

OKEECHOBEE UTILITY AUTHORITY

MEETING AGENDA

December 16, 2025

8:00 A.M.

1. Call the Meeting to Order

- Pledge of Allegiance
- Determination of Voting Members

2. Agenda Additions or Deletions

3. Consent Agenda

4. Invoice from Sumner Engineering & Consulting, Inc. - SW Wastewater Service Area Project (Part E)
5. Invoice from Sumner Engineering & Consulting, Inc –NW 15 Rehabilitation
6. Invoice from Sumner Engineering & Consulting, Inc. – NW15 FDACS Grant
7. Invoice from Sumner Engineering & Consulting, Inc. - SW 5th Avenue LPSS Design and Permitting
8. Invoice from Sumner Engineering & Consulting, Inc. – SWSA Septic to Sewer Connections – Phase 1 Lots
9. Invoice from Hinterland Group, Inc. – SWSA Project 2 Vacuum Collection System
10. Invoice from Holtz Consulting Engineers, Inc. – State Road 78 Water Main
11. Invoice from Holtz Consulting Engineers, Inc. – Mallard Landing Gravity Sewer Expansion
12. Invoices from Kimley-Horn and Associates Inc. – Treasure Island Septic to Sewer
13. Invoice from Raffelis
14. Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services
15. Invoice from Conely and Conely, P.A. – Legal Services
16. Invoice from Thorn Run Partners
17. Invoice from MacVicar Consulting, Inc.
18. OUA Board of Director's Meeting Dates
19. 2026 OUA Holidays
20. Operations Director Monthly Report

21. Meeting Minutes from November 18, 2025

22. Employee Recognition

23. Public Comments

Discussion Agenda

24. Customer - Mendoza
25. SR78W Phase III Watermain Improvement Engineering Agreement
26. SWTP Ozone Rehabilitation Project Engineering RFP
27. October Finance Report

Staff Reports

- 28. Finance Director
 - 28A. Finance Report
- 29. Attorney
- 30. Executive Director

31. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 1

DECEMBER 16, 2025

Call Meeting to Order

Pledge of Allegiance
Determine Voting Members

	<u>Absent</u>	<u>Present</u>
<u>County Representatives</u>		
Steve Hargraves – Board Member	_____	_____
Tabitha Trent – Board Member	_____	_____
Glenn Sneider - Alternate	_____	_____
<u>City Representatives</u>		
John Gilliland – Board Member	_____	_____
Steven Nelson – Board Member	_____	_____
Jamie Gamiotea - Alternate	_____	_____
<u>Glades County Representatives</u>		
Harry Moldenhauer – Board Member	_____	_____
Melanie Anderson – Alternate	_____	_____

FUTURE MEETING OF OUA BOARD
Tuesday, January 20, 2026

FUTURE HOLIDAYS FOR OUA STAFF
December 24, 2025 – Christmas Eve
December 25, 2025 – Christmas Day

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2

DECEMBER 16, 2025

AGENDA ADDITIONS OR DELETIONS

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 3

DECEMBER 16, 2025

CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.
2. Items pulled from Consent Agenda will be discussed at the end of Agenda.
3. Unless noted all Consent Agenda items are recommended for approval.
4. Motion to approve items on Consent Agenda as follows:
 4. Invoice from Sumner Engineering & Consulting, Inc. - SW Wastewater Service Area Project (Part E)
 5. Invoice from Sumner Engineering & Consulting, Inc –NW 15 Rehabilitation
 6. Invoice from Sumner Engineering & Consulting, Inc. – NW15 FDACS Grant
 7. Invoice from Sumner Engineering & Consulting, Inc. - SW 5th Avenue LPSS Design and Permitting
 8. Invoice from Sumner Engineering & Consulting, Inc. – SWSA Septic to Sewer Connections – Phase 1 Lots
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 11. Invoice from Holtz Consulting Engineers, Inc. – Mallard Landing Gravity Sewer Expansion
 12. Invoices from Kimley-Horn and Associates Inc. – Treasure Island Septic to Sewer
 13. Invoice from Raftelis
 14. Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services
 15. Invoice from Conely and Conely, P.A. – Legal Services
 16. Invoice from Thorn Run Partners
 17. Invoice from MacVicar Consulting, Inc.
 18. OUA Board of Director's Meeting Dates
 19. 2026 OUA Holidays
 20. Operations Director Monthly Report

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 4

DECEMBER 16, 2025

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW WASTEWATER SERVICE
AREA PROJECT (PART E)**

Please find attached the invoice in the amount of \$46,412.82 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$1,141,783.00
June 2021-Dec 2021	Pay Requests 1-6			\$211,029.12	\$930,753.88
Jan 2022 - Oct 2022	Pay Requests 7-16			\$442,164.00	\$488,589.88
Jan 2023- Dec 2023	Pay Requests 17-27			\$248,695.05	\$239,894.83
Jan-24	28	Jan-24		\$34,914.71	\$204,980.12
Feb-24	29	Feb-24		\$27,310.00	\$177,670.12
Mar-24	30	Mar-24		\$29,560.00	\$148,110.12
Apr-24	31	Apr-24		\$20,842.50	\$127,267.62
May-24	32	May-24		\$27,470.00	\$99,797.62
Jun-24	33	Jun-24		\$19,874.86	\$79,922.76
Jul-24	34	Jul-24		\$21,835.00	\$58,087.76
Aug-24	35	Aug-24		\$25,565.28	\$32,522.48
	Change Order		\$294,840.00		\$327,362.48
Sep-24	36	Sep-24		\$17,015.95	\$310,346.53
Oct-24	37	Oct-24		\$17,189.50	\$293,157.03
Dec-24	38	Dec-24		\$60,722.21	\$232,434.82
Jan-25	39	Jan-25		\$18,974.22	\$213,460.60
Feb-25	40	Feb-25		\$24,426.00	\$189,034.60
Mar-25	41	Mar-25		\$22,257.50	\$166,777.10
Apr-25	42	Apr-25		\$18,842.50	\$147,934.60
May-25	43	May-25		\$21,097.50	\$126,837.10
Jun-25	44	Jun-25		\$23,169.99	\$103,667.11
Jul-25	45	Jul-25		\$16,399.25	\$87,267.86
Aug-25	46	Aug-25		\$18,812.50	\$68,455.36
Sep-25	47	Sep-25		\$19,381.51	\$49,073.85
Oct-25	48	Oct-25		\$20,498.50	\$28,575.35
	Change Order		\$66,360.00		\$94,935.35
Dec-25	49		\$46,412.82		\$48,522.53

Staff recommends approval of this invoice in the amount of \$46,412.82 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

December 9, 2025

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1801

SW Wastewater Service Area Project (SEC Proj. No. 19-04)

Part E – SWSA Project 2 Design, Permitting and Construction Phase Services

OUA Purchase Order No. 10829

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
E1 – Preliminary Design and Permitting	\$219,822	100%	\$219,822.00	\$219,822.00	\$0.00
E2 – Final Design and Permitting	\$476,232	100%	\$476,232.00	\$476,232.00	\$0.00
E3 – Bidding and Negotiation Phase	\$34,778	100%	\$34,778.00	\$34,778.00	\$0.00
E4 – Construction Phase Services (excl. RPR)	\$308,260 ¹	84.5%	\$260,528.47	\$235,415.65	\$25,112.82
E5 – Post-Construction Phase Services	\$20,784	0%	\$0.00	\$0.00	\$0.00
E6 – Resident Project Representative (T&M)	\$502,667 ¹	T&M (See attached)	\$463,100.00	\$441,800.00	\$21,300.00
				TOTAL:	\$46,412.82

Total Purchase Order Amount: \$1,562,543.00¹

Total Billed to Date: \$1,454,460.47

Total Billed this Invoice: \$ 46,412.82

¹ Inclusive of Amendments 1 through 3.

For services rendered October 5 – December 6, 2025.

Sumner Engineering & Consulting, Inc.

410 NW 2nd Street
Okeechobee, FL 34972 US
+18636349474
jeff@sumnerengineering.com



Project 2 SDC Backup

BILL TO

19-04.Task E4 - Project 2
Services During Construction
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

INVOICE # 1801

DATE 12/09/2025

DUE DATE 12/09/2025

TERMS Due on receipt

DATE	ACTIVITY	QTY	RATE	AMOUNT
10/07/2025	Hours - Sumner, Jeffrey M Vac test tracking	1:00	170.00	170.00
10/08/2025	Hours - Sumner, Jeffrey M Coordination w/ HGI, Flovac, CHA and Owner	2:30	170.00	425.00
10/09/2025	Hours - Sumner, Jeffrey M Vac test tracking, contractor coordination	1:30	170.00	255.00
10/10/2025	Hours - Sumner, Jeffrey M Vac test tracking; RPR meeting	1:00	170.00	170.00
10/13/2025	Hours - Sumner, Jeffrey M Vac test tracking, RPR and CHA coordination	1:30	170.00	255.00
10/14/2025	Hours - Sumner, Jeffrey M Vac test tracking, RPR and CHA coordination	1:00	170.00	170.00
10/15/2025	Hours - Sumner, Jeffrey M Vac test tracking, RPR and CHA coordination	1:00	170.00	170.00
10/16/2025	Hours - Sumner, Jeffrey M Project correspondence (various)	1:30	170.00	255.00
10/22/2025	Hours - Sumner, Jeffrey M VS5 commission tracking; CHA and RPR coordination	3:30	170.00	595.00
10/23/2025	Hours - Sumner, Jeffrey M RPR meeting, contractor and owner correspondence	1:30	170.00	255.00
11/04/2025	Hours - Sumner, Jeffrey M	2:30	170.00	425.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
11/05/2025	RPR meeting, contractor coordination Hours - Sumner, Jeffrey M	1:00	170.00	170.00
11/06/2025	RPR meeting; monthly meeting agenda Hours - Sumner, Jeffrey M	1:30	170.00	255.00
11/10/2025	Monthly meeting, contractor and RPR follow-up Hours - Sumner, Jeffrey M	0:30	170.00	85.00
11/10/2025	RPR catch-up, review draft punch list Designer / Technician	1:30	100.00	150.00
11/12/2025	Compiling a list of defects within the VPS. Creating excel sheet. Hours - Sumner, Jeffrey M	1:30	170.00	255.00
11/12/2025	CHA call, contractor and RPR coordination Designer / Technician	2:30	100.00	250.00
11/12/2025	Compiling a list of defects within the VPS. Creating excel sheets. Printing punch lists for Joey.			
11/13/2025	SWSA Project 2 SDC (CHA plus 10% markup per contract, see attached)			6,813.84
11/13/2025	Hours - Sumner, Jeffrey M Contractor coordination; site visit	1:00	170.00	170.00
11/14/2025	Hours - Sumner, Jeffrey M Contractor coordination; site visit	2:00	170.00	340.00
11/14/2025	Designer / Technician Adding defects/complaints to excel sheet. Adding station numbers.	8:00	100.00	800.00
11/17/2025	Hours - Sumner, Jeffrey M Pay app review and RPR coordination	2:00	170.00	340.00
11/17/2025	Designer / Technician Adding defects/complaints to excel sheet.	7:00	100.00	700.00
11/19/2025	Hours - Sumner, Jeffrey M Pay app review; contractor follow-up	1:00	170.00	170.00
11/19/2025	Designer / Technician Adding defects/complaints to excel sheet. Verifying station numbers on As-Built plans	4:00	100.00	400.00
11/21/2025	Hours - Sumner, Jeffrey M RPR coordination, pay app, qtlly summaries	3:00	170.00	510.00
11/21/2025	Designer / Technician Verifying station numbers on As-Built plans	2:00	100.00	200.00
12/01/2025	Hours - Sumner, Jeffrey M RPR meeting; draft meeting agenda	2:00	170.00	340.00
12/02/2025	Hours - Sumner, Jeffrey M RPR and CHA coordination; monthly progress meeting; finalize Pay App comments	2:30	170.00	425.00
12/04/2025	Hours - Sumner, Jeffrey M USDA coordination	1:00	170.00	170.00
12/09/2025	SWSA Project 2 (CHA plus 10% markup per contract, see attached)			9,423.98

TOTAL OF NEW CHARGES 25,112.82

BALANCE DUE **\$25,112.82**



Sumner Engineering & Consulting Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972

November 13, 2025
 Project No: 001249.000
 Invoice No: 1249-26

Project 001249.000 282-002.03 OUA SW Section WW Service SDC

Professional Engineering Services for the vacuum sewer design of the remainder of the Southwest Service Area, per the scope agreement dated March 2, 2021.

Professional Services from October 1, 2025 to October 24, 2025

Professional Personnel

		Hours	Rate	Amount
Engineer 6				
Bortz, Stephanie	10/2/2025	.50	150.00	75.00
282-002.03 Progress Meeting				
Bortz, Stephanie	10/7/2025	.50	150.00	75.00
282-002.03 Review Meeting and Change Order #6 Coordination				
Bortz, Stephanie	10/9/2025	1.00	150.00	150.00
282-02.03 Record Drawing Review				
Bortz, Stephanie	10/13/2025	1.00	150.00	150.00
282-002.03 Record Drawing Coordination and Flovac Comission				
Bortz, Stephanie	10/14/2025	1.00	150.00	150.00
282-002.03 Flovac Coordination				
Bortz, Stephanie	10/15/2025	1.00	150.00	150.00
Flovac & HGI Coordination for Comission				
Bortz, Stephanie	10/16/2025	1.00	150.00	150.00
282-002.03 Flovac Coordination and Comission Day				
Bortz, Stephanie	10/20/2025	1.00	150.00	150.00
282-002.03 Commission Coordination				
Bortz, Stephanie	10/21/2025	1.00	150.00	150.00
282-002.03 Commission Coordination with Flovac and OUA/SECI				
Bortz, Stephanie	10/22/2025	8.00	150.00	1,200.00
282-002.03 VPS #5 Commission				

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
 Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735
 CHASOLUTIONS.COM

Project	001249.000	282-002.03 OUA SW Section WW Service SDC	Invoice	1249-26
Bortz, Stephanie	10/23/2025	4.00	150.00	600.00
282-002.03 VPS #5 Commission				
Principal				
Hammann, Douglas	10/6/2025	2.00	225.00	450.00
Project coordination and assistance with project team				
Hammann, Douglas	10/10/2025	2.00	225.00	450.00
Project coordination and assistance with project team				
Hammann, Douglas	10/15/2025	1.00	225.00	225.00
Final QA/QC Coordination assembly				
Hammann, Douglas	10/20/2025	1.00	225.00	225.00
Review Spec section 15481				
Scales, Andrew	10/3/2025	1.00	225.00	225.00
Scales, Andrew	10/10/2025	1.00	225.00	225.00
Coordination				
Scales, Andrew	10/17/2025	1.00	225.00	225.00
Coordination				
Scales, Andrew	10/24/2025	1.00	225.00	225.00
Coordination				
Technician 3				
Young, Christopher	10/8/2025	6.00	90.00	540.00
001249.000 AS BUILT REVIEW				
Young, Christopher	10/9/2025	1.00	90.00	90.00
001249.000 AS BUILT REVIEW				
Young, Christopher	10/10/2025	1.00	90.00	90.00
001249.000 AS BUILT REVIEW				
Young, Christopher	10/13/2025	1.00	90.00	90.00
001249.00 As Built Markups				
Totals		39.00		6,060.00
Total Labor				6,060.00
Reimbursable Expenses				
Direct Miscellaneous - Mileage				
10/22/2025	Bortz, Stephanie	VPS 5 Commission		134.40
Total Reimbursables				134.40
				1.0 times
				134.40
				134.40
Billing Limits				
		Current	Prior	To-Date
Total Billings		6,194.40	116,446.08	122,640.48
Limit				188,800.00
Remaining				66,159.52
Total this Invoice				\$6,194.40

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE
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CHASOLUTIONS.COM



Sumner Engineering & Consulting Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972

December 8, 2025
 Project No: 001249.000
 Invoice No: 1249-27

Project 001249.000 282-002.03 OUA SW Section WW Service SDC

Professional Engineering Services for the vacuum sewer design of the remainder of the Southwest Service Area, per the scope agreement dated March 2, 2021.

Professional Services from October 25, 2025 to November 21, 2025

Professional Personnel

		Hours	Rate	Amount
Engineer 1				
Mock, Ashlyn	11/17/2025	3.00	85.00	255.00
Commission Documents Review for VPS #4 and #5				
Engineer 3				
Tahaoglu, Ahmet	11/10/2025	1.00	99.00	99.00
Record dwgs update related assistance.				
Tahaoglu, Ahmet	11/17/2025	1.00	99.00	99.00
Record dwg update assistance.				
Tahaoglu, Ahmet	11/18/2025	2.00	99.00	198.00
Record dwg update assistance.				
Tahaoglu, Ahmet	11/19/2025	1.00	99.00	99.00
Record dwg update assistance.				
Tahaoglu, Ahmet	11/21/2025	1.00	99.00	99.00
Record dwg update assistance.				
Engineer 6				
Bortz, Stephanie	11/3/2025	2.00	150.00	300.00
282-002.03 Project Coordination, Follow Up, Record Drawing Coordination with Staff				
Bortz, Stephanie	11/11/2025	.50	150.00	75.00
282-002.03 Record Drawing Coordination				
Bortz, Stephanie	11/12/2025	.50	150.00	75.00
282-002.03 Project Coordination				

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE
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Project	001249.000	282-002.03 OUA SW Section WW Service SDC	Invoice	1249-27
Bortz, Stephanie	11/13/2025	3.50	150.00	525.00
282-002.03 As Built Coordination and final submittal to HGI				
Bortz, Stephanie	11/14/2025	1.00	150.00	150.00
SWSA Commission Document and Project Closeout Coordination				
Bortz, Stephanie	11/18/2025	1.00	150.00	150.00
282-002.03 Site Visit of Stations				
Bortz, Stephanie	11/21/2025	1.00	150.00	150.00
282-002.03 Record Drawing Review and Coordination				
Principal				
Scales, Andrew	11/3/2025	1.00	225.00	225.00
Coordination				
Scales, Andrew	11/10/2025	1.00	225.00	225.00
Coordination				
Technician 3				
Young, Christopher	11/4/2025	3.00	90.00	270.00
001249.000 AS BUILTS REVIEW				
Young, Christopher	11/5/2025	3.00	90.00	270.00
001249.000 AS BUILTS REVIEW				
Young, Christopher	11/7/2025	2.00	90.00	180.00
001249.000 RECORD DRAWING CHANGES				
Young, Christopher	11/12/2025	3.00	90.00	270.00
001249.00 As built Review				
Young, Christopher	11/13/2025	8.00	90.00	720.00
001249.00 Record Drawing Revisions				
Young, Christopher	11/14/2025	8.00	90.00	720.00
001249.00 Record Drawing Revisions				
Young, Christopher	11/17/2025	8.00	90.00	720.00
001249.00 Record Drawing Updates				
Young, Christopher	11/18/2025	8.00	90.00	720.00
001249.00 Record Drawing Updates				
Young, Christopher	11/19/2025	8.00	90.00	720.00
001249.00 Record Drawing Updates				
Young, Christopher	11/20/2025	6.00	90.00	540.00
001249.00 Record Drawing Updates				
Young, Christopher	11/21/2025	6.00	90.00	540.00
001249.00 Record Drawing Updates				
Technician 4				
Crick, Jeff	11/4/2025	1.00	99.00	99.00
Teams call w/ Chris to discuss as-built drawings, changes and updates required, how to address plan modifications in Cad.				
Crick, Jeff	11/12/2025	.75	99.00	74.25
Assist Chris w/ record drawing data / plan modifications.				
Totals		85.25		8,567.25
Total Labor				8,567.25

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE

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Supporting remittance information should be sent via email to remittances@chasolutions.com

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CHASOLUTIONS.COM

Project	001249.000	282-002.03 OUA SW Section WW Service SDC		Invoice	1249-27
Billing Limits		Current	Prior	To-Date	
Total Billings		8,567.25	122,640.48	131,207.73	
Limit				188,800.00	
Remaining				57,592.27	
			Total this Invoice		\$8,567.25

PAYMENT IS DUE WITHIN 30 DAYS OF INVOICE DATE
 Bank Name: Citizens Bank NA - Account Name: CHA Consulting, Inc. | Account #: 4011254230 - ABA #: 021313103
 Supporting remittance information should be sent via email to remittances@chasolutions.com

PO BOX 845746 | Boston, MA 02284-5746 | Worksource - 845746 | T: (518) 453-4500 | F: (518) 458-1735
 CHASOLUTIONS.COM

Sumner Engineering & Consulting, Inc.

410 NW 2nd Street
Okeechobee, FL 34972 US
+18636349474
jeff@sumnerengineering.com



RPR Backup

BILL TO

19-04.Task E5 - Resident
Project Representative
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

INVOICE # 1801
DATE 12/09/2025
DUE DATE 12/09/2025
TERMS Due on receipt

DATE	ACTIVITY	QTY	RATE	AMOUNT
10/06/2025	Resident Project Representative:Inspector	6:00	100.00	600.00
10/07/2025	Resident Project Representative:Inspector	7:00	100.00	700.00
10/08/2025	Resident Project Representative:Inspector	2:00	100.00	200.00
10/09/2025	Resident Project Representative:Inspector	7:00	100.00	700.00
10/10/2025	Resident Project Representative:Inspector	5:00	100.00	500.00
10/13/2025	Resident Project Representative:Inspector	7:00	100.00	700.00
10/14/2025	Resident Project Representative:Inspector	7:00	100.00	700.00
10/15/2025	Resident Project Representative:Inspector	5:00	100.00	500.00
10/16/2025	Resident Project Representative:Inspector	6:00	100.00	600.00
10/17/2025	Resident Project Representative:Inspector	5:00	100.00	500.00
10/20/2025	Resident Project Representative:Inspector	7:00	100.00	700.00
10/21/2025	Resident Project Representative:Inspector	7:30	100.00	750.00
10/22/2025	Resident Project Representative:Inspector	9:00	100.00	900.00
10/23/2025	Resident Project Representative:Inspector	6:00	100.00	600.00
10/24/2025	Resident Project Representative:Inspector	4:00	100.00	400.00
10/27/2025	Resident Project Representative:Inspector	4:30	100.00	450.00
10/28/2025	Resident Project Representative:Inspector	4:30	100.00	450.00
10/29/2025	Resident Project Representative:Inspector	6:00	100.00	600.00
10/30/2025	Resident Project Representative:Inspector	2:00	100.00	200.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
10/31/2025	Resident Project Representative:Inspector	2:30	100.00	250.00
11/03/2025	Resident Project Representative:Inspector	4:00	100.00	400.00
11/04/2025	Resident Project Representative:Inspector	4:00	100.00	400.00
11/05/2025	Resident Project Representative:Inspector	8:00	100.00	800.00
11/06/2025	Resident Project Representative:Inspector	7:00	100.00	700.00
11/07/2025	Resident Project Representative:Inspector	7:00	100.00	700.00
11/10/2025	Resident Project Representative:Inspector	8:00	100.00	800.00
11/12/2025	Resident Project Representative:Inspector	8:00	100.00	800.00
11/17/2025	Resident Project Representative:Inspector	4:00	100.00	400.00
11/18/2025	Resident Project Representative:Inspector	7:00	100.00	700.00
11/19/2025	Resident Project Representative:Inspector	8:00	100.00	800.00
11/20/2025	Resident Project Representative:Inspector	7:00	100.00	700.00
11/21/2025	Resident Project Representative:Inspector	4:00	100.00	400.00
11/24/2025	Resident Project Representative:Inspector	8:00	100.00	800.00
11/25/2025	Resident Project Representative:Inspector	2:00	100.00	200.00
11/26/2025	Resident Project Representative:Inspector	4:00	100.00	400.00
12/01/2025	Resident Project Representative:Inspector	4:00	100.00	400.00
12/02/2025	Resident Project Representative:Inspector	6:00	100.00	600.00
12/04/2025	Resident Project Representative:Inspector	3:00	100.00	300.00

TOTAL OF NEW CHARGES	21,300.00
BALANCE DUE	\$21,300.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 5

DECEMBER 16, 2025

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – NW 15 PUMP STATION
REHABILITATION**

Please find attached the invoice in the amount of \$8,430.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$189,600.00
Sep-25	1	Sep-25		\$36,810.00	\$152,790.00
Oct-25	2	Oct-25		\$30,160.00	\$122,630.00
Dec-25	3		\$8,430.00		\$114,200.00

Staff recommends approval of this invoice in the amount of \$8,430.00 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

December 8, 2025

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1790

NW-15 Design, Bidding and Construction-phase Services (SEC Proj. No. 25-10)

OUA Purchase Order No. 12487

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
A – Project Management	\$17,800	50%	\$8,900.00	\$7,120.00	\$1,780.00
B1 – 90% Design Documents	\$66,500	100%	\$66,500.00	\$59,850.00	\$6,650.00
B2 – Bid-Ready (100%) Design Documents	\$19,600	0%	\$0.00	\$0.00	\$0.00
C – Bidding Services	\$14,900	0%	\$0.00	\$0.00	\$0.00
D – Construction-Phase Services (T&M)	\$70,800	T&M (See attached)	\$0.00	\$0.00	\$0.00
				TOTAL:	\$8,430.00

Total Purchase Order Amount: \$189,600.00

Total Billed to Date: \$ 75,400.00

Total Billed this Invoice: \$ 8,430.00

For services rendered from October 5 through December 6, 2025.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 6

DECEMBER 16, 2025

CONSENT AGENDA

INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – NW15 FDACS GRANT

Please find attached the invoice in the amount of \$27,250.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$60,000.00
Oct-25	1	Oct-25		\$20,000.00	\$40,000.00
Dec-25	2		\$27,250.00		\$12,750.00

Staff recommends approval of this invoice in the amount of \$27,250.00 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

December 8, 2025

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1791

NW-15 FDACS Grant – Energy Efficiency Design and Grant Administration (SEC Proj. No. 25-11)

OUA Purchase Order No. 12488

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
A1 – Prepare Technical Specifications	\$40,000	90%	\$36,000.00	\$20,000.00	\$16,000.00
A2 – Prepare Bid Documents	\$15,000	75%	\$11,250.00	\$0.00	\$11,250.00
A3 – Bidding	\$3,000	0%	\$0.00	\$0.00	\$0.00
A4 – Bid Award	\$2,000	0%	\$0.00	\$0.00	\$0.00
				TOTAL:	\$27,250.00

Total Purchase Order Amount: \$ 60,000.00

Total Billed to Date: \$ 47,250.00

Total Billed this Invoice: \$ 27,250.00

For services rendered from October 5 through December 6, 2025.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 7

DECEMBER 16, 2025

CONSENT AGENDA

**INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SW 5th AVENUE LPSS
DESIGN AND PERMITTING**

Please find attached the invoice in the amount of \$3,258.40 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$325,840.00
Nov-23	1	Nov-23		\$22,808.80	\$303,031.20
Jan-24	2	Jan-24		\$35,842.40	\$267,188.80
Feb-24	3	Feb-24		\$9,775.20	\$257,413.60
Mar-24	4	Mar-24		\$13,033.60	\$244,380.00
Apr-24	5	Apr-24		\$16,292.00	\$228,088.00
May-24	6	May-24		\$14,662.80	\$213,425.20
Aug-24	7	Aug-24		\$9,775.20	\$203,650.00
Sep-24	8	Sep-24		\$21,179.60	\$182,470.40
Dec-24	9	Dec-24		\$65,168.00	\$117,302.40
Mar-25	10	Mar-25		\$39,100.80	\$78,201.60
Apr-25	11	Apr-25		\$22,808.80	\$55,392.80
May-25	12	May-25		\$19,550.40	\$35,842.40
Jun-25	13	Jun-25		\$13,033.60	\$22,808.80
Sep-25	14	Sep-25		\$13,033.60	\$9,775.20
Oct-25	15	Oct-25		\$6,516.80	\$3,258.40
Dec-25	16		\$3,258.40		\$0.00

Staff recommends approval of this invoice in the amount of \$3,258.40 to Sumner Engineering & Consulting, Inc.



Invoice

BILL TO

December 8, 2025

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida 34974

Invoice No. 1794
SW 5th Avenue LPSS Design and Permitting (SEC Proj. No. 20-10)
OUA Purchase Order No. 11129 / 11633

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
B1 – Design and Permitting	\$198,500	93%	\$184,605.00	\$184,605.00	\$0.00
D1 – VSS Design & Permitting	\$325,840	100%	\$325,840.00	\$322,581.60	\$3,258.40
				TOTAL:	\$3,258.40

Total Purchase Order Amount: \$524,340.00
Total Billed to Date: \$510,445.00
Total Billed this Invoice: \$ 3,258.40

For services rendered from October 4 through December 6, 2025.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 8

DECEMBER 16, 2025

CONSENT AGENDA

INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SWSA SEPTIC TO SEWER CONNECTIONS - PHASE I LOTS

Please find attached the invoice in the amount of \$13,455.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$14,245.00
Dec-25	1			\$13,455.00	\$790.00

Staff recommends approval of this invoice in the amount of \$13,455.00 to Sumner Engineering & Consulting, Inc.

Sumner Engineering & Consulting, Inc.
 410 NW 2nd Street
 Okeechobee, FL 34972 US
 +18636349474
 jeff@sumnerengineering.com



INVOICE

BILL TO

Okeechobee Utility Authority
 100 SW 5th Avenue
 Okeechobee, FL 34974

INVOICE # 1795
DATE 12/08/2025
DUE DATE 12/08/2025
TERMS Due on receipt

Invoice No. 1795
 SWSA Septic to Sewer Connections – Phase 1 Lots
 Lot Groups A, B and C (SEC Proj. No. 25-14)

OUA Purchase Order No. 12495

Task	Contract Amount	Percent Complete	Amount Complete	Previously Billed	Invoice Amount
A – Phase 1 Lot Sketches	\$14,245	T&M (See below)	\$13,455.00	\$0.00	\$13,455.00
				TOTAL:	\$13,455.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
09/26/2025	Principal Engineer 24 Project setup, review CAD data	2:00	210.00	420.00
10/01/2025	Principal Engineer 24 CAD team meeting and setup	1:30	210.00	315.00
10/01/2025	Professional Engineer / Project Manager Master file set up and example lot created.	5:00	150.00	750.00
10/01/2025	Designer / Technician Exhibit drafting	7:00	100.00	700.00
10/03/2025	Principal Engineer 24 Review	1:00	210.00	210.00
10/03/2025	Designer / Technician Exhibit drafting	9:00	100.00	900.00
10/06/2025	Principal Engineer 24 Review	2:00	210.00	420.00
10/06/2025	Designer / Technician Exhibit drafting	9:00	100.00	900.00
10/08/2025	Principal Engineer 24 Review	2:00	210.00	420.00

10/08/2025	Resident Project Representative:Inspector Site visits w/ Aspen	2:00	100.00	200.00
10/08/2025	Designer / Technician Exhibit drafting	9:00	100.00	900.00
10/09/2025	Principal Engineer 24 Client meeting; review markups	1:00	210.00	210.00
10/10/2025	Principal Engineer 24 Review mark-ups w/ Technician	1:00	210.00	210.00
10/10/2025	Designer / Technician Exhibit drafting	9:00	100.00	900.00
10/11/2025	Designer / Technician Exhibit drafting	2:00	100.00	200.00
10/12/2025	Designer / Technician Exhibit drafting	0:45	100.00	75.00
10/13/2025	Principal Engineer 24 Mark-ups, work with Aspen	1:30	210.00	315.00
10/13/2025	Designer / Technician Exhibit drafting	9:00	100.00	900.00
10/14/2025	Principal Engineer 24 mark-ups	0:30	210.00	105.00
10/15/2025	Principal Engineer 24 Markups, bidder notes, email owner	1:00	210.00	210.00
10/15/2025	Designer / Technician Exhibit drafting	3:00	100.00	300.00
10/16/2025	Hours - Sumner, Jeffrey M Review Group C with Deanna	0:30	210.00	105.00
10/17/2025	Professional Engineer / Project Manager work with Aspen to create new base file and import record drawing information.	2:00	150.00	300.00
10/17/2025	Designer / Technician Exhibit drafting	9:00	100.00	900.00
10/20/2025	Professional Engineer / Project Manager Cad support	1:30	150.00	225.00
10/20/2025	Designer / Technician Exhibit drafting	8:00	100.00	800.00
10/22/2025	Designer / Technician Exhibit drafting	9:00	100.00	900.00
10/23/2025	Principal Engineer 24 Group C review	0:30	210.00	105.00
10/24/2025	Principal Engineer 24 Group C review	1:00	210.00	210.00
10/24/2025	Designer / Technician Exhibit drafting	3:00	100.00	300.00
10/27/2025	Designer / Technician Exhibit drafting	0:30	100.00	50.00

For services rendered through December 6, 2025

BALANCE DUE

\$13,455.00

Total Purchase Order Amount:	\$ 14,245.00
Total Billed to Date:	\$ 13,455.00
Total Billed this Invoice:	\$ 13,455.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 9

DECEMBER 16, 2025

CONSENT AGENDA

**INVOICE FROM HINTERLAND GROUP, INC. – SWSA PROJECT 2 VACUUM
COLLECTION SYSTEM**

Please find attached invoice in the amounts of \$1,393,803.79 submitted by Hinterland Group, Inc. Staff is aware of the work currently being done by Hinterland Group, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Retainage	Amount Paid	Remaining Balance
						\$11,954,105.00
Jun-23	1	Jun-23			\$302,829.81	\$11,651,275.19
Jul-23	2	Jul-23			\$559,224.46	\$11,092,050.73
Aug-23	3	Aug-23			\$1,064,874.13	\$10,027,176.60
Sep-23	4	Sep-23			\$882,815.44	\$9,144,361.16
Oct-23	5	Oct-23			\$590,564.39	\$8,553,796.77
Nov-23	6	Nov-23			\$372,055.78	\$8,181,740.99
Dec-23	7	Dec-23			\$242,146.59	\$7,939,594.40
Jan-24	8	Jan-24			\$404,627.44	\$7,534,966.96
Feb-24	9	Feb-24			\$369,339.17	\$7,165,627.79
Mar-24	10	Mar-24			\$391,876.52	\$6,773,751.27
	Change Order		\$12,020.90			\$6,785,772.17
Apr-24	11	Apr-24			\$507,927.60	\$6,277,844.57
May-24	12	May-24			\$625,894.94	\$5,651,949.63
Jun-24	13	Jun-24			\$469,525.56	\$5,182,424.07
	Change Order		\$201,090.97			\$5,383,515.04
Jul-24	14	Jul-24			\$335,745.20	\$5,047,769.84
	Change Order		\$27,914.60			\$5,075,684.44
Aug-24	15	Aug-24			\$303,710.80	\$4,771,973.64
Sep-24	16	Sep-24			\$387,166.25	\$4,384,807.39
	Change Order		-\$26,654.50			\$4,358,152.89
Oct-24	17	Oct-24			\$315,471.42	\$4,042,681.47
Nov-24	18	Nov-24			\$150,148.14	\$3,892,533.33
Dec-24	19	Dec-24			\$285,583.85	\$3,606,949.48
Feb-25	20	Feb-25			\$640,891.56	\$2,966,057.92
Mar-25	21	Mar-25			\$382,045.53	\$2,584,012.39
Dec-25	22		\$1,393,803.79	\$577,803.60		\$612,405.00

Staff recommends approval of this invoice in the amounts of \$1,393,803.79 to Hinterland Group, Inc.



December 9, 2025

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: SWSA Project 2 – Vacuum Collection System
Hinterland Group, Inc. – Pay Application No. 22**

Mr. Hayford:

Please find attached Pay Application No. 22 for the above-referenced project, recommended for payment in the amount of \$1,393,803.79, which covers work confirmed to have been completed and materials stored for the period from March 1 through October 31, 2025, less the required 5% retainage. As you are aware, the extraordinary length of this pay period is due to the contractor's delay in providing required documentation, including up to date as-builts.

In support of our recommendation for payment, we have attached a Summary Report covering the entire referenced work period. I will provide our daily RPR logs to you separately, along with other supporting documentation from the contractor as soon as it is available (consent of surety, lien releases, etc.).

If you have any questions, please do not hesitate to contact us.

Sincerely,
Sumner Engineering & Consulting, Inc.

Jeffrey M. Sumner, PE
President



December 9, 2025

Okeechobee Utility Authority
Attn: John F. Hayford, Executive Director
100 SW 5th Avenue
Okeechobee, FL 34974

**RE: Southwest Wastewater Service Area (SWSA) Project 2
Collection System and Vacuum Stations
Monthly Status Report (March 1 – October 31, 2025)**

Mr. Hayford:

This letter is intended to summarize activities completed from March 1 through October 31, on SWSA Project 2, including the collection system and vacuum stations. This entire work period is the subject of Pay Application 22.

COLLECTION SYSTEM

HINTERLAND GROUP (general contractor) continued restoration and R.O.W. maintenance work. Work performed in this period includes:

- Installed piping and pit to Mullendore lot (per change order).
- Removed and reinstalled vacuum inflow pipes to correct elevations, including culvert pipe, between SW 16th Street and VPS #5.
- Repaired and replaced various fittings throughout system.
- Continued driveway replacement, sodding, regarding and general restoration activities throughout.
- Repaired / stabilized valve box installations, including asphalt patching.
- Cleaned and prepped select vacuum pit assemblies for vacuum station commissioning.
- Re-installed wye bodies and knife valves in vacuum pits throughout project.
- Continued watering sod along right of ways around installed VPAs.
- Completed 4-hour vacuum tests of all main branches.
- Began work on defect list (laterals, knife valves, etc.)

VACUUM STATION 4:

- Completed remediation work on basement walls.
- Completed building shell, including stucco, paint, roof, etc.
- Installed force main pump skids.
- Completed installation of HVAC system.
- Installed gutters / downspouts.
- Completed electrical system installation, including wiring, fixtures, pumps and control cabinets.
- Completed load / operational test for bridge crane.
- Installed SS tubing and sight gauges for tank and inflow pipes.

- Installed RTU antenna and internal components.
- Lighting protection system installed on building roof and generator cabinet.
- Generator startup and test by manufacturer.
- Yard cleanup and site restoration.
- Commissioning of vacuum station completed.
- Interior and exterior doors painted.
- Electric conduit between building and generator pad relocated to accommodate revisions.
- Exterior walls stucco application completed.
- Continued core drilling of basement walls and installing pipe connections between tank and collection mainline.
- Began installing soffit vents.
- Began installing wall louvre system.

VACUUM STATION 5:

- Paved asphalt driveway.
- Completed electrical service installation from FPL transformer.
- Completed building shell, including stucco, paint, roof, etc.
- Installed force main pump skids.
- Completed installation of HVAC system.
- Installed gutters / downspouts.
- Completed electrical system installation, including wiring, fixtures, pumps and control cabinets.
- Completed load / operational test for bridge crane.
- Installed SS tubing and sight gauges for tank and inflow pipes.
- Installed RTU antenna and internal components.
- Lighting protection system installed on building roof and generator cabinet.
- Generator startup and test by manufacturer.
- Yard cleanup and site restoration.
- Commissioning of vacuum station completed.

Construction photos are included in Attachment A. If you have any questions, please do not hesitate to contact us.

Sincerely,

Sumner Engineering & Consulting, Inc.



Jeffrey M. Sumner, PE
President

ATTACHMENT A

SITE CONSTRUCTION PHOTOS





5andrive 3" pipe installation to VPS on Mulandore property off SW 28th Avenue



Installing force main pump skid in VPS #5.



Installing force main pumps at VPS #5.



Installing culvert for pipe crossing into SW corner of VPS #5.



Installing Generator on pad at VPS #5.



Installing louver at VPS #5.



Installing HVAC compressor at VPS #5.



Pouring concrete for parking area at VPS #4.



Installing sewer drain for building connection to force main at VPS #5.



Grading in preparation for sod installation at VPS #4.



Installing moisture separator and piping in VPS #4.



Applying paint to upper walls in tank room at VPS #5.



Begin remedial work to prepare basement walls for coatings at VPS #4.



Painting ceiling drywall at VPS #5.



Grading around VPS #5 in preparation for concrete pour.



Core drilling for large main pipe connections at VPS #4.





Completed asphalt driveway at VPS #5.



Installing S.S. Tubing for vacuum pressure gauges at VPS #4.



Installing lightning protection system on roof at VPS #4.



Placing concrete pillars at the end of a pipe crossing into 5M power at VPS #5.



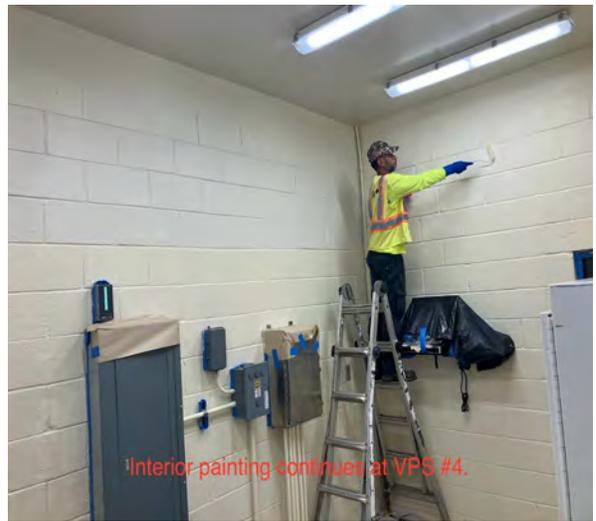
Painting odor control piping in VPS #4.



Installing wall lighting fixtures in basement at VPS #5.



Valve box repairs on SW 16th Street at 32nd Avenue.



Interior painting continues at VPS #4.





Installing ductwork for exhaust fans in basement at VPS #5.



Asphalt patching on E.M. 24th Ave.



Installing gutters on VPS # 4.



Installing exit and emergency lighting at VPS #4.



Installing sump pump piping at VPS #5.



Gas leak testing for methane leaks on 216 E 216 Street.



Inspecting tank for pre-commission testing at VPS #4.



Prepping generator for pre-commission test at VPS #4.



Testing electrical controls for commission test at VPS #4.



Cleaning VPA on SW 21st at Court for vacuum test.



Water flushing of manhole from VPA on SW 28th Street.



Repairing leaking eye connected to VPA on SW 19th Street at Sta. 146+00.

Contractor's Application for Payment

Owner: <u>Okeechobee Utility Authority</u>	Owner's Project No.: _____
Engineer: <u>Sumner Engineering & Consulting, Inc.</u>	Engineer's Project No.: <u>19-04.E</u>
Contractor: <u>Hinterland Group, Inc.</u>	Contractor's Project No.: <u>22-0234-00</u>
Project: <u>Southwest Wastewater Service Area - Project 2</u>	
Contract: <u>235-006.03</u>	
Application No.: <u>22</u>	Application Date: <u>11/11/2025</u>
Application Period: From <u>3/1/2025</u> to <u>10/31/2025</u>	

1. Original Contract Price	\$	11,954,105.00
2. Net change by Change Orders	\$	214,371.97
3. Current Contract Price (Line 1 + Line 2)	\$	12,168,476.97
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	11,556,071.97
5. Retainage		
a. <u>5%</u> X <u>\$ 11,556,071.97</u> Work Completed	\$	577,803.60
b. <u>5%</u> X <u>\$ -</u> Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	577,803.60
6. Amount eligible to date (Line 4 - Line 5.c)	\$	10,978,268.37
7. Less previous payments (Line 6 from prior application)		\$9,584,464.58
8. Amount due this application	\$	1,393,803.79
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	612,405.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Hinterland Group LLC

Signature:  **Date:** 12/4/2025

Recommended by Engineer: Jeffrey M Sumner **Approved by Owner:** Steve Nelson

By:  **By:** _____

Title: President **Title:** Chairman

Date: December 9, 2025 **Date:** December 16, 2025

Approved by Funding Agency

By: _____ **By:** _____

Title: _____ **Title:** _____

Date: _____ **Date:** _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Okeechobee Utility Authority	Owner's Project No.:	
Engineer:	Summer Engineering & Consulting, Inc.	Engineer's Project No.:	19-04.E
Contractor:	Hinterland Group, Inc.	Contractor's Project No.:	22-0234-00
Project:	Southwest Wastewater Service Area - Project 2		
Contract:	235-006.03		

Application No.: 22 **Application Period:** From 03/01/25 to 10/31/25 **Application Date:** 11/11/25

A Item No.	B Description	C Scheduled Value (\$)	D + E Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Original Contract								
General								
1	Mobilization	\$ 775,000.00	\$ 592,552.02	\$ 104,947.98		697,500.00	90%	77,500.00
2	Indemnification	\$ 214,000.00	\$ 214,000.00			214,000.00	100%	-
3	As-Built Record Drawings	\$ 100,000.00	\$ 30,000.00			30,000.00	30%	70,000.00
4	Maintenance of Traffic	\$ 105,000.00	\$ 105,000.00			105,000.00	100%	-
5	Existing Utility Location / Identification	\$ 30,000.00	\$ 30,000.00			30,000.00	100%	-
6	NPDES General Construction Permit Compliance	\$ 35,000.00	\$ 35,000.00			35,000.00	100%	-
Vacuum Pump Station No. 4								
10a	Excavation and Dewatering	\$ 80,000.00	\$ 80,000.00			80,000.00	100%	-
10b	Building Shell	\$ 365,000.00	\$ 364,450.00			364,450.00	100%	550.00
10c	Roof	\$ 45,000.00	\$ 40,500.00	\$ 2,600.00		43,100.00	96%	1,900.00
10d	Overhead Bridge Hoist	\$ 65,000.00	\$ 65,000.00			65,000.00	100%	-
10e	Miscellaneous (Gutters, Hose Bibs, Lights, etc)	\$ 45,000.00	\$ 27,000.00	\$ 18,000.00	\$ -	45,000.00	100%	-
10f	Generator	\$ 200,000.00	\$ 100,000.00	\$ 100,000.00		200,000.00	100%	-
10g	Electrical (Equipment only)	\$ 65,000.00	\$ 32,500.00	\$ 32,500.00		65,000.00	100%	-
10h	Electrical (Conduits, Wire, Labor, etc.)	\$ 150,000.00	\$ 127,500.00	\$ 22,500.00	\$ -	150,000.00	100%	-
10i	Vacuum Skids (Vacuum Pumps, Tank, and	\$ 525,000.00	\$ 472,500.00	\$ 52,500.00	\$ -	525,000.00	100%	-
10j	Interior Piping	\$ 65,000.00	\$ 26,000.00	\$ 39,000.00		65,000.00	100%	-
10k	Yard Piping and Valves	\$ 25,000.00	\$ 20,000.00	\$ 5,000.00		25,000.00	100%	-
10l	Interior / Exterior Finishes	\$ 30,000.00	\$ 21,000.00	\$ 9,000.00		30,000.00	100%	-
10m	HVAC	\$ 40,000.00	\$ 26,000.00	\$ 14,000.00		40,000.00	100%	-
10n	Louvers and Metalwork	\$ 7,500.00	\$ 3,000.00	\$ 4,500.00		7,500.00	100%	-
10o	Odor Control	\$ 15,000.00	\$ 12,000.00	\$ 3,000.00		15,000.00	100%	-
10p	Plumbing	\$ 8,500.00	\$ 6,800.00	\$ 1,700.00		8,500.00	100%	-
10q	Bathroom	\$ 7,500.00	\$ 3,750.00	\$ 3,750.00		7,500.00	100%	-
10r	Doors	\$ 25,000.00	\$ 22,500.00	\$ 1,500.00		24,000.00	96%	1,000.00
10s	Concrete Drive	\$ 65,000.00	\$ -	\$ 65,000.00		65,000.00	100%	-
10t	Underdrain	\$ 20,000.00	\$ 20,000.00			20,000.00	100%	-
10u	General Sitework (Clearing, Grading, etc.)	\$ 81,500.00	\$ 77,645.00	\$ 3,855.00		81,500.00	100%	-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Okeechobee Utility Authority	Owner's Project No.:	
Engineer:	Sumner Engineering & Consulting, Inc.	Engineer's Project No.:	19-04.E
Contractor:	Hinterland Group, Inc.	Contractor's Project No.:	22-0234-00
Project:	Southwest Wastewater Service Area - Project 2		
Contract:	235-006.03		

Application No.: 22 **Application Period:** From 03/01/25 to 10/31/25 **Application Date:** 11/11/25

A Item No.	B Description	C Scheduled Value (\$)	D + E Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)
			D (D + E) From Previous Application (\$)	E This Period (\$)				
Vacuum Pump Station No. 5								
11a	Excavation and Dewatering	\$ 80,000.00	\$ 80,000.00	\$ -		80,000.00	100%	-
11b	Building Shell	\$ 365,000.00	\$ 365,000.00	\$ -		365,000.00	100%	-
11c	Roof	\$ 45,000.00	\$ 31,500.00	\$ 13,500.00		45,000.00	100%	-
11d	Overhead Bridge Hoist	\$ 65,000.00	\$ 65,000.00	\$ -	\$ -	65,000.00	100%	-
11e	Miscellaneous (Gutters, Hose Bibs, Lights, etc)	\$ 45,000.00	\$ -	\$ 45,000.00	\$ -	45,000.00	100%	-
11f	Generator	\$ 200,000.00	\$ -	\$ 200,000.00		200,000.00	100%	-
11g	Electrical (Equipment only)	\$ 65,000.00	\$ 26,000.00	\$ 39,000.00		65,000.00	100%	-
11h	Electrical (Conduits, Wire, Labor, etc.)	\$ 150,000.00	\$ 105,000.00	\$ 45,000.00	\$ -	150,000.00	100%	-
11i	Vacuum Skids (Vacuum Pumps, Tank, and	\$ 525,000.00	\$ -	\$ 525,000.00	\$ -	525,000.00	100%	-
11j	Interior Piping	\$ 65,000.00	\$ 16,250.00	\$ 47,000.00		63,250.00	97%	1,750.00
11k	Yard Piping and Valves	\$ 25,000.00	\$ 12,500.00	\$ 12,500.00		25,000.00	100%	-
11l	Interior / Exterior Finishes	\$ 30,000.00	\$ -	\$ 30,000.00		30,000.00	100%	-
11m	HVAC	\$ 40,000.00	\$ 10,000.00	\$ 30,000.00		40,000.00	100%	-
11n	Louvers and Metalwork	\$ 7,500.00	\$ 1,875.00	\$ 5,625.00		7,500.00	100%	-
11o	Odor Control	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00		15,000.00	100%	-
11p	Plumbing	\$ 8,500.00	\$ 3,400.00	\$ 5,100.00		8,500.00	100%	-
11q	Bathroom	\$ 7,500.00	\$ 3,750.00	\$ 3,750.00		7,500.00	100%	-
11r	Doors	\$ 25,000.00	\$ -	\$ 24,000.00		24,000.00	96%	1,000.00
11s	Concrete Drive	\$ 65,000.00	\$ -	\$ 65,000.00		65,000.00	100%	-
11t	Underdrain	\$ 20,000.00	\$ 20,000.00			20,000.00	100%	-
11u	General Sitework (Clearing, Grading, etc.)	\$ 81,500.00	\$ 77,425.00	\$ 4,075.00		81,500.00	100%	-
Restoration								
13	Pavement Markings	\$ 58,000.00	\$ -			-	0%	58,000.00
			\$ -			-		-
			\$ -			-		-
			\$ -			-		-
Original Contract Totals		\$ 5,177,000.00	\$ 3,379,897.02	\$ 1,585,402.98	\$ -	\$ 4,965,300.00	96%	\$ 211,700.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: Okeechobee Utility Authority	Owner's Project No.: _____
Engineer: Sumner Engineering & Consulting, Inc.	Engineer's Project No.: 19-04.E
Contractor: Hinterland Group, Inc.	Contractor's Project No.: 22-0234-00
Project: Southwest Wastewater Service Area - Project 2	
Contract: 235-006.03	

Application No.: 22 **Application Period:** From 03/01/25 to 10/31/25 **Application Date:** 11/11/25

A Bid Item No.	B Description	C Contract Information				G Work Completed		I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
		C	D	E	F	H	H				
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
Sanitary System											
7a	Furnish and install SDR 21 PVC Vacuum main, Complete - 4 inch	28500.00	LF	\$ 55.00	1,567,500.00	27,470.00	1,510,850.00	-	1,510,850.00	96%	56,650.00
7b	Furnish and install SDR 21 PVC Vacuum main, Complete - 6 inch	6100.00	LF	\$ 65.00	396,500.00	6,100.00	396,500.00	-	396,500.00	100%	-
7c	Furnish and install SDR 21 PVC Vacuum main, Complete - 8 inch	2200.00	LF	\$ 80.00	176,000.00	2,131.00	170,480.00	-	170,480.00	97%	5,520.00
7d	Furnish and install SDR 21 PVC Vacuum main, Complete - 10 inch	2900.00	LF	\$ 98.00	284,200.00	2,900.00	284,200.00	-	284,200.00	100%	-
8a	Furnish and install Resilient Wedge Gate Division Valves, complete - 4-inch	45.00	EA	\$ 2,800.00	126,000.00	45.00	126,000.00	-	126,000.00	100%	-
8b	Furnish and install Resilient Wedge Gate Division Valves, complete - 6-inch	12.00	EA	\$ 3,600.00	43,200.00	12.00	43,200.00	-	43,200.00	100%	-
8c	Furnish and install Resilient Wedge Gate Division Valves, complete - 8-inch	2.00	EA	\$ 3,800.00	7,600.00	2.00	7,600.00	-	7,600.00	100%	-
8d	Furnish and install Resilient Wedge Gate Division Valves, complete - 10-inch	3.00	EA	\$ 4,600.00	13,800.00	3.00	13,800.00	-	13,800.00	100%	-
9a	Furnish and install vacuum collection pit assemblies, complete - Type "A" Adjacent to main	70	EA	\$ 12,500.00	875,000.00	70.00	875,000.00	-	875,000.00	100%	-
9b	Furnish and install vacuum collection pit assemblies, complete - Type "A" Across from main	47	EA	\$ 14,200.00	667,400.00	47.00	667,400.00	-	667,400.00	100%	-
9c	Furnish and install vacuum collection pit assemblies, complete - Type "B" Adjacent to main	62	EA	\$ 13,000.00	806,000.00	62.00	806,000.00	-	806,000.00	100%	-
9d	Furnish and install vacuum collection pit assemblies, complete - Type "B" Across from main	18	EA	\$ 14,700.00	264,600.00	18.00	264,600.00	-	264,600.00	100%	-
Restoration											
12a	Bahia Sod	38,830	LF	\$ 8.50	330,055.00	38,830.00	330,055.00	-	330,055.00	100%	-
12b	Concrete Driveways	4,000	SY	\$ 95.00	380,000.00	2,905.00	275,975.00	-	275,975.00	73%	104,025.00
12c	Asphalt Driveways	1,500	SY	\$ 65.00	97,500.00	829.00	53,885.00	-	53,885.00	55%	43,615.00
12d	Gravel Driveways	1,400	SY	\$ 35.00	49,000.00	1,030.00	36,050.00	-	36,050.00	74%	12,950.00
12e	Asphalt Millings Driveway	120	SY	\$ 50.00	6,000.00	-	-	-	-	0%	6,000.00
12f	Brick Paver Driveway	50	SY	\$ 135.00	6,750.00	50.00	6,750.00	-	6,750.00	100%	-
12g	Type 3: Asphaltic Concrete Pavement Patch	8,000	SY	\$ 85.00	680,000.00	5,772.00	490,620.00	-	490,620.00	72%	189,380.00
					-		-		-		-
Original Contract Totals					\$ 6,777,105.00		\$ 6,358,965.00	\$ -	\$ 6,358,965.00	94%	\$ 418,140.00

This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the controlling Laws and Regulations.

APPLICATION FOR PAYMENT

Prepared By



Endorsed By



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(703) 684-2882
www.nspe.org

American Council of Engineering Companies
1015 15th Street N.W., Washington, DC 20005
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www.acec.org

American Society of Civil Engineers
1801 Alexander Bell Drive, Reston, VA 20191-4400
(800) 548-2723
www.asce.org

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OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 10

DECEMBER 16, 2025

CONSENT AGENDA

INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. – SR 78 WATERMAIN IMPROVEMENTS

Please find attached invoice in the amount of \$23,962.50 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$359,729.00
Feb-24	1	Feb-24		\$2,873.00	\$356,856.00
Mar-24	2	Mar-24		\$18,838.50	\$338,017.50
Apr-24	3	Apr-24		\$10,219.50	\$327,798.00
May-24	4	May-24		\$50,801.00	\$276,997.00
Jul-24	5	Jul-24		\$28,200.60	\$248,796.40
Jul-24	6	Jul-24		\$22,941.10	\$225,855.30
Aug-24	7	Aug-24		\$12,793.50	\$213,061.80
Sep-24	8	Sep-24		\$12,011.80	\$201,050.00
Oct-24	9	Oct-24		\$1,175.00	\$199,875.00
Nov-24	10	Nov-24		\$9,915.00	\$189,960.00
Dec-24	11	Dec-24		\$9,590.00	\$180,370.00
Jan-25	12	Jan-25		\$3,835.00	\$176,535.00
Apr-25	13	Apr-25		\$4,473.50	\$172,061.50
May-25	14	May-25		\$4,809.50	\$167,252.00
Jun-25	15	Jun-25		\$2,352.00	\$164,900.00
Jul-25	16	Jul-25		\$1,680.00	\$163,220.00
Aug-25	17	Aug-25		\$3,195.00	\$160,025.00
Sep-25	18	Sep-25		\$6,390.00	\$153,635.00
Oct-25	19	Oct-25		\$9,585.00	\$144,050.00
Nov-25	20	Nov-25		\$39,937.50	\$104,112.50
Dec-25	21		\$23,962.50		\$80,150.00

Staff recommends approval of this invoice in the amount of \$23,962.50 to Holtz Consulting Engineers, Inc.

Holtz Consulting Engineers, Inc.

INVOICE

270 South Central Boulevard, Suite 207
Jupiter, FL 33458
Phone: (561) 575-2005 Fax: (561) 575-2009

INVOICE DATE: December 10, 2025
INVOICE #: 11726-21
CLIENT: OUA
PROJECT: State Rd. 78 West WM
Improvements
Purchase Order: 0000011726

Bill To:

Okeechobee Utility Authority 100 SW 5th Avenue Okeechobee, FL 34974-4221
--

Lump Sum Contract Amount:	\$	359,729.00
Prior Invoices to Date:	\$	255,616.50
This Invoice Amount:	\$	23,962.50
Remaining Balance:	\$	80,150.00

THIS INVOICE AMOUNT: \$ 23,962.50

Please make checks payable to: **Holtz Consulting Engineers, Inc.**
270 South Central Boulevard, Suite 207
Jupiter, FL 33458

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.

Holtz Consulting Engineers, Inc.

Summary of Invoice by Task Amount



Billing Period Thru: November 30, 2025
 Invoice #: **11726-19**
 PROJECT: State Rd. 78 West WM Improvements

TASK	DESCRIPTION	FULL AMOUNT	PERCENT COMPLETE	TOTAL AMOUNT BILLED TO DATE	PREVIOUSLY BILLED	THIS INVOICE AMOUNT	BALANCE REMAINING
1	Preliminary Evaluation & Hydraulic Analysis	\$ 28,730.00	100%	\$ 28,730.00	\$ 28,730.00	\$ -	\$ -
2	SRF Funding Assistance	\$ 37,430.00	50%	\$ 18,715.00	\$ 18,715.00	\$ -	\$ 18,715.00
3	Geotechnical Investigation Allowance	\$ 9,419.00	100%	\$ 9,419.00	\$ 9,419.00	\$ -	\$ -
4	Engineering Design Services	\$ 89,470.00	100%	\$ 89,470.00	\$ 89,470.00	\$ -	\$ -
5	Permitting T&E	\$ 28,210.00	109%	\$ 30,675.00	\$ 30,675.00	\$ -	\$ (2,465.00)
6	Contractor Procurement Services	\$ 6,720.00	100%	\$ 6,720.00	\$ 6,720.00	\$ -	\$ -
7	Engineering Services During Construction	\$ 159,750.00	60%	\$ 95,850.00	\$ 71,887.50	\$ 23,962.50	\$ 63,900.00
		\$ 359,729.00		\$ 279,579.00	\$ 255,616.50	\$ 23,962.50	
							\$ 80,150.00

\$ 65,852.50
 \$ 16,463.13

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 11

DECEMBER 16, 2025

CONSENT AGENDA

INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. - MALLARD LANDING GRAVITY SEWER EXPANSION

Please find attached invoices in the amount of \$3,570.00 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$59,760.00
Feb-25	1	Feb-25		\$16,465.00	\$43,295.00
Mar-25	2	Mar-25		\$8,865.00	\$34,430.00
Apr-25	3	Apr-25		\$1,970.00	\$32,460.00
Jun-25	4	Jun-25		\$3,086.00	\$29,374.00
Aug-25	5	Aug-25		\$2,454.00	\$26,920.00
Aug-25	6	Aug-25		\$1,560.00	\$25,360.00
Sep-25	7	Sep-25		\$1,560.00	\$23,800.00
Oct-25	8	Oct-25		\$1,190.00	\$22,610.00
Dec-25	9		\$3,570.00		\$19,040.00

Staff recommends approval of this invoice in the amounts of \$3,570 to Holtz Consulting Engineers, Inc.

Holtz Consulting Engineers, Inc.

INVOICE

270 South Central Boulevard, Suite 207
Jupiter, FL 33458
Phone: (561) 575-2005 Fax: (561) 575-2009

INVOICE DATE: December 10, 2025
INVOICE #: 1092401-9
CLIENT: OUA
PROJECT: Mallard Landing Gravity
Sewer Expansion

Purchase Order: 0000012081

Bill To:

Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Lump Sum Contract Amount:	\$	59,760.00
Prior Invoices to Date:	\$	37,150.00
This Invoice Amount:	\$	3,570.00
Remaining Balance:	\$	19,040.00

THIS INVOICE AMOUNT: \$ 3,570.00

Please make checks payable to: **Holtz Consulting Engineers, Inc.**
270 South Central Boulevard, Suite 207
Jupiter, FL 33458

If you have any questions concerning this invoice, please contact Christine Miranda at (863) 824-7200

HCE will never communicate changes to invoicing, payment procedures, and/or account number information in an email. All financial communications will be in writing via certified mail.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 12

DECEMBER 16, 2025

CONSENT AGENDA

INVOICES FROM KIMLEY-HORN AND ASSOCIATES, INC. – TREASURE ISLAND SEPTIC TO SEWER PROJECT

Please find attached invoices in the amounts of \$63,272.00 and \$170,889.28 submitted by Kimley-Horn and Associates, Inc. Staff is aware of the work currently being done by Kimley Horn and Associates, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$3,180,385.00
June 2023-Dec 2023	Pay Requests 1-8			\$712,022.40	\$2,468,362.60
Jan 2024-Nov 2024	Pay requests 9-19			\$677,327.14	\$1,791,035.46
Jan-25	20	Jan-25		\$24,402.26	\$1,766,633.20
Mar-25	21	Mar-25		\$15,790.35	\$1,750,842.85
Apr-25	22	Apr-25		\$41,543.27	\$1,709,299.58
Apr-25	23	Apr-25		\$36,097.22	\$1,673,202.36
Jun-25	24	Jun-25		\$33,759.66	\$1,639,442.70
Jul-25	25	Jul-25		\$23,081.35	\$1,616,361.35
Aug-25	26	Aug-25		\$64,448.15	\$1,551,913.20
		Change Order	\$86,000.00		\$1,465,913.20
Sep-25	27	Sep-25		\$55,448.57	\$1,410,464.63
Oct-25	28	Oct-25		\$82,217.76	\$1,328,246.87
Oct-25	29	Oct-25		\$12,076.78	\$1,316,170.09
Dec-25	30		\$63,272.00		\$1,252,898.09
Dec-25	31		\$170,889.28		\$1,082,008.81

Staff recommends approval of these invoices in the amount of \$63,272.00 and \$170,889.28 to Kimley-Horn and Associates, Inc.

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104 Account Number: 2073089159554 ABA#: 121000248 Please send remittance information to: payments@kimley-horn.com</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 932520 ATLANTA, GA 31193-2520</p>
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OKEECHOBEE UTILITY AUTHORITY
 ATTN: JOHN HAYFORD
 OUA
 100 SW 5TH AVE
 OKEECHOBEE, FL 34974

Federal Tax Id: 56-0885615
 For Services Rendered through Oct 31, 2025

Invoice Amount: \$63,272.00

Invoice No: 33811222
 Invoice Date: Nov 25, 2025

Project No: 241093000.1
 Project Name: TREASURE ISLAND S2S
 Project Manager: VAN SICKLE, PETER

Client Reference: MSA180123
 PO# 0000011405

LUMP SUM

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
Task 1 - Project Validation and Kickoff Meeting	8,284.00	100.00%	8,284.00	8,284.00	0.00
Task 2 - Data Collection	13,891.00	100.00%	13,891.00	13,891.00	0.00
Task 3 - Model Development and Hydraulic Investigation	21,804.00	100.00%	21,804.00	21,804.00	0.00
Task 4 - Preliminary Design Report (PDR)	92,037.00	100.00%	92,037.00	92,037.00	0.00
Task 5 - Pre-Design Services					
i. Geotechnical Services	31,384.00	32.33%	10,145.98	10,145.98	0.00
ii. Site Survey	603,965.00	100.00%	603,965.00	603,965.00	0.00
iii. Environmental Services	24,257.00	50.00%	12,128.50	12,128.50	0.00
iv. Structural Services	95,413.00	24.00%	22,899.12	22,899.12	0.00
v. Electrical, Instrumentation, Controls, and MEP Services	74,642.00	25.32%	18,900.00	18,900.00	0.00
Task 6 - Permitting and Easement/ROW Acquisition Support	159,775.00	12.50%	19,971.88	15,977.50	3,994.38
Task 7 - Meetings	48,503.00	37.00%	17,946.11	16,976.05	970.06
Task 8 - Project Management	38,060.00	55.00%	20,933.00	19,030.00	1,903.00
Task 9 - 30% Preliminary Design	526,345.00	100.00%	526,345.00	526,345.00	0.00
Task 10 - 60% Design	620,228.00	62.00%	384,541.36	372,136.80	12,404.56
Task 11 - 90% Design	504,874.00	4.00%	20,194.96	20,194.96	0.00
Task 12 - Final Design	261,335.00	0.00%	0.00	0.00	0.00
Task 13 - Bidding Services	55,588.00	0.00%	0.00	0.00	0.00

Amendment #1

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104 Account Number: 2073089159554 ABA#: 121000248 Please send remittance information to: payments@kimley-horn.com</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 932520 ATLANTA, GA 31193-2520</p>
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OKEECHOBEE UTILITY AUTHORITY
 ATTN: JOHN HAYFORD
 OUA
 100 SW 5TH AVE
 OKEECHOBEE, FL 34974

Federal Tax Id: 56-0885615
 For Services Rendered through Oct 31, 2025

Invoice Amount: \$63,272.00

Invoice No: 33811222
 Invoice Date: Nov 25, 2025

Project No: 241093000.1
 Project Name: TREASURE ISLAND S2S
 Project Manager: VAN SICKLE, PETER

Client Reference: MSA180123
 PO# 0000011405

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
Task 5 - Pre-Design Services					
ii. Site Survey	18,000.00	0.00%	0.00	0.00	0.00
Task 11 - 90% Design					
i. Phase 1 - Softdigs	8,000.00	43.75%	3,500.00	3,500.00	0.00
ii. Phase 2 - Softdigs	60,000.00	73.33%	44,000.00	0.00	44,000.00
Subtotal	3,266,385.00	56.38%	1,841,486.91	1,778,214.91	63,272.00
Total LUMP SUM					63,272.00

Total Invoice: \$63,272.00

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104 Account Number: 2073089159554 ABA#: 121000248 Please send remittance information to: payments@kimley-horn.com</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 932520 ATLANTA, GA 31193-2520</p>
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OKEECHOBEE UTILITY AUTHORITY
 ATTN: JOHN HAYFORD
 OUA
 100 SW 5TH AVE
 OKEECHOBEE, FL 34974

Federal Tax Id: 56-0885615
 For Services Rendered through Nov 30, 2025

Invoice Amount: \$170,889.28

Invoice No: 34105693
 Invoice Date: Dec 8, 2025

Project No: 241093000.1
 Project Name: TREASURE ISLAND S2S
 Project Manager: VAN SICKLE, PETER

Client Reference: MSA180123
 PO# 0000011405

LUMP SUM

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
Task 1 - Project Validation and Kickoff Meeting	8,284.00	100.00%	8,284.00	8,284.00	0.00
Task 2 - Data Collection	13,891.00	100.00%	13,891.00	13,891.00	0.00
Task 3 - Model Development and Hydraulic Investigation	21,804.00	100.00%	21,804.00	21,804.00	0.00
Task 4 - Preliminary Design Report (PDR)	92,037.00	100.00%	92,037.00	92,037.00	0.00
Task 5 - Pre-Design Services					
i. Geotechnical Services	31,384.00	55.92%	17,548.98	10,145.98	7,403.00
ii. Site Survey	603,965.00	100.00%	603,965.00	603,965.00	0.00
iii. Environmental Services	24,257.00	50.00%	12,128.50	12,128.50	0.00
iv. Structural Services	95,413.00	30.00%	28,623.90	22,899.12	5,724.78
v. Electrical, Instrumentation, Controls, and MEP Services	74,642.00	30.00%	22,392.60	18,900.00	3,492.60
Task 6 - Permitting and Easement/ROW Acquisition Support	159,775.00	40.00%	63,910.00	19,971.88	43,938.12
Task 7 - Meetings	48,503.00	45.00%	21,826.35	17,946.11	3,880.24
Task 8 - Project Management	38,060.00	60.00%	22,836.00	20,933.00	1,903.00
Task 9 - 30% Preliminary Design	526,345.00	100.00%	526,345.00	526,345.00	0.00
Task 10 - 60% Design	620,228.00	67.00%	415,552.76	384,541.36	31,011.40
Task 11 - 90% Design	504,874.00	15.00%	75,731.10	20,194.96	55,536.14
Task 12 - Final Design	261,335.00	0.00%	0.00	0.00	0.00
Task 13 - Bidding Services	55,588.00	0.00%	0.00	0.00	0.00
Amendment #1					

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104 Account Number: 2073089159554 ABA#: 121000248 Please send remittance information to: payments@kimley-horn.com</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 932520 ATLANTA, GA 31193-2520</p>
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OKEECHOBEE UTILITY AUTHORITY
 ATTN: JOHN HAYFORD
 OUA
 100 SW 5TH AVE
 OKEECHOBEE, FL 34974

Federal Tax Id: 56-0885615
 For Services Rendered through Nov 30, 2025

Invoice Amount: \$170,889.28

Invoice No: 34105693
 Invoice Date: Dec 8, 2025

Project No: 241093000.1
 Project Name: TREASURE ISLAND S2S
 Project Manager: VAN SICKLE, PETER

Client Reference: MSA180123
 PO# 0000011405

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
Task 5 - Pre-Design Services					
ii. Site Survey	18,000.00	100.00%	18,000.00	0.00	18,000.00
Task 11 - 90% Design					
i. Phase 1 - Softdigs	8,000.00	43.75%	3,500.00	3,500.00	0.00
ii. Phase 2 - Softdigs	60,000.00	73.33%	44,000.00	44,000.00	0.00
Subtotal	3,266,385.00	61.61%	2,012,376.19	1,841,486.91	170,889.28
Total LUMP SUM					170,889.28

Total Invoice: \$170,889.28

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 13

DECEMBER 16, 2025

CONSENT AGENDA

INVOICE FROM RAFTELIS

Please find attached the invoice in the amount of \$1,480.00 submitted by Raftelis. Staff is aware of the work currently being done by Raftelis and is in agreement with these requests.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					\$67,500.00
Jul-25	1	Jul-25		\$5,297.50	\$62,202.50
Aug-25	2	Aug-25		\$8,570.00	\$53,632.50
Sep-25	3	Sep-25		\$23,080.00	\$30,552.50
Oct-25	4	Oct-25		\$13,070.60	\$17,481.90
Nov-25	5	Nov-25		\$925.00	\$16,556.90
Dec-25	6		\$1,480.00		\$15,076.90

Staff recommends approval of this invoice in the amount of \$1,480.00 to Raftelis.

November 12, 2025
 Invoice No: 42544

John Hayford
 Okeechobee Utility Authority
 100 S.W. 5th Avenue
 Okeechobee, FL 34974

Project R-00451FL24.01 Okeechobee Utility Authority - Update the Financial Forecast and Provide a Large User Rate Analysis

Purchase Order No. 0000012309

Professional Services from October 01, 2025 to October 31, 2025

Phase	001	Financial Forecast Update		
Contract		Current	Prior Billings	
Total Billings		0.00	22,960.60	22,960.60
Contract Ceiling				35,618.00
Remaining				12,657.40
Total this Phase				0.00

Phase	002	Large User Rate Analysis		
Professional Personnel				
		Hours	Rate	Amount
Vice-President				
Hamilton, Murray		4.00	370.00	1,480.00
Totals		4.00		1,480.00
Total Professional Fees				1,480.00
Contract		Current	Prior Billings	
Total Billings		1,480.00	27,982.50	29,462.50
Contract Ceiling				31,882.00
Remaining				2,419.50
Total this Phase				\$1,480.00
Total this Invoice				\$1,480.00

Outstanding Invoices

Number	Date	Balance
42092	10/16/2025	925.00
Total		925.00

	Current	Prior	Total	Received	A/R Balance
Billings to Date	1,480.00	50,943.10	52,423.10	50,018.10	2,405.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

DECEMBER 16, 2025

CONSENT AGENDA

INVOICE FROM NASON YEAGER GERSON HARRIS & FUMERO, P.A. – LEGAL SERVICES

Please find attached invoice in the amount of \$7,030.00 submitted by Nason Yeager Gerson Harris & Fumero, P.A. for legal services. Staff is aware of the work currently being done by Nason Yeager Gerson Harris & Fumero, P.A. and is in agreement with this request.

Staff recommends approval of this invoice in the amount of \$7,030.00 to Nason Yeager Gerson Harris & Fumero, P.A.

Nason Yeager Gerson Harris & Fumero, P.A.

3001 PGA Boulevard, Suite 305
Palm Beach Gardens, Florida 33410
Phone No.: (561) 686-3307
Fax: (561) 686-5442
Federal Tax ID: 59-1280063

Statement as of 12/1/2025
Statement no 335704

Okeechobee Utility Authority

EMAIL: Ap@ouaf.com

**100 SW 5th Avenue
Okeechobee, FL 34974**

**17894-34709 / OKEECHOBEE UTILITY AUTHORITY / LEGAL
SERVICES REPRESENTATION**

Professional Fees	Hours	Rate	Amount
11/04/2025 SLC Receipt and review of correspondence from Kristy inquiring about 1657 SW 35TH Cir #57 and estoppel. Review and analyze estoppel and official records. Preparation of correspondence to providing answer.	0.80	300.00	240.00
11/04/2025 SLC Receipt and review of correspondence from Executive Director to Matt Pearce providing Matt the grazing lease.	0.10	300.00	30.00
11/05/2025 SLC Additional formatting of CDD agreement to incorporate arbitration clause and Lauriston substantive edits. Receipt and review of correspondence from Executive Director discussing ERCs and discussion item 8 from his prior comments.	1.90	300.00	570.00
11/05/2025 SLC Receipt and review of correspondence from Executive Director requesting next steps in Upham property connection dispute and including attachments.	0.30	300.00	90.00
11/14/2025 SLC Preparation of correspondence to Executive Director coordinating call with chair to discuss Upham matter. Telephone call with Chair to discuss Upham matter.	0.30	300.00	90.00
11/18/2025 SLC Participation in monthly meeting, including travel.	4.30	300.00	1,290.00
11/19/2025 SLC Revise and finalize Lakefront CDD user agreement per Lauriston comments.	1.80	300.00	540.00
11/21/2025 SLC Begin preparation of county civil complaint against Upham.	2.10	300.00	630.00
11/24/2025 SLC Continue preparation of county civil complaint against Upham.	3.50	300.00	1,050.00
			<hr/>
	Sub-total Fees:		\$4,530.00
Trust Account	Beginning Balance:		\$30,000.00

11/28/2025

Transferred funds from FH101-100

2,500.00

Ending Balance: 32,500.00

Total Current Billing: 4,530.00

Due: \$4,530.00

Retainer: 2,500.00

Total Now Due: \$7,030.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 15

DECEMBER 16, 2025

CONSENT AGENDA

INVOICE FROM CONELY AND CONELY, P.A. – LEGAL SERVICES

Please find attached invoice in the amount of \$3,600.00 submitted by Conely and Conely, P.A. for legal services. Staff is aware of the work currently being done Conely and Conely, P.A. and is in agreement with this request.

Staff recommends approval of this invoice in the amount of \$3,600.00 to Conely and Conely P.A.

Conely & Conely, P.A.
P.O. Drawer 1367
Okeechobee, FL 34973-1367
Tax I.D. #59-2020240

Invoice submitted to:
Okeechobee Utility Authority
Attn: Accounts Payable
100 SW 5th Avenue
Okeechobee, FL 34974

December 2, 2025

In Reference To:
November 2025

Invoice #11014

Professional Services:		<u>Hours</u>	<u>Amount</u>
11/01/2025	Monthly Retainer		<u>\$2,500.00</u>
11/20/2025	Reviewed easement document emailed by John Hayford from Racetrac, Inc. to Park Street Okeechobee, LLC; Emailed response that a new easement is required and Quit Claim Deeds to cancel the recorded easement document.	.50	\$ 137.50
11/21/2025	Worked with Marie on the easement document between Racetrac, Inc. and Park Street Okeechobee, LLC; Prepared Quit Claim Deeds from Racetrac Inc. to Park Street Okeechobee, LLC and from Park Street Okeechobee, LLC to Racetrac, Inc., to cancel the prior easement document.	2.50	\$ 687.50
11/21/2025	Prepared easement to OUA from Racetrac, Inc., and easement to OUA from Park Street Okeechobee, LCC.	<u>1.00</u>	<u>\$ 275.00</u>
	Total hours and amount due	4.00	\$1,100.00
	Total for professional services rendered and retainer		<u>\$3,600.00</u>
	Previous balance		\$4,631.25
11/24/2025	Payment received - Thank you. Check No. 35217		<u>(\$4,631.25)</u>
	BALANCE DUE		\$3,600.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 16

DECEMBER 16, 2025

CONSENT AGENDA

INVOICE FROM THORN RUN PARTNERS

Please see attached the Thorn Run Partners monthly invoice.

Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of \$3,500.00.

THORN RUN PARTNERS



INVOICE

Date 12/1/2025
Invoice No. 230197

Bill To

Okeechobee Utility
100 S.W. 5th Avenue
Okeechobee, FL 34974

PO NUMBER	0000011647
SUPPLIER ID	

Terms	Due Date	FOR THE MONTH OF
Net 30	12/31/2025	December 2025

Government Relations Services performed Fee as agreed to and amount owed:	\$3,500.00
Payments/Credits	\$0.00
Total Amount Due	\$3,500.00

Remittance Information
Billing inquiries and Remittances may be emailed to trpadmin@thornrun.com
Remittance Information
Please make all checks payable to: Thorn Run Partners, LLC 100 M Street SE, Suite 750 Washington, DC 20003 Please reference the invoice number when making payment
Payment Options
We accept wire and ACH. For more information: Email: trpadmin@thornrun.com Phone: +1 (240) 355-7559
TAX ID
FEIN: 27-1541515

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 17

DECEMBER 16, 2025

CONSENT AGENDA

INVOICE FROM MACVICAR CONSULTING, INC.

Please see attached the MacVicar Consulting Inc. invoice.

Staff recommends approval of the monthly invoice from MacVicar Consulting Inc. in the amount of \$250.00.



MACVICAR CONSULTING, INC.
4524 Gun Club Road, Suite
201
West Palm Beach, FL

Invoice

Okeechobee Utility Authority
Attn: John Hayford, Exec Director
100 SW 5th Avenue
Okeechobee, FL 34974
PO No: 12037

DATE	INVOICE #
12/1/2025	202512013

PROJECT
540.01-LOSOM Support

DESCRIPTION	AMOUNT
Support for the month of November 2025	250.00
Total	\$250.00

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 18

DECEMBER 16, 2025

CONSENT AGENDA

OUA BOARD OF DIRECTOR'S MEETING DATES

January 20, 2026	8:00 A.M.
February 17, 2026	8:00 A.M.
March 17, 2026	8:00 A.M.
April 21, 2026	8:00 A.M.
May 19, 2026	8:00 A.M.
June 16, 2026	8:00 A.M.
July 21, 2026	8:00 A.M.
August 18, 2026	8:00 A.M.
September 15, 2026	8:00 A.M.
October 20, 2026	8:00 A.M.
November 17, 2026	8:00 A.M.
December 15, 2026	8:00 A.M.

All dates above are currently on the third Tuesday of a given month

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 19

DECEMBER 17, 2024

CONSENT AGENDA

2026 OUA HOLIDAYS

Thursday, January 1	New Year's Day
Monday, May 25	Memorial Day
Monday, September 7	Labor Day
Wednesday, November 11	Veteran's Day
Thursday, November 26	Thanksgiving Holiday
Thursday, December 24	Christmas Eve
Friday, December 25	Christmas Day
Personal Day #1	As applicable
Personal Day #2	As applicable

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 20

DECEMBER 16, 2025

CONSENT AGENDA

OPERATIONS DIRECTOR MONTHLY REPORT

DEPARTMENT SITE VISITS
MONTHLY BOARD MEETING UPDATES

Tuesday 12-16--2025

Site Visits 11-20-25 thru 12-11-25

SWTP: General Maintenance
 Normal Operations

Maintenance: General Maintenance
 Normal operations: leaks, complaints, new services
 Working on couple water main line extensions in Basswood

WWTP: General Maintenance
 Normal Operations
 Ventilation controls and software upgrades are complete for hot houses.
 Aerating mole has been ordered, Vendor covering European tariff.

*The above Operations Director report is presented for informational purposes, If there are any questions, I would be happy to answer them.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 21

DECEMBER 16, 2025

MEETING MINUTES

Attached are copies of the minutes from the meeting held on November 18, 2025.

Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from November 18, 2025 as presented.

OKEECHOBEE UTILITY AUTHORITY
MEETING MINUTES
Tuesday, November 18, 2025 8:00 A.M.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, Florida

Chairperson Nelson called the meeting to order at 8:03 A.M.

Chairperson Nelson determined the voting members and led all participating attendees and visitors in the Pledge of Allegiance.

Chairperson Nelson addressed Agenda Item No. 1; the following Okeechobee Utility Authority Board Members were present:

Board Members:

John Gilliland*
Steve Nelson*

Alternates:

Melanie Anderson**
Jamie Gamiotea
Glenn Sneider***

Absent:

Steve Hargraves
Harry Moldenhauer
Tabitha Trent

*Voting Board Members

** Voting in Harry Moldenhauer's Absence

*** Voting in Tabitha Trent/Steve Hargraves Absence

OUA Members:

John Hayford
Greg Kennedy

Lauriston Hamilton
Jamie Mullis

Steve Conteaguero
Michelle Willoughby

Chairperson Nelson addressed Agenda Item No. 2 'Agenda Additions or Deletions' There were none.

Chairperson Nelson addressed Agenda Item No. 3 'Consent Agenda' Motion by Melanie Anderson to approve the Consent Agenda as presented:

- | | |
|----------------------------------|--|
| Consent Agenda Item No. 4 | 'Invoice from Holtz Consulting Engineers, Inc. – SR 78 Watermain Improvements in the amount of \$39,937.50' |
| Consent Agenda Item No. 5 | 'Invoice from CHA - Vac Station #2 Generator Replacement in the amount of \$583.50' |
| Consent Agenda Item No. 6 | 'Invoice from Raftelis in the amount of \$925.00' |
| Consent Agenda Item No. 7 | 'Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services in the amount of \$8,978.30' |
| Consent Agenda Item No. 8 | 'Invoice from Conely and Conely, P.A. – Legal Services in the amount of \$4,631.25' |
| Consent Agenda Item No. 9 | 'Invoice from Thorn Run Partners in the amount of \$3,500.00' |

Consent Agenda Item No. 10 'Invoice from MacVicar Consulting, Inc. in the amount of \$250.00'

Consent Agenda Item No. 11 'Operations Director Monthly Report'
Second by John Gilliland. Vote unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 12 'Meeting Minutes from October 21, 2025' Motion by John Gilliland to approve the Meeting Minutes from October 21, 2025 as presented. Staff advised Meeting Minutes are incorrect as John Gilliland was absent at the October Meeting, however Meeting Minutes reflect his presence. Motion rescinded. Motion by Melanie Anderson to approve the Meeting Minutes as corrected. Second by Glenn Sneider. Vote Unanimous (4-0), motion carried.

Chairperson Nelson addressed Agenda Item No. 13 'Employee Recognition' Chairperson Nelson recognized James Stratton for 25 years, Patrick Andersen for 10 years and John Woodham for 5 years of service to the OUA.

Chairperson Nelson addressed Agenda Item No. 14 'Public Comments' There were none.

Discussion Agenda

Chairperson Nelson addressed Agenda Item No. 15 'SR78W Phase II Watermain Improvements Project – Contractor Pay Application No. 1' Executive Director Hayford discussed that Phase II of the SR 78W Watermain Improvements project is currently underway. There was conflict with an FP&L horizontal directional drill under Lemkin Creek that was in an easement granted to the OUA from the State. The FP&L piping was not in the placement that was reported. Executive Director Hayford discussed that the OUA contractor will drill slightly deeper than shown on the plans and that there is more than enough piping supplied to the contractor for this work. Executive Director Hayford discussed that the project is still on track to complete in the allotted contract time. Executive Director Hayford discussed that the contractor, B & B Site Development, Inc., has submitted Pay Application No. 1 on the amount of \$99,489.83. **Motion by John Gilliland to approve Pay Application No. 1 in the amount of \$99,489.83 to B & B Site Development, Inc. Second by Glenn Sneider. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 16 'Pine Ridge Park Gravity Sewer Abandonment' Executive Director Hayford discussed the vacuum sewer system is complete and operational. Executive Director Hayford discussed that the remnant gravity sewer lines totaling 2,401 linear feet are in need of grouting and seven manholes are in need of crushing, abandonment and restoration back to grade. Executive Director Hayford discussed that six contractors were solicited to provide bids on the project, of which four contractors responded with proposals. Executive Director Hayford discussed that the responsive contractors were ranked by bid price. There was a brief discussion. **Motion by Melanie Anderson to accept the low bid of \$55,816.00 from PRP Construction Group. Second by John Gilliland. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 17 “Pine Ridge Park Resident’ Executive Director Hayford discussed that the owner at 972 NE 28th Avenue has received numerous notices concerning connections to the OUA water and wastewater collections system. The

wastewater collection system is a gravity sewer collection system installed along the rear of the lot line. Executive Director Hayford discussed that the system is old and failing. Executive Director Hayford discussed that when the OUA installed the new vacuum collection system, a line was installed in front of the house. The scope of work called for the contractor to make the connection from the house to the street at no charge to homeowner as they were existing customers. Executive Director Hayford discussed that at one time the property was connected to the OUA water system and then eventually disconnected from the OUA meter and connected to a well. Executive Director Hayford discussed that currently the property remains connected to a well and the gravity system at the rear of the house. Since there is not a water meter reading, a true bill cannot be prepared and in essence, the property owner is getting free service. Attorney Conteaguero discussed the options to the OUA, which includes civil litigation. There was a brief discussion. **Motion by Glenn Sneider to direct OUA staff and attorney to pursue civil litigation. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 18 ‘NW 35th Avenue Water Main Improvement Project’ Executive Director Hayford discussed that a property owner on NW 35th Avenue in Basswood Estates is requesting water service for their house. Executive Director Hayford discussed that the parcel is only a few lots in on NW 35th Avenue from an existing main on NW 36th Street. Executive Director Hayford discussed that the OUA provided a price for a 2-inch water main to serve the lot and the homeowner agreed that this was the least expensive route for them to have water. Executive Director Hayford discussed that it did not make sense to put in a 2-inch water main to serve just a few lots, when later connections would require water main upsizing. Executive Director Hayford discussed installing piping to serve the service request followed by approximately 1,350 LF of piping to tie the proposed piping into the existing piping on NW 36th Avenue. Executive Director Hayford discussed that the FY26 budget has a line item for installation of water main, both for new and repair/replacement. There was a brief discussion. **Motion by Melanie Anderson to approve the installation of the water main on NW 35th Avenue connecting to the existing water main on NW 36th Street, Second by Glenn Sneider. Vite unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda item No. 19 ‘Cemetery Road Wastewater Treatment Plant Chlorine Skid Replacement’ Executive Director Hayford discussed that the chlorine injection pump skid at the Wastewater Plant has exceeded its useful life. Due to the age, the plastic piping has become brittle and is leaking. Bids were solicited and two vendors were responsive. Executive Director Hayford discussed that the vendors were ranked by price. There was a brief discussion. Assistant Executive Director Kennedy discussed that the project would take 8-10 weeks to complete. **Motion by John Gilliland to accept the low bid of \$28,452.48 from TriNova, Inc. Second by Glenn Sneider. Vote unanimous (4-0), motion carried.**

Chairperson Neson addressed Agenda Item No. 20 “Amendment to Agreement for Sale and Purchase of Land, Torres Land Property Purchase’ Executive Director Hayford discussed that the OUA board approved the purchase of the Torres property during the Board Meeting on October 21, 2025. Executive Director Hayford discussed that after Board approval, staff learned of the current zoning on the property which does not allow for parking of commercial vehicles, which was the intent of the lease to seller. Executive Director Hayford discussed that this amendment is to cancel and delete the Lease to Seller portion of the agreement. Executive Director Hayford discussed that the title company found two liens on the property, one of which was filed by the OUA and the other by Code Enforcement. The customer will satisfy the OUA lien from the sale proceeds. The lien by Code Enforcement should be dismissed as it exceeds the Statute of limitations, as it is over 20 years old. There was a brief discussion. **Motion by Glenn Sneider to approve the amendment to the Agreement for Sale and Purchase as presented. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 21 ‘SR78W Phase III Watermain Improvement Engineering RFP’ Executive Director Hayford discussed that request for proposals was sent out directly to seven engineering firms, with follow up emails to an additional six engineering firms that either saw a legal advertisement that was posting to the local paper or to the OUA social media sites. Executive Director Hayford discussed that the RFP shows piping extending from just south of Lemkin Creek to just south of Big ‘O RV Park, including approximately 9,400 LF of 16-inch water main, removal of the same quantity of existing 6-inch and 8-inch water main and the construction of a 750,000-gallon ground storage tank. Executive Director Hayford discussed that four proposals were received and evaluated. After review, Holtz Consulting Engineers, Inc., was rated as the best fit for the design of this project. Board Member Gilliland asked who will be paying for the storage tank. Executive Director Hayford discussed that who will be paying for the storage tank has yet to be determined. Executive Director Hayford discussed the benefits to the OUA for the storage tank. There was brief discussion. **Motion by Melanie Anderson to accept the final ranking and negotiate a scope work and fee schedule. Second by Glenn Sneider. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 22 ‘SWTP Ozone Rehabilitation Project Engineering RFP’ Executive Director Hayford discussed that requests for proposals were released on September 30, 2025, to review the existing ozone treatment system and evaluate system upgrades, replacement or rehabilitation of the current system. Executive Director Hayford discussed that the current system is over 15 years old. Executive Director Hayford discussed that staff only receive one proposal from CHA Solutions Inc. Stephanie Bortz from CHA Solutions Inc. was present to answer questions from the Board. There was a brief discussion. **Motion by John Gilliland to negotiate a scope of work and fee schedule with CHA Solutions Inc. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 23 “Manhole Repair and Rehabilitation’ Executive Director Hayford discussed that the existing gravity sewer manhole in the alley behind 202 NE Park Street has experienced a sinkhole around the outside of the manhole. Executive

Director Hayford discussed that quotes were requested from three companies who specialize in these types of repairs. The companies were ranked by bid price, with Maxx Environmental, LLC. being the low bid of \$4,530.00. **Motion by John Gilliland to accept the low bid of \$4,530.00 from Maxx Environmental, LLC. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.**

Chairperson Nelson addressed Agenda Item No. 24 “Okeechobee Utility Authority Employees’ Retirement System Amendments and Adoption of the Revised Investment Policy Statement’ Pension Chairman Mullis discussed the amendment to the OUA Retirement System and plan updates. The amendment to the plan document includes a one-time increase of \$100 per month to certain retirees and DROP Participants effective November 1, 2025 and updates to the Plan’s required minimum distribution provisions to comply with the federal SECURE 2.0 act. Pension Chairman Mullis discussed the update to the Investment Policy Statement. There was a brief discussion. **Motion by Glenn Sneider to adopt Resolution 25-06 amending Sections 7 and 16 of the Plan and approve the restated Plan document. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.**

Motion by Glenn Sneider to adopt the revised Investment Policy Statement as recommended by the Board of Trustees. Second Melanie Anderson. Vote unanimous (4-0), motion carried.

Glenn Sneider out at 8:55 A.M.

Staff Reports

Chairperson Nelson addressed Agenda Item No.25A ‘Finance Report’ Finance Report presented as Information only due to lack of quorum. Finance Director Hamilton reviewed the Finance Report for period ending October 31, 2025. *Attorney Conteaguero out at 9:04am.* Finance Director Hamilton discussed that this month’s finance report, is staffs’ best estimates as staff are working through some implementation issues with the new business solution developer (BS & A). *Attorney Conteaguero in at 9:07am.*

Chairperson Nelson addressed Agenda Item No. 32 ‘Attorney’ Attorney Conteaguero reviewed the Lakefront Estates CDD User Agreement and Interlocal Agreement in regards to the Pine Ridge Park customer discussed during Agenda Item No. 17.

Chairperson Nelson addressed Agenda Item No. 33 “Executive Director’ Executive Director Hayford gave an update on current projects.

Chairperson Nelson addressed Agenda Item No. 34 ‘Items from the Board’ Chairperson Nelson invites Board Members to attend the OUA Holiday Party on December 11, 2025.

There being no other business, meeting adjourned at 9:18 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to ensure that verbatim record of the proceeding is made, which record

includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director's office.

Chairperson

Executive Director (Secretary)

DRAFT

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 22

DECEMBER 16, 2025

EMPLOYEE RECOGNITION

This month the Board will recognize one employee for his years of service for the OUA.

Ben Burkes 10 Years

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 23

DECEMBER 16, 2025

PUBLIC COMMENTS

OKEEHOBEE UTILITY AUTHORITY

DECEMBER 16, 2025

DISCUSSION AGENDA

24. Customer - Mendoza
25. SR78W Phase III Watermain Improvement Engineering Agreement
26. SWTP Ozone Rehabilitation Project Engineering RFP
27. October Finance Report

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 24

DECEMBER 16, 2025

DISCUSSION AGENDA

OUA CUSTOMER – MENDOZA

The OUA currently has a septic to sewer project in the SW area that is nearing completion. In June of 2023, September of 2024 and November of 2024, OUA staff sent letters (attached) to the residents of this project area advising the fees to connect.

OUA customer, Moises Mendoza, 3306 SW 22nd St., contacted the OUA on October 28, 2025 to pay the fees for the septic to sewer project. Mr. Mendoza elected to sign up for a payment agreement (\$1,778.25 down and \$50.00 monthly payment till February 2034) for the \$7,113.00 install and capital connection charges.

Mr. Mendoza will be present to speak to the OUA Board concerning the fees associated with septic to sewer project.



OKEECHOBEE UTILITY AUTHORITY

100 SW 5th Avenue
Okeechobee, Florida 34974-4221

(863) 763-9460
Fax: (863) 763-9036

AGENDA ITEM REQUEST FORM

Please mail or bring completed form to:

Okeechobee Utility Authority
Executive Director Office
100 S.W. 5th Avenue
Okeechobee, Florida 34974-4221

NAME: Moises A. Mendoza
ADDRESS: 3306 SW 22nd Street
Okeechobee FL 34974

TELEPHONE: (863) 634-0352 _____
(HOME) (BUSINESS)

MEETING: REGULAR SPECIAL WORKSHOP DATE: _____

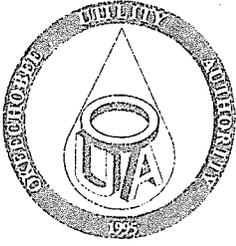
PLEASE STATE THE ITEM YOU WISH TO HAVE PLACED ON THE OUA BOARD AGENDA:
The Connection From the House to the city (Septic)
INVOICE ON current OUA @ 1400 to 5,638.62. Total was 7,369.51
Down payment 1778.25

PLEASE STATE DESIRED ACTION BY THE OUA BOARD:
To Assit in Cost For getting septic from the house to the city.
Also lower the bill due to medical situation.

PLEASE SUMMARIZE PERTINENT INFORMATION CONCERNING YOUR REQUEST AND ATTACH APPLICABLE DOCUMENTS: cannot afford to pay what city is asking,
needing cost to be covered.

PRESENTATION IS TO BE MADE, HOW MUCH TIME WILL BE REQUIRED? 30 Min or less

SIGNED BY: _____
DATE: 12/8/25



OKEECHOBEE UTILITY AUTHORITY

100 SW 5th Avenue
Okeechobee, Florida 34974-4221

(863) 763-9460
FAX: (863) 467-4335

June 13, 2023

MOISES MENDOZA
PO BOX 328
OKEECHOBEE, FLORIDA 34973

Site Address: 3306 SW 22ND ST
Parcel ID: 1-30-37-35-0010-00150-0070
Account Number: 16698
Route & Sequence: 285-00407

Ref: Southwest Service Area Utility System Improvements
June 2023 Project Notice

Dear MOISES MENDOZA,

A Notice to Proceed was issued to Hinterland Group, Inc. on March 29, 2022. Presently, final completion is scheduled for May 12, 2025. Service is anticipated to be ready by this date. This project will provide wastewater services to residents within the Southwest Service Area. Work has already begun in some of the project area.

As provided for in the Okeechobee County Land Development Regulations, Development Design and Improvement Standards, **"7.06.07A(2), connections to a public water supply or public wastewater collection system shall be required when a publicly owned system becomes available"**. The State of Florida also recognizes the benefit of removal of septic tank systems per 381.00655 Florida Statutes: **"owners of onsite sewerage treatment and disposal system must connect to publicly owned utility system."** The project under construction is a publicly owned system (Okeechobee Utility Authority).

Per 381.00655 FS, several payment options are available to the property owner.

- 1) Pay the total due at current rates at any time after construction begins; or
- 2) Pay in monthly installments (over two years) after construction begins. Payments made by this method may incur monthly interest charges on the unpaid balance. Total fees due will be based upon the rates in effect at the time a payment plan is established.

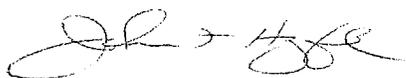
Per OUA policy, the property owner may elect to utilize an OUA payment plan as detailed in Section 8, Resolution 22-05 adopted by the OUA Board on August 18, 2022. In general, the payment plan is described by: Term (either 5 year or 10 year), interest rate (either 1.0% or 1.5% dependent on Term), minimum 25% down and a minimum monthly payment of \$40.00 per month. The property owner may choose the plan that best fits the needs of the property owner. In either case, connections are required to be made within 365 calendar days after notification that the publicly owned system is ready and available for connection.

When selecting the payment method, the property owner will also sign a service agreement* and provide payment of a deposit (if required) for service. If the property is a rental property, then the owner may also elect to have the tenant sign up for an account.

The OUA has scheduled a "Town Hall" meeting on June 27th , 7:00PM at The Gathering, located at 1735 SW 24th Avenue. Project information, maps, OUA personnel and engineering representatives will be present to answer your project questions.

If you should have any questions or comments, please call the office and request to speak to either Michelle Willoughby (X-118), Kristy Arnold (X-117) or John Hayford (X-109) to discuss this matter. The office telephone number is 863-763-9460.

Sincerely,



John F. Hayford
Okeechobee Utility Authority

Wastewater Fees Due

\$ 574.00	Connection to Service Line – Vacuum Pit
<u>\$ 838.00</u>	Wastewater Capital Connection Charge
\$1,412.00	TOTAL

A deposit may be required depending owner, renter or payment method.

2 Year Payment Plan (24 Months)

\$1,412.00	Amount Due
\$ 353.00	Down Payment (25%)
\$1,059.00	Amount Financed
1.00%	Interest Rate
\$ 44.75	Monthly Payment

*If you do not have an active account with the OUA for water, please contact this office establish services.



OKEECHOBEE UTILITY AUTHORITY

100 SW 5th Avenue
Okeechobee, Florida 34974-4221

(863) 763-9460
FAX: (863) 467-4335

September 5, 2024

MOISES MENDOZA
PO BOX 328
OKEECHOBEE, FL. 34973

Site Address: 3306 SW 22ND ST

Ref: Southwest Service Area Utility System Improvements
September 2024 Connection Fees

Dear MOISES MENDOZA,

The Okeechobee Utility Authority is considering an allowance to allow the temporary reduction of the "Schedule of Rates Fees and Charges" to expire. If this were to occur, the fees charged by the OUA to connect to the OUA system will revert back to full fees.

What does this mean to me as an OUA customer in the Southwest Service Area (SWSA). Currently, anyone connecting to the OUA wastewater system 4" vacuum sewer lateral would pay \$600 (this represents the fee at a 75% reduction). The new proposed rate will increase to an estimated \$2,555). The wastewater capital connection charge will be going from \$876 (reduced rate) to \$3,732.

Per OUA policy, the property owner may elect to utilize an OUA payment plan as detailed in Section 8, Resolution 22-05 adopted by the OUA Board on August 18, 2022. In general, the current payment plan is described by: Terms (either 5 year plan @ 1.0% or 10 year payment plan @ 1.5% interest), minimum 25% down and a minimum monthly payment of \$40.00 per month. The OUA will consider at the next meeting (September 17th) changes to these requirements (reduction in the down payment, 15 year plan and minimum monthly payment).

What are your options, you can choose to do nothing and you will pay your fees later when the system becomes available at the then current rates, or you could choose to enter in to a payment plan now (**before October 1, 2024**) at the current reduced pricing or you can pay in full and not pay any interest.

If you should have any questions or comments, please call the office and request to speak to either Michelle Willoughby (X-118), Kristy Arnold (X-117) or John Hayford (X-109) to discuss this matter. The office telephone number is 863-763-9460.

Sincerely,

John F. Hayford
Okeechobee Utility Authority

Wastewater Fees Due

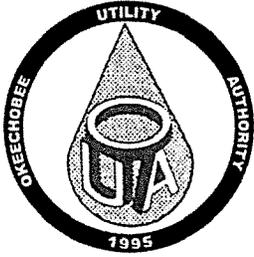
\$ 600.00	Connection to Service Line – Vacuum Pit
<u>\$ 876.00</u>	Wastewater Capital Connection Charge
\$1,476.00	TOTAL

A deposit may be required depending owner, renter or payment method.

2 Year Payment Plan (24 Months)

\$1,476.00	Amount Due
\$ 369.00	Down Payment (25%)
\$1,107.00	Amount Financed
1.00%	Interest Rate
\$ 44.75	Monthly Payment

*If you do not have an active account with the OUA for water, please contact this office to establish services and determine fees due.



OKEECHOBEE UTILITY AUTHORITY

100 SW 5th Avenue
Okeechobee, Florida 34974-4221

(863) 763-9460
FAX: (863) 467-4335

November 21, 2024

MOISES MENDOZA
PO BOX 328
OKEECHOBEE, FL. 34973

Site Address: 3306 SW 22ND ST
Parcel ID: 1-30-37-35-0010-00150-0070

Ref: Southwest Service Area Utility System Improvements
November 2024 Connection Fees

Dear MOISES MENDOZA,

The Okeechobee Utility Authority is again allowing for a temporary reduction (75%) of the "Schedule of Rates Fees and Charges" from October 1, 2024 to December 31, 2025. On January 1, 2026, the fee schedule will be back to full cost.

	25%	100%
Wastewater Lateral Connection Fee	\$ 636.00	\$2,543.00
Wastewater Capital Connection Charge	<u>\$ 929.00</u>	<u>\$3,714.00</u>
	\$1,565.00	\$6,257.00

Per OUA policy, the property owner may elect to utilize an OUA payment plan as follows: Terms (interest @ 1.0%, minimum 10% down and minimum monthly payment of \$25.00 per month) or you can pay in full. Once you enter into a payment plan or pay in full, you will be locked in to today's rate. An example payment plan for the 25% fees is attached. You may also elect any payment amount above the minimum to reduce the interest and term of the loan.

In addition to the fees above, there are also costs incurred with the abandonment of the septic tank and installing piping from the house out to the streetside connection point.

If you should have any questions or comments, please call the office and request to speak to either Michelle Willoughby (X-118), Kristy Arnold (X-117) or John Hayford (X-109) to discuss this matter. The office telephone number is 863-763-9460.

Sincerely,

John F. Hayford
Okeechobee Utility Authority

Wastewater Fees Due

\$ 636.00	Connection to Service Line – Vacuum Pit
<u>\$ 929.00</u>	Wastewater Capital Connection Charge
\$1,565.00	TOTAL

Payment Plan (57 months (\$25.00) + final month billing (\$22.78))

\$1,565.00	Amount Due
\$ 157.00	Down Payment (10%)
\$1,408.00	Amount Financed
1.00%	Interest Rate (\$34.80)
\$ 25.00	Monthly Payment

A deposit may be required.

*If you do not have an active account with the OUA for water, please contact this office to establish services and determine fees due.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 25

DECEMBER 16, 2025

DISCUSSION AGENDA

SR78W PHASE III WATERMAIN IMPROVEMENT ENGINEERING AGREEMENT

Request for proposals were either sent directly to engineering firms or the RFP was noticed on public advertising venues (newspaper, social media, etc.). The response to the RFP was by 3:00PM on October 14, 2025, and four firms responded.

Based upon the review of the materials supplied in the RFP responses, the OUA Board directed staff to negotiate with Holtz Consulting Engineers on a scope of work and fee schedule. A proposed scope of work and fee schedule is attached for review.

It should be noted that this proposal is only for the water main design and installation. A separate proposal will be submitted at the January meeting for the storage tank design and construction project.

As a matter of funding, there have been two grant proposals submitted to the Commerce Department for consideration. A one-million-dollar request funded through the Rural Infrastructure Fund and a five million dollar ask funded through the Florida Job Growth Grant Fund. At this time, the OUA does not know how these applications were received and whether or not they will be funded.

At the time of writing this agenda item, OUA staff does not have a final answer from the developer on the HCE proposal. Previous comments from the developer is that they would be inclined to split the engineering fee cost.

The HCE proposal is provided for review and discussion purposes.

OUA staff is recommending approval of the proposal.

What is the OUA Board direction.

Legend

 Project Extents

Project Extents:
~9,400 LF along
SR 78 W



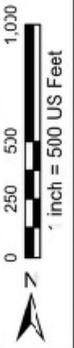
Figure 1

OKEECHOBEE UTILITY AUTHORITY
100 SW 5TH AVENUE
OKEECHOBEE, FLORIDA 34974
PH. (863) 763-3460



Project Location Overview

**SR 78 W Phase III
Water Main Improvements Project**



Lake Okeechobee

AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES
BETWEEN OKEECHOBEE UTILITY AUTHORITY
AND
HOLTZ CONSULTING ENGINEERS, INC.
FOR
STATE ROAD 78 WEST PHASE III WATER MAIN IMPROVEMENTS

I. BACKGROUND

Okeechobee Utility Authority (OUA) currently has two water mains serving the Okee-Tantie/Buckhead Ridge (BHR) service area within the same corridor: an 8-inch ductile iron piping system on the lake side of the State Route 78 West (SR 78W) roadway and an older 6-inch cast iron piping system along the northern/western side of SR 78W. Approximately 4,620 linear feet of new 16-inch water main (Phase I and Phase II) has already been designed, a portion constructed, and the remaining construction is underway. These proposed projects allow for the existing 6-inch water main to be removed as well as provide additional future capacity.

There are new developments proposed for this service area: a 1,400-unit development (Lakefront Estates) currently being constructed next to the existing BHR service area as well as additional future developments adjacent to Lakefront Estates. A hydraulic analysis and evaluations were completed, and it was found that the existing 8-inch and 6-inch mains servicing these new developments were insufficient to meet planned demands. This analysis showed that a new 16-inch water main and booster pump station are needed to meet the fire flow demands. Therefore, this project is for the design of additional new 16-inch water main needed to serve these new developments. This work authorization does not include the design of the proposed booster pump station and will be provided under a separate work authorization. However, a connection to the proposed booster pump station will be included as part of this project.

This project will include the installation of approximately 9,500 linear feet of new 16-inch water main along SR 78W from the end of the State Route 78 West Water Main Improvements – Phase II (approximately 800 LF south of the Lemkin Creek bridge) project to approximately the northern property line of 9011 HWY 78 West (Okeechobee Parcel 1-18-38-35-0A00-00005-0000). Holtz Consulting Engineers, Inc. (HCE) will provide engineering services for the design, permitting, bidding, and services during construction for this project.

II. GENERAL SCOPE OF WORK

HCE will provide comprehensive engineering services to prepare the necessary construction documents to complete this project as a design-bid-build project. This shall include engineering design, permitting services, bidding services, and services during construction related to the State Road 78 West Phase III Water Main Improvements project. Specific tasks include the following:

1. Task 1 – Engineering Design Services
2. Task 2 – Permitting Services
3. Task 3 – Bidding Services
4. Task 4 – Engineering Services During Construction

A detailed description of each task is described in greater detail on the following pages.

Task 1 - Design Services

This proposal is for the construction of a new water main from the southern end of the OUA project State Route 78 Water Main Improvements – Phase II (approximately 800 LF south of the Lemkin Creek bridge) to the northern property line of 9011 HWY 78 West (Okeechobee Parcel 1-18-38-35-0A00-00005-0000).

HCE shall use survey drawings provided by OUA as the “base” drawings on which the proposed utility work will be depicted. No additional survey work has been included as part of this authorization.

HCE shall develop bidding and contract documents including detailed technical specifications and drawings depicting the work. The standard OUA bidding, and contract documents will be utilized by HCE in preparing the documents. It is anticipated that approximately 24 drawings will be developed as follows:

General

- G-1 Cover
- G-2 Legends, Abbreviations and Construction Notes
- G-3 Key Sheet
- G-4 Key Sheet

Civil

C-1 through C-17 Water Main Plan Views

Details

- D-1 Civil/Pipe Details 1
- D-2 Civil/Pipe Details 2
- D-3 Civil/Pipe Details 3

HCE shall prepare and submit 60%, 90% and final design documents for OUA review. 90% and final bidding documents and technical specifications will be updated and submitted based on OUA’s comments on each submittal. HCE will meet with the OUA to review comments. HCE will develop an estimated construction cost for the project to accompany the 60% and final documents.

Engineering plans will be prepared on a 1” =20’ scale on 24” X 36” sheets (1” = 40’ on 11” x 17” sheets depicting the new 16-inch water main. The water main improvements installed via

open-cut will be shown in plan view only. Conflicts with existing utilities will be addressed on the plan sheets with conflict box callouts showing the proposed pipes and existing utilities identifying separation distances and elevations. OUA Water Standard Specifications and Details will be incorporated and utilized in the engineering plans and specifications.

Task 2 – Permitting Services

HCE shall prepare and submit the following permit applications for construction of the water distribution improvements:

- Florida Department of Environmental Protection (FDEP) Notice of Intent to Use The General Permit For Construction of Water Main Extensions For Public Water Systems
- FDOT Utility Right-of-Way Permit

HCE will coordinate with the permitting agencies during the review process on a regular basis to keep the project on schedule and respond to their review comments. HCE will respond to requests for information (RFIs) from the agencies. Any required permit fees will be paid by OUA.

Task 3- Services During Bidding

HCE will perform, as required by OUA, the following services during the bidding phase of the Project:

1. Prepare bid documents including drawings and specifications.
2. Prepare bid advertisement and provide bid documents to bidders.
3. Conduct a pre-bid meeting and issue meeting minutes to all plan holders.
4. Respond to bidder's questions and issue addenda as necessary to clarify the bid documents.
5. Attend the bid opening and prepare the bid tabulation form.
6. Evaluate the bids including contacting contractor references and prepare a recommendation of award to the lowest responsive, responsible bidder.

Task 4 - Engineering Services During Construction

HCE will provide the following services:

- HCE shall conduct a pre-construction meeting and prepare a meeting agenda and prepare and distribute minutes.
- HCE shall review and process shop drawings and other submittals (assume 20 submittals).
- HCE shall provide general construction and contract administration and correspondence.

- HCE will provide periodic site visits during critical stages of the construction process (estimated at an average of 20 hours per week for 24 weeks of actual construction by a construction manager).
- HCE shall review contractor's pay requests (8 applications for payment estimated).
- HCE shall provide interpretations of drawings, technical specifications, and Contract Documents and respond to requests for information (RFIs) as required (8 RFIs estimated).
- HCE shall prepare work change directives and change orders if required (four change orders estimated).
- HCE shall review and approve record drawings and close-out documents provided by the contractor.
- HCE shall attend a substantial completion walkthrough, prepare a punchlist of incomplete or deficient items, and monitor the completion of the punchlist.
- HCE shall submit certification documentation and close-out of permits.

III. OUA RESPONSIBILITIES

The OUA will provide specific data and activities for the project. Such data and activities shall include as a minimum the following information as available:

1. Provide record drawings as available of the existing water distribution and wastewater collection system in the project area.
2. Marking of existing OUA-owned utilities for surveying purposes.
3. Payment for all permitting fees.
4. Prompt review of all deliverables.
5. Participation of key personnel at progress meetings.
6. Provide supplemental construction observation services.

V. DELIVERABLES

The following deliverables will be provided to OUA:

1. Minutes distributed of all meetings.
2. 60-percent, 90-percent, and final plans and technical specifications in PDF format. Hard copies will be provided to the OUA as requested.
3. Permit applications to all applicable agencies noted in Task 2.
4. Copies of all shop drawings, submittals, RFI's correspondence, record drawings, O&M manuals, etc. submitted by the Contractor.
5. Final construction plans and specifications in PDF, Microsoft Word and AutoCAD.

VI. TIME OF COMPLETION

HCE shall complete the project as outlined below in the project schedule.

- Task 1 – Engineering Design Services
 - 60% plans and specifications – 12 weeks from completion of Task 4
 - 90% plans and specifications – 8 weeks from receipt of comments from the OUA staff on the 60% submittal.
 - 100% plans and specifications – 4 weeks from receipt of comments from the OUA staff on the 90% submittal.
- Task 2 – Permitting Services – Submit with 90% Design Documents
- Task 3 – Bidding Services – 2 months from advertisement.
- Task 4 – Engineering Services During Construction – 8 months from Contractor’s Notice to Proceed

VII. SCHEDULE OF FEES

Proposed labor costs for engineering services (Lump Sum).

TASK	ENGINEERING FEE
Task 1 – Design Services	\$178,620
Task 2 – Permitting Services	\$5,510
Task 3 – Bidding Services	\$6,985
Task 4 – Engineering Services During Construction	\$208,780
TOTAL	\$399,895

IN WITNESS WHEREOF, the parties have made and executed this Agreement, the day and year first above written.

HOLTZ CONSULTING ENGINEERS, INC.

By: 

 Christine Miranda, PE, Vice President

Date: 12/10/25

OKEECHOBEE UTILITY AUTHORITY

By: _____

Date: _____

OKEECHOBEE UTILITY AUTHORITY - STATE ROAD 78 WEST PHASE III WATER MAIN IMPROVEMENTS

		Principal Engineer	Associate Engineer	Senior Engineer	Project Engineer	Senior Designer	Construction Manager	Administrative Assistant	Subconsultant	Item Cost (Subconsultant fee is marked up 10%)	Task Cost
Rate		\$250	\$210	\$160	\$140	\$135	\$160	\$85	--		
Task	Item	Fees									
1. ENGINEERING DESIGN SERVICES											
	60% General Drawings		2			16			\$0.00	\$3,020.00	\$178,620.00
	60% Civil Drawings	4	8	20	40	240			\$0.00	\$52,680.00	
	60% Detail Drawings				2	16			\$0.00	\$2,880.00	
	60% Specifications	2	4	16	16			16	\$0.00	\$12,780.00	
	60% Cost Estimate	2	2	4	8	8			\$0.00	\$5,520.00	
	60% Review Meeting		4	4	4				\$0.00	\$2,920.00	
	90% General Drawings					16			\$0.00	\$2,600.00	
	90% Civil Drawings	4	8	16	24	160			\$0.00	\$34,600.00	
	90% Detail Drawings				2	24			\$0.00	\$3,960.00	
	90% Specifications	2	4	16	16			8	\$0.00	\$10,340.00	
	90% Review Meeting	0	4	4	4				\$0.00	\$2,920.00	
	Constructability Review	8					12		\$0.00	\$3,920.00	
	100% General Drawings					8			\$0.00	\$1,520.00	
	100% Civil Drawings	4	8	16	16	96			\$0.00	\$22,200.00	
	100% Detail Drawings				2	8			\$0.00	\$1,800.00	
	100% Specifications	2	8	8	16			8	\$0.00	\$9,020.00	
	100% Cost Estimate	2	4	4	8	8			\$0.00	\$5,940.00	
2. PERMITTING											
	FDEP Water Main Extension Permit	2	4		8			1	\$0.00	\$2,545.00	\$5,510.00
	FDOT Utility Right-of-Way Permit	2	6		8			1	\$0.00	\$2,965.00	
3. BIDDING											
	Prepare, Attend Pre-Bid Meeting and Agenda	2	4		2			2	\$0.00	\$1,790.00	\$6,985.00
	Issue Addenda	2	4		8			2	\$0.00	\$2,630.00	
	Prepare Bid Tab and Recommendation of Award	0.5	2		4			2	\$0.00	\$1,275.00	
	Assist with Contract Execution, NTP	1	2		2			4	\$0.00	\$1,290.00	
4. ENGINEERING SERVICES DURING CONSTRUCTION											
	Pre-Construction Meeting Agenda, Attend and Minutes	2		4	4		2		\$0.00	\$2,020.00	\$208,780.00
	Coordinate with Owner & Contractor/Administer Construction Contract	80			120				\$0.00	\$36,800.00	
	Review Submittals	4	10		20				\$0.00	\$5,900.00	
	Respond to RFIs (Assume 8)	8	16		32				\$0.00	\$9,840.00	
	Review Pay Requests (Assume 8)	4	16		32				\$0.00	\$8,840.00	
	Review CO Issues and Issue COs (Assume 4)	4	12		32				\$0.00	\$8,000.00	
	General Inspections		60				480		\$0.00	\$89,400.00	
	Specific Inspection for Pressure Testing		8		16		24		\$0.00	\$7,760.00	

	Substantial Completion Inspection and Issue Punchlist	2	12		24		24		\$0.00	\$10,220.00	
	Closeout of Permits	2	8		16				\$0.00	\$4,420.00	
	Monitor Punchlist Through Final Completion	2	12		24		24		\$0.00	\$10,220.00	
	Review Contractor Record Drawings	2	12		24		24		\$0.00	\$10,220.00	
	Contract Closeout Activities	2	8		12		8		\$0.00	\$5,140.00	

Total Engineering Fee \$399,895.00

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 26

DECEMBER 16, 2025

DISCUSSION AGENDA

SWTP OZONE REHABILITATION PROJECT ENGINEERING RFP

Request for proposals were released on September 30, 2025, and sent out directly to ten engineering firms and was posted to the local paper or to OUA social media sites. Responses to the RFP were to be delivered to the OUA by 3:00PM on November 6, 2025. The OUA received only one response which was from CHA Solutions Inc.

The OUA Board directed OUA staff to negotiate a scope of work and fee schedule with CHA Solutions. Please find attached this negotiated scope of work and fee schedule.

In essence, the project will:

- Review the current status of the ozone system with respect to age, efficiency and ability to perform up to acceptable levels/standards; and
- Overall capability of the existing ozone system to produce intended results; and
- Comparison of the existing ozone system to relevant current ozone systems; and
- Can the current equipment or future equipment meet the following needs:
Elimination of (in no particular order)
 - Cryptosporidium
 - Taste
 - Color
 - Odor
 - Organic precursors (aids in elimination of TTHM potential)
- How can ozone delivery along with other operational modifications to the treatment plant produce a better quality water; and
- Prepare a plan of action along with a preliminary cost estimate related to suggested equipment modifications.

After review and discussion, OUA staff is recommending approval.



December 11, 2025
235-000.BD

Mr. John Hayford, P.E.
Okeechobee Utility Authority
100 SW 5th Avenue
Okeechobee, FL 34974-4221

Dear Mr. Hayford:

Reference: Proposal for Engineering Services
SWTP Ozone Rehabilitation Project Preliminary Design Report
Task Order No. 19

In accordance with the OUA's request, we are pleased to submit this proposal for providing engineering services for the SWTP Ozone Rehabilitation Project in response to the published RFQ. This proposal includes:

1. Engineering Services to complete a Preliminary Design Report for the Surface Water Treatment Plant (SWTP) Ozone Rehabilitation Project.

The proposed scope of work for this project is attached as Task Order No. 19. Our proposed lump sum fee for the professional engineering services is \$96,400.00. A breakdown of the fee calculation is attached to the Task Order.

CHA Consulting looks forward to providing professional engineering services to the Okeechobee Utility Authority SWTP project. If you have any questions or require additional information pertaining to the enclosed Task Order or the project in general, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Douglas Hammann'.

Douglas K. Hammann, P.E.
Project Team Leader

Encl.

V:\Projects\CSFL122\Documents\Okeechobee\BD\RFQs\6-SWTP Ozone Rehabilitation Project\8- Task Order\1- Working\cover letter.docx

TASK ORDER NUMBER 19

ENGINEERING SERVICES FOR SWTP OZONE REHABILITATION PROJECT PRELIMINARY DESIGN REPORT

ARTICLE 1 – SCOPE OF SERVICES

Introduction

The Okeechobee Utility Authority (OUA) requested CHA Consulting, Inc. (ENGINEER) to provide a proposal to perform engineering services to complete a preliminary design report (PDR) for the Surface Water Treatment Plant Ozone Rehabilitation Project . To facilitate planning and design criteria recommendations, a PDR of the following preliminary outline is needed:

1. Executive Summary
 - a. Summarizes project objectives, key findings, and recommended improvements for the ozone system rehabilitation.
2. Introduction
 - a. Project Background – Describes the existing SWTP ozone system, capacity, and operational history.
 - b. Purpose and Objectives – Defines the goals of the PDR and how they align with OUA’s rehabilitation and compliance needs.
 - c. Project Location and Regulatory Framework – Identifies project site, permitting agencies, and applicable regulatory standards.
3. Existing Water Quality Assessment
 - a. Evaluate existing water quality parameters to include: Color, Taste, Odor, Blue Green Algae, TTHMs, HAA5s PFAS/PFOA, microplastic
4. Available System(s) to address Water Quality Parameters
 - a. Background
 - b. System(s) Review and Analysis
 - c. Preliminary Evaluation to meet Water Quality Parameters
 - i. Color, Taste, Odor, Blue Green Algae, TTHMs, HAA5s PFAS/PFOA, microplastic
 - d. Matrix Evaluation and Recommendation
 - e. Opinion of Probable Construction Cost for each system
 - i. Capital and O&M Cost
5. Existing Disinfection Systems Assessment
 - a. System Description – Details the existing ozone system components and configuration.
 - b. Field Evaluation and Data Collection – Describes field inspections, data logging, and performance testing activities.
 - c. Ozone Process and Capacity Assessment

- d. Condition Assessment Findings – Summarizes deficiencies, capacity limitations, and maintenance issues.
 - e. Evaluation of Monitoring and Control Systems – Reviews current ozone residual monitoring and SCADA integration.
 - f. Summary of Assessment Results – Consolidates findings and prioritizes rehabilitation needs.
6. Basis of Design/Evaluation
- a. Design/Evaluation Criteria– Defines performance goals and design parameters.
 - b. Recommended Rehabilitation and Replacement Improvements – Describes proposed upgrades.
 - c. Ancillary Equipment Requirements
 - i. i.e.: Evaluation of Cooling System Alternatives Or other equipment required per selection.
 - d. Instrumentation and Controls Improvements – Defines proposed SCADA and residual monitoring upgrades.
 - e. Equipment and Material Standards – Lists applicable standards and recommended materials.
 - f. pH Evaluation- Define needs to improve pH of water system.
 - g. Preliminary Design Drawings and Layouts – Provides conceptual schematics and layouts.
7. Preliminary Cost Estimate and Implementation Plan
- a. Opinion of Probable Construction Cost (OPCC) – Provides preliminary cost breakdown by major system components.
 - b. Implementation Schedule – Outlines design, permitting, bidding, and construction timeline.
 - c. Funding and Financial Assistance Opportunities – Identifies potential SRF and FDEP funding sources and requirements.
8. Conclusions and Recommendations
- a. Summarizes findings, recommended improvements, and next steps for detailed design and implementation.

A. Attachments

- Miscellaneous report attachments, such as: drawings, sketches, other reports (SWTP pH Evaluation dated June 7, 2023) , etc.

The tasks associated with each of these services are presented below:

PROJECT SERVICES

Task 1 - Project Administration/Management

Perform general project coordination and management activities, including general administrative activities for this authorization, as well as specific coordination activities with OUA necessary for gathering information to complete the PDR. Other duties include invoicing, monthly status reports and monthly updates to OUA via phone conference, and project scheduling. The invoices will include the percent complete for each task to advise and highlight the overall progress of the tasks, as well as identify completed, on-going and pending activities.

Task 2 - Data Gathering, Preliminary Coordination Activities and Initial Meetings

ENGINEER shall coordinate with OUA and assist with obtaining the necessary preliminary information required to prepare the PDR including but not limited to:

1. Available reports: MORs, Water Sampling, SCADA
2. Staff coordination and access to the facility.
3. Other data as applicable to completion of this task order.
4. Water Quality analysis Raw and Finished

ENGINEER shall schedule and complete a project kickoff meeting workshop with ENGINEER's project team and OUA Staff. This meeting shall formalize project goals and concerns; establish project management; set project schedule and allow input from OUA and project team to be addressed and finalized at onset of project. ENGINEER will perform a site visit of the facility and provide an evaluation report of the conditions of the existing Ozone Treatment process.

Task 3 – Preliminary Design Report Preparation

This task focuses on evaluation of data, preparation, and completion of the Surface Water Treatment Plan Preliminary Design Report (PDR). All engineering, administrative, financial, cost estimating, graphics and other related labor and staffing shall be provided to complete the report per the outline and contents of the various sections as presented herein above. The preliminary objective is to provide the OUA with a recommendation to improve their existing ozone treatment by either a rehabilitation project or an improvement project. It is intended that the information provided in the PDR be used if the project moves into design and permitting phases.

Task 4 –Periodic Project Meetings

ENGINEER will schedule meetings with OUA staff at various times during the preparation of the PDR. The purpose of these meetings will be to address the following:

1. Review status of project and work completed prior to meeting.
2. Review work projected to be completed prior to next meeting.
3. Review status of project RFI's.
4. Review general specific concerns or questions that have potential to impact the project.
5. Project schedule status review.

A total of Three (3) meetings are anticipated for this project. Three (3) meetings will be conducted virtually. One meeting will be the project Kickoff Meeting.

Task 5 – Submit and Review (Quality Control)

The ENGINEER will make the following submittals at various completion levels of this project for the purpose of OUA's review and comment for coordination and quality control. A review meeting will be requested following each submittal to discuss and receive comments from OUA. The OUA's comments shall be incorporated into revisions prior to the next control submittal. Quality control submittals for this project are anticipated at the following completion levels:

1. Draft Report (75% completion level).
2. Draft Report (100% completion level).

The ENGINEER will incorporate the agreed-upon revisions made by the OUA.

A total of two (2) meeting(s) with the OUA is the level of effort for this Task.

Task 6 – Final Submittal Preparation, Reproduction and Report Distribution

ENGINEER will finalize the report based upon review comments provided at the 100% submittal review meeting with OUA staff. After the submittal is finalized, ENGINEER shall reproduce and distribute the final report.

ARTICLE 2 – DATA OR ASSISTANCE TO BE PROVIDED BY OUA

- A. Provide information and data as requested.
- B. Coordination with staff to access the SWTP and any reports/plant logs available to analyze existing conditions.
- C. Provide assistance with regulatory agencies and attend meetings with agencies when requested.
- D. Attendance at project meetings.
- E. Provide general project review, where required.

ARTICLE 3 - TIME OF COMPLETION

Attachment 1 provides the preliminary project schedule based on days from receipt of the Notice of Commencement. The proposed project schedule may be modified to meet OUA's funding application submittal schedules, as needed.

ARTICLE 4 - PROJECT DELIVERABLES

Project deliverables shall be in accordance with Attachment .

ARTICLE 5 - PAYMENT AND COMPENSATION

As consideration for providing the services enumerated, the OUA shall pay the ENGINEER fees as described below:

- A. For the services enumerated in Tasks 1 through 6, the lump sum fee of **\$96,400.00**.

The above fees have been determined in accordance with the scope of work breakdowns attached as Attachments 3.

This proposal does not include the provision of the following items without prior written consent:

- Any expert witness or testimony services.
- Design of SWTP improvements.
- Preparation of bid specifications, drawings, or contract documents for recommended facilities.
- Preparation of permit submittal applications.
- Provision of any pilot testing or demonstrations to review effectiveness of available treatments.
- Provision of and/or payment of any laboratory analysis fees.
- Process Modeling or Hydraulic Modeling
- Matrix Evaluation- CHA will identify available processes to remove PFAS & Microplastic but anything beyond initial feasibility identification will be outside this scope. Additional task can be provided.
- Preparation or provision of utility rate analysis to support recommendations of the PDR.
- Services not specifically indicated in this Task Order.

ARTICLE 6 – FUTURE

CHA shall, upon request by the OUA, prepare proposals for future tasks that may be performed as extensions of this initial work product, including but not limited to Permitting, Preparation of Specifications and Drawings, Services During Construction, and System Certification. Any such future tasks will be authorized under a separate scope and fee at the request of the OUA.

(Remainder of this page left blank intentionally.)

ARTICLE 7 - AUTHORIZATION

In WITNESS WHEREOF, the parties herewith subscribe the same in duplicate.

CHA CONSULTING, INC.

OKEECHOBEE UTILITY AUTHORITY

By: _____
Douglas K. Hammann, P.E.
Senior Project Manager

By: _____
Steve Nelson
Chairman

Date: _____

Date: _____

By: _____
John F. Hayford, P.E.
Executive Director

Date: _____

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ATTACHMENT 1

SWTP OZONE REHABILITATION PROJECT PRELIMINARY DESIGN REPORT TASK ORDER NUMBER 19

Preliminary Project Schedule

<u>Activity</u>	<u>Duration (Days)</u>	<u>Cumulative Time (Days)</u>
Authorization to Proceed	0	0
Kickoff Meeting and Data Collection	14	14
Site Visit & Completion of Site Visit Report	7	21
Comprehensive Evaluation and Condition Assessment	14	35
Submit Draft Report (75% Completion Level)	45	80
Receive OUA Review Comments	10	90
Submit Draft Report (100% Completion Level)	20	110
Receive OUA Review Comments	10	120
Submit Final Report	5	125
Project Closeout	5	130

Detailed schedule will be provided upon receipt of authorization to proceed and will include specific submittal dates.

(Remainder of page left blank intentionally.)

ATTACHMENT 2

SWTP OZONE REHABILITATION PROJECT PRELIMINARY DESIGN REPORT TASK ORDER NUMBER 19

List of Project Deliverables

REPORT

- A. Draft Report (75% Completion Level)
 - < One (1) electronic (PDF) Report

- B. Draft Report (100% Completion Level)
 - < One (1) electronic (PDF) Report

- C. FINAL Report
 - < One (1) electronic (PDF) Report
 - < Two (2) Signed and Sealed Reports for OUA's official records.

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OKEECHOBEE UTILITY AUTHORITY

SWTP OZONE REHABILITATION PROJECT PRELIMINARY DESIGN REPORT TASK ORDER NO. 19 ATTACHMENT 3

I. LABOR

DATE: December 11, 2025

	TASK DESCRIPTION	PERSONNEL											
		Principal	Engineer 8	Engineer 7	Engineer 4	Engineer 3	Engineer 2	Technician 4	Technician 3	Technician 2	Resident / Local Assistance	Administrative	
T1	Project Administration/Management	4		17		9	2						4
T2	Data Gathering and Preliminary Matters	12		16		8	24						8
T3	Preliminary Design Report Preparation	14		86		143	228		24				8
T4	Periodic Project Meetings	2		7			3						4
T5	Submit and Review (Quality Control)	6		8		8							4
T6	Final Submittal Preparation, Reproduction and Report Distribution	2		8		8	16						8
T7	Not Used												
T8	Not Used												
T9	Not Used												
T10	Not Used												
T11	Not Used												
T12	Not Used												
Total Hours		40	0	142	0	176	273	0	24	0		0	36
Rate		\$300.00	\$234.00	\$219.00	\$143.00	\$108.00	\$101.00	\$160.00	\$120.00	\$90.00		\$108.00	\$94.00
Sub-Total Labor		\$12,000.00	\$0.00	\$31,098.00	\$0.00	\$19,008.00	\$27,573.00	\$0.00	\$2,880.00	\$0.00		\$0.00	\$3,384.00
TOTAL LABOR											\$95,943.00		

II. REIMBURSABLE EXPENSES DESIGN PHASE

EXPENSE ITEM	EXPENSE TYPE	UNIT	No. OF UNITS	COST PER UNIT	TOTAL COST
1	REPRODUCTION				
	Half Size Drawings (11" x 17")	EA	4	\$15.50	\$62.00
	Full Size Drawings (22" x 34")	EA	0	\$0.00	\$0.00
	Specification Booklets	EA	0	\$0.00	\$0.00
	Prepare Bid Document CD's	EA	0	\$25.00	\$0.00
2	PHOTOCOPIES	EA	0	\$0.20	\$0.00
3	PLOTTING				
	22 X 34 (SET UP)	EA	3	\$15.00	\$45.00
	11 X 17 (SET UP)	EA	0	\$3.00	\$0.00
4	TRAVEL				
	MILEAGE	MILE	540	\$0.700	\$378.00
	TOLLS	TRIP	3	\$5.60	\$16.80
	HOTEL/MEALS	DAY	0	\$155.00	\$0.00
5	SUBCONSULTANTS				
	SURVEY	LS	0	\$0.00	\$0.00
	ELECTRICAL	LS	0	\$0.00	\$0.00
	STRUCTURAL	LS	0	\$0.00	\$0.00
	GEOTECHNICAL (Nutting)	LS	0	\$0.00	\$0.00
	SL Dobbs Engineeimg, LLC	LS	0	\$0.00	\$0.00
TOTAL EXPENSES					\$501.80

GRAND TOTAL	\$96,444.80
USE	\$96,400.00

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 27

DECEMBER 16, 2025

DISCUSSION AGENDA

OCTOBER'S FINANCE REPORT

October's finance report (attached) was presented at last month's board meeting, however due to the lack of a quorum, no motion was moved to accept the report.

Given last month's inaction, the Board can take one of two actions:

1. Have October's finance report presented with a motion raised after to accept same.
2. Raise a motion accepting October's finance report without it been presented again since it was previously presented to the Board (11.18.25)

After review and discussion, the Board is asked to decide on which of the two options it will accept, following which a motion should be moved for its acceptance. Staff is ok with either approach.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 25A

NOVEMBER 18, 2025

FINANCE REPORT

At the end of October 2025, total revenue was \$1,105,934 compared to budget of \$1,207,184 resulting in the achievement of 91.6% of budget or a deficit of \$101,250.

The minimal difference (\$101,250) is consistent with historical records where revenue achieved during the first quarter are generally marginal behind budget.

YTD operating expenditures, including estimated values due to software conversion data capture delays, were \$847,120 compare with budget of \$967,627 yielding a positive variance of \$120,507 or 12.5%.

Non-operating expenses of \$282,977 which comprise of depreciation and loan interest is an estimated value for October, resulted in a negative variance of \$5,968.

Restricted revenue, which includes interest revenue and capital connection fees, generated \$63,181 or 25.2% above budget.

Interest incomes for the month were \$37,512 compared to a budget of \$30,801.

Customer Connections as at 10.31.25

The software developer is currently working on the report which shows the final bills for the month.

This month's finance report, are staff best estimates as we work through some implementation issues with the new business solution developer.

After review and discussion, the Board is asked to move a motion accepting October's Finance Report (estimate).

Okeechobee Utility Authority

Finance Report

Fiscal Year 2026

As of The Period Ending October 31, 2025

OKEECHOBEE UTILITY AUTHORITY
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Okeechobee Utility Authority
FY 2024 Finance Report for Oct. 31, 2024
The Period Ending

OPERATING REVENUE FUND

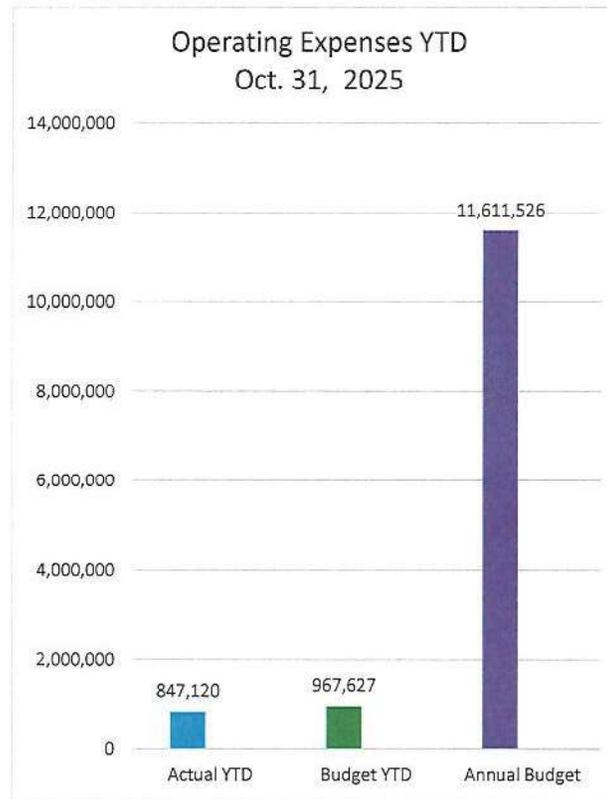
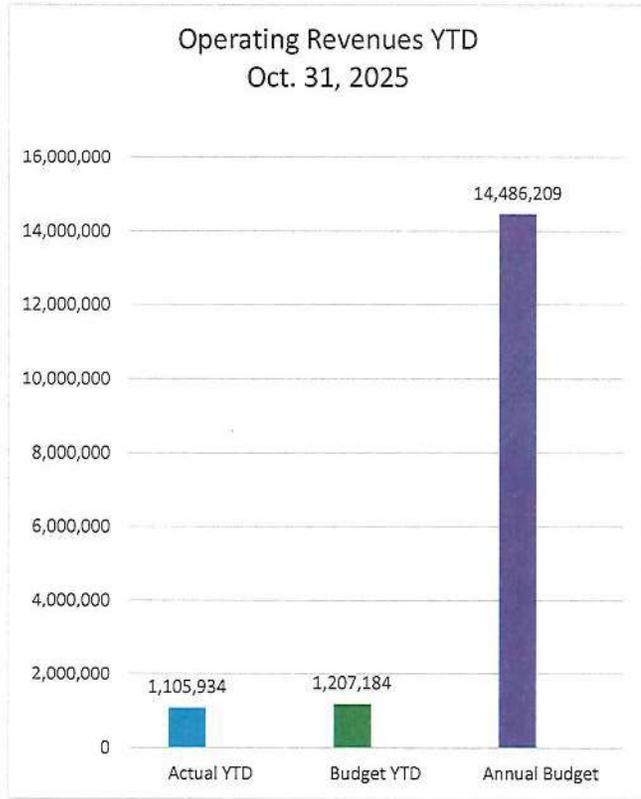
	Actual YTD	Budget YTD	\$ Variance	% Variance
OPERATING REVENUE:				
Water	\$ 667,715	\$ 720,372	\$ (52,657)	-7.3%
Sewer	\$ 408,018	438,569	(30,550)	-7.0%
Other Operating Revenue (see detail on page 16)	\$ 30,201	48,243	(18,042)	-37.4%
Total Operating Revenue Received	<u>\$ 1,105,934</u>	<u>\$ 1,207,184</u>	<u>\$ (101,250)</u>	<u>-8.4%</u>
OPERATING EXPENSES:				
Water	\$ 198,540	\$ 211,808	\$ 13,268	6.3%
Wastewater	\$ 128,589	145,018	16,429	11.3%
Meter Readers	\$ 25,524	34,631	9,107	26.3%
Maintenance	\$ 233,866	270,339	36,473	13.5%
Administration Operating	\$ 135,081	166,338	31,257	18.8%
General & Admin.	\$ 125,520	126,993	1,473	1.2%
Contingency Expense	\$ -	12,500	12,500	0.0%
Total Operating Expenses Paid (3) (4) (5) (6)	<u>\$ 847,120</u>	<u>\$ 967,627</u>	<u>\$ 120,507</u>	<u>12.5%</u>
Net Operating Income	<u>\$ 258,814</u>	<u>\$ 239,557</u>	<u>\$ 19,257</u>	<u>8.0%</u>

RESTRICTED REVENUE FUNDS

RESTRICTED REVENUE FUNDS RECEIVED:				
Fire Hydrant Fund Fee	\$ 12,592	\$ 8,902	\$ 3,690	41.5%
Water CC Fees (infill)	\$ 5,964	3,981	1,983	49.8%
WW CC Fees (infill)	\$ 7,113	6,781	332	4.9%
Operating Account Interest	\$ 25,491	23,952	1,539	0.0%
Payroll Account Interest	\$ 449	387	62	0.0%
Restricted Interest Income	\$ 11,572	6,462	5,110	79.1%
TOTAL RESTRICTED REVENUE (1) (2)	<u>\$ 63,181</u>	<u>\$ 50,465</u>	<u>\$ 12,716</u>	<u>25.2%</u>
NON-OPERATING EXPENSES:				
Debt service interest expense	\$31,027	\$25,178	(5,849)	-23.2%
Non-cash depreciation & amortization	\$251,950	\$251,831	(119)	0.0%
	<u>\$282,977</u>	<u>\$277,009</u>	<u>(5,968)</u>	<u>-23.3%</u>
NET REVENUE BEFORE ITEMS BELOW	<u>\$ 39,018</u>	<u>\$ 13,013</u>	<u>\$ 26,005</u>	<u>199.8%</u>

NOTES: Above Revenue and Expense does not include the following:

	Actual YTD	Annual Budget	Variance
(1) Grant funds & state appropriations of:	\$0	\$10,147,000	
(2) Contributed capital of:	\$0	\$0	
(3) Debt service principal payments of:	\$0	\$2,182,993	
(4) Net Construction In Progress (CIP) Expenditures of:	\$0	\$11,548,847	

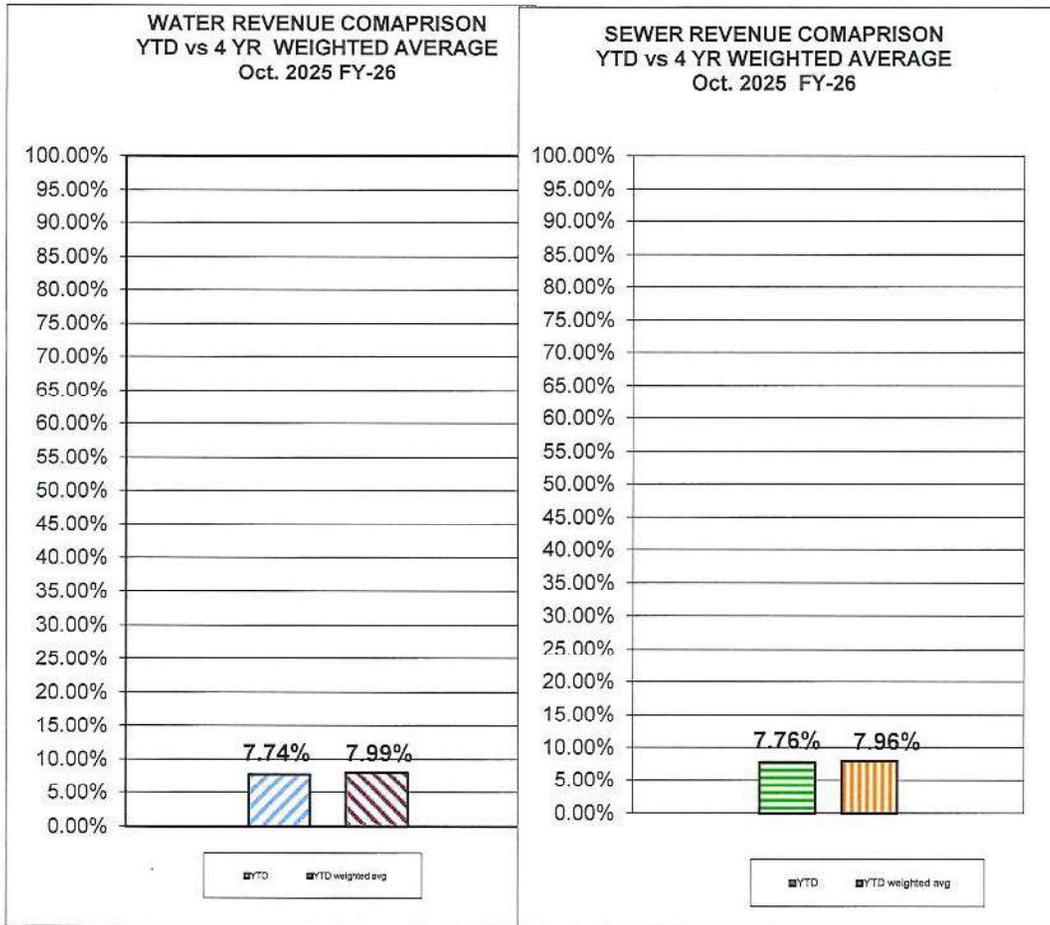


**Current FY-26 Water and Sewer Utility Revenue
Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)**

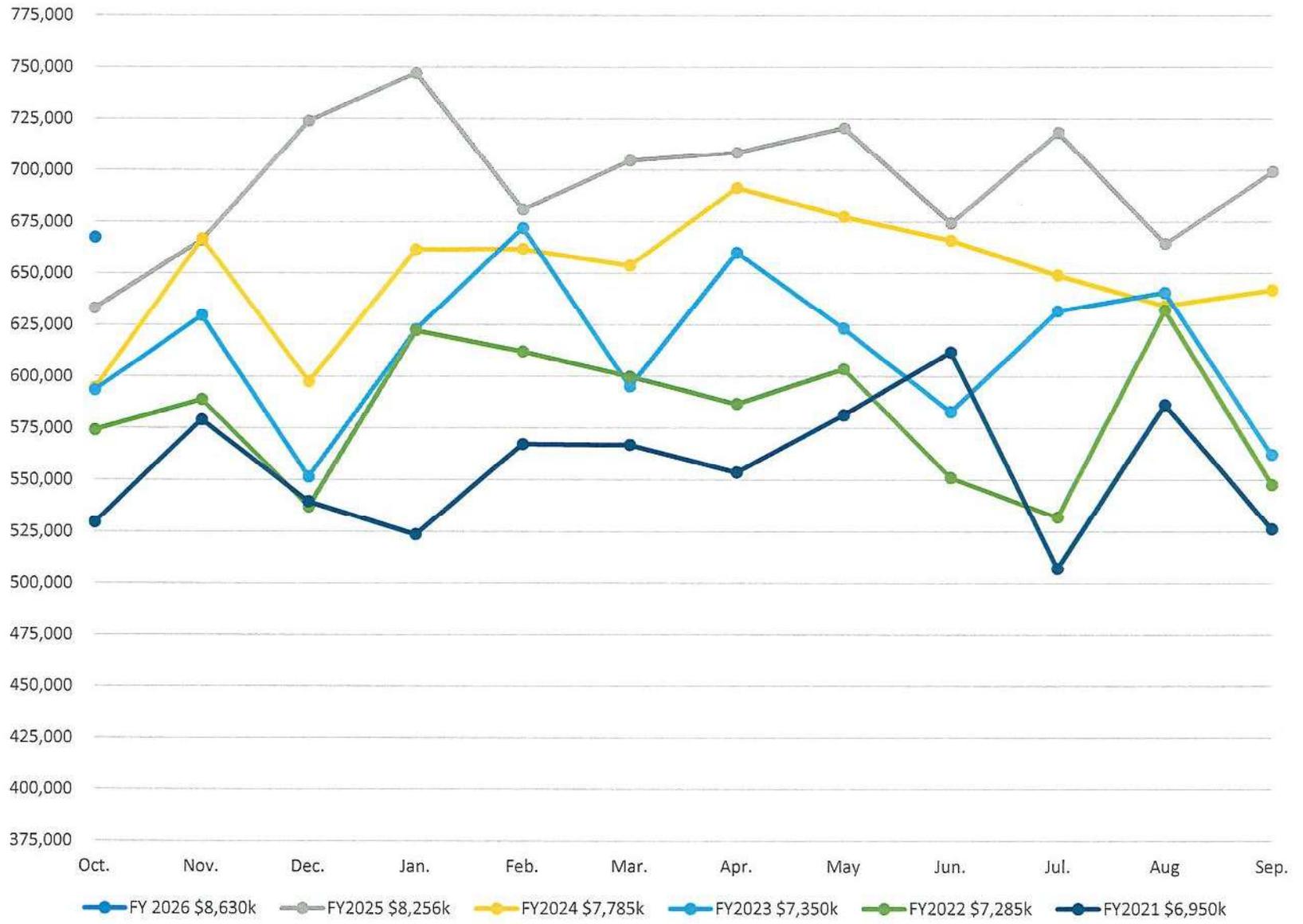
WATER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD Budget	4 Yr Weighted Average %
Period	YTD		\$ 7,398,385	Water Revenue		
				\$8,629,877		
Oct.	\$ 667,715	667,715	\$ 77,653	7.74%	7.99%	
Nov.	\$ -	-	\$ -	0.00%	0.00%	
Dec.	\$ -	-	\$ -	0.00%	0.00%	
Jan.	\$ -	-	\$ -	0.00%	0.00%	
Feb.	\$ -	-	\$ -	0.00%	0.00%	
Mar.	\$ -	-	\$ -	0.00%	0.00%	
Apr.	\$ -	-	\$ -	0.00%	0.00%	
May	\$ -	-	\$ -	0.00%	0.00%	
Jun.	\$ -	-	\$ -	0.00%	0.00%	
Jul.	\$ -	-	\$ -	0.00%	0.00%	
Aug.	\$ -	-	\$ -	0.00%	0.00%	
Sep.	\$ -	-	\$ -	0.00%	100.00%	

SEWER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budgeted Sewer Revenue	
			\$ 4,515,449		\$5,256,134	
Oct.	\$ 408,018	\$ 408,018	\$ 48,755	7.76%	7.96%	
Nov.	\$ -	\$ -	\$ -	0.00%	0.00%	
Dec.	\$ -	-	\$ -	0.00%	0.00%	
Jan.	\$ -	-	\$ -	0.00%	0.00%	
Feb.	\$ -	-	\$ -	0.00%	0.00%	
Mar.	\$ -	-	\$ -	0.00%	0.00%	
Apr.	\$ -	-	\$ -	0.00%	0.00%	
May	\$ -	-	\$ -	0.00%	0.00%	
Jun.	\$ -	-	\$ -	0.00%	0.00%	
Jul.	\$ -	-	\$ -	0.00%	0.00%	
Aug.	\$ -	-	\$ -	0.00%	0.00%	
Sep.	\$ -	-	\$ -	0.00%	100.00%	

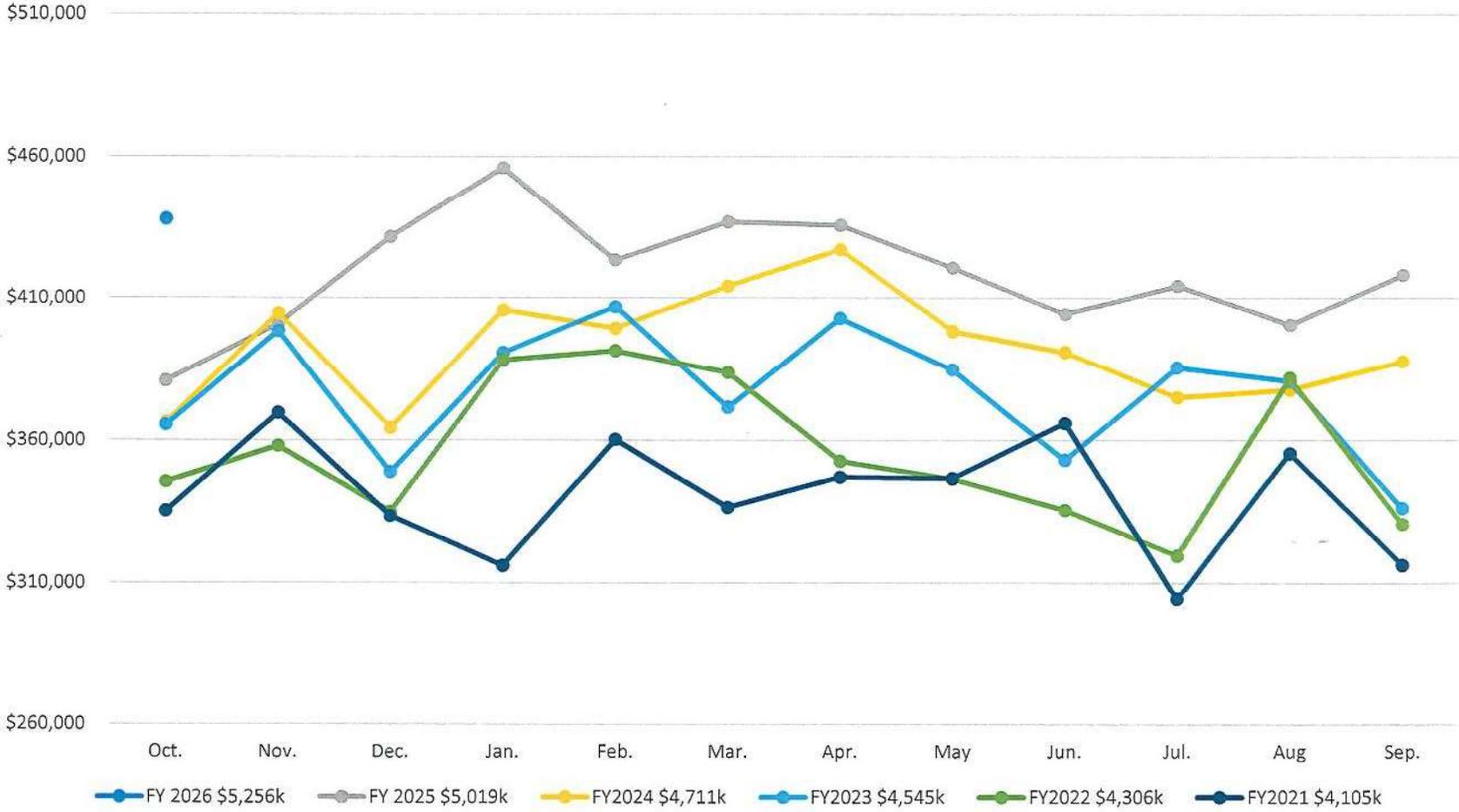
WATER AND SEWER REVENUE COMPARISON YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE



Actual Water Revenue Comparison



Actual Wastewater Revenue Comparison



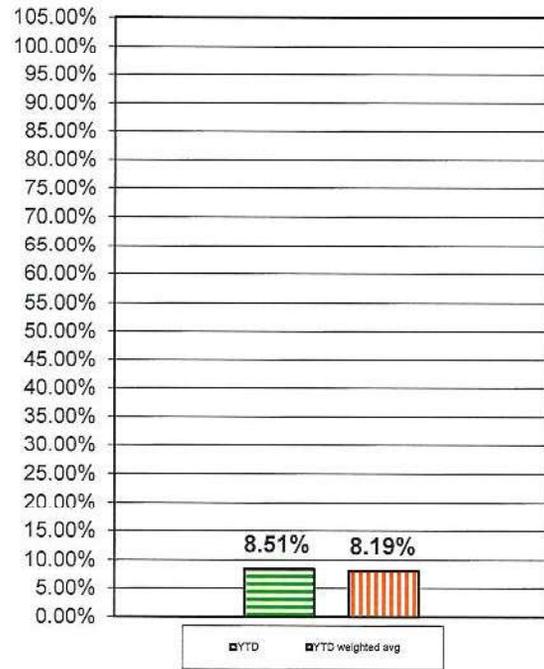
**Current FY-26 Operating & Non-Operating Expenses,
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

OPERATING EXPENSES:				\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted Average
				From 4 Year Weighted Avg of	Operating Exp.	
Period	YTD		\$ 7,068,674	\$11,611,526		
Oct.	\$ 847,120	\$ 847,120	\$ 395,644	7.30%	5.89%	
Nov.	\$ -	\$ -	\$ -	0.00%	0.00%	
Dec.	\$ -	\$ -	\$ -	0.00%	0.00%	
Jan.	\$ -	\$ -	\$ -	0.00%	0.00%	
Feb.	\$ -	\$ -	\$ -	0.00%	0.00%	
Mar.	\$ -	\$ -	\$ -	0.00%	0.00%	
Apr.	\$ -	\$ -	\$ -	0.00%	0.00%	
May	\$ -	\$ -	\$ -	0.00%	0.00%	
Jun.	\$ -	\$ -	\$ -	0.00%	0.00%	
Jul.	\$ -	\$ -	\$ -	0.00%	0.00%	
Aug.	\$ -	\$ -	\$ -	0.00%	0.00%	
Sept.	\$ -	\$ -	\$ -	0.00%	100.00%	

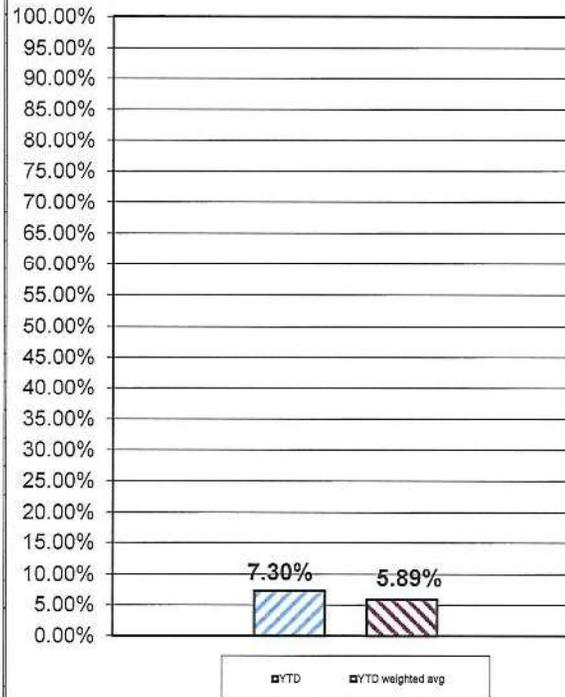
NON-OPERATING EXPENSES:				\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted Average
				From 4 Year Weighted Avg of	Non-Oper. Exp.	
				\$ 3,064,030	\$3,324,107	
Oct.	\$ 282,977	\$ 282,977	\$ 30,437	8.51%	8.19%	
Nov.	\$ -	\$ -	\$ -	0.00%	0.00%	
Dec.	\$ -	\$ -	\$ -	0.00%	0.00%	
Jan.	\$ -	\$ -	\$ -	0.00%	0.00%	
Feb.	\$ -	\$ -	\$ -	0.00%	0.00%	
Mar.	\$ -	\$ -	\$ -	0.00%	0.00%	
Apr.	\$ -	\$ -	\$ -	0.00%	0.00%	
May	\$ -	\$ -	\$ -	0.00%	0.00%	
Jun.	\$ -	\$ -	\$ -	0.00%	0.00%	
Jul.	\$ -	\$ -	\$ -	0.00%	0.00%	
Aug.	\$ -	\$ -	\$ -	0.00%	0.00%	
Sept.	\$ -	\$ -	\$ -	0.00%	100.00%	

**NON-OPERATING EXPENSES
COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD**

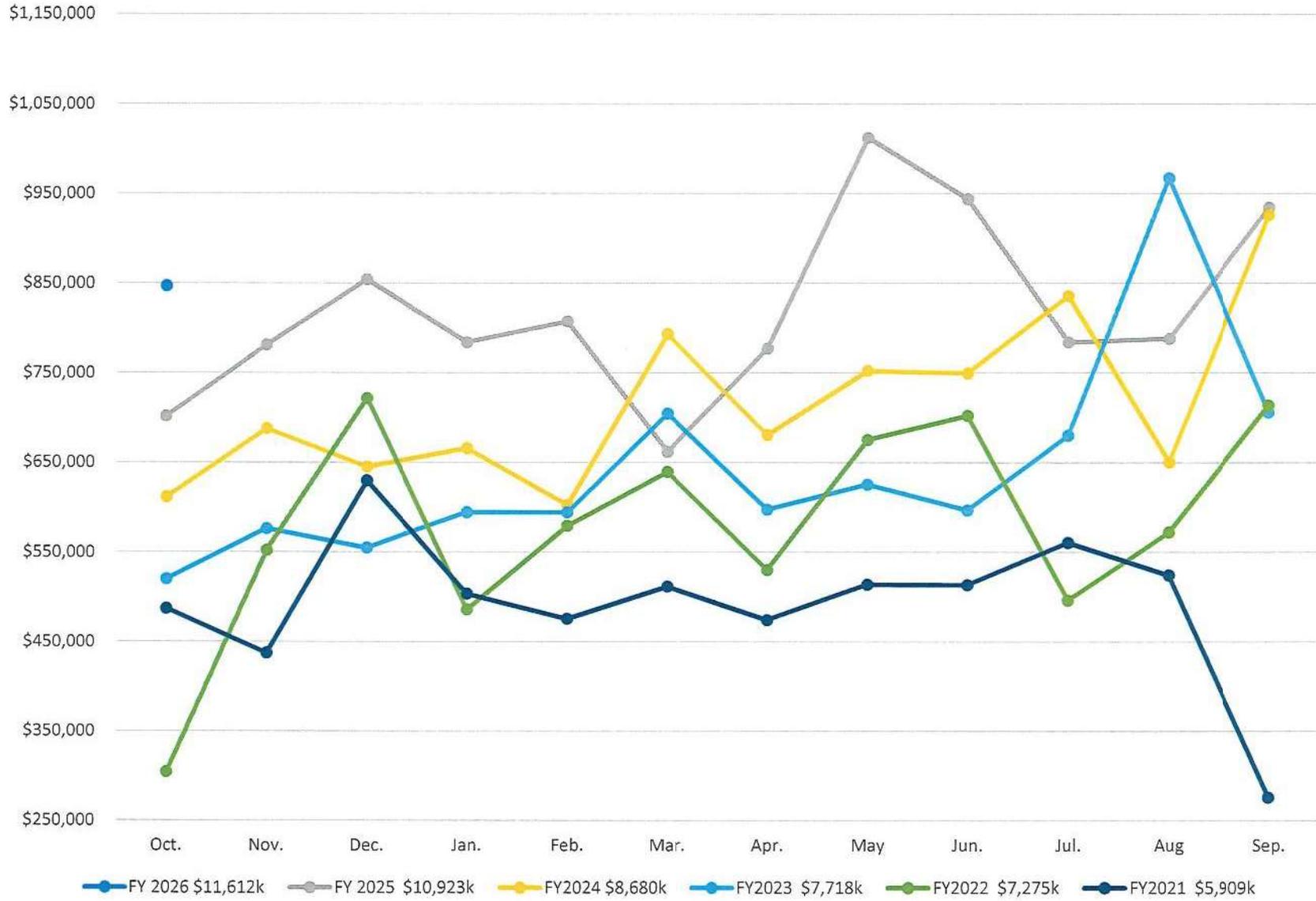
Oct. 2025 FY-26



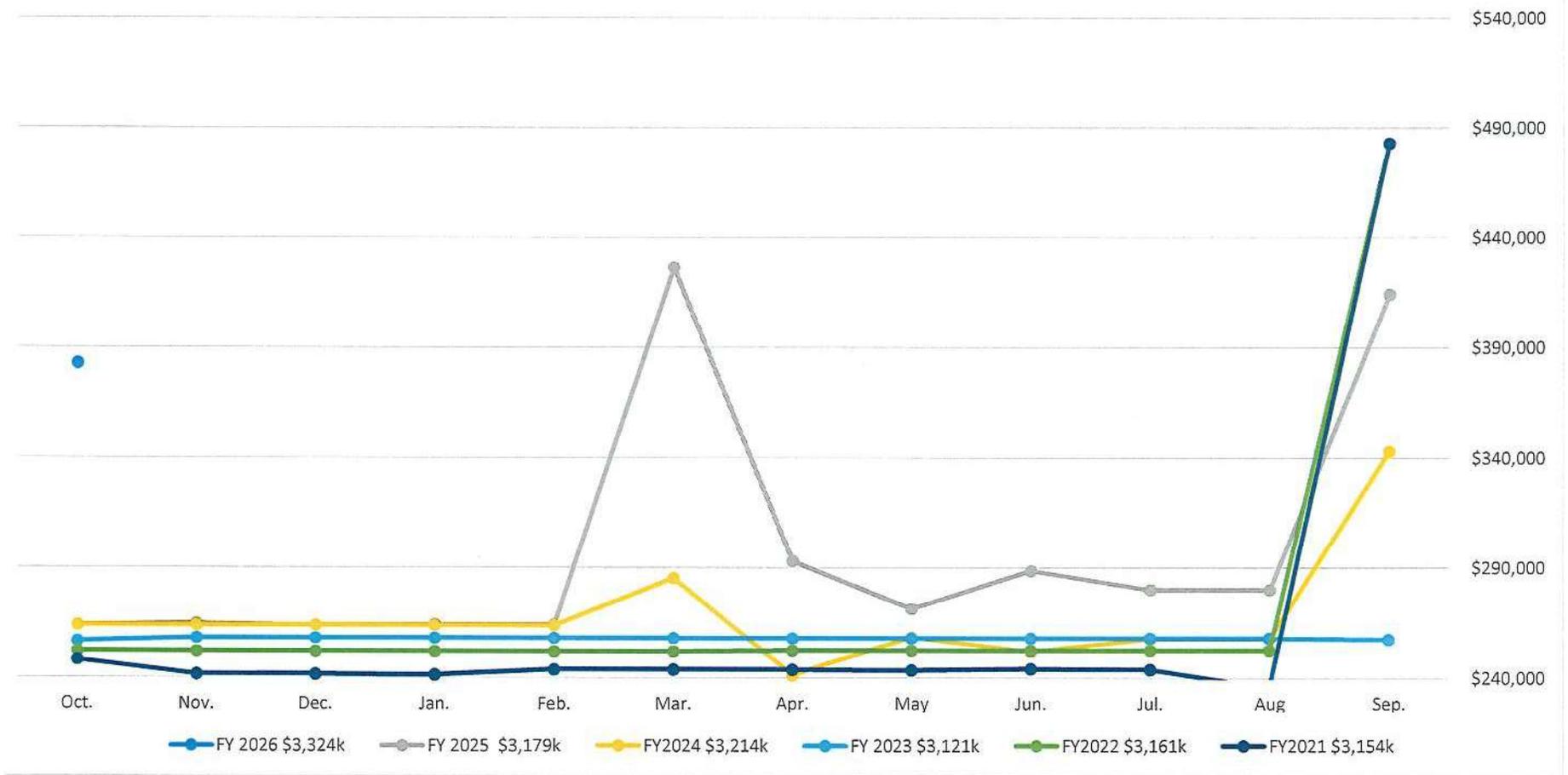
**OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
Oct. 2025 FY-26**



Actual Operating Expense Comparison



Actual Non Operating Expense Comparison



	A	X	Z	AA	AC
88					
89	Okeechobee Utility Authority	Audit		UnAudit	OUA prepared
90	Statement of Cash Flows				
91	Basis of Accounting	Accrual Basis for Revenues		Accrual Basis for Revenues	Accrual Basis for Revenues
92		Accrual Basis for Expenses		Accrual Basis for Expenses	Cash Basis for Expenses
93					
94		Sept 30, 2024		Sept 30, 2025	Oct. 31, 2025
95		12 Months		12 Months	1 Month
96					
97	Cash Flows from Operations				
98	Operating Income	1,699,969		1,694,554	6,864
99	Depreciation & Amortization	2,825,053		2,825,053	251,950
100	Increase (decrease) in cash from changes in accounts receivable and grants receivable	(2,986,087)		(856,446)	1,124,330
101	Increase (decrease) in cash from changes in accounts payable	905,418		(400,531)	(2,885)
102	Increase (decrease) in cash from changes in other assets	903,029		(79,232)	(81,826)
103	Increase (decrease) in cash from changes in other liabilities	(138,439)		778,070	(842,533)
104	Cash provided (used) by operations	3,208,943		3,961,468	455,899
105					
106	Cash Flows from Nonoperating Revenues/Expenses				
107	Fire Hydrant fees	95,154		100,569	12,592
108	Capital connection fees	459,886		459,886	13,077
109	Interest revenue	482,316		482,316	37,512
110	Debt issuance costs	-		0	0
111	Interest expense	(389,434)		(389,434)	(31,027)
112	Cash provided (used) by nonoperating activities	647,922		653,337	32,154
113					
114	Cash Flows from Capital and Financing Activities				
115	Purchase of equipment, computer hardware, & technology equipment	275,173		(1,776,916)	-
116	Construction in progress	(8,013,123)		(9,342,294)	(64,576)
117	Acquisition of land, easements and related costs	-		(338,132)	338,132
118	Sale of land and or equipment	-		-	0
119	Gain (Loss) on sale of land and equipment	16,104		17,864	-
120	Bond principal payments	(2,153,620)		(2,153,619)	-
121	Loan Received - South State Bank			5,430,487	
122	Grant revenue & FEMA reimbursement	8,459,653		2,696,921	-
123	Capital contributions from developers	492,467		314,207	-
124	Cash provided (used) by capital / financing activities	(923,346)		(5,151,482)	273,556
125					
126	Net increase (decrease) in cash and investments	2,933,519		(536,677)	761,609
127	This unaudited cash flow statement is subject to adjustments.				
128	The unaudited balance sheet on pages 13 & 14 is subject to adjustments.				

OKEECHOBEE UTILITY AUTHORITY
Statement of Net Assets
October 31, 2025

ASSETS		
CURRENT ASSETS		
	Cash and cash equivalents	\$ 4,160,214.99
	Unrestricted assets:	
	Interest receivable	0.00
	Grants receivable	
	Restricted assets:	
	Cash and cash equivalents	8,612,817.04
	Investments	1,994,673.42
	Interest receivable	0.00
	Receivables:	
	Accounts receivable	2,630,518.21
	less allowance for uncollectible accounts	(131,579.34)
	Inventories	769,127.33
	Prepaid Expenses	117,553.07
	Total current assets	<u>18,153,324.72</u>
NONCURRENT ASSETS		
	Capital assets:	
	Land	3,651,771.90
	Utility plants, buildings and equipment	120,649,510.55
		<u>124,301,282.45</u>
	Less accumulated depreciation	(59,669,618.36)
		64,631,664.09
	Construction in progress	21,659,574.48
	Total capital assets	<u>86,291,238.57</u>
	Other Assets:	
	Net Pension Asset	635,860.00
	Deferred Charges:	
	Deferred Pension Outflows - Actuarial and Prepaid	460,673.00
	Deferred loss on bond refunding, net	174,830.00
	Total Deferred charges:	<u>635,503.00</u>
	Total noncurrent assets	<u>87,562,601.57</u>
	TOTAL ASSETS	<u>\$ 105,715,926.29</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	941,359.88
Accrued expenses	139,242.62
Due to other governments	39,402.25
Bonds payable (current)	0.00
Accrued compensated absences & bonus (current)	484,652.62

Payable from restricted assets	
Accrued interest	43,014.63
Customer Deposits	536,469.63

Total current liabilities	<u>2,184,141.63</u>
---------------------------	---------------------

NONCURRENT LIABILITIES

Long-term portion of bonds payable, net	17,951,533.41
Accrued OPEB payable	262,809.00
Net Pension Liability	0.00
Deferred Pension Inflow from Actuarial Calculation	1,073,306.00
Unearned revenues:	

Developer agreements	424,402.36
----------------------	------------

Total noncurrent liabilities	<u>19,712,050.77</u>
------------------------------	----------------------

TOTAL LIABILITIES	<u>21,896,192.40</u>
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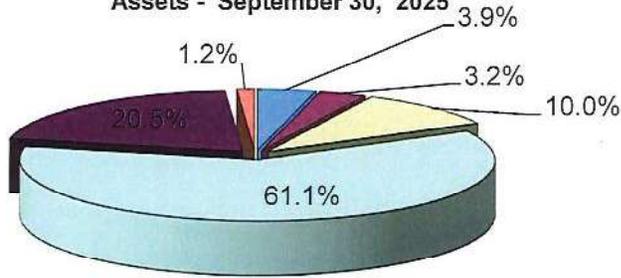
NET POSITION

Invested in capital assets, net of related debt	44,731,657.00
Restricted for capital projects	2,361,411.00
Restricted for debt service	481,018.00
Restricted for Rate Stabilization	1,339,359.00
Restricted for Pension Benefits	1,904,107.00
Unrestricted	27,072,663.88
YTD Surplus of Revenue over Expenses	5,929,518.01

Total net position	<u>83,819,733.89</u>
--------------------	----------------------

TOTAL LIABILITIES AND NET POSITION	<u>\$ 105,715,926.29</u>
------------------------------------	--------------------------

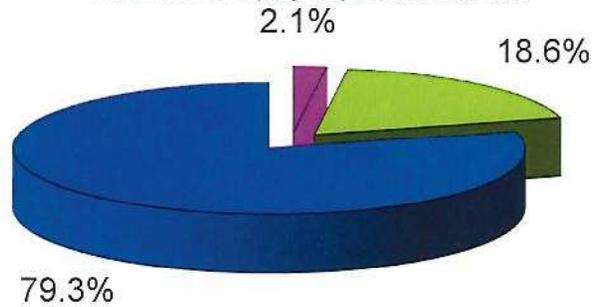
Assets - September 30, 2025



■ Cash	■ AR, Inventory & Prepaid
■ Restricted Cash	■ Fixed Assets
■ Construction in Progress	■ Other Assets (Deferred Charges)

Cash	4,160,215	3.9%
AR, Inventory & Prepaid	3,385,619	3.2%
Restricted Cash	10,607,490	10.0%
Fixed Assets	64,631,664	61.1%
Construction in Progress	21,659,574	20.5%
Other Assets (Deferred Charges)	1,271,363	1.2%
Total Assets	105,715,926	

Liabilities & Equity September 30, 2025



■ Current Liabilities	■ Noncurrent Liabilities	■ Equity - Net Assets
-----------------------	--------------------------	-----------------------

Current Liabilities	2,184,142	2.1%
Noncurrent Liabilities	19,712,051	18.6%
Equity - Net Assets	83,819,734	79.3%
Total Liab & Equity	105,715,926	

Okeechobee Utility Authority
Detail of October 31, 2024 Other Operating Revenue
Data Per General Ledger Account Balances For Finance Report

Accounts included in Other Operating Revenue:	Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Install Fees-Water	\$ 3,002	\$ 2,802	\$ 200
Private Fire Protection	\$ 9,002	9,266	(264)
Turn on/off Fees	\$ 2,661	5,276	(2,615)
Other Revenue-Water A	\$ 555	1,170	(615)
Install Fees-Sewer	\$ 3,250	6,552	(3,302)
Kings Bay Sewer Maint. Fees	\$ 7	1,613	(1,606)
Other Revenue-Sewer B	\$ 108	405	(297)
Penalties & Late Charges	\$ 7,416	13,131	(5,715)
Gain/Loss Sale of Assets C	\$ 0	0	0
Ag Land Lease	\$ -	292	(292)
Merchant & Misc. Revenue D	\$ 4,200	7,737	(3,537)
Totals	<u>\$ 30,201</u>	<u>\$ 48,243</u>	<u>\$ (18,042)</u>

- A Other Revenue-Water includes:
 - Water service inspection fees
 - Backflow prevention fees
 - After hours charges
 - Meter relocation charges
 - Bench test charges

- B Other Revenue-Sewer includes:
 - Wastewater service line inspection fees

- C Gain/Loss on Sale of Assets

- D Miscellaneous Revenue includes:
 - Administration charges
 - Charges for damage and repair to system:
 - Parts and labor used
 - Equipment charges

OKEECHOBEE UTILITY AUTHORITY

DECEMBER 16, 2025

STAFF REPORTS

28. Finance Director

28A. Finance Report

29. Attorney

30. Executive Director

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 28

DECEMBER 16, 2025

FINANCE DIRECTOR

28A. Finance Report

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 28A

DECEMBER 16, 2025

FINANCE REPORT

At the end of November 2025, total revenue was \$2,267,995 compare to budget of \$2,414,368 resulting in the achievement of 93.9% of budget or a deficit of \$146,373.

As noted at last month's meeting, historically revenue has a slow start during the first quarter, which gradually improves with time. To confirm this notion, percentage of revenue achieved has increased from 91.6% in October to 93.9% this month.

YTD operating expenditures were \$1,574,920 compare with budget of \$1,935,254 yielding a positive variance of \$360,334 or 18.6%.

Non-operating expenses of \$559,695 which comprise of depreciation and loan interest, were in-line with budget of \$554,018.

Restricted revenue, which includes interest revenue and capital connection fees, generated \$189,022 or 12.7% above budget. Capital connection fees on new accounts were the main factor impacting the favorable variance of \$88,092.

Customer Connections as at 11.30.25

Following our recent implementation of BS&A software, the developer is currently working on a report which will allows for consistent extraction of monthly customer bills.

After review and discussion, the Board is asked to move a motion accepting November's Finance Report.

Okeechobee Utility Authority

Finance Report

Fiscal Year 2026

As of The Period Ending November 30, 2025

OKEECHOBEE UTILITY AUTHORITY
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Operating Activity Comparisons:	
Revenue-Current Year vs 4 Year Weighted Average vs Current YTD Budget	Page 4
Graph-Current Year vs 4 Year Weighted Average YTD	Page 5
Graph-Water Revenue FY21-FY25 & FY26 YTD	Page 6
Graph-Sewer Revenue FY21-FY25 & FY26 YTD	Page 7
Expenses-Current Year vs 4 Year Weighted Average vs Current YTD Budget	Page 8
Graph-Current Year vs 4 Year Weighted Average YTD	Page 9
Graph Operating Expenses FY21-FY25 & FY26 YTD	Page 10
Graph Non Operating Expenses FY21-FY25 & FY26 YTD	Page 11
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Pie Graph of Major Balance Sheet Items	Page 15
Detail of Other Operating Revenue	Page 16

Okeechobee Utility Authority
 Executive Summary
 Prepared by Finance Director

**OKEECHOBEE UTILITY AUTHORITY
 FINANCIAL SUMMARY COMPARISON**

	Operating Revenues				Operating Expenses				Restricted Revenues				Cumulative YTD Restricted Budget Variance
	Actual YTD FY25	Actual YTD FY26	Budget YTD FY26	% Variance (FY 26 vs Bud. FY26)	Actual YTD FY25	Actual YTD FY26	Budget YTD FY26	% Variance (FY26 vs Bud FY26)	Actual YTD FY 25	Actual YTD FY 26	Budget YTD FY26	% Variance (FY 26 vs Bud FY 26)	
Oct-25	1,055,766	1,105,934	1,207,184	-8.4%	701,456	847,120	967,627	12.5%	53,124	63,181	50,465	25.2%	12,716
Nov-25	2,181,922	2,267,995	2,414,368	-6.1%	1,482,624	1,574,920	1,935,254	18.6%	113,231	189,022	100,930	87.3%	88,092
Dec-25													
Jan-26													
Feb-26													
Mar-26													
Apr-26													
May-26													
Jun-26													
Jul-26													
Aug-26													
Sep-26													

Respectfully,


 Lauriston Hamilton

Okeechobee Utility Authority
FY 2026 Finance Report for Nov. 30, 2025
The Period Ending

OPERATING REVENUE FUND

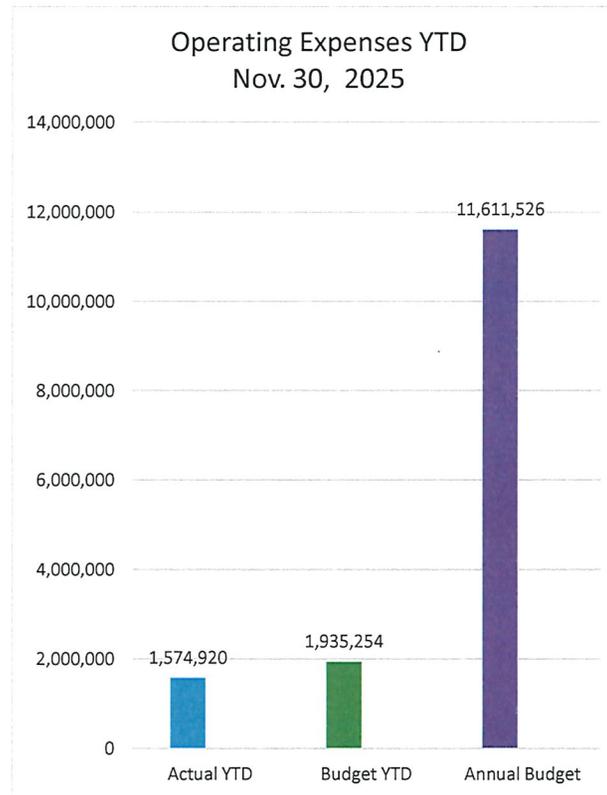
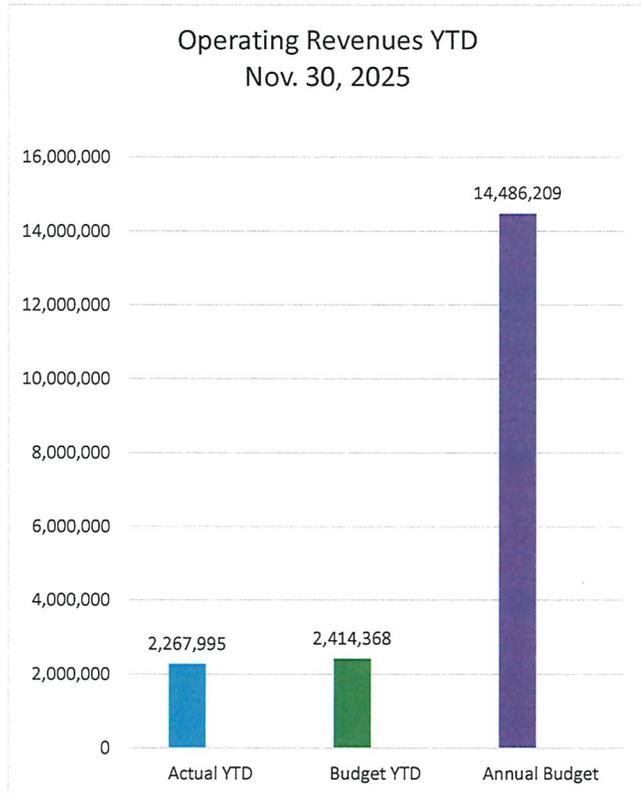
	Actual YTD	Budget YTD	\$ Variance	% Variance
OPERATING REVENUE:				
Water	\$ 1,357,621	\$ 1,440,745	\$ (83,124)	-5.8%
Sewer	\$ 834,276	877,137	(42,861)	-4.9%
Other Operating Revenue (see detail on page 16)	\$ 76,098	96,487	(20,388)	-21.1%
Total Operating Revenue Received	<u>\$ 2,267,995</u>	<u>\$ 2,414,368</u>	<u>\$ (146,373)</u>	<u>-6.1%</u>
OPERATING EXPENSES:				
Water	\$ 367,338	\$ 423,616	\$ 56,278	13.3%
Wastewater	\$ 227,718	290,037	62,319	21.5%
Meter Readers	\$ 61,373	69,262	7,889	11.4%
Maintenance	\$ 461,456	540,677	79,221	14.7%
Administration Operating	\$ 274,221	332,676	58,455	17.6%
General & Admin.	\$ 182,814	253,986	71,172	28.0%
Contingency Expense	\$ -	25,000	25,000	0.0%
Total Operating Expenses Paid (3) (4) (5) (6)	<u>\$ 1,574,920</u>	<u>\$ 1,935,254</u>	<u>\$ 360,334</u>	<u>18.6%</u>
Net Operating Income	<u>\$ 693,075</u>	<u>\$ 479,114</u>	<u>\$ 213,961</u>	<u>44.7%</u>

RESTRICTED REVENUE FUNDS

RESTRICTED REVENUE FUNDS RECEIVED:				
Fire Hydrant Fund Fee	\$ 26,196	\$ 17,803	\$ 8,392	47.1%
Water CC Fees (infill)	\$ 43,582	7,963	35,620	447.3%
WW CC Fees (infill)	\$ 61,195	13,563	47,632	351.2%
Operating Account Interest	\$ 46,403	47,904	(1,500)	0.0%
Payroll Account Interest	\$ 728	774	(45)	0.0%
Restricted Interest Income	\$ 10,917	12,924	(2,006)	-15.5%
TOTAL RESTRICTED REVENUE (1) (2)	<u>\$ 189,022</u>	<u>\$ 100,930</u>	<u>\$ 88,092</u>	<u>87.3%</u>
NON-OPERATING EXPENSES:				
Debt service interest expense	\$52,159	\$50,356	(1,803)	-3.6%
Non-cash depreciation & amortization	\$507,536	\$503,662	(3,874)	-0.8%
Non-Operating Expenses	<u>\$559,695</u>	<u>\$554,018</u>	<u>(5,677)</u>	<u>-4.4%</u>
NET REVENUE BEFORE ITEMS BELOW	<u>\$ 322,402</u>	<u>\$ 26,026</u>	<u>\$ 296,376</u>	<u>1138.8%</u>

NOTES: Above Revenue and Expense does not include the following:

	Actual YTD	Annual Budget	Variance
(1) Grant funds & state appropriations of:	\$0	\$10,147,000	
(2) Contributed capital of:	\$0	\$0	
(3) Debt service principal payments of:	\$0	\$2,182,993	
(4) Net Construction In Progress (CIP) Expenditures of:	\$0	\$11,548,847	

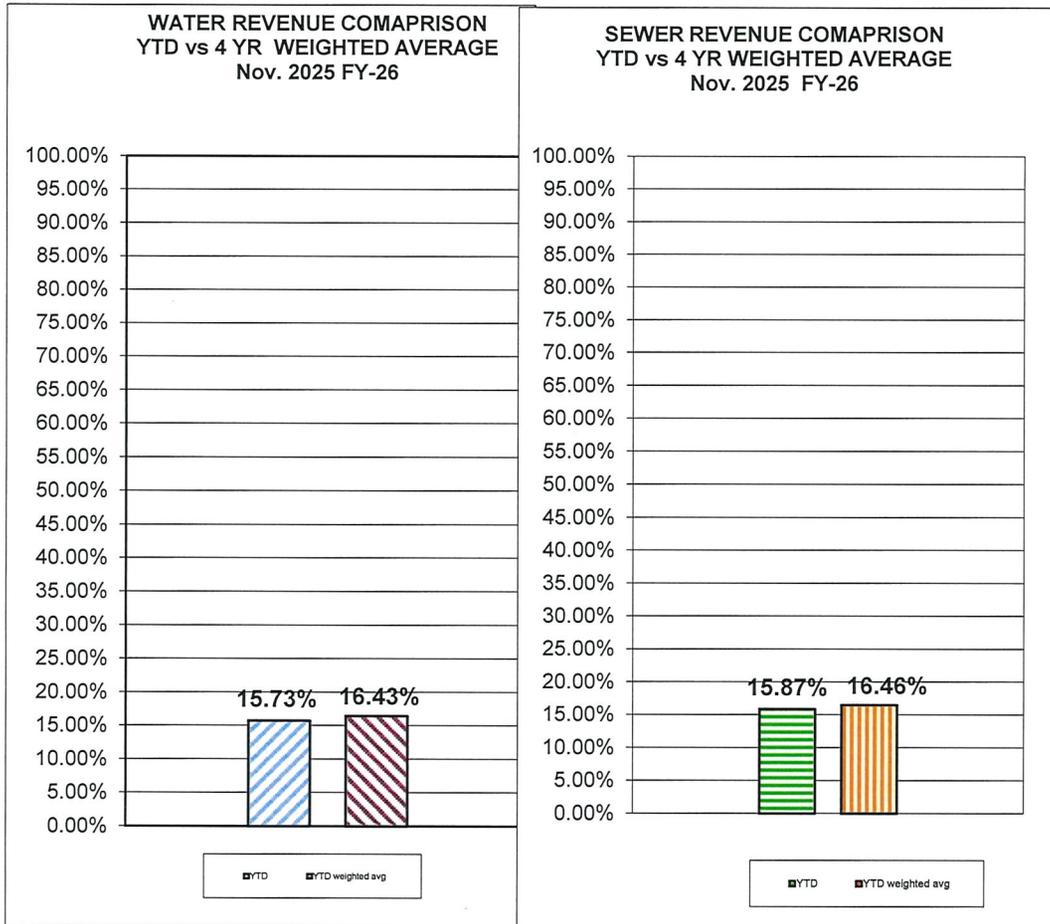


**Current FY-26 Water and Sewer Utility Revenue
Monthly & YTD Revenue and Difference from 4Yr Weighted Average (in \$)**

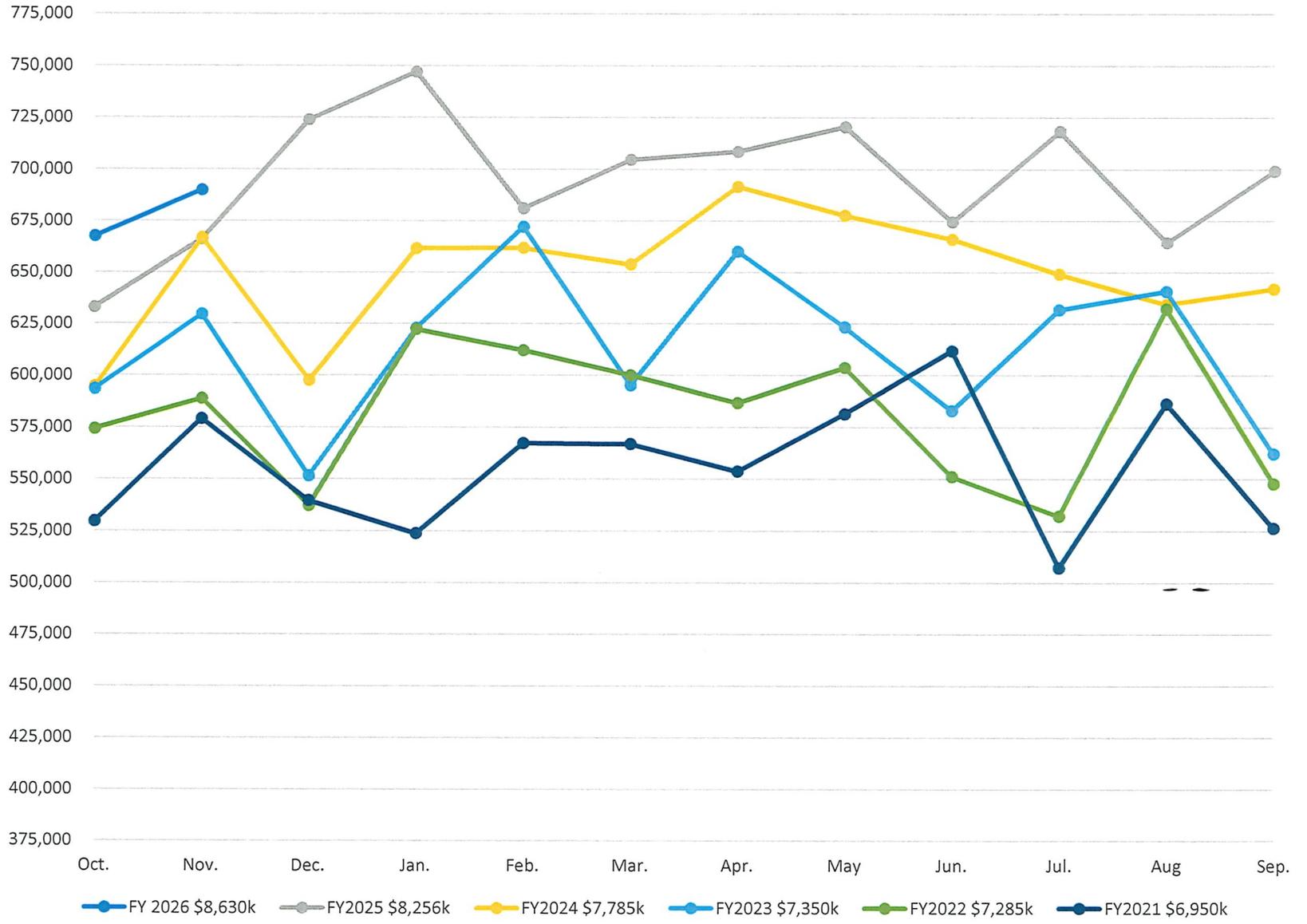
WATER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD Budget Water Revenue	4 Yr Weighted Average %
Period	YTD		\$ 7,398,385	\$8,629,877		
Oct.	\$ 667,715	667,715	\$ 77,653	7.74%	7.99%	
Nov.	\$ 689,906	1,357,621	\$ 65,570	15.73%	16.43%	
Dec.	\$ -	-	\$ -	0.00%	0.00%	
Jan.	\$ -	-	\$ -	0.00%	0.00%	
Feb.	\$ -	-	\$ -	0.00%	0.00%	
Mar.	\$ -	-	\$ -	0.00%	0.00%	
Apr.	\$ -	-	\$ -	0.00%	0.00%	
May	\$ -	-	\$ -	0.00%	0.00%	
Jun.	\$ -	-	\$ -	0.00%	0.00%	
Jul.	\$ -	-	\$ -	0.00%	0.00%	
Aug.	\$ -	-	\$ -	0.00%	0.00%	
Sep.	\$ -	-	\$ -	0.00%	100.00%	

SEWER UTILITY REVENUE:				Monthly \$ Difference From 4 Year Weighted Average of	% Current YTD To Budgeted Sewer Revenue	
			\$ 4,515,449	\$5,256,134		
Oct.	\$ 408,018	\$ 408,018	\$ 48,755	7.76%	7.96%	
Nov.	\$ 426,258	\$ 834,276	\$ 42,576	15.87%	16.46%	
Dec.	\$ -	-	\$ -	0.00%	0.00%	
Jan.	\$ -	-	\$ -	0.00%	0.00%	
Feb.	\$ -	-	\$ -	0.00%	0.00%	
Mar.	\$ -	-	\$ -	0.00%	0.00%	
Apr.	\$ -	-	\$ -	0.00%	0.00%	
May	\$ -	-	\$ -	0.00%	0.00%	
Jun.	\$ -	-	\$ -	0.00%	0.00%	
Jul.	\$ -	-	\$ -	0.00%	0.00%	
Aug.	\$ -	-	\$ -	0.00%	0.00%	
Sep.	\$ -	-	\$ -	0.00%	100.00%	

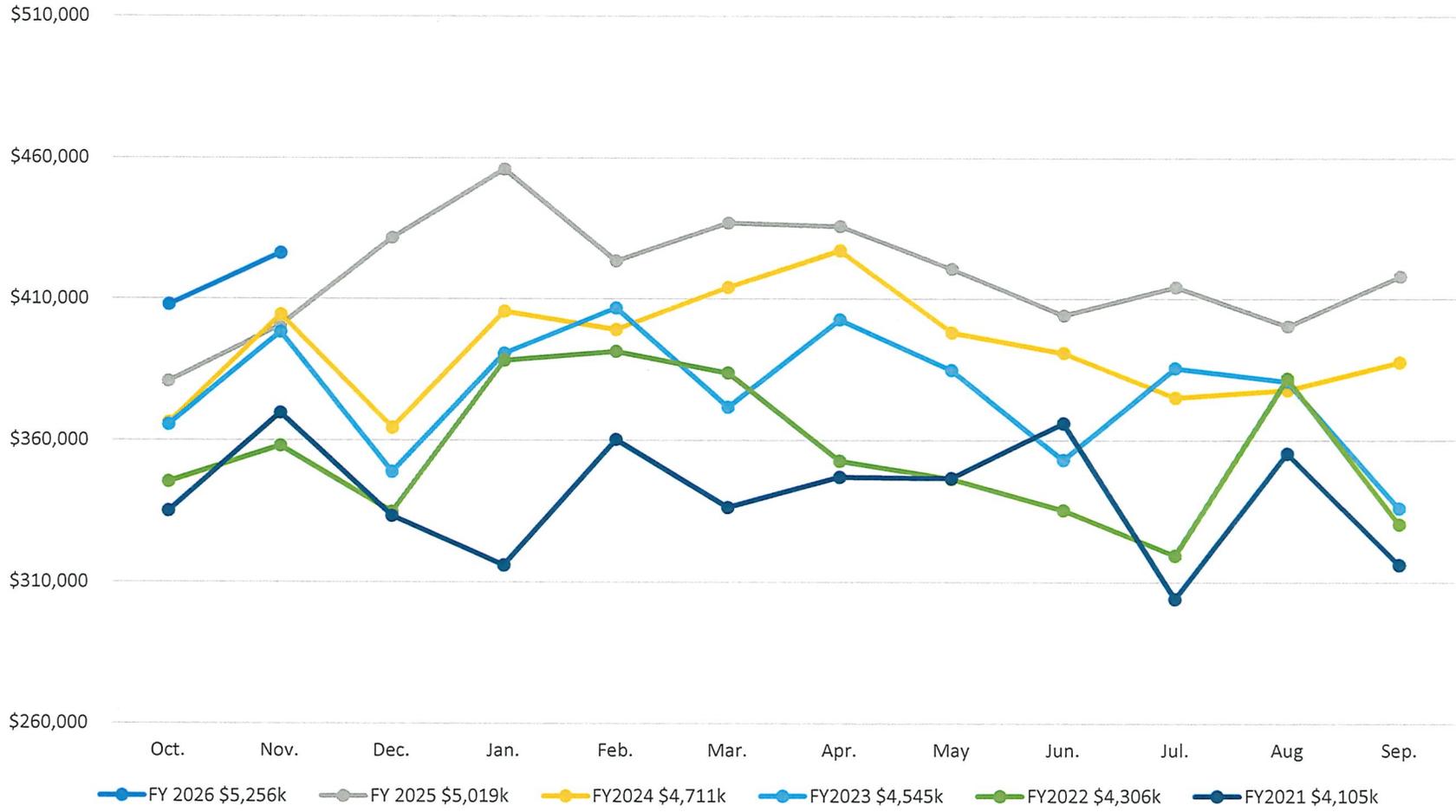
WATER AND SEWER REVENUE COMPARISON YEAR TO DATE vs 4 YEAR WEIGHTED AVERAGE YEAR TO DATE



Actual Water Revenue Comparison



Actual Wastewater Revenue Comparison

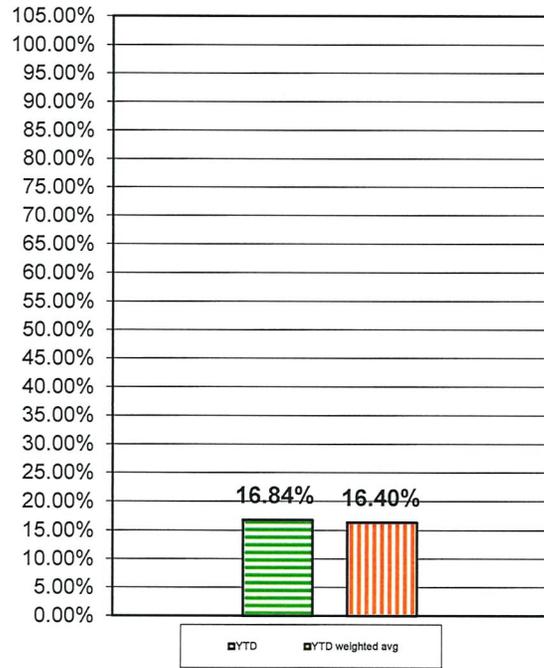


**Current FY-26 Operating & Non-Operating Expenses,
Monthly & YTD Expense and Difference from 4Yr Weighted Average (in \$)**

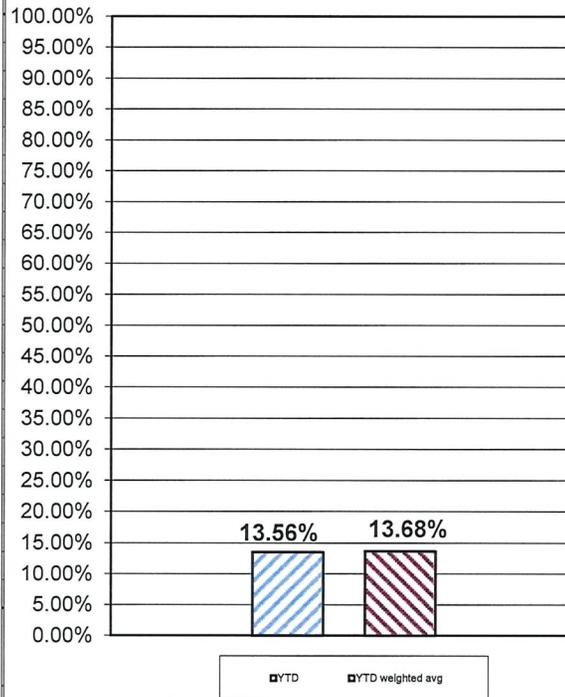
				\$ Difference For the Month	% Current YTD To Budgeted	4 Yr Weighted
OPERATING EXPENSES:				From 4 Year Weighted Avg of	Operating Exp.	Average
Period	YTD		\$	\$	\$	
			7,068,674		\$11,611,526	
Oct.	\$ 767,120	\$ 767,120	\$ 315,644	6.61%	5.89%	
Nov.	\$ 807,800	\$ 1,574,920	\$ 283,170	13.56%	13.68%	
Dec.	\$ -	\$ -	\$ -	0.00%	0.00%	
Jan.	\$ -	\$ -	\$ -	0.00%	0.00%	
Feb.	\$ -	\$ -	\$ -	0.00%	0.00%	
Mar.	\$ -	\$ -	\$ -	0.00%	0.00%	
Apr.	\$ -	\$ -	\$ -	0.00%	0.00%	
May	\$ -	\$ -	\$ -	0.00%	0.00%	
Jun.	\$ -	\$ -	\$ -	0.00%	0.00%	
Jul.	\$ -	\$ -	\$ -	0.00%	0.00%	
Aug.	\$ -	\$ -	\$ -	0.00%	0.00%	
Sept.	\$ -	\$ -	\$ -	0.00%	100.00%	
				\$ Difference For the Month	% Current YTD To Budgeted	
				From 4 Year Weighted Avg of	Non-Oper. Exp.	
NON-OPERATING EXPENSES:				\$	\$	
			3,064,030		\$3,324,107	
Oct.	\$ 279,848	\$ 279,848	\$ 27,308	8.42%	8.19%	
Nov.	\$ 279,847	\$ 559,695	\$ 29,587	16.84%	16.40%	
Dec.	\$ -	\$ -	\$ -	0.00%	0.00%	
Jan.	\$ -	\$ -	\$ -	0.00%	0.00%	
Feb.	\$ -	\$ -	\$ -	0.00%	0.00%	
Mar.	\$ -	\$ -	\$ -	0.00%	0.00%	
Apr.	\$ -	\$ -	\$ -	0.00%	0.00%	
May	\$ -	\$ -	\$ -	0.00%	0.00%	
Jun.	\$ -	\$ -	\$ -	0.00%	0.00%	
Jul.	\$ -	\$ -	\$ -	0.00%	0.00%	
Aug.	\$ -	\$ -	\$ -	0.00%	0.00%	
Sept.	\$ -	\$ -	\$ -	0.00%	100.00%	

**NON-OPERATING EXPENSES
COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD**

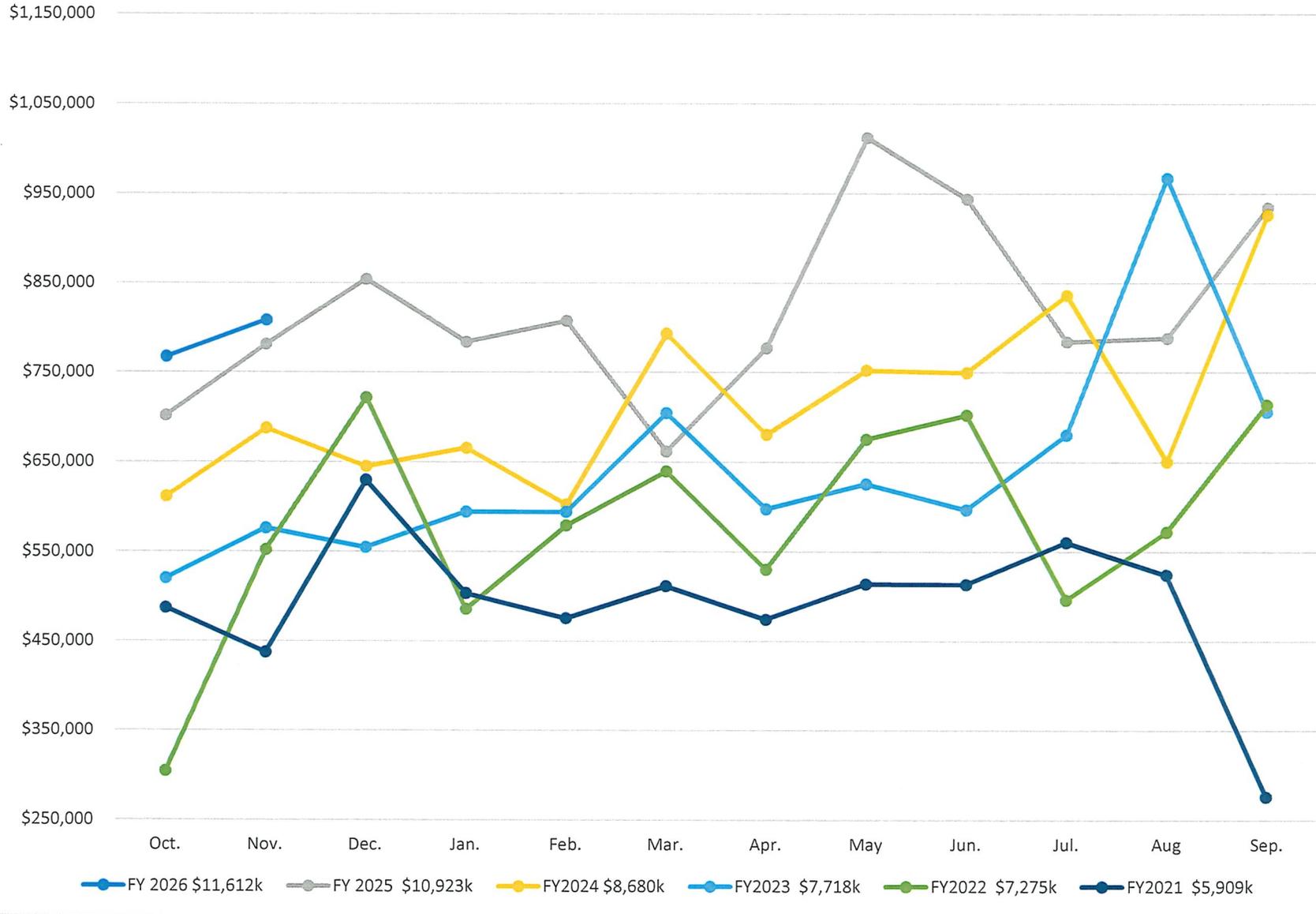
Nov. 2025 FY-26



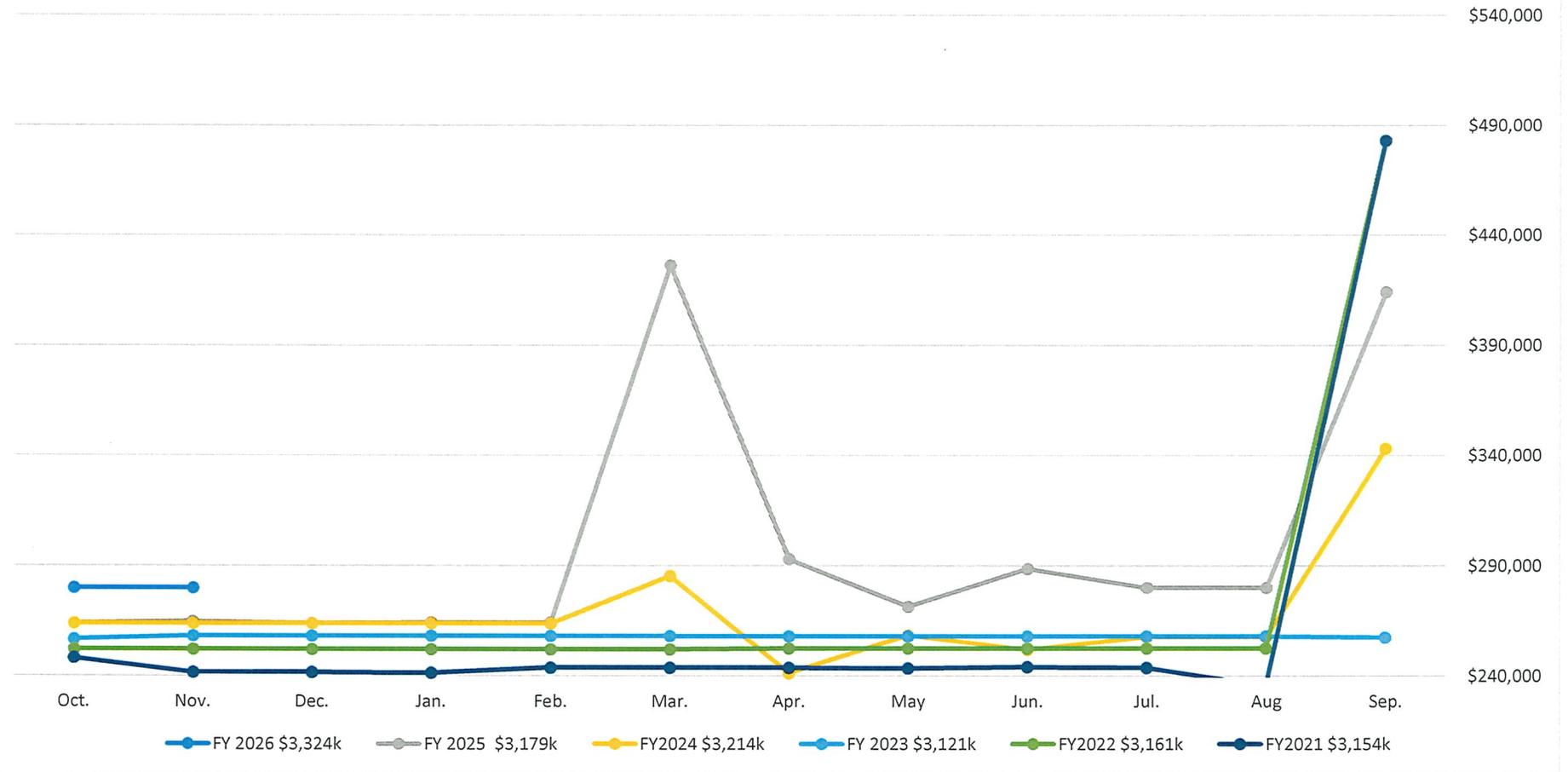
**OPERATING EXPENSES COMAPRISON
YTD vs 4 YR WEIGHTED AVERAGE YTD
Nov. 2025 FY-26**



Actual Operating Expense Comparison



Actual Non Operating Expense Comparison



	A	X	Z	AA	AC
88					
89	Okeechobee Utility Authority	Audit		UnAudit	OUA prepared
90	Statement of Cash Flows				
91	Basis of Accounting	Accrual Basis for Revenues		Accrual Basis for Revenues	Accrual Basis for Revenues
92		Accrual Basis for Expenses		Accrual Basis for Expenses	Cash Basis for Expenses
93					
94		Sept 30, 2024		Sept 30, 2025	Nov. 30, 2025
95		12 Months		12 Months	2 Month
96					
97	Cash Flows from Operations				
98	Operating Income	1,699,969		1,694,554	185,214
99	Depreciation & Amortization	2,825,053		2,825,053	507,536
100	Increase (decrease) in cash from changes in accounts receivable and grants receivable	(2,986,087)		(856,446)	(101,291)
101	Increase (decrease) in cash from changes in accounts payable	905,418		(400,531)	(57,327)
102	Increase (decrease) in cash from changes in other assets	903,029		(79,232)	(132,150)
103	Increase (decrease) in cash from changes in other liabilities	(138,439)		778,070	525
104	Cash provided (used) by operations	3,208,943		3,961,468	402,506
105					
106	Cash Flows from Nonoperating Revenues/Expenses				
107	Fire Hydrant fees	95,154		100,569	26,196
108	Capital connection fees	459,886		459,886	104,777
109	Interest revenue	482,316		482,316	58,049
110	Debt issuance costs	-		0	0
111	Interest expense	(389,434)		(389,434)	(52,159)
112	Cash provided (used) by nonoperating activities	647,922		653,337	136,863
113					
114	Cash Flows from Capital and Financing Activities				
115	Purchase of equipment, computer hardware, & technology equipment	275,173		(1,776,916)	(86,408)
116	Construction in progress	(8,013,123)		(9,342,294)	(296,292)
117	Acquisition of land, easements and related costs	-		(338,132)	(60,572)
118	Sale of land and or equipment	-		-	0
119	Gain (Loss) on sale of land and equipment	16,104		17,864	325
120	Bond principal payments	(2,153,620)		(2,153,619)	-
121	Loan Received - South State Bank			5,430,487	
122	Grant revenue & FEMA reimbursement	8,459,653		2,696,921	-
123	Capital contributions from developers	492,467		314,207	-
124	Cash provided (used) by capital / financing activities	(923,346)		(5,151,482)	(442,947)
125					
126	Net increase (decrease) in cash and investments	2,933,519		(536,677)	96,422
127	This unaudited cash flow statement is subject to adjustments.				
128	The unaudited balance sheet on pages 13 & 14 is subject to adjustments.				

OKEECHOBEE UTILITY AUTHORITY
Statement of Net Assets
November 30, 2025

ASSETS	
CURRENT ASSETS	
Cash and cash equivalents	\$ 4,208,736.64
Unrestricted assets:	
Interest receivable	0.00
Grants receivable	
Restricted assets:	
Cash and cash equivalents	10,775,567.46
Investments	0.00
Interest receivable	0.00
Receivables:	
Accounts receivable	2,746,945.81
less allowance for uncollectible accounts	(146,715.43)
Inventories	788,340.88
Prepaid Expenses	230,489.98
Total current assets	18,603,365.34
 NONCURRENT ASSETS	
Capital assets:	
Land	3,712,343.90
Utility plants, buildings and equipment	120,735,918.51
	124,448,262.41
Less accumulated depreciation	(60,131,258.03)
	64,317,004.38
Construction in progress	21,955,865.71
Total capital assets	86,272,870.09
 Other Assets:	
Net Pension Asset	635,860.00
 Deferred Charges:	
Deferred Pension Outflows - Actuarial and Prepaid	460,673.00
Deferred loss on bond refunding, net	164,934.50
Total Deferred charges:	625,607.50
 Total noncurrent assets	 87,534,337.59
 TOTAL ASSETS	 \$ 106,137,702.93

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts payable	884,033.04
Accrued expenses	63,146.92
Due to other governments	39,455.68
Bonds payable (current)	0.00
Accrued compensated absences & bonus (current)	505,305.83

Payable from restricted assets	
Accrued interest	96,948.59
Customer Deposits	538,450.63

Total current liabilities	<u>2,127,340.69</u>
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NONCURRENT LIABILITIES

Long-term portion of bonds payable, net	17,951,533.41
Accrued OPEB payable	262,809.00
Net Pension Liability	0.00
Deferred Pension Inflow from Actuarial Calculation	1,073,306.00
Unearned revenues:	

Developer agreements	424,402.36
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Total noncurrent liabilities	<u>19,712,050.77</u>
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TOTAL LIABILITIES	<u>21,839,391.46</u>
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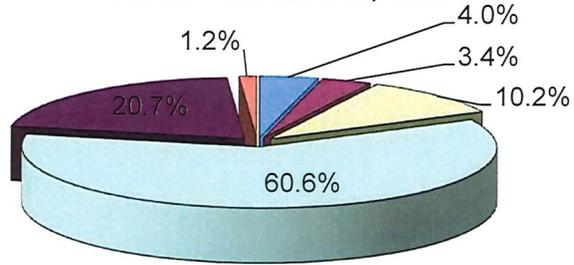
NET POSITION

Invested in capital assets, net of related debt	44,731,657.00
Restricted for capital projects	2,361,411.00
Restricted for debt service	481,018.00
Restricted for Rate Stabilization	1,339,359.00
Restricted for Pension Benefits	1,904,107.00
Unrestricted	27,072,663.88
YTD Surplus of Revenue over Expenses	6,408,095.59

Total net position	<u>84,298,311.47</u>
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TOTAL LIABILITIES AND NET POSITION	<u>\$ 106,137,702.93</u>
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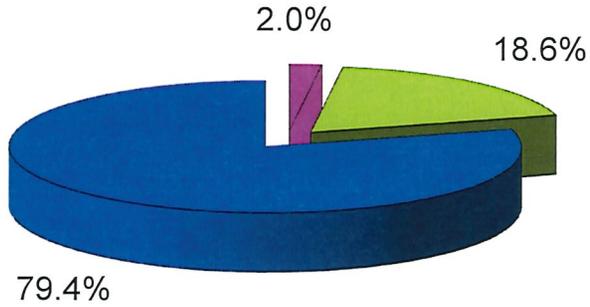
Assets - November 30, 2025



■ Cash	■ AR, Inventory & Prepaid
■ Restricted Cash	■ Fixed Assets
■ Construction in Progress	■ Other Assets (Deferred Charges)

Cash	4,208,737	4.0%
AR, Inventory & Prepaid	3,619,061	3.4%
Restricted Cash	10,775,567	10.2%
Fixed Assets	64,317,004	60.6%
Construction in Progress	21,955,866	20.7%
Other Assets (Deferred Charges)	1,261,468	1.2%
Total Assets	106,137,703	

Liabilities & Equity November 30, 2025



■ Current Liabilities	■ Noncurrent Liabilities	■ Equity - Net Assets
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Current Liabilities	2,127,341	2.0%
Noncurrent Liabilities	19,712,051	18.6%
Equity - Net Assets	84,298,311	79.4%
Total Liab & Equity	106,137,703	

Okeechobee Utility Authority
Detail of October 31, 2024 Other Operating Revenue
Data Per General Ledger Account Balances For Finance Report

Accounts included in Other Operating Revenue:	Actual Amount YTD	Amount Per Budget YTD	\$ Variance From Budget YTD
Install Fees-Water	\$ 14,623	\$ 5,604	\$ 9,019
Private Fire Protection	\$ 18,308	18,531	(224)
Turn on/off Fees	\$ 4,751	10,553	(5,802)
Other Revenue-Water A	\$ 2,167	2,339	(172)
Install Fees-Sewer	\$ 3,251	13,104	(9,853)
Kings Bay Sewer Maint. Fees	\$ 7	3,227	(3,220)
Other Revenue-Sewer B	\$ 786	809	(23)
Penalties & Late Charges	\$ 7,416	26,262	(18,846)
Gain/Loss Sale of Assets C	\$ 325	0	325
Ag Land Lease	\$ -	584	(584)
Merchant & Misc. Revenue D	\$ 24,465	15,474	8,992
Totals	<u>\$ 76,098</u>	<u>\$ 96,487</u>	<u>\$ (20,388)</u>

- A Other Revenue-Water includes:
 - Water service inspection fees
 - Backflow prevention fees
 - After hours charges
 - Meter relocation charges
 - Bench test charges

- B Other Revenue-Sewer includes:
 - Wastewater service line inspection fees

- C Gain/Loss on Sale of Assets

- D Miscellaneous Revenue includes:
 - Administration charges
 - Charges for damage and repair to system:
 - Parts and labor used
 - Equipment charges

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 29

DECEMBER 16, 2025

ATTORNEY

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 30

DECEMBER 16, 2025

EXECUTIVE DIRECTOR

Southwest Wastewater Service Area

- Project 1
 - Force Main SE2 Interconnect
On Hold
- Project 2 Collection System
 - Notice to Proceed issued on March 29, 2023
 - Substantial: May 13, 2025 (731 calendar days from NTP + 45 days per Change Order No. 4)
 - Final: June 26, 2025 (775 calendar days from NTP + 45 days per Change Order No. 4)
- Project 3 Okee-Tantie
 - Under Design (Pending FDEP & USACOE Permitting)

SR 78W Phase II WM Improvements

- Notice to Proceed Issued August 14, 2025

SW 5th Ave Wastewater System Improvements

- Design review at 100%
- Current estimated project costs: \$7.8M (\$5M grant funded)
- Awaiting additional funding (early Spring 2026)

Treasure Island Septic to Sewer Project

- Still looking for an alternative force main route around the Okeechobee Premier site
- Purchasing of VPS S2 this week
- Evaluating the last site for VPS S1 (three possible sites)

Taylor Creek Isles VPS #2 Generator Replacement Project

- Notice to Proceed issued

General Information

- Engineering Proposal SWTP Ozone Rehabilitation up for consideration today
- Engineering Proposal SR78W Ph III WM Project up for consideration today
- Submitted Commerce Grant proposal for RIF to aid in construction of Ph III water main project
- Submitted Commerce Grant proposal for FJGGF to aid in construction of Ph III water main project

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 31

DECEMBER 16, 2025

ITEMS FROM THE BOARD