept.'24</b>	<b>Dec. '24</b>	<b>Sept.'25</b>	<b>Dec.'25</b>
Bank Int. Rate (%)	3.62%	3.62%	3.36%	2.85%
Treasury Yield (%)	4.35%	4.35%	3.65%	3.53%

Due to the immaterial gap between interest rate on bank deposit compare to Treasury Note (restricted use) during FY25, limited funds were placed on Treasury Notes, however, with the widening of the interest gap as of December, Staff will seek to maximize the Authority's income by placing funds in secured deposits with higher returns .ie Treasury Note.

Interest Income

**OUA Interest Income by Portfolio at September 30, 2025**

Type/ Par Value	Purchase Price / Balance	Market Value	# of Days	Purchase Date	Maturity	Yield	Income Earned
Treasury Note	1,994,673	2,000,000	333	10/17/24	09/15/25	4.14%	\$75,398
Treasury Note	1,959,531	2,000,000	205	10/08/24	04/30/25	4.35%	\$44,219
Bank Deposit	10,805,032	10,805,032	365	Open	Open	3.36%	\$318,220
				<b>Actual</b>	<b>Interest</b>		<b>\$437,837</b>

For the fiscal year ended September 30<sup>th</sup> 2025 (FY25), interest earned total \$437,837 of which \$318,220 were generated from bank deposits at South State Bank while an additional interest totaling \$119,617 were realized from investment placed on Treasury Notes.

Actual FY25 interest income of \$437,837 was 125.5% above budgeted income of \$348,765.

<b>Type of Deposit</b>	<b>FY24 –Int.</b>	<b>FY25 – Int.</b>	<b>% change</b>
Treasury Note	\$88,177	\$119,617	34.5%
Bank Deposit	\$394,139	\$318,220	-19.3%

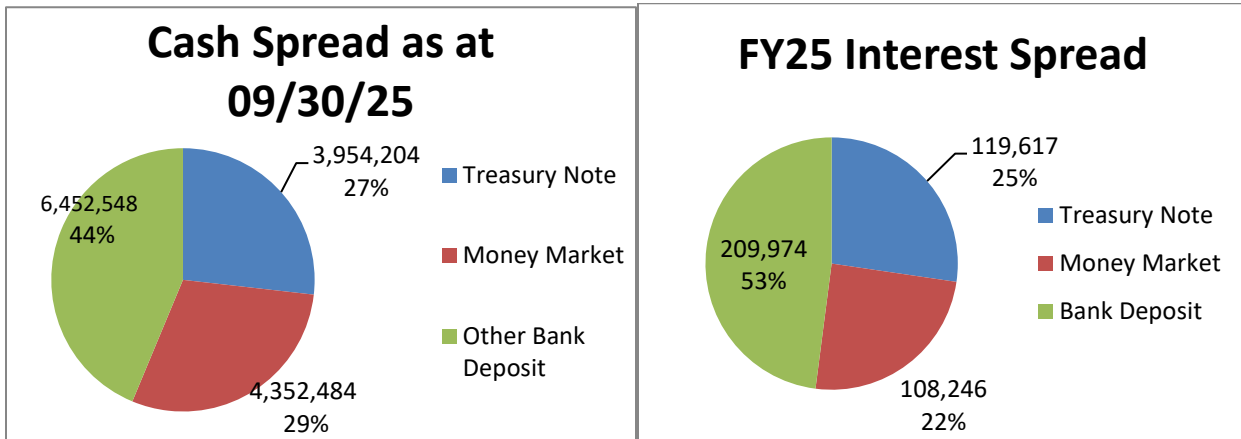
The table above shows a comparison between FY24 and FY25 interest income.

**OUA Portfolio as at 09.30.25**

During FY25, the Authority acquired two issues of Treasury Note using a step to maturity approach, where the first purchase of \$1,959,531.25 matured on April 30<sup>th</sup> while the second purchase of \$1,994,673 matured on September 15<sup>th</sup>, reducing the Authority’s exposure in committed funds.

The below table shows the level of deposit along with the associated interest income by category for FY25.

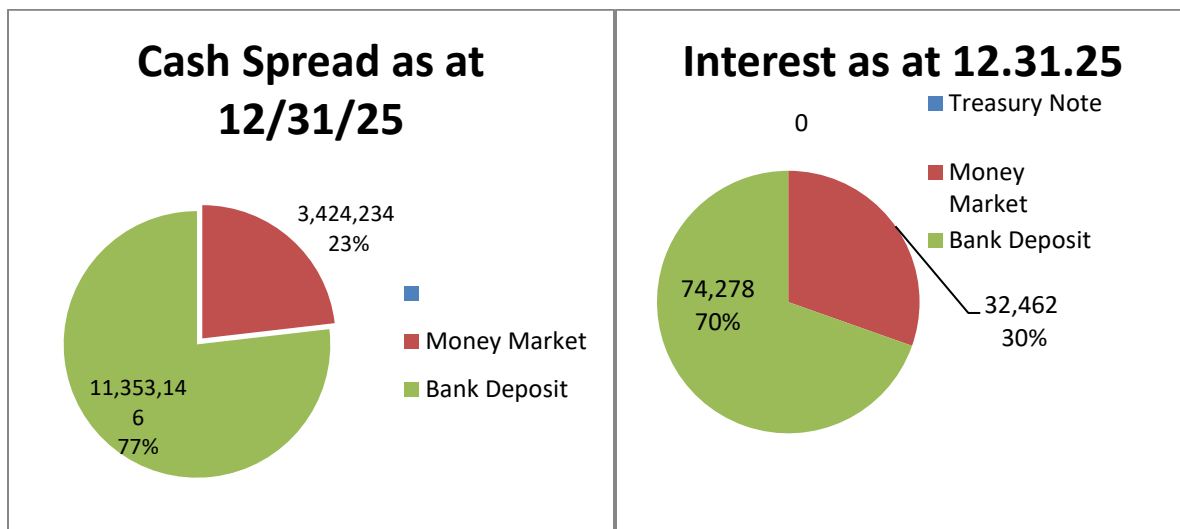
Type/ Par Value	Purchase Price	Market Price	Avg. days	Purchase Date	Maturity Date	Yield	FY25 Bud. Int.	Act. Int. FY25
Treasury Note	3,954,204	4,000,000	269	10/08/24	09/15/25	4.91 %	Nil	\$119,617
Money Market	4,352,484	4,352,484	365	Open	Open	3.36 %	\$179,956	\$108,246
Bank A/C	6,452,548	6,452,548	365	Open	Open	3.36 %	\$257,881	\$209,974
	14,759,236				<b>FY25</b>	<b>Int.</b>	<b>\$437,837</b>	<b>\$482,316</b>



**OUA Portfolio 10.01.25 – 12.31.25**

As stated earlier, because the difference between interest on bank deposit and Treasury note were insignificant, the decision was taken to leave all available funds in bank deposits where the Authority maintain flexibility to access its fund without penalty. However, with the movement of interest rates during December, which widen the gap, Staff will review and evaluate the market per the investment policy.

Type/ Par Value	Purchase Price	Market Price	# of days	Purchas e Date	Maturity Date	Yield	YTD Bud. Int.	Act. Int. 12.31.24
Money Market	3,424,234	3,424,234	365	Open	Open	2.85%	\$29,385	\$32,462
Bank a/c	11,353,146	11,353,146	365	Open	Open	2.85%	\$63,016	\$74,278
	<b>14,777,380</b>				<b>FY25</b>	<b>Int.</b>	<b>\$92,401</b>	<b>\$106,740</b>



Attached are copies of the following documents:

- OUA Investment Policy.
- OUA FY25 Continuing Professional Education (CPE) certificate of Investment Officer – State requires 8 hr. of CPE annually.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 32

FEBRUARY 17, 2026

**STAFF REPORTS**

**ATTORNEY**

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 33

FEBRUARY 17, 2026

**STAFF REPORTS**

**EXECUTIVE DIRECTOR**

**Southwest Wastewater Service Area**

- Project 1
  - Force Main SE2 Interconnect  
On Hold
- Project 2 Collection System
  - Notice to Proceed issued on March 29, 2023
  - Substantial: May 23, 2025 (731 calendar days from NTP + 45 days per  
Change Order No. 4)
  - Final: July 6, 2025 (775 calendar days from NTP + 45 days per  
Change Order No. 4)
- Project 3 Okee-Tantie
  - Under Design (Pending FDEP & USACOE Permitting)
  - OUA reviewing SE 16<sup>th</sup> Avenue Pump Station design

**SR 78W Phase II WM Improvements**

- Notice to Proceed Issued August 14, 2025
- FDEP certification
- 16-Inch Water Main placed in to service
- 6-Inch Water Main removal underway

**SW 5<sup>th</sup> Ave Wastewater System Improvements**

- Project out for bid
- SRF application being prepared

**Treasure Island Septic to Sewer Project**

- Purchasing the last two VPS sites this month

**Taylor Creek Isles VPS #2 Generator Replacement Project**

- Notice to Proceed issued
- Shop drawing review

**General Information**

- Various projects out for bid
- Engineering RFP for NE 16<sup>th</sup> Avenue Water Main going out this month
- Engineering RFP Cemetery Road WWTF Headworks going out this month
- Digester & Aeration Basin request for quotes to clean tanks (Cemetery Road WWTF)

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 34

FEBRUARY 17, 2026

**ITEMS FROM THE BOARD**