OKEECHOBEE UTILITY AUTHORITY
MEETING AGENDA
AUGUST 18, 2026
8:00 A.M.

1. Call the Meeting to Order
    - Pledge of Allegiance
    - Determination of Voting Members

2. Agenda Additions or Deletions

3. Consent Agenda
    4. Invoice from Marmer Construction, Inc – SW 5th Avenue Vacuum Sewer Project Phase I
    5. Invoice from CHA Consulting Inc. – Pine Ridge Park Expansion Project
    6. Invoice from CHA Consulting Inc – Vac Station 2 Generator Replacement
    7. Invoice from CHA Consulting, Inc. – SWTP Ozone System Upgrade
    8. Invoice from Holtz Consulting Engineers, Inc. – Mallard Landing Gravity Sewer Expansion
    9. Invoice from Holtz Consulting Engineers, Inc. – State Road 78 Water Main Phase III
    10. Invoice from Holtz Consulting Engineers, Inc. – State Road 78 Water Main Phase III Booster Pump Station
    11. Invoice from Sumner Engineering & Consulting, Inc. – NW15 Pump Station Rehabilitation
    12. Invoice from Sumner Engineering & Consulting, Inc. – SW 5th Ave Vacuum Sewer Phase 1
    13. Invoice from Sumner Engineering & Consulting, Inc. – SWSA Septic to Sewer Connections Phase III Lots (Groups J through AA)
    14. Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services
    15. Invoice from Conely and Conely, P.A. – Legal Services
    16. Invoice from Thorn Run Partners
    17. Invoice from MacVicar Consulting, Inc.
    18. Operations Director Monthly Report

19. Meeting Minutes from July 21, 2026

20. Public Comments

21. Customer – D. Desai

22. Finance Report

23. Purchasing Manual

24. Computer Purchases

25. SWSA Project 2 – Septic to Sewer Connections

26. NW15 Improvements – Direct Purchase of Pumps and Control Package

27. Vacuum Station #2 Generator Replacement

28. King’s Bay Maintenance Charge
29. Chlorination Building Rehabilitation
30. SWTP Lab Cabinet Replacement
31. Short Term Disability Health Benefit
32. 2027-2028 Legislative Priorities Selections
33. Attorney
34. Executive Director
35. Items from the Board

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 1

AUGUST 18, 2026

Call Meeting to Order

Pledge of Allegiance
Determine Voting Members

	Absent	Present
County Representatives		
Steve Hargraves – Board Member	_____	_____
Tabitha Trent – Board Member	_____	_____
Glenn Sneider - Alternate	_____	_____
City Representatives		
John Gilliland – Board Member	_____	_____
Steven Nelson – Board Member	_____	_____
Jamie Gamiotea - Alternate	_____	_____
Glades County Representatives		
Harry Moldenhauer – Board Member	_____	_____
Melanie Anderson – Alternate	_____	_____

FUTURE MEETING OF OUA BOARD
September 7, 2026 – Labor Day

FUTURE HOLIDAYS FOR OUA STAFF
November 11, 2026 – Veterans Day

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 2

AUGUST 18, 2026

AGENDA ADDITION OR DELETIONS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 3

AUGUST 18, 2026

CONSENT AGENDA

1. Pull items for discussion from Consent Agenda.

2. Items pulled from Consent Agenda will be discussed at the end of Agenda.

3. Unless noted all Consent Agenda items are recommended for approval.

4. Motion to approve items on Consent Agenda as follows:

    4. Invoice from Marmer Construction, Inc – SW 5th Avenue Vacuum Sewer Project Phase I
    5. Invoice from CHA Consulting Inc. – Pine Ridge Park Expansion Project
    6. Invoice from CHA Consulting Inc – Vac Station 2 Generator Replacement
    7. Invoice from CHA Consulting, Inc. – SWTP Ozone System Upgrade
    8. Invoice from Holtz Consulting Engineers, Inc. – Mallard Landing Gravity Sewer Expansion
    9. Invoice from Holtz Consulting Engineers, Inc. – State Road 78 Water Main Phase III
    10. Invoice from Holtz Consulting Engineers, Inc. – State Road 78 Water Main Phase III Booster Pump Station
    11. Invoice from Sumner Engineering & Consulting, Inc. – NW15 Pump Station Rehabilitation
    12. Invoice from Sumner Engineering & Consulting, Inc. – SW 5th Ave Vacuum Sewer Phase 1
    13. Invoice from Sumner Engineering & Consulting, Inc. – SWSA Septic to Sewer Connections Phase III Lots (Groups J through AA)
    14. Invoice from Nason Yeager Gerson Harris & Fumero, P.A. – Legal Services
    15. Invoice from Conely and Conely, P.A. – Legal Services
    16. Invoice from Thorn Run Partners
    17. Invoice from MacVicar Consulting, Inc.
    18. Operations Director Monthly Report

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 4

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM MARMER CONSTRUCTION, INC.

Please find attached invoice in the amount of $25,110.05 submitted by Marmer Construction, Inc. Staff is aware of the work currently being done by Marmer Construction, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					$4,728,321.51
Jul-26	1	Jul-26		$197,148.23	$4,531,173.28
Aug-26	2		$25,110.05		$4,506,063.23

Staff recommends approval of this invoice in the amount of $25,110.05 to Marmer Construction, Inc.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 5

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM CHA CONSULTING, INC. – PINE RIDGE PARK EXPANSION PROJECT

Please find attached invoice in the amount of $7,523.00 and is in agreement with this request.

Staff recommends approval of this invoice in the amount of $7,523.00 to CHA Consulting, Inc.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 6

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM CHA CONSULTING, INC. – VAC STATION #2 GENERATOR REPLACEMENT

Please find attached invoice in the amount of $2,743.50 submitted by CHA Consulting, Inc. Staff is aware of the work currently being done CHA Consulting, Inc. and is in agreement with this request.

Staff recommends approval of this invoice in the amount of $2,743.50 to CHA Consulting, Inc.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 7

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM CHA CONSULTING, INC. – SWTP OZONE SYSTEM UPGRADE

Please find attached invoice in the amount of $8,676.00 submitted by CHA Consulting, Inc. Staff is aware of the work currently being done CHA Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					$96,400.00
Apr-26	1	Apr-26		$3,374.00	$93,026.00
May-26	2	May-26		$8,194.00	$84,832.00
May-26	3	May-26		$12,532.00	$72,300.00
Jun-26	4	Jun-26		$14,460.00	$57,840.00
Jul-26	5	Jul-26		$5,784.00	$57,840.00
Aug-26	6		$8,676.00		$49,164.00

Staff recommends approval of this invoice in the amount of $8,676.00 to CHA Consulting, Inc

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 8

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. – MALLARD LANDING GRAVITY SEWER EXPANSION

Please find attached invoice in the amount of $595.00 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					$59,760.00
Feb-25	1	Feb-25		$16,465.00	$43,295.00
Mar-25	2	Mar-25		$8,865.00	$34,430.00
Apr-25	3	Apr-25		$1,970.00	$32,460.00
Jun-25	4	Jun-25		$3,086.00	$29,374.00
Aug-25	5	Aug-25		$2,454.00	$26,920.00
Aug-25	6	Aug-25		$1,560.00	$25,360.00
Sep-25	7	Sep-25		$1,560.00	$23,800.00
Oct-25	8	Oct-25		$1,190.00	$22,610.00
Dec-25	9	Dec-25		$3,570.00	$19,040.00
Jan-26	10	Jan-26		$1,190.00	$17,850.00
Feb-26	11	Feb-26		$3,570.00	$14,280.00
Mar-26	12	Mar-26		$3,570.00	$10,710.00
Apr-26	13	Apr-26		$5,950.00	$4,760.00
May-26	14	May-26		$2,380.00	$2,380.00
Jun-26	15	Jun-26		$1,190.00	$1,190.00
Jul-26	16	Jul-26		$595.00	$595.00
Aug-26	17		$595.00		$0.00

Staff recommends approval of this invoice in the amount of $595.00 to Holtz Consulting Engineers, Inc.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 9

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. – SR 78 WATERMAIN IMPROVEMENTS PHASE 3

Please find attached invoice in the amount of $21,434.40 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

					$399,895.00
Mar-26	1	Mar-26		$53,586.00	$346,309.00
Apr-26	2	Apr-26		$35,724.00	$310,585.00
May-26	3	May-26		$17,862.00	$292,723.00
Jun-26	4	Jun-26		$8,931.00	$283,792.00
Jul-26	5	Jul-26		$17,862.00	$265,930.00
Aug-26	6		$21,434.40		$244,495.60

Staff recommends approval of this invoice in the amount of $21,434.40 to Holtz Consulting Engineers, Inc.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 10

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM HOLTZ CONSULTING ENGINEERS, INC. – SR 78 WATERMAIN IMPROVEMENTS PHASE 3 – BOOSTER PUMP STATION

Please find attached invoice in the amount of $6,782.40 submitted by Holtz Consulting Engineers, Inc. Staff is aware of the work currently being done by Holtz Consulting Engineers, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					$264,547.00
Jun-26	1	Jun-26		$11,526.75	$253,020.25
Jul-26	2	Jul-26		$16,963.50	$236,056.75
Aug-26	3		$6,785.40		$229,271.35

Staff recommends approval of this invoice in the amount of $6,785.40 to Holtz Consulting Engineers, Inc.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 11

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC – NW 15 REHABILITATION

Please find attached the invoice in the amount of $5,698.88 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					$189,600.00
Sep-25	1	Sep-25		$36,810.00	$152,790.00
Oct-25	2	Oct-25		$30,160.00	$122,630.00
Dec-25	3	Dec-25		$8,430.00	$114,200.00
Feb-26	4	Feb-26		$4,488.00	$109,712.00
Mar-26	5	Mar-26		$23,407.00	$86,305.00
Apr-26	6	Apr-26		$9,387.00	$76,918.00
May-26	7	May-26		$4,594.00	$72,324.00
Jun-26	8	Jun-26		$4,535.74	$67,788.26
Jul-26	9	Jul-26		$8,436.11	$59,352.15
Aug-26	10		$5,698.88		$53,653.27

Staff recommends approval of this invoice in the amount of $5,698.88 to Sumner Engineering & Consulting, Inc.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 12

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC – SW 5TH AVENUE VACUUM SEWER PAHSE I

Please find attached the invoice in the amount of $20,234.36 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					$325,840.00
Nov-23	1	Nov-23		$22,808.80	$303,031.20
Jan-24	2	Jan-24		$35,842.40	$267,188.80
Feb-24	3	Feb-24		$9,775.20	$257,413.60
Mar-24	4	Mar-24		$13,033.60	$244,380.00
Apr-24	5	Apr-24		$16,292.00	$228,088.00
May-24	6	May-24		$14,662.80	$213,425.20
Aug-24	7	Aug-24		$9,775.20	$203,650.00
Sep-24	8	Sep-24		$21,179.60	$182,470.40
Dec-24	9	Dec-24		$65,168.00	$117,302.40
Mar-25	10	Mar-25		$39,100.80	$78,201.60
Apr-25	11	Apr-25		$22,808.80	$55,392.80
May-25	12	May-25		$19,550.40	$35,842.40
Jun-25	13	Jun-25		$13,033.60	$22,808.80
Sep-25	14	Sep-25		$13,033.60	$9,775.20
Oct-25	15	Oct-25		$6,516.80	$3,258.40
Dec-25	16	Dec-25		$3,258.40	$0.00
Jan-26	Change Order		$292,700.00		$292,700.00
Feb-26	17	Feb-26		$13,986.00	$278,714.00
Apr-26	18	Apr-26		$5,994.00	$272,720.00
May-26	19	May-26		$4,621.83	$268,098.17
Jun-26	20	Jun-26		$5,340.57	$262,757.60
Jul-26	21	Jul-26		$4,200.00	$258,557.60
Aug-26	22		$20,234.36		$238,323.24

Staff recommends approval of this invoice in the amount of $20,234.36 to Sumner Engineering & Consulting, Inc.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 13

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM SUMNER ENGINEERING & CONSULTING, INC. – SWSA SEPTIC TO SEWER CONNECTIONS - PHASE I LOTS (J THROUGH AA)

Please find attached the invoice in the amount of $14,980.00 submitted by Sumner Engineering & Consulting, Inc. Staff is aware of the work currently being done by Sumner Engineering & Consulting, Inc. and is in agreement with this request.

Invoice Date	Pay Request No.	Date Paid	Amt. Requested	Amount Paid	Remaining Balance
					$104,400.00
Jun-26	1	Jun-26		$32,725.00	$71,675.00
Jul-26	2	Jul-26		$14,435.00	$57,240.00
Aug-26	3		$15,980.00		$41,260.00

Staff recommends approval of this invoice in the amount of $15,980.00 to Sumner Engineering & Consulting, Inc.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 14

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM NASON YEAGER GERSON HARRIS & FUMERO, P.A. – LEGAL SERVICES

Please find attached invoice in the amount of $8,200.00 submitted by Nason Yeager Gerson Harris & Fumero, P.A. for legal services. Staff is aware of the work currently being done by Nason Yeager Gerson Harris & Fumero, P.A. and is in agreement with this request.

Staff recommends approval of this invoice in the amount of $8,200.00 to Nason Yeager Gerson Harris & Fumero, P.A.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 15

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM CONELY AND CONELY, P.A. – LEGAL SERVICES

Please find attached invoice in the amount of $2,500.00 submitted by Conely and Conely, P.A. for legal services. Staff is aware of the work currently being done Conely and Conely, P.A. and is in agreement with this request.

Staff recommends approval of this invoice in the amount of $2,500.00 to Conely and Conely P.A.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 16

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM THORN RUN PARTNERS

Please see attached the Thorn Run Partners monthly invoice.

Staff recommends approval of the monthly invoice from Thorn Run Partners in the amount of $3,500.00.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 17

AUGUST 18, 2026

CONSENT AGENDA

INVOICE FROM MACVICAR CONSULTING, INC.

Please see attached the MacVicar Consulting Inc. invoice.

Staff recommends approval of the monthly invoice from MacVicar Consulting Inc. in the amount of $250.00.

Information from MacVicar

We have represented a group we call the Lakeside Communities on issues related to the management of Lake Okeechobee. Others in the group include the Cities of Okeechobee, Clewiston and Moore Haven along with Hendry and Glades County. All pay the same monthly fee. It has been an effective vehicle to allow Bill Baker and me to participate in the numerous agency discussions related to the Lake. It started with the development of the current LOSOM schedule for the Lake. Once the schedule was approved the Corps immediately deviated from it in order to lower the lake to try to improve the habitat. That contributed to the very low level we have in the lake today. Lake management is a constant challenge, both in real time operations and in planning for the next schedule and I don't see that changing.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 18

AUGUST 18, 2026

CONSENT AGENDA

OPERATIONS DIRECTOR MONTHLY REPORT

Site Visits 7/23/2026 thru 8/13/2026

SWTP:	General Maintenance/ Normal Operations
	Spray pump for effluent repaired and back in service
	Altitude valve being repaired at Treasure Island Water Tower
	Kevin out on medical leave
Maintenance:	General Maintenance
	Normal operations: leaks, complaints, new services
	New water main extensions in Basswood
	New sewer by-pass installed at NW-15 lift station
WWTP:	General Maintenance / Normal Operations
	1-Trainee passed Operator exam for license
	WWTP Cat generator repaired

*The above Operations Director report is presented for informational purposes. If there are any questions, I would be happy to answer them.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 19

AUGUST 18, 2026

MEETING MINUTES

Attached are copies of the minutes from the meeting held on July 21, 2026.

Unless the Board determines a correction is required to the minutes, Staff recommends the approval of the meeting minutes from July 21, 2026 as presented.

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 20

AUGUST 18, 2026

PUBLIC COMMENTS

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 21

AUGUST 18, 2026

CUSTOMER – D. DESAI

On July 21, 2026, Mr. Dharmesh Desai appeared before the OUA Board requesting that OUA utilize EPA Section 319(h) grant funds administered through FDEP to reimburse his out-of-pocket expense for septic tank abandonment at his property located at 2028 SW 21st Street, Okeechobee, as part of the Southwest Service Area (SWSA) Septic to Sewer Project.

BACKGROUND

In connection with the SWSA Septic to Sewer Project, OUA identified three options by which a property owner could accomplish connection of a residential structure to the centralized sewer collection system:

> Option 1 – Owner to Perform Work: The property owner performs all work and obtains the required Building and Health Department permits. All costs are the owner's responsibility.
>
> Option 2 – Owner to Contract Work: The property owner engages a licensed contractor to perform all or part of the work. Either the owner or the contractor obtains the required Building and Health Department permits. All costs are the owner's responsibility.
>
> Option 3 – OUA to Bid and Manage Work: OUA publicly bids the work, selects the lowest responsive bidder, obtains the Building Department permit, and conducts and certifies all required inspections. Grant funds are available to pay eligible project costs under this option, subject to the maximum grant amount of $3,600.00 established by the OUA Board at its April 2026 meeting. Project costs at or below $3,600.00 are paid in full by the grant; costs exceeding $3,600.00 are the property owner's responsibility above that amount.

Mr. Desai elected Option 2. He hired a contractor who performed septic tank abandonment work at the property. That work was not performed pursuant to an agreement with OUA, was not inspected or certified by OUA, and was not coordinated through the OUA-administered bidding process. The March 3, 2026, letter sent to Mr. Desai expressly stated that work performed under Options 1 or 2 would be at the owner's expense.

Most importantly, the property at 2028 SW 21st Street has not been connected to the centralized sewer collection system. The septic tank abandonment was performed independently as a discrete private construction project. No sewer connection has been made. The work for which Mr. Desai seeks reimbursement did not result in a completed septic-to-sewer connection under the SWSA Project.

GRANT ELIGIBILITY CONSIDERATIONS

Following the July 21, 2026, Board meeting, OUA staff consulted with FDEP grant staff regarding whether Options 1 or 2 could be accommodated within the EPA 319(h) grant framework. FDEP confirmed that Option 1 reimbursements are not permissible because grant reimbursement requires a licensed contractor to perform the work and submit invoices to OUA. FDEP indicated that Option 2 reimbursements are technically possible but

would require, for each participating property: homeowner-to-contractor invoices containing specific language confirming connection to central sewer; proof of homeowner payment to the contractor; proof of OUA reimbursement to the homeowner; and a copy of every contract between the homeowner and contractor. FDEP further noted that the match verification process would be substantially more complex under Option 2, and that Option 3 represents the cleanest and most administratively manageable path for reimbursement, document management, and match allocation. With approximately 518 homes in the service area, administering individual Option 2 reimbursements at scale would impose significant administrative burden on OUA and create material risk of grant noncompliance.

LEGAL GUIDANCE

At the direction of the OUA Board following the July 21, 2026, meeting, Board Attorney Stephen Conteaguero reviewed the matter. Attorney Conteaguero advised that OUA has the authority to decline the reimbursement request when, in the Board's judgment, denial is in the best interest of the OUA customer base as a whole.

STAFF RECOMMENDATION

Staff recommends that the OUA Board deny Mr. Desai's reimbursement request for the following reasons:

1. The property at 2028 SW 21st Street has not been connected to the centralized sewer collection system. The grant program exists to fund completed septic-to-sewer connections. No such connection has been made.

2. The septic tank abandonment was performed outside the OUA-administered project, without an OUA agreement, OUA inspection, or OUA certification. The work does not constitute a completed deliverable under the SWSA Septic to Sewer Project.

3. Mr. Desai was advised in the March 3, 2026, correspondence that work performed under Options 1 or 2 would be at his expense. He elected Option 2 with knowledge of that condition.

4. Granting the request would set a precedent that OUA cannot equitably apply to similarly situated property owners, would impose significant administrative burden on OUA in administering individual reimbursements across the service area, and creates material risk of grant noncompliance under the EPA 319(h) framework.

RECOMMENDED MOTION

Staff recommends that the OUA Board deny Mr. Desai's request for reimbursement of expenses associated with septic tank abandonment and related work at 2028 SW 21st Street. The property has not been connected to the centralized sewer collection system, and the expenses were incurred outside the OUA-administered Southwest Service Area Septic to Sewer Project, without an OUA agreement, OUA inspection, or OUA certification of the work.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 22

AUGUST 18, 2026

FINANCE REPORT

At the end of July 2026, YTD revenue was $12,446,060 compared to budget of $12,111,711 resulting in the achievement of 102.8% of budget or a favorable variance of $334,349.

A comparison between current YTD achievements and prior year's result at July 2025 shows:

a) YTD water & sewer (2026) revenue yield a 108.2% and 109.1% growth over prior YTD result (June 2025).
b) Prior year's amount of other revenue in the sum of $1,241,954 was due to the large signup by sewer customer before the expiration of 75% discount fee on installation charges.

YTD operating expenses at the end of July 2026 stood at $8,274,354 compared with a YTD budget of $9,396,753 yielding a positive variance of $1,122,398 or 11.9%. Subsequent to last month's report, work has begun on the two main areas accounting for the difference in variance: (a) Water Master Plan RFP – budgeted at $300,000 and (b) Ground Water online operation – budgeted at $177,000.

Restricted revenue generated $2,196,653 compared to a YTD budget of $504,648 which resulted in a variance of $1,692,005 which is mainly due to capital connection charge revenue on water and sewer: Lakefront Estates, SFWMD and S. Holding LLC.

Non-operating expenses which is comprised of depreciation and loan interest expenses were $2,886,997 compared to YTD budget of $2,770,089.

Balance Sheet

Pages 13 & 14 report the Authority's balance sheet for the period. While there is no financial ratio exposure/challenge observed from staff review, a positive highlight as stated at last month's budget review, is that the total current asset of $21,564,653 can cover 100% of total liability (including long-term loan) of $21,019,438.

Number of Accounts – 07.31.26

At July 31, 2026, the number of customers served by the Authority was:

Water	-	10,345
Sewer	-	4,876

After review and discussion, the Board is asked to move a motion accepting July's Finance Report.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 23

AUGUST 18, 2026

PROPOSED CHANGES TO PURCHASING MANUAL

In adherence and fulfilment of the Authority's Interlocal Agreement of November 10, 1994, OUA being authorized "to adopt bylaws, and make rules and regulations for its own governance and proceedings" herein propose an update to the Purchasing Policy Manual which was last updated on March 10, 2009.

Although the attached document represents the complete proposal, the below extracts are itemized to facilitate discussion:

Proposed Purchasing Manual Extracts

1. The Board authorizes the Executive Director to sign all procurement documents up to a value of Twenty-Five Thousand Dollars ($25,000.00) - refer to section 17i – page 23.

2. All Directors (except for the Executive Director) classifying as an exempt employee are authorized to sign purchase orders up to a value of Five Thousand Dollars ($5,000.00). Previously, restricted to an authorization limit of Five Hundred Dollars ($500.00) - refer section 10A page 12.

3. In the absence of the Executive Director, both the Assistant Executive Director and/or the Finance Director are authorized to sign documents on behalf of the authority which would be in line with the Authorization extended by the Board to the Executive Director – refer to section 17iii page 23.

4. Purchases of approved budgetary operating expenses do not require additional approval from the board except in circumstances where the amount expended exceeds the budget. Likewise, equipment already approved in the adopted budget do not require board approval before purchasing except where the purchase exceeds 5% of the approved budgeted value – refer to section 16 subsection 4 page 23 and section 17viii page 24.

5. All vendor/contractor bonds shall be written by a surety with no less than an "A" rating from a recognized rating agency – refer to section 25C page 29.

6. For construction projects which requires FDEP permit, the Project Engineer must prepare an evaluation report prior to the submission of project closeout documents. The general areas to be covered in the evaluation are itemized in the section– refer to section 13, sub-section 3G page 19.

Any other point(s) deemed necessary for discussion by board members are welcome.

Following board discussions, Staff asked that a motion be moved adopting the Proposed Purchasing Policy following inclusion of all agreed recommendations.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 24

AUGUST 18, 2026

COMPUTER PURCHASES

Included in both the FY26 budget & FY27 preliminary budget are provisions for the replacement of computers and upgrading of 2010 Microsoft Office (version 7) to the 2024 Microsoft Office (version 11).

Following an inventory exercise by the network contractor, ICS, it was determined that although OUA periodically replaced dysfunctional units, the last general replacement of computers was done in 2019 with the installment of 2010 Microsoft Office Home and Business which was sufficient and appropriate at that time. However, with the passing of approximately seven (7) years, Microsoft has since ceased support for 2010 windows software, resulting in a number of computers experiencing:

1. Continued delays in the operability of the units.
2. Error messages when attempting to access Microsoft software.

As a result of the above challenges encountered by users, ICS recommends that from a total of 29 computers in operation, OUA should replace 15 computers (CPU) and upgrade 22 Microsoft Office licenses from the old 2010 version to 2024 Home & Business edition to ensure uniformity and compatibility amongst users. The remaining 14 (29-14) computers are not recommended for replacement and are compatible with the current generation of computers.

Below is an itemized estimate received from ICS (also attached):

Estimated cost for upgrade	15 computers @ $849 each	$12,735.00
	22 (2024 Microsoft Office @ $139 each	$3,058.00
	Total cost per attached quote	$15,793.00

Given that the changing out of computers and installation of the Microsoft upgrade is already included in ICS contract, the only cost to OUA will be the purchasing of the units and licenses.

Amounts included in FY26 budget and FY27 preliminary budget were:

FY26 Budget – Computer replacement	-	$11,300.00
FY27 Prelim. Budget for Computers	-	$15,000.00

Should the board approve the replacement of the dysfunctional computers and upgrade the 2010 version of Microsoft Office, then Staff will withdraw the $15,000 included in FY27 preliminary budget, which is scheduled for approval at next month's meeting.

Attached are copies of the quote provided by ICS and extract of FY26 approved budget & FY27 preliminary budget.

Following discussions, Staff ask that a motion be moved approving the purchase of 15 computers and 22 (2024 edition) Microsoft Office Home & Business software licenses from ICS at a total cost of $15,793.00

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 25

AUGUST 18, 2026

SWSA PROJECT 2 – SEPTIC TO SEWER CONNECTIONS

On July 17th, bids were received and opened for two groups (W & X) within VPS # 5. On August 6th, bids were received and opened for one group (V), also within VPS #5. Below is the bid tabulation for each of the three bids.

VPS # 5 Group W

Three bids were received for Group W, which has twenty-six (26) addresses for connection, as shown on the bid tabulation on the following page:

Residential Connections - Septic to Sewer

VPS #5 Group W

Math rounding error due to splitting upfront costs to specific addresses, use bid price

7/20/2026 Last Edited

			McCullers Construction Services			Meek's Plumbing, Inc.			Invertech Solutions LLC		
Mobilization		LS	$20,000.00			$3,800.00			$4,000.00		
Indemnification		LS	$25.00			$0.00			$867.85		
Safety		LS	$4,500.00			$0.00			$867.85		
MOT		LS	$5,500.00			$0.00			$0.00		
			Sub-Total $30,025.00			$3,800.00			$5,735.70		
			Number of Connections 26			26			26		
			Per Connection Costs $1,154.81			$146.15			$220.60		
Sitework											
	2372 SW 16TH ST		$1,154.81	$1,894.00	**$3,048.81**	$146.15	$2,112.75	**$2,258.90**	$220.60	$2,827.00	**$3,047.60**
	2504 SW 16TH ST		$1,154.81	$1,766.00	**$2,920.81**	$146.15	$1,935.25	**$2,081.40**	$220.60	$2,553.00	**$2,773.60**
	2427 SW 18TH CT		$1,154.81	$1,870.00	**$3,024.81**	$146.15	$2,085.25	**$2,231.40**	$220.60	$2,785.00	**$3,005.60**
	2428 SW 18TH CT		$1,154.81	$3,238.00	**$4,392.81**	$146.15	$3,441.25	**$3,587.40**	$220.60	$4,639.00	**$4,859.60**
	2457 SW 18TH CT		$1,154.81	$2,006.00	**$3,160.81**	$146.15	$2,247.25	**$2,393.40**	$220.60	$3,033.00	**$3,253.60**
	2458 SW 18TH CT		$1,154.81	$1,430.00	**$2,584.81**	$146.15	$1,568.75	**$1,714.90**	$220.60	$1,995.00	**$2,215.60**
	2501 SW 18TH CT		$1,154.81	$1,726.00	**$2,880.81**	$146.15	$1,920.25	**$2,066.40**	$220.60	$2,533.00	**$2,753.60**
	2502 SW 18TH CT		$1,154.81	$4,214.00	**$5,368.81**	$146.15	$4,256.00	**$4,402.15**	$220.60	$5,592.00	**$5,812.60**
	2536 SW 18TH CT		$1,154.81	$1,590.00	**$2,744.81**	$146.15	$1,758.25	**$1,904.40**	$220.60	$2,285.00	**$2,505.60**
	2537 SW 18TH CT		$1,154.81	$3,078.00	**$4,232.81**	$146.15	$3,509.50	**$3,655.65**	$220.60	$4,964.00	**$5,184.60**
	2572 SW 18TH CT		$1,154.81	$1,486.00	**$2,640.81**	$146.15	$1,636.00	**$1,782.15**	$220.60	$2,098.00	**$2,318.60**
	2573 SW 18TH CT		$1,154.81	$1,870.00	**$3,024.81**	$146.15	$2,085.25	**$2,231.40**	$220.60	$2,785.00	**$3,005.60**
	2371 SW 19TH LN		$1,154.81	$1,854.00	**$3,008.81**	$146.15	$2,070.00	**$2,216.15**	$220.60	$2,762.00	**$2,982.60**
	1674 SW 24TH AVE		$1,154.81	$2,030.00	**$3,184.81**	$146.15	$2,274.75	**$2,420.90**	$220.60	$3,075.00	**$3,295.60**
	1718 SW 24TH AVE		$1,154.81	$1,382.00	**$2,536.81**	$146.15	$1,513.75	**$1,659.90**	$220.60	$1,911.00	**$2,131.60**
	1735 SW 24TH AVE		$1,154.81	$4,564.00	**$5,718.81**	$146.15	$5,145.50	**$5,291.65**	$220.60	$7,062.00	**$7,282.60**
	1742 SW 24TH AVE		$1,154.81	$2,006.00	**$3,160.81**	$146.15	$2,247.25	**$2,393.40**	$220.60	$3,033.00	**$3,253.60**
	1768 SW 24TH AVE		$1,154.81	$2,190.00	**$3,344.81**	$146.15	$2,464.25	**$2,610.40**	$220.60	$3,365.00	**$3,585.60**
	1793 SW 24TH AVE		$1,154.81	$2,182.00	**$3,336.81**	$146.15	$2,452.00	**$2,598.15**	$220.60	$3,346.00	**$3,566.60**
	1818 SW 24TH AVE		$1,154.81	$1,606.00	**$2,760.81**	$146.15	$1,773.50	**$1,919.65**	$220.60	$2,308.00	**$2,528.60**
	1840 SW 24TH AVE		$1,154.81	$1,742.00	**$2,896.81**	$146.15	$1,935.50	**$2,081.65**	$220.60	$2,556.00	**$2,776.60**
	1864 SW 24TH AVE		$1,154.81	$1,830.00	**$2,984.81**	$146.15	$2,042.50	**$2,188.65**	$220.60	$2,720.00	**$2,940.60**
	1888 SW 24TH AVE		$1,154.81	$1,854.00	**$3,008.81**	$146.15	$2,070.00	**$2,216.15**	$220.60	$2,762.00	**$2,982.60**
	1910 SW 24TH AVE		$1,154.81	$2,126.00	**$3,280.81**	$146.15	$2,384.75	**$2,530.90**	$220.60	$3,243.00	**$3,463.60**
	1963 SW 24TH AVE		$1,154.81	$1,774.00	**$2,928.81**	$146.15	$1,975.25	**$2,121.40**	$220.60	$2,617.00	**$2,837.60**
	1995 SW 24TH AVE		$1,154.81	$5,182.00	**$6,336.81**	$146.15	$5,644.50	**$5,790.65**	$220.60	$7,936.00	**$8,156.60**
Contingency Allowance		LS			**$25,000.00**			**$25,000.00**			**$25,000.00**
	TOTAL				**$113,515.06**			**$93,349.15**			**$117,520.60**

		Vendor's Bid	Staff Review
McCullers Construction Services	-	$113,515.00	$113,515.06
Meeks Plumbing Inc.	-	$ 93,349.25	$ 93,349.15
Invertech Solutions LLC	-	$117,520.70	$117,520.60

Following Staff review for completeness, Meeks Plumbing Inc was identified as the bidder with the lowest value of $93,349.25.

The above tabulation shows that four (4) of the twenty-six (26) units will be required to finance amounts above the allotted grant of $3,600.00.

VPS # 5 Group X

One bid was received for Group X, which has twenty-two (22) addresses for connection, as shown on the bid tabulation on the following page:

Residential Connections - Septic to Sewer

VPS #5 Group X

7/20/2026 Last Edited

Math rounding error due to splitting upfront costs to specific addresses, use bid

Transcription error by bidder

				Meek's Plumbing, Inc.		
Mobilization		LS		$3,800.00		
Indemnification		LS		$0.00		
Safety		LS		$0.00		
MOT		LS		$0.00		
			Sub-Total	$3,800.00		
			Number of Connections	22		
			Per Connection Costs	$172.73		
Sitework						
	1624 SW 23RD TER			$172.73	$1,336.50	**$1,509.23**
	1625 SW 23RD TER			$172.73	$1,798.00	**$1,970.73**
	1647 SW 23RD TER			$172.73	**$1,419.00**	**$1,591.73**
	1696 SW 23RD TER			$172.73	$3,492.75	**$3,665.48**
	1697 SW 23RD TER			$172.73	$2,219.75	**$2,392.48**
	1718 SW 23RD TER			$172.73	$1,513.75	**$1,686.48**
	1743 SW 23RD TER			$172.73	$3,035.75	**$3,208.48**
	1768 SW 23RD TER			$172.73	$2,180.00	**$2,352.73**
	1792 SW 23RD TER			$172.73	$2,601.75	**$2,774.48**
	1793 SW 23RD TER			$172.73	$2,219.75	**$2,392.48**
	1819 SW 23RD TER			$172.73	$2,409.25	**$2,581.98**
	1832 SW 23RD TER			$172.73	$2,724.00	**$2,896.73**
	1840 SW 23RD TER			$172.73	$2,681.25	**$2,853.98**
	1841 SW 23RD TER			$172.73	$2,996.00	**$3,168.73**
	1865 SW 23RD TER			$172.73	$2,140.25	**$2,312.98**
	1888 SW 23RD TER			$172.73	$2,262.50	**$2,435.23**
	1889 SW 23RD TER			$172.73	$2,125.00	**$2,297.73**
	2295 SW 19TH LN			$172.73	$1,431.25	**$1,603.98**
	2343 SW 19TH LN			$172.73	$1,309.00	**$1,481.73**
	2312 SW 19TH LN			$172.73	$2,436.75	**$2,609.48**
	2342 SW 19TH LN			$172.73	$2,452.00	**$2,624.73**
	2372 SW 19TH LN			$172.73	$3,320.00	**$3,492.73**
Contingency Allowance		LS				**$25,000.00**
TOTAL						**$78,904.31**

		Vendor's Bid	Staff Review
Meeks Plumbing Inc.	-	$78,923.25	$78,904.31

a) On the contractor's bid form 1647 SW 23rd TER, the Septic Tank Abandonment unit price was given as $820.00, with a quantity of one, the total was given as $839.00. This appears to be a scrivener's error. The nineteen dollars ($19.00) difference observed was not material to change the bidding process outcome.

b) A rounding difference was encountered due to splitting project cost to address in Meeks Plumbing Inc. submission. This rounding did not impact the outcome of the bidding process.

Following Staff review for completeness and compilation of bid tabulation, Meeks Plumbing Inc with a bid value of $78,904.31 was identified as the lowest bidder.

The above tabulation shows that only one (1) of the twenty-two (22) units will be required to finance amounts above the allotted grant of $3,600.00

VPS # 5 Group V

Two bidders submitted bids for Group V which has twenty-five (25) addresses for connection, as shown on the bid tabulation on the following page:

Residential Connections - Septic to Sewer										
VPS #5 Group V										
8/7/2026 Last Edited										
				McCullers Well Services and Plumbing			Meek's Plumbing, Inc.		
Mobilization		LS		$20,000.00			$3,800.00		
Indemnification		LS		$25.00			$0.00		
Safety		LS		$5,000.00			$0.00		
MOT		LS		$4,500.00			$0.00		
			Sub-Total	$29,525.00			$3,800.00		
			Number of Connections	25			25		
			Per Connection Costs	$1,181.00			$152.00		
Sitework									
	1601 SW 28TH AVE			$1,181.00	$2,940.00	**$4,121.00**	$152.00	$2,507.00	**$2,659.00**
	1609 SW 28TH AVE			$1,181.00	$2,906.00	**$4,087.00**	$152.00	$2,479.50	**$2,631.50**
	1619 SW 28TH AVE			$1,181.00	$3,021.00	**$4,202.00**	$152.00	$2,574.25	**$2,726.25**
	1629 SW 28TH AVE			$1,181.00	$2,791.00	**$3,972.00**	$152.00	$2,384.75	**$2,536.75**
	1630 SW 28TH AVE			$1,181.00	$2,360.00	**$3,541.00**	$152.00	$2,024.00	**$2,176.00**
	1680 SW 28TH AVE			$1,181.00	$2,608.00	**$3,789.00**	$152.00	$2,235.00	**$2,387.00**
	1709 SW 28TH AVE			$1,181.00	$2,791.00	**$3,972.00**	$152.00	$2,384.75	**$2,536.75**
	1719 SW 28TH AVE			$1,181.00	$3,298.00	**$4,479.00**	$152.00	$2,803.50	**$2,955.50**
	1730 SW 28TH AVE			$1,181.00	$3,273.00	**$4,454.00**	$152.00	$2,698.25	**$2,850.25**
	1780 SW 28TH AVE			$1,181.00	$2,791.00	**$3,972.00**	$152.00	$2,384.75	**$2,536.75**
	1818 SW 28TH AVE			$1,181.00	$3,134.00	**$4,315.00**	$152.00	$2,594.50	**$2,746.50**
	1819 SW 28TH AVE			No Bid	No Bid	**$0.00**	No Bid	No Bid	**$0.00**
	1864 SW 28TH AVE			$1,181.00	$4,532.00	**$5,713.00**	$152.00	$3,753.00	**$3,905.00**
	1872 SW 28TH AVE			$1,181.00	$3,596.00	**$4,777.00**	$152.00	$3,048.00	**$3,200.00**
	1888 SW 28TH AVE			$1,181.00	$3,298.00	**$4,479.00**	$152.00	$2,803.50	**$2,955.50**
	1935 SW 28TH AVE			$1,181.00	$4,098.00	**$5,279.00**	$152.00	$3,398.50	**$3,550.50**
	1988 SW 28TH AVE			$1,181.00	$2,872.00	**$4,053.00**	$152.00	$2,452.00	**$2,604.00**
	2005 SW 28TH AVE			$1,181.00	$2,344.00	**$3,525.00**	$152.00	$2,018.00	**$2,170.00**
	2095 SW 28TH AVE			$1,181.00	$2,289.00	**$3,470.00**	$152.00	$1,975.25	**$2,127.25**
	2105 SW 28TH AVE			$1,181.00	$1,429.00	**$2,610.00**	$152.00	$1,269.25	**$1,421.25**
	2124 SW 28TH AVE			$1,181.00	$2,836.00	**$4,017.00**	$152.00	$2,350.00	**$2,502.00**
	2148 SW 28TH AVE			$1,181.00	$3,962.00	**$5,143.00**	$152.00	$3,347.50	**$3,499.50**
	2150 SW 28TH AVE			$1,181.00	$4,809.00	**$5,990.00**	$152.00	$4,041.25	**$4,193.25**
	2151 SW 28TH AVE			$1,181.00	$6,691.00	**$7,872.00**	$152.00	$5,587.75	**$5,739.75**
	2211 SW 28TH AVE			$1,181.00	$1,714.00	**$2,895.00**	$152.00	$1,501.50	**$1,653.50**
	2632 SW 16TH ST			$1,181.00	$3,068.00	**$4,249.00**	$152.00	$2,614.00	**$2,766.00**
Contingency Allowance		LS				**$25,000.00**			**$25,000.00**
		TOTAL				**$133,976.00**			**$96,029.75**

		Vendor's Bid	Staff Review
McCullers Well Services and Plumbing	-	$133,976.00	$133,976.00
Meeks Plumbing Inc.	-	$ 96.029.75	$ 96,029.75

Following Staff review for completeness and our compilation of the bid tabulation, Meeks Plumbing Inc with a bid value of $96,029.75 was identified as the lowest bidder.

The above tabulation shows that only three (3) of the twenty-five (25) units will be required to finance amounts above the allotted grant of $3,600.00.

Following discussion and clarification, the Board is asked to accept Staff recommendations for the lowest bidder of each bid:

Motion 1:

Accept Meeks Plumbing, Inc. as the lowest bidder for VPS 5 Group W (twenty-six connections) for the sum of $93,349.25 and to issue Notice of Award.

Motion 2:

Accept Meeks Plumbing, Inc. as the lowest bidder for VPS 5 Group X (twenty-two connections) for the sum of $78,904.31 and to issue Notice of Award.

Motion 3:

Accept Meeks Plumbing, Inc. as the lowest bidder for VPS 5 Group V (twenty-five connections) for the sum of $96.029.75 and to issue Notice of Award.

Motion 4:

Once Meeks Plumbing, Inc. has submitted the appropriate documents, Staff is requesting OUA Board to approve issuance of the appropriate documents (eg.Notice to Proceed etc.)

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 26

AUGUST 18, 2026

NW 15 IMPROVEMENTS – DIRECT PURCHASE OF PUMPS AND CONTROLS PACKAGE

During the April 21, 2026 OUA Board Meeting, Agenda Item 33 'Improvements to Lift Station NW 15 Bid Award' was presented and the project was awarded to Florida Utility Solutions (FUS). As part of the project, OUA anticipated directly purchase certain project components to obtain potential sales tax savings. The pumps and controls package was identified as one of the components to be considered for direct purchased.

Subsequent to the Board's award, the project engineer, Jeff Sumner, P.E. advised the FUS that FUS holds an Annual Resale Certificate and therefore, may purchase materials for resale to OUA without paying sales tax, subject to applicable Florida sales tax requirements. Following discussion regarding FUS purchasing the pumps and controls package from Hydra Services, Inc., Hydra Services offered OUA a 1.5% discount if OUA purchases the package directly.

The pumps and controls package was included in the FUS contract at a cost of $459,795.00. A direct purchase by OUA from Hydra Services, Inc. would result in a 1.5% discount, reducing the purchase price to $452,898.00 and providing a savings of $6,897.00. The direct purchase would also require a deductive change order to the FUS contract in the amount of $459,795.00 to remove the pumps and controls package from FUS's scope of work.

Additionally, a direct purchase may streamline the reimbursement process associated with the Florida Department of Agriculture Energy Efficiency Grant awarded to OUA, subject to the grant's applicable reimbursement requirements.

Staff recommends that the OUA Board authorize the direct purchase of the pumps and controls package from Hydra Services, Inc. in the amount of **$452,898.00,** and authorize the corresponding **$459,795.00 deductive change order** to the Florida Utility Solutions contract for the removal of this equipment package from the project scope.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 27

AUGUST 18, 2026

VACUUM PUMP STATION NO. 2 GENERATOR REPLACEMENT ENGINEERING SCOPE REVISION NO. 2, TASK ORDER #13 (OUA PO #11562)

Attached is Engineering Scope Revision No. 2 for the above-referenced project. This engineering scope revision is being submitted to increase the budget for Engineering Services During Construction (SDC) due to the extended construction duration. Contractor, Eau Gallie Electric, Inc., has exceeded the originally approved contract time. Due to the Contractor's ongoing efforts to obtain an approved generator with subbase tank in accordance with the Contract Requirements, CHA Consulting, Inc. anticipates that the approved SDC fee will be insufficient to provide the necessary engineering services through the anticipated Final Completion Date. CHA has attempted to manage the remaining available funding appropriately to continue providing construction-phase services; however, additional funding is required based on the Contractor's latest construction schedule.

This Engineering Scope Revision increases the authorized man-hours and reimbursable expenses for SDC services. The attached documents identify the additional tasks and associated costs totaling $9,967.52. Staff recommends an increase of $10,000.00 to provide sufficient authorization for the anticipated additional services through Final Completion.

Staff recommends approval of Engineering Scope Revision No. 2 and an increase of $10,000.00 to OUA PO #11562 for additional Engineering Services During Construction, increasing the previously approved amount of $14,800.00 for Task Order #13 to a revised PO amount of $24,800.00. The additional services are associated primarily with continued construction administration, review and coordination related to the generator and subbase tank, and other services necessary to complete the project. Approval of this scope revision is subject to the terms of the existing engineering agreement and does not constitute a waiver of OUA's contractual rights or remedies concerning Contractor schedule performance, delay, or responsibility for associated costs.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 28

AUGUST 18, 2026

KING'S BAY MONTHLY MAINTENANCE CHARGE

As of July 2004, OUA contracted with King's Bay Homeowners Association Inc. to assume responsibility for the performance of all work on the subdivision wastewater system and by so doing agreed to recover its cost through the establishment of a monthly maintenance charge to each metered unit.

Following staff's review and analysis of the Authority's operation and cost structure associated with the maintenance of the wastewater system at King's Bay subdivision during the period July 1, 2025 – June 30, 2026, a maintenance charge of $13.33 per month is recommended for each metered unit for the coming period FY27 starting October 1, 2026.

The table below shows a history of the most recent & proposed monthly charge:

Year	Monthly Charge
23/24	$7.22
24/25	$8.77
25/26	$10.64
26/27	$13.33

For information, the proposed monthly charge of $13.33 per unit includes the most recent billable labor rate and equipment charge as stated in the Authority's Schedule of Rates, Charges and Fees. A summary of the final computation is shown below:

	Cost
Field Labor Cost	$9,236.50
Equipment Cost	$1,761.00
Parts & Material	$16,199.94
Sub-Total	$27,197.44
10% Admin. Fee	$2,719.74
Annual Cost	**$29,917.18**
# of units	187
Monthly Maint. Charge/unit	**$13.33**

Going forward, Staff proposes that King's Bay annual Maintenance charge be included in the OUA's Schedule of Rates, Charges and Fees resolution which take effect October 1st of each fiscal year.

Following discussion and further clarification, Staff asks that a motion be moved accepting King's Bay Monthly Maintenance Charge of $13.33 per unit effective October 1, 2026.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 29

AUGUST 18, 2026

CHLORINATION BUILDING RE-HABILITATION

The chlorination building at the WWTP Cemetery Road facility has deteriorated since it was constructed approximately 20 years ago and is in need of rehabilitation. The roof panels, cees, zees, and trim needs to be replaced. The structure beams and primary framing are in good condition.

This work is a repair to the chlorination building that is included in FY 26 maintenance & repair.

Quotes were requested from four Dean Metal Building Contractors with only three contractors responding. The following companies are ranked by bid price below:

1.	L. Cobb Construction Inc.	$ 25,667.23
2.	Florida Steel Master	$ 26,500.00
3.	A.O. Wagner Construction	$ 58,030.00
4.	Suncoast Builders	NO RESPONSE

All supporting documentation is included with this agenda item.

Following discussion and clarification, Staff recommends the Board's acceptance of the low bid of $ 25,667.23 from L. Cobb Construction Inc.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 30

AUGUST 18, 2026

SWTP LAB CABINET REPLACEMENT

The cabinets and countertops in the Lab at the SWTP are approximately 30 plus years old and in need of replacement. Staff reached out to cabinet vendors and got pricing and decided to go with chemical resistant epoxy countertops for durability.

This scope of work is included in FY 26 budget in the amount of $25,000.00

Quotes were requested from four cabinet companies for replacement of all cabinets and countertops in the lab with the countertops being chemical resistant epoxy countertops. Two of the four companies did not re-quote chemical resistant epoxy countertops. The following companies are ranked by bid price below with the lowest bidder being Jeanettes Interiors who did quote chemical resistant epoxy countertops.

1.	Jeanettes Interiors	$ 22,375.00 (Chemical resistant epoxy countertops)
2.	Ziegler Kitchens & Baths LLC	$ 23,139.51 (Not chemical resistant epoxy countertops)
3.	T & M Handyman Solutions	$24,311.91 (Epoxy base, urethane top coat, chemical wear)
4.	Guyton Industries, LLC	$ 25,023.00 (Not chemical resistant epoxy countertops)

All supporting documentation is included with this agenda item.

Following discussion and clarification, Staff recommends the Board's acceptance of the low bid of $22,375.00 from Jeanettes Interiors.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 31

AUGUST 18, 2026

SHORT-TERM DISABILITY HEALTH BENEFIT

At the June board meeting, during OUA's FY27 overhead budget presentation, Staff presented a proposal to add Short-Term Disability insurance coverage to the benefit package offered to employees of OUA in order to:

a. Equate OUA benefit package with peer.
b. Increase potential staff's attraction.
c. Strengthening of staff's retention.

Presently, the Authority provides a monthly stipend to employees, towards their health expenses, from which the employee selects coverage of health, dental, eye and other supplemental health care such as short-term disability coverage.

In addition to the monthly stipend, the Authority also covers the cost of Long-Term Disability (LTD), Life insurance and Accident/Death & Dismemberment (AD&D) for all employees.

While LTD is important and essential to the suite of health care insurance, the primary prerequisite of LTD is six (6) month qualifying (wait) period to access the benefit, during which time the employee must prove his/her disability which renders such employee unable to perform the material duties of his/her employment.

Given LTD waiting period and observed financial challenge(s) of staff members during ailment, staff now proposes the addition of STD insurance.

Benefits of Short-Term Disability

1. Eligible for payment after 14 days continuous absence due to illness/disability.
2. Pays up to 60% of weekly pre-disability earning or a maximum of $1,000.00.
3. Maximum compensation period is 13 weeks.

Short-Term Disability Cost

Staff contacted two providers with whom a contractual relation already exist and were quoted the following monthly premium:

Public Risk Management (PRM)	- $778/month or $9,335 annually.
Mutual of Omaha	- $1,556/month or $$18,672 annually

While there were differences in the maximum weekly benefit payable between providers ($1,000 vs $1,500), the quoted rate for premium were $0.34/$10 weekly for Mutual of Omaha and $0.17/$10 weekly from PRM.

With the information period for open enrollment already in-progress (August 2026), staff seeks board approval to include the addition of short-term disability, from PRM, to the list of benefits offered to employees of OUA.

For information, the annual premium for STD is included in FY27 budget.

Following discussion and clarification, Staff requests that a motion be moved to add Short-Term Disability insurance coverage to the list of benefit offered by the Authority to employee starting October 1, 2026.

OKEEHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 32

AUGUST 18, 2026

2027-2028 LEGISLATIVE PRIORITIES SELECTIONS

With the Okeechobee County Legislative Delegation Hearing date (Fall 2026) approaching, it is time for the OUA to develop a priority listing of their own. OUA staff has developed a list of potential projects to be considered. Some of the items have been discussed previously with the remaining as new considerations. OUA staff are presenting these items as a suggested priority. After review and discussion, staff is requesting OUA Board to develop a final priority ranking.

The staff priority listing is as follows:

Cemetery Road WWTF Advanced Wastewater Treatment Project - $3,500,000

Chapter 403.086(1)(c)3 Florida Statute requires that by July 1, 2034 (see House Bill 1557), any wastewater treatment facility providing reclaimed water that will be used for commercial or residential irrigation or be otherwise land applied within a nutrient Basin Management Action Plan (BMAP) (the OUA is in the Lake Okeechobee BMAP area), must meet the advanced water treatment standards for total nitrogen and total phosphorus. At the Cemetery Road WWTF, improvements, at a minimum, are required in the headworks, treatment process tankage, clarifiers, filters and chlorine contact chamber. Total price tag could be as high as $20,000,000 to $25,000,000.

This project will be broken into multiple phases:

- Preliminary Planning Document with an emphasis to meeting the requirements of Chapter 403 F.S., review of current WWTF capabilities and recommend any changes required;

- Headworks – Currently the headworks is in need of refurbishment/replacement of the initial bar screen. This element removes all large pieces of trash that comes in with the wastewater flow into the treatment facility. There are also sand/grit removal equipment as well as flow diversion elements.

- Initial Treatment (Oxidation ditch) & Aeration Basin – These unit will require replacement of a "wearable" items such as gear boxes, drive gears, blowers, aerators and switches. Additionally, to meet the new treatment standards design changes could require the creation zone in these basins where oxygen levels are depleted.

- Filters & Chlorine Contact Chamber – To get to high level disinfection, increased filtration is required. TSS (total suspended solids) should reach minimal levels where chlorine levels are elevated along with contact time.

Other considerations will be given to clarifier and digestor improvements. Additionally, effluent storage (tanks) may be required. This type of project could easily be done by phases and spread out over several years.

Phase I	-	$3,500,000 Preliminary Design Report and Headworks
Phase II	-	$15,500,000 Aeration Refurbishment
Phase III	-	$4,500,000 Filtration, Disinfection & Detention
Phase IV	-	$1,500,000 Clarifier/Digestor Improvements

Advanced Metering Infrastructure (AMI) - $2,500,000

Funding needed for planning and installation of approx. 10,000 commercial & residential Advanced Metering Infrastructure (AMI) telemetry water reading system--an automated two-way communication system between the meter, user & OUA. New meters provide operational detail such peak flows for each user, conserves water sources, reduces revenue loss from inaccurate metering, enhances security, resilience & detection of water leaks alerts on the homeowner's side of the meter can be identified/repaired efficiently by the homeowner.

SW 5th Avenue Septic to Sewer Project – 3,250,000

Due to construction costs and available funds, the SW 5th Ave Septic to Sewer project was divided into two phases. Phase One is underway now and includes construction of Vacuum Pump Station 6 and a small portion of the vacuum collection system. Funding required to construct Phase Two includes mostly the remaining vacuum collection system.

Ozone Rehabilitation Project - $3,500,000

The current equipment is outdated and does not meet existing design parameters. OUA is awaiting the final engineering report which evaluated the current system, new market equipment and regulatory oversight. Any new project work would include replacement of the liquid oxygen storage facilities, ozone generation equipment, injection pumping/piping, contact zone improvements and destruct units on the exhaust ports.

Basswood Water Main Expansion Project – 1,500,000

Scope of work includes engineering contractual services for preliminary engineering, final design, surveying, permitting, bidding, project management, engineering/inspection during construction and project closeout items like record drawings, certifications and final inspection. This project is intended bring potable water to over 500 homes along with fire protection at a cost of $3,000 per home.

Other Honorable Mention Projects

- OSTDS – Money provided to assist in connecting residential & non-residential units up to central sewer ($1,500,000)

- Treasure Island Septic to Sewer - Project work is beginning on the sanitary force main. North Vacuum Collection System is next followed by South Vacuum Collection System ($3,500,000)

- State Road 70 West Water Main Improvement Project – With development being proposed (two industrial and one residential), water service for domestic and fire prevention is required. ($1,500,000)

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 33

AUGUST 18, 2026

ATTORNEY

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 34

AUGUST 18, 2026

EXECUTIVE DIRECTOR

Assistant Executive Director Vacancy

- After review of all applicants, one internal and three external candidates were interviewed on Thursday August 6th
- An offer was extended and accepted by one of the external candidates. The planned start date is September 28, 2026. The individual has requested time to tender their resignation prior to OUA making a public announcement.

Southwest Wastewater Service Area

- Project 1
  - Force Main SE2 Interconnect
    On Hold (Proposed development along SW 32nd St. could reduce scope of project)

- Project 2 Collection System
  - Nearing completion, addressing punch list items

Notice to Proceed issued	March 29, 2023
Contractual Substantial Completion	May 23, 2025 (787 days)
Actual Substantial Completion	February 13, 2026 (1,052 days)
Contractual Final Completion	July 6, 2025 (820 days)
Days since Notice to Proceed	1,239 (419 days behind)

- Project 3 Okee-Tantie
  Under Design (Pending FDEP & USACOE Permitting)

  Engineer to present update at September meeting

SR 78W Phase III WM Improvements

- 90% Plans are under OUA review
- Geotechnical investigation authorized for ground storage and booster pump site

SW 5th Ave Wastewater System Improvements

- Phase I Underway
- Phase II assessing funding options

Treasure Island Septic to Sewer Project

- 90% Plans are under OUA review
- Route options north of State Road 70 are being evaluated

Taylor Creek Isles VPS #2 Generator Replacement Project

- Notice to Proceed issued
- Project behind schedule, staff/engineer working on details

General Information

- VPS #5 Septic to Sewer final three bids were posted last week
- Pine Ridge Park Expansion substantial completion reached on August 3, 2026
- NW15 Lift Station Rehabilitation Project is underway and in the submittals process
- SWTP Ozone Rehabilitation Project Preliminary Design Report 75% Draft received July 6, 2026,

OKEECHOBEE UTILITY AUTHORITY

AGENDA ITEM NO. 35

AUGUST 18, 2026

ITEMS FROM THE BOARD